

MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD IN THE WESLEY CENTRE ON WEDNESDAY 27 NOVEMBER 2019

PRESENT Councillors P Emberley (Mayor), Mrs K Ennis (Deputy Mayor), G Lake, L Burr, P Andrews C Turner, J Lawrence, S Hawes, C Delaney, M Dales, M Brampton and E Jowitt

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk), Cllr R King Cllr D Lloyd-Williams (Norton Town Council)

APOLOGIES Rev P Sheasby (Chaplain)

89. **CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Cllrs Andrews and Delaney declared an interest as Trustees of the Milton Rooms.

Cllrs Emberley and Lake declared an interest in planning applications 19/01224/HOUSE and 19/01257/TPO

David Lloyd-Williams gave a verbal update on the progress of the Malton & Norton Neighbourhood Plan.

90. **PUBLIC ACCESS**

Cllr Burr reported as a District Councillor that the Grants Working Party had approved grants for the Rainbow Lane Inclusive Project, Assembly Room curtains and St Mary's Football Club mower replacement.

Cllr Burr confirmed that she had reiterated to Ryedale District Council that the Malton & Norton Neighbourhood Plan should be seriously taken into account by the District Council when discussing the local plan.

Cllr Burr explained that she was concerned that the Highfield Road HGV issue has not been given sufficient serious consideration in addition to continued concerns about air pollution on Castlegate.

91. **MINUTES**

RESOLVED

That the Minutes of the Council Meeting held on 30th October 2019 be approved and signed as a correct record.

92. **FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the financial report
- (ii) Members noted the bank reconciliation showing the position as of 31st October 2019.
- (iii) Twenty eight accounts were submitted for approval.
- (iv) Members noted the Internal Auditor Report

		£	Payment Method
Lightmain Ltd	MUGA Refurbishment	10524.30	On-line Payment
Yorkshire Internal Audit Services	Internal Audit Fee	335.00	On-line Payment
Direct Imaging Supplies	Stationery	216.00	On-line Payment
Barnes Nurseries	MIB Planting	424.50	On-line Payment
MKM	Materials	19.08	On-line Payment
R V Rogers	MIB Planting	85.46	On-line Payment
Wybone	Circular Litter Bin	215.98	On-line Payment

Tim Hicks	Reimbursement of Napkins	4.00	On-line Payment
J B Motors	Fuel	139.14	On-line Payment
CorDEX Hire Ltd	Hire of Chipper	96.00	On-line Payment
Harrison & Hargreaves	MIB Furniture Paint	131.83	On-line Payment
Henry White	MIB Half Barrels x 10	220.00	Cheque No: 703997
Hopkinson & Sons Ltd	Materials	144.21	On-line Payment
Duncombe Sawmill Ltd	Planters	582.00	On-line Payment
Amberol Ltd	Planters	204.60	On-line Payment
R Yates & Sons Ltd	Materials	166.98	On-line Payment
Playdale	Play Equipment	27807.14	On-line Payment
Stuart Bainbridge	Additional Manpower	185.75	On-line Payment
Business Stream	Water Charges Malton Cemetery	150.39	On-line Payment
Business Stream	Water Charges Old Malton Cemetery	11.26	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2059.52	On-line Payment
HMRC	Tax/NI Contributions	1836.16	On-line Payment
Staff Salaries	Salaries	5697.93	On-line Payment
Public Works Loan Board	Chapel Loan	7736.00	Direct Debit
Ryedale District Council	Rates	76.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	48.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
EE	Town Council Mobile Phones	55.97	Direct Debit
Total		59221.20	

RESOLVED

That twenty eight accounts be approved for payment.

93. **REVENUE BUDGET AND PRECEPT 2020-2021**

The Clerk presented the draft 2020-2021 revenue budget and precept (previously circulated).

RESOLVED

- (i) Cllr Andrews proposed an amendment that the 2020-21 budget for the Milton Rooms was increased to £5,000, this was seconded by Cllr Burr and supported by Cllrs Jowitt and Brampton. Cllrs Delaney and Ennis abstained, Cllrs Turner, Lake, Dales, Hawes, Lawrence and Emberley voted against, therefore, the motion was not carried.
- (ii) Cllr Brampton proposed an amendment that the 2020-21 budget for the Milton Rooms was increased to £5,000 and an additional £5,000 was added for Malton Museum this was seconded by Cllr Burr and supported by Cllr Andrews. Cllrs Delaney and Ennis abstained, Cllrs Turner, Jowitt, Lake, Dales, Hawes, Lawrence and Emberley voted against, therefore, the motion was not carried.
- (iii) Cllr Brampton proposed an amendment that the Facilities Officer Role was removed from the 2020-21 budget. This was not seconded, therefore, the motion was not carried.

- (iv) REVENUE BUDGET. Cllr Dales proposed that the Town Council approves the revenue budget of £234,658 for the financial year 2020-21, this was seconded by Cllr Hawes, supported by Cllrs Emberley, Lake, Turner, Lawrence, Delaney, Burr, Ennis and Jowitt. Cllr Andrews abstained, Cllr Brampton voted against. The motion was carried.
- (v) PRECEPT. Cllr Dales proposed that the Town Council sets a precept of £207,565 for the year 2020-21, this was seconded by Cllr Ennis, supported by Cllrs Emberley, Lake, Turner, Delaney, Burr, Lawrence, Hawes and Jowitt. Cllr Andrews abstained and Cllr Brampton voted against. The motion was carried.
- (vi) A letter of support and meeting request be sent to the Chief Executive of Ryedale District Council, confirming the Town Council's support for both The Milton Rooms and Malton Museum and that it is our vision to set aside some funding for both organisations. Request that Cllrs Ennis and Hawes attend the District Council Milton Rooms Steering Group meetings.

94. REVIEW OF FEES AND CHARGES

The clerk reported on the fees and charges for the cemetery, allotment rents and Cemetery Lodge Tenancy rent:-

RESOLVED

- (i) That the cemetery fees remain the same with no increase in April 2020.
- (ii) That the Crabtree Lane and Rainbow Lane allotment rents to remain the same at £671.52.
- (iii) That the rent for Cemetery Lodge be increased to \$468 per month from 1 April 2020.

95. CLERKS REPORT

(a) CEMETERY MANAGERS UPDATE

FUNERALS

New Malton Cemetery

27 th September	Re-open plot 6093
11 th November	Double burial plot 6231
14 th November	Double burial plot 6295B
18 th November	Ashes plot 5253

Old Malton Cemetery

9 th October	Single burial plot 1181
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OTHER WORK

Repairs to cold from due to vandalism
 Install seat on Fitzwilliam Drive, Castle Howard Road
 Take down old Food Festival banners on York Road/Pickering Road and install new ones
 Remove damaged seat from Peasey Hills Road
 Remove planters from Wheelgate and refurbish, fill with soil ready for reinstallation outside Co-op Funeral Care, Wheelgate
 Paint up and site new seat on Peasey Hills Road
 Repair cutter deck on tractor
 Refurbish barrel planter outside Royal Oak in Old Malton
 Fit new base for litter bin on Highfield Road

(b) DROP IN SESSIONS

The next Malton Town Council Drop in session will be held at The Wesley Centre on Tuesday 3rd December at 11am.

(c) **MALTON IN BLOOM**

New modern planters have now been installed in Wheelgate near the pedestrian crossing.

Two new stone effect planters have been installed in Old Malton, opposite the Royal Oak and the original barrel planter has now been refurbished in grey/black. Four barrel planters have been ordered and will be installed in Old Malton in due course.

(d) **RAINBOW LANE PLAY AREA**

The I Player has been working correctly since September. Playdale have offered a reduction of £2,076.30 for the I Player equipment.

Lightmain have installed the new MUGA fencing which is proving to be very popular with the young people.

(e) **CHAPEL CONVERSION AND RENOVATION**

The clerk attended a meeting with PPIY on 14th November to discuss internal alterations to the project which have been requested by the Ryedale District Council, Listed Buildings Officer.

The disabled toilet entrance will be turned round and the kitchen will now have a lid rather than a full cupboard to prevent dust from the workshop area.

(f) **PEASEY HILLS IMPROVEMENT SCHEME**

A grey bench and stone effect planter has been installed on Peasey Hills Road.

The clerk has received approval from Highways for three modern grey planters which will be installed on Highfield Road near McColl's.

A new circular bin has been installed near the bus shelter.

The clerk is continuing to liaise with Yorkshire Housing with regard to the condition of the bus shelter which needs urgent repair on the roof.

Once the telephone box has been removed in the new year, a cherry tree and circular bench will be installed near this location.

(g) **ALLERTON PARK TRIP**

The trip to Allerton Park will take place on **Wednesday 11th March**, setting off from Malton Market Place at 8.45am. Councillors who have confirmed attendance on the trip are C Turner, M Dales, S Hawes, P Emberley, G Lake, M Brampton, R King. Eight places are available for Malton and Norton Members, they will be allocated on a first come first served basis. The trip will take around two hours and involves a 1km walk in total. The coach will be stopping for lunch on the way home at The Anchor Inn, Whixley, returning to Malton for approximately 3pm.

(h) **RYEDALE DISTRICT COUNCIL - DESTINATION DEVELOPMENT PLAN**

Ryedale District Council are inviting tourism businesses and town/ parish council's to give their views on the Council's new destination development plan. According to the latest research, tourism already contributes more than £318m to Ryedale's economy, but the new plan hopes to grow the sector even further.

As a Council they want to make sure we support tourism in our district in the best way possible, and without duplicating the great activity that is already happening. With that in mind, they have partnered up with Susan Briggs of the Tourism Network to run three workshops, so that businesses in the visitor economy can comment on our draft plan, and make additional suggestions.

The free workshops are open to accommodation providers, Town and Parish Councils, attractions, activity providers, food and drink businesses and local shops. As well as hearing about the destination development plan,

attendees will receive information about the latest tourism trends and forecasts, and be able to network with other businesses in the sector.

They want to make sure that anyone connected to tourism in Ryedale has a genuine opportunity to contribute and benefit from the Councils destination development plan, so they would encourage anyone whose business is connected with tourism to attend.

Workshops will take place on:

- 27 November at Ryedale District Council offices in Malton from 10am till 12pm
- 27 November at Pickering Memorial Hall from 2 till 4pm
- 4 December at Helmsley Arts Centre from 2pm till 4pm

To book go to www.northyorkmoorstourism.com/rdc.html.

(i) **CHRISTMAS TREE LIGHTING CEREMONY**

The ceremony will take place on Friday 6th December 2019 in the Market Place:-

3.50pm	Band Play 2-3 items
4.00pm	Welcome and intro to Carols Rev Peter Shearsby
4.05pm	Band Carols 1 & 2
4.15pm	Malton School Poems by Head Boy & Head Girl
4.20pm	Band Carols 3 & 4
4.30pm	Mayor Speech
4.30pm	Switch On Rev Shearsby and Mayor to switch tree on
4.35pm	Santa Sleigh arrives
4.45pm	Santa Sleigh departs

96. **MAYOR'S ANNOUNCEMENTS**

To receive details of the Mayor's official engagements in the previous month And planned ahead.

Mayor's engagements in November 2019:

Attended the Malton in Bloom Coffee and Cake event at the Wesley Centre on Saturday 2 November between 12 noon and 3pm
Attended the NY Police and Malton Town Council Drop-In at the Wesley Centre on Monday 4 November, 11 until 12 noon
Attended the Task and Finish Group at the Town Council Offices on Thursday 7 November, 11 until 12.30
Attended the morning Assembly at Malton Community Primary School at 9am on Friday 8 November, and taking questions from staff and pupils
Attended the first half of the Remembrance Service at St Peter's Norton service at 10am on Sunday 10 November
Attended the Malton War Memorial at 10.50 on Sunday 10 November, and laying a wreath on behalf of the town
Deputy Mayor attended the service at St Mary's Old Malton at 10am on Sunday 10 November, and laid a wreath?
Attended the Armistice Day commemoration in the Market Place at 10.30 on Monday 11 November
Attended a meeting with the Clerk at the Estate Office with Helen Barry and Mark Thompson on Tuesday 19 November at 11am
Attended the Rainbow Lane Play Area and the new MUGA facility on Thursday 14 November at 1pm
Attended the Milton Rooms tour on Tuesday 19 November at 6.30pm
Attended the Malton/ Norton Traffic Steering Group Meeting at 6pm on Thursday 21 November, at Ryedale House

Upcoming Mayor's engagements in December 2019

To attend the Churches Together in Southern Ryedale Ecumenical Advent Carol Service at St Mary's Priory Church, Old Malton at 6.30pm on Sunday 1 December
To attend the Neighbourhood Plan Steering Group Meeting at 6.30pm on Monday 2 December at Norton Council Offices
To attend the NY Police and Malton Town Council Drop-In event at the Wesley Centre on Tuesday 3 December, between 11am and 12.30pm

To attend the St Catherine's Light-Up-a-Life service at St Peter's Church, Norton at 6pm on Tuesday 3 December
To attend the opening of Racing Welfare's Christmas Fair at Jack Berry House, Old Malton at 2pm on Friday 6 December
To attend Malton's Christmas Tree Light's switch-on event in the Market Place at 15.30pm on Friday 6 December and make a speech
To attend Malton's Christmas Food Market event on Saturday 7 December
To attend the Christmas Show at Malton School on Tuesday 10 December at 7pm.
To attend the Parish Liaison Meeting at Ryedale House on Tuesday 11 December at 7pm
To attend the Malton District Male Voice Choir Christmas Concert at the Wesley Centre, on Sunday 15 December at 3.30pm
To attend the Malton Town Council meeting and Christmas lunch at The Talbot on Wednesday 18 December from 10am
To attend the Malton School Celebration and Review Evening on Wednesday 18 December at 7pm
To attend a Christmas Carol by Charles Dickens at York House on Friday 20 Dec at 6.30pm
To attend the Malton Dickens Festival event at the Wesley Centre on Saturday 21 December at 7pm.
To attend the Candlelit Carol Service at the Wesley Centre on Sunday 22 December at 3.30pm
To attend the Candlelit Carol Service at St Michael's Church on Sunday 22 December at 6.30pm
To attend the Malton Auction Market Christmas Carol Service at 10am on Monday 23 December in the Livestock Market

97. **CODE OF CONDUCT**

RESOLVED

That the Malton Town Council approve the Code of Conduct document.

98. **FACILITIES OFFICER**

The clerk presented the draft Facilities Officer job description.

RESOLVED

That the Malton Town Council approve the Facilities Officer job description which will be advertised in January 2020. Councillor Brampton vote against this.

99. **LOCAL ELECTRICITY BILL**

The clerk reported on the Local Electricity Bill (previously circulated).

RESOLVED

That the Town Council support the Local Electricity Bill and sign up to the campaign for more local, clean energy generation that would benefit local communities.

100. **MALTON MUSEUM**

Cllr Ennis gave a verbal report as the current Town Council representative, Cllr Ennis explained that she did not want to become a trustee of Malton Museum at this time. Due to the current rules all Members of the Malton Museum committee must become a trustee, therefore, it was agreed to invite the Museum to attend the January meeting to give a presentation on the work of the museum. Clerk to request a short report on how they run their business and what is expected for the Trustee role to be circulated prior to the January meeting.

101. **REPRESENTATIVES**

Councillor Ennis reported on the Milton Rooms meeting she attended (previously circulated). Cllr Ennis also gave a verbal report on the Trans-Pennine event she attended at York Station.

Councillor Lawrence reported on the Malton School Endowment Meeting (to be circulated)

Cllr Hawes gave a verbal report with regard to health and safety concerns at the Milton Rooms. Cllr Hawes does not feel that the building is safe, Trustees are working incredibly hard for this community building but Ryedale District Council do have a duty of care for certain areas of the building.

102. **PLANNING APPLICATIONS**

Three applications to the Local Planning Authority were considered.

19/01224/HOUSE

West Mede, Castle Howard Road, Malton, YO17 7AY
Erection of attached garage.

RESOLVED Approval

19/01255/TPO

The Browse, 43 York Road, Malton, YO17 6AX
Crown lift to 5 metres, reduction to a smaller canopy line by approx. 3 metres or nearest appropriate point of outlying limbs and reduction of the lions-tailing limb over garden by 5 metres or nearest suitable growth point, all to T78 Copper Beech of TPO/247A/1999.

RESOLVED Approval

19/01257/TPO

St Andrews House, Castle Howard Road, Malton, YO17 7AY

Crown lift to around 4 metres on drive side, removal of small crossing and rubbing branches no greater 10cm diameter and crown clean to T1 Copper Beech. Crown clean and removal of large dying limb to T2 Scots Pine. Thin canopy by 10% by removing epicormic branches, crown cleaning and crown lift to 3 metres to T3 Common Lime. Removal of epicormic growth from main stem and removal of low down previously cut limbs to T4 Common Yew as part of TPO 228/1997.

RESOLVED Approval

19/01285/HOUSE

South Lea, Lascelles Lane, Old Malton, YO17 7HQ
External alterations to include replacement windows and doors, installation of 5 no roof lights, alterations to existing doors and windows, rendering of existing brickwork and replacement conservatory to front elevation.

RESOLVED Approval

103. **MEMBERS QUESTIONS**

None

104. **NEXT MEETING**

The next Town Council meeting: - **Wednesday 18th December 2019, 10am** at The Talbot Hotel, Malton.

..... TOWN MAYOR. MALTON TOWN COUNCIL