

# MINUTES OF THE MEETING OF THE

## MALTON TOWN COUNCIL

HELD IN THE WESLEY CENTRE ON WEDNESDAY 25 SEPTEMBER 2019

**PRESENT** Councillors P Emberley (Mayor), C Turner, Mrs J Lawrence, G Lake, S Hawes, M Dales, M Brampton, C Delaney and E Jowitt

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk), Rev Peter Sheasby (Chaplain)

**APOLOGIES** Councillors Mrs L Burr, Mrs K Ennis (Deputy Mayor) and P Andrews

**58. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest.

Cllr Delaney and Cllr Hawes declared an interest in Agenda item 69, Milton Rooms Section 106 Application.

**59. PUBLIC ACCESS**

Cllr Delaney reported as District Councillor with an update on the Minerals and Waste Plan for Ryedale. The Policy & Resources Committee are looking at re-introducing an Animal Welfare role which would include managing puppy breeding within Ryedale, the aim is to start the recruitment process by the end of the year.

Other items being dealt with by P&R include developments at Eden Camp and Ryedale House.

**60. MINUTES**

**RESOLVED**

That the Minutes of the Council Meeting held on 28<sup>th</sup> August 2019 be approved and signed as a correct record with one minor amendment.

**61. MALTON & NORTON NEIGHBOURHOOD PLAN**

The clerk presented a report (previously circulated) requesting that additional funding be allocated to the Malton & Norton Neighbourhood Plan. Clerk to invite the Chair of the Malton & Norton Neighbourhood Plan Steering Group to provide an update.

**RESOLVED**

- (i) That the Council authorise the outstanding balance of £2,017.57 to enable payment of the Directions Planning invoice from reserves (50%) shared with Norton Town Council.
- (ii) That the Council look to allocate a budget of up to £7,500 in 2020/21 towards the completion of the Malton & Norton Neighbourhood Plan.

**62. FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the financial report
- (ii) Members noted the bank reconciliation showing the position as of 31<sup>st</sup> August 2019.
- (ii) Twenty three accounts were submitted for approval.

**MALTON TOWN COUNCIL**

**ACCOUNTS SEPTEMBER 2019**

		£	Payment Method
Anti Freeze (York) Ltd	MIB Watering	2220.00	On-line Payment
The Wesley Centre	Annual Rent & Services	7850.00	On-line Payment
Directions Planning	M&N Neighbourhood Plan	7864.50	On-line Payment

The Conservation Volunteers	Lady Spring Work work	2880.00	On-line Payment
The Conservation Volunteers	Lady Spring Work work	720.00	On-line Payment
R Yates & Sons	Materials	21.37	On-line Payment
Big Boolies	Mini Police Materials	178.00	On-line Payment
BATA	Materials	78.84	On-line Payment
Hopkinson & Sons Ltd	MIB Plants	94.41	On-line Payment
Vertigrow Ltd	MIB Plants	4.00	On-line Payment
The Talbot	Long Service Event	400.00	On-line Payment
J B Motors	Fuel	191.00	On-line Payment
The Topiary Tree	MIB Plants	46.50	On-line Payment
MKM	Materials	40.66	On-line Payment
Direct Imaging	Materials	58.79	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2059.52	On-line Payment
HMRC	Tax/NI Contributions	1836.36	On-line Payment
Staff Salaries	Salaries	5540.57	On-line Payment
Information Commission	Annual Subscription	40.00	Direct Debit
Ryedale District Council	Rates	76.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	48.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
EE	Town Council Mobile Phones	54.25	Direct Debit
<b>Total</b>		<b>32350.77</b>	

**RESOLVED**

**That twenty three accounts be approved for payment.**

**63. CLERKS REPORT**

**(a) CEMETERY MANAGER UPDATE**

**FUNERALS**

**New Malton Cemetery**

13<sup>th</sup> September Double Burial

**Old Malton Cemetery**

6<sup>th</sup> September Single Burial

**OTHER WORK**

Remove vandalised bench which is beyond repair from outside Hidden Monkey in the Market Place

Fit banners for food festival and cut back hedge on A64 and A169

Make safe basket swing following vandalism

Repair side gate to New Malton Cemetery from Wentworth Street car park

**(b) LOCAL HIGHWAYS UPDATE**

Communications Officer, NYCC Highways reported that residents for Rainbow Lane and Dickens Close have objected to the extension to the closure of the bridleway.

Cllr Dales reported that Linden Homes have applied for a fourth extension of the closure of the bridleway and road between Rainbow Lane and Westgate Lane, Old Malton.

**RESOLVED**

The Town Council to write to NYCC explaining that that we are concerned about the additional six month closure of the link road from Rainbow Lane to Old Malton and recommend alteration of the road layout rather than full closure.

**(c) FITZWILLIAM ESTATE/HIGHWAYS MEETING**

The clerk had attended a site meeting with NYCC Highways Chief Engineer and the Malton Fitzwilliam Estate Manager to discuss options for changing the ground layout near St Michael's Church in the Market Place. The clerk would report back to Members with further information in due course. The clerk and MFE Manager are working through a list of minor works and improvements such as removal of old signage, chain link fencing outside St Michaels Church and the re-painting of posts.

**(d) MEMORIAL PLAQUE**

The Town Council had been approached by local residents with regard to purchasing a memorial plaque for Richard Hampshire to be installed on the bench near the Castlegate Malton In Bloom Garden. Members **agreed** to purchase a plaque in due course, subject to final approval.

**(e) DROP IN SESSIONS**

Dates of North Yorkshire Police and Malton Town Council Drop in sessions to be held at The Wesley Centre are below:-

Monday 14th October 6pm  
Tuesday 5th November 11am  
Tuesday 3rd December 11am

**(f) MALTON IN BLOOM**

Congratulations to all the volunteers of Malton In Bloom who won Gold in the Yorkshire In Bloom Small Town Category and also Best in Category Award. Malton was also nominated for Best Town in Yorkshire but unfortunately, lost by a few points to Beverley.

A celebration evening would be held on Monday 7<sup>th</sup> October, 7pm-9pm at Councillor Turners home, all volunteers and Members of the Town Council are welcome to attend.

A coffee and cake event will be held on Saturday 2<sup>nd</sup> November, 12-3pm at The Wesley Centre to raise funds for Malton In Bloom.

The Town Council were working with the Estate with regard to installing permanent planters in the Market Place, the plan will be implemented by spring.

The clerk had submitted a grant application to Transpennine Express for £5,000 towards the Sparrows Nest project.

Quotes were being obtained to look to extend the Malton In Bloom commercial planting display for summer 2020.

**(g) RAINBOW LANE PLAY AREA**

The clerk had submitted a Section 106 funding application totalling £24,382.02 for inclusive play equipment in addition to a National Lottery bid for £10,000 match funding towards an inclusive roundabout, total cost £12,373.83.

The I Player had been reinstalled following the rebuilding of parts from a different supplier, the fault appears to have been rectified and the young players have been enjoying the equipment. The clerk would continue to talk to the I Player every morning via smartphone, to ensure it was working correctly.

**(h) CHAPEL CONVERSION AND RENOVATION**

The clerk and Mayor attended a site meeting with PPIY at the Cemetery Chapel on 27<sup>th</sup> August to discuss options and procedures for the conversion and renovation work. The Listed Building application had been submitted. Once approval had been granted, the agreed detailed specification would go out to tender.

**(i) PEASEY HILLS IMPROVEMENT SCHEME**

The clerk, Mayor, Cllr Ennis and Lake attended the drop in session at Rainbow Lane Community Centre on Thursday 5<sup>th</sup> September. The session was very well attended by residents, the comments and issues had been collated and a follow up meeting would be arranged in due course.

The Mayor and clerk would be attending a meeting with the Head Teacher of Malton Primary to look at resolving some of the issues outside the school grounds.

It was **agreed** to purchase a replacement bench to be installed at the end of the snicket on Peasey Hills Road and a new bin near the bus shelter on Highfield Road.

**(k) MINI POLICE ATTESTATION EVENING**

The clerk attended the Malton Mini Police Attestation evening at Ryedale House on Monday 2<sup>nd</sup> September 2019. The young people were presented with the Mini Police uniforms and work had started out in the community.

**(d) YORKERSGATE IMPROVEMENTS**

The NYCC Highways Project Engineer had surveyed Yorkersgate with regard to possibly installing bollards in the footway which was to be resurfaced in spring 2020. The spacing between the bollards would be similar to Wheelgate (5m between each) and set back the obligatory distance from the road edge of 450mm. The bollards would be the Manchester cast iron style.

From 19 Yorkersgate (The George) to 39, they estimated 21 bollards, with an additional 9 bollards if they went to the Railway Street junction as well. Exact positions would also depend on services running in the footway, in addition to the potential presence of cellars whose depths would not be known until the existing footway is taken up.

The bollards cost approximately £200 each, therefore the estimated cost would be in the region of £4,200, with an additional 9no bollards costing £1,800.

It was **agreed** in principal to include the cost of the capital project in the 2020/21 Town Council budget.

**64. MAYOR'S ANNOUNCEMENTS**

To receive details of the Mayor's official engagements in the previous month and planned ahead.

**Functions Attended.** The Mayor had attended and represented Malton Town Council at:-

Ecumenical Welcome Service to new Superintendent Minister of Ryedale Methodist Circuit, Wesley Centre, Tuesday 3 September, 7.30pm,  
Malton & Norton Traffic Model Presentation, Ryedale House, Tuesday 3 September, 4pm

Peasey Hills Improvement Scheme, drop-in, Thursday 5 September 6-9pm  
Opening of the Animal Art Gallery, 11 Finkle Street, Malton, Friday 6 September, 7.30pm

10 year Anniversary of Yorkshire Housing's Extra Care Independent Living Scheme, Deansfield Court, Norton, Thursday 12 September, 1pm

BP/ M&S Planning Hearing on at Norton Bowls Club on Wednesday and Thursday 11 and 12 September and 9.30-1pm, 4pm to 5.30pm, and 9.30 to 11.30

Malton Open Day on Sunday 15 September visiting Richard Fahey's stable yard from 8.45am in the morning and events at Highfield Gallops, Norton from 2pm

Parish Liaison Meeting, Wednesday 18 September, Ryedale House, 7pm

Mins September 2019

Meeting with Malton Community Primary School at 2pm and the Headteacher Kelly Reppold, followed by meeting with young members of the mini-police initiative at Rainbow Lane play area, with PC Jane Jones  
Opening of 'Pop Up of the North' at York House on Thursday 25 September at 5pm

**Functions Planned.** The Mayor is due to attend:-  
Malton in Bloom thank you event on Monday 7 October, 7.30pm

Follow up meeting with Richard Marr and Tim Coyne at Area 4, NYCC on Tuesday 8 October at 11am.

**65. PROPOSED ERECTION OF FILLING STATION & STATION & FORECOURT SHOP AT 5 WELHAM ROAD, NORTON**

Members thanked Mike Gwilliam, John Howard and Cllr Andrews for the hard work undertaken on this project. Concern was raised from the outset that town council would be liable for costs under exceptional circumstances. In the opening hour it came to light that some deadlines had been missed which raised the prospect of negligence, therefore, the inspector had not had time to read the evidence and adjourned the meeting for approximately 2 hours. Members attended again in the afternoon.

The Mayor spoke to the Inspector on the first day to clarify the situation with regard to costs which were estimated to run into several thousand pounds, the Appellant then confirmed that they would not be claiming costs. As a consequence of the missed deadlines, the Inspector adjourned the hearing until the following day. The outcome would not be available for another four to six weeks from the date of the meeting.

**66. TRAFFIC & PARKING ISSUES IN MALTON & OLD MALTON**

The Mayor, clerk and Councillor Turner would be attending a meeting with Richard Marr and Tim Coyne, NYCC Highways at Area 4 on 8<sup>th</sup> October 2019.

Items for discussion include Highfield Road HGV's, lining removal/refurbishment, humps, WSP traffic model and confirmation that Malton Town Council would be included on the steering group looking at the next steps.

**67. RAINBOW LANE CCTV**

The clerk presented a report (previously circulated) requesting that CCTV equipment be installed in Rainbow Lane Play Area.

**RESOLVED**

**That the Town Council purchase CCTV equipment at a cost of £700 + VAT with a GSM router.**

**68. SECTION 137 APPLICATIONS**

Seven applications for Section 137 grant funding were considered.

No	Organisation	Summary	Total Project Cost	2019 Amount Requested (Approved Budget £4,000)
1.2019	Ryedale Free Fridge	Labelling, packing and staff training	£1,123	£250
2.2019	Ryedale Community Transport	Purchase of a new low floor vehicle	£74,000	£250
3.2019	Ryedale Foodbank	Running Costs	£20,200	£250
4.2019	Malton Museum	Event Marketing Programme	£287	£250
5.2019	Woodhams Stone	Shelving Units	£495	£210
6.2019	Malton Dickensian Festival	Three Day Dickensian Festival	£35,500	£250
7.2019	Malton & Norton Lions	Old Folk's Christmas Party	£2,285	£250
<b>TOTAL</b>			<b>£133,890</b>	<b>£1,710</b>

**RESOLVED**

That the seven Section 137 grant applications were approved.

**69. SECTION 106 APPLICATIONS**

Three applications to Ryedale District Council's Section 106 Grant Scheme were considered:-

<b>PROJECT TITLE</b>	<b>ORGANISATION</b>	<b>AMOUNT REQUESTED</b>
Rainbow Lane Inclusivity Project	Malton Town Council	£26,240.00
Pitch and Ground Improvements	Old Malton St Mary's Football Club	£13,689.10
Restoration of Assembly Rooms - Curtains	The Milton Rooms	£4,357,00

**RESOLVED TO RECOMMEND TO RYEDALE DISTRICT COUNCIL**

- (i) That the Malton Town Council application be approved from the Malton allocation.
- (ii) That the Old Malton St Mary's Football Club application be approved from the Ryedale pot or any other available allocation
- (iii) That the Milton Rooms application be deferred until the next Grant Fund Panel meeting, subject to the results of the P&R meeting due to take place on 26th September. RDC to re-consult with the Town Council, once the outcome is known.

**70. REPRESENTATIVES**

Councillor Turner submitted a precis of his meeting with RDC Street Scene (previously circulated).

**71. PLANNING APPLICATIONS**

Five applications to the Local Planning Authority were considered.

**19/00990/HOUSE**

**50 Acre Way, Malton, YO17 7AG**

Works to garage to include the removal of garage doors and installation of 2no. UPVC sash windows to allow use as additional living accommodation.

**RESOLVED Approval**

**19/01008/FUL**

**Espersykes Farm, Wise House Lane, Old Malton, YO17 6RE**

Change of use of 4no. agricultural buildings to form 6no. commercial units (Use Class B1) (retrospective).

**RESOLVED Approval**

**19/01035/HOUSE**

**3 Folliot Ward Close, Malton, North Yorkshire, YO17 7NN**

Increase in height of gate pillars and replacement aluminum double entrance gates.

**RESOLVED Approval**

**19/01047/CAT**

**17 The Maltings, Castlegate, Malton, YO17 7HJ**

To fell 1no. spruce.

**RESOLVED Approval**

**19/01041/HOUSE**

**3 Hudson Close, Malton, YO17 7FJ**

Replacement of existing garage door with uPVC window to form additional living accommodation.

**RESOLVED Approval**

19/01074/LBC & 19/01073/FUL

18 Wheelgate, Malton, YO17 7HP

Removal of temporary timber fence and erection of section of new brick wall and section of new brick piers and infill fence panels along the boundary line.

**RESOLVED**

**Approval**

72. **MEMBERS QUESTIONS**

The clerk reported that Members of Norton Town Council would like to join Malton Town Council on a trip to Allerton park in spring 2020, the date would be confirmed in due course.

73. **NEXT MEETING**

The next Town Council meeting: - **Wednesday 30<sup>th</sup> October 2019, 6.30pm** at The Wesley Centre, Saville Street, Malton.

74. **EXEMPT ITEM**

Following notice of staff retirement in March 2020, it was **agreed** to set up a task & finish group including the clerk and Councillors Jowitt, Hawes, Turner and Lawrence to update the job description and roles and responsibilities.

..... TOWN MAYOR. MALTON TOWN COUNCIL