

MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD IN THE WESLEY CENTRE ON WEDNESDAY 25 MARCH 2020

PRESENT

Councillors P Emberley (Mayor), K Ennis (Deputy Mayor), G Lake, P Andrews, C Delaney, L Burr MBE, S Hawes, C Turner and Revd P Sheasby (Chaplain)

Councillors M Dales, J Lawrence, E Jowitt & Brampton attempted to join the virtual meeting but due to technical issues this was not possible.

IN ATTENDANCE

Mrs G Cook (Clerk)

APOLOGIES

Mr T Hicks (Deputy Clerk)

134. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

135. PUBLIC ACCESS

Whilst adhering to the government COVID 19 guidelines, the Town Council will hold their monthly Council meetings virtually, via conference call; we also hope to provide a telephone number for members of the public to dial into these meetings.

Cllr Burr reported as a District and County Councillor that she is working closely with NYCC Senior Officers with regard to the traffic improvements and reduction of air pollution. NYCC are working on a plan which would include a mini roundabout at Musley Bank and slip roads from the B1257 onto the A64, with possible help from the Local Enterprise Partnership (LEP). Other ongoing NYCC work includes school transport and adult social care.

Cllr Burr reported that the RDC Milton Rooms Working Party has spent 26 hours in total discussing the Milton Rooms which has moved forward positively in addition to volunteering and trying to help residents due to COVID 19.

Cllr Burr attended two car park strategy meetings and will push for Malton to have competitive prices. She attended the Malton & Norton Traffic Steering Group looking at the junction at the railway crossing, and Butcher Corner. Cllr Burr also attended the Ryedale Constituency meeting which focused on a large amount of work taking place around prevention of scams in Ryedale.

Cllr Andrews reported as a District Councillor on the Car Park Working Party. RDC has recognised that a different pricing policy is required in the Market Towns, they felt that it was unfair that the charges would be the same in Helmsley and Malton. It is hoped that the Car Parking Strategy will result in some sensible decisions being made.

Cllr Andrews raised concerns on the lack of progress from RDC following the Notice of Motion to request that the revision of the Ryedale Local Plan be put in the hands of a consultant. It was **agreed** that the Mayor and Clerk draft a letter to RDC to be circulated to Members, registering the concern from Members of the Town Council with regard to the lack of progress on the revision of the Local Plan.

Cllr Delaney reported as a District Councillor that RDC has no plans for remote meetings at the moment, most council meetings have been suspended. Work behind the scenes is being undertaken to ensure business loans are available to local businesses within the next week with regard to COVID 19 measures.

The consultation has begun with regard to the proposed HGV ban on Highfield Road specifically at pick up and drop off times. NYCC Highways are also looking at replacement of the speed humps on Highfield Road.

136. MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 26th February 2020 be approved and signed as a correct record.

137. **FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the financial report
- (ii) Members noted the bank reconciliation showing the position as of 29th February 2020.
- (iii) Twenty five accounts were submitted for approval.

		£	Payment Method
Flexibubble	M&N Neighbourhood Plan Map	1365.00	On-line Payment
Duncombe Sawmill Ltd	Malton In Bloom Planters	564.00	On-line Payment
Castle Howard	Malton In Bloom Plants	960.94	On-line Payment
J B Motors	Fuel	285.42	On-line Payment
MKM	Materials	95.91	On-line Payment
Tate-Smith	Retirement Gift	23.15	On-line Payment
R Yates & Sons Ltd	Materials	13.30	On-line Payment
Derventio Fire & Security Ltd	Rainbow Lane CCTV	1156.80	On-line Payment
Coppins Systems Services	Computer Maintenance	30.00	On-line Payment
Hardcastle France	Payroll Service	432.00	On-line Payment
Stuart Bainbridge	Additional Manpower	71.00	On-line Payment
TWM	VAS Old Malton	1976.25	On-line Payment
Screwfix	Materials	4.99	On-line Payment
Duncombe Sawmill Ltd	MIB Planters	864.00	On-line Payment
Vertigrow Ltd	MIB Plants	42.00	On-line Payment
H W Cowling Ltd	Chapel Trial Hole Survey	180.00	On-line Payment
M Piercy	Additional Manpower	145.00	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1709.39	On-line Payment
HMRC	Tax/NI Contributions	1455.50	On-line Payment
Staff Salaries	Salaries	4558.51	On-line Payment
Ryedale District Council	Rates	76.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	48.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	15.00	Direct Debit
EE	Town Council Mobile Phones	53.50	Direct Debit
Total		16173.66	

RESOLVED

That twenty five accounts be approved for payment.

138. **CORONAVIRUS**

- (i) **To delegate authority for decision making to the Clerk**

With the situation changing on what seems like an hourly basis and as yet no formal government advice, members were advised that in order for the Council to continue to function delegated powers of decision making needed to be devolved to the Clerk as the proper officer of the council.

(ii) Meeting arrangements for the future

It was agreed to carry out the Town Council meetings via conference call in the near future. The Clerk will continue to monitor advice from NALC and YLCA with regard to the legalities and new ways of working.

(iii) Community Support Network

Over the last 72 hours a task force hub had been established in The Wesley Centre, including communications and logistics to serve Malton and Norton residents if required to do so. NYCC are leading on this work supported by Ryedale Careers Resource. The Mayor and Clerk are continuing to liaise with NYCC and RDC with regard to the Town Council playing our part in to help the vulnerable people in our community. The number for the NYCC Community Team is 01609 780780.

(iv) Town Events – all events

Welcome to Malton CIC have cancelled events in the short to medium term, the annual Food Festival has been re-scheduled for 12th and 13th September 2020

RESOLVED

- (i) That the Council empowers the Clerk to do anything expedient and necessary to ensure the continuous business of the Council, and to deal with mandatory undertakings in order to prevent the authority incurring liability during the period that the delegation is applicable. If appropriate the clerk will consult with the Mayor and Deputy Mayor in the decision making.**
- (iii) That the Council supports in principle to allocate up to £10,000 to set up and manage a Malton and Norton Task Force based in The Wesley Centre to help the vulnerable residents of Malton and Norton.**

139. CLERKS REPORT

(a) CEMETERY MANAGERS UPDATE

FUNERALS

New Malton Cemetery

Burial & Ashes Interment 18th February 2020 Plot No: 6364

Old Malton Cemetery

Re-open Burial Interment 21st February 2020 Plot 642

OTHER WORK

Site new barrel planters and fill with compost/top soil in Market Place

Paint new planters ready to be installed on Yorkersgate & Castlegate

Site new planters in Old Malton and fill with compost/top soil

Remove fallen branches after storm in cemetery

Repair Circular Malton banners following high winds on A64 and A170

Make up two memorial benches

(b) DROP IN SESSIONS

It was **agreed** to cancel the Malton Town Council joint RDC/NYP drop in sessions until further notice.

(c) CHAPEL REFURBISHMENT & RESTORATION PROJECT

The clerk attended a meeting with PPIY on 13th March to finalise the tender document. During the next two weeks asbestos, Yorkshire Water and drainage surveys will be carried out. The tender document will be going out to principle contractors in March, once the final recommendations have been received from the structural report.

(d) STAFF RETIREMENT

Mick PAnson Cemetery Manager officially retired on 6th March 2020. The Mayor and Clerk presented Mick with a card, gifts and a formal letter wishing him and his wife a happy retirement at a small informal presentation at Malton Cemetery on his final day in the role.

(e) **LOCAL COUNCIL AWARD SCHEME**

The Clerk has not received confirmation to date that the application for the Foundation has been successful; there are few assessors, therefore this may take some time. In the meantime she is working towards the next level which is the Quality Award. Part of the criteria for this award includes demonstrating and promoting the value of being a councillor, therefore Member annual attendance records at Town Council meetings will be displayed on the Council website.

(f) **VE DAY CELEBRATIONS – 8th MAY 2020**

The Royal British Legion hopes to have a small celebration event to be held at the Malton War Memorial, further details will be available in due course. It is intended that a flag to commemorate the 75th anniversary of VE Day will be displayed on the Old Town Hall.

(g) **YORKERSGATE PROJECT**

NYCC Highways have confirmed that the footway works on Yorkersgate are provisionally programmed for starting on the 5th of May 2020. The schedule work will include re-surfacing the footpath and installing bollards from the archway to Water Lane Car Park to Tuis restaurant. The Town Council has allocated £2,400 in the 2020/21 budget for the bollards in Yorkergate.

(h) **MALTON IN BLOOM**

Nick Fletcher, our wonderful Malton In Bloom photographer has won third place in the Amberol Plant Up Competition, the prize is a voucher worth £250 to be spent on Amberol products.

(i) **RAINBOW LANE**

The Council has received confirmation from the National Lottery that it has been successful with the remaining £10,000 funding required to go ahead with the Inclusivity Project at Rainbow Lane Play Area. The order would now be submitted for seven pieces of equipment which includes four trampolines, swing, roundabout and zip line, all of which are fully inclusive. Members congratulated the Clerk on this achievement.

140. **MAYOR'S ANNOUNCEMENTS**

To receive details of the Mayor's official engagements in the previous month and planned ahead.

Mayor's engagements in March 2020

Attended the Parish Liaison Meeting at Ryedale House on 7pm on Wednesday 4 March

Attended the visit to Allerton Park on Wednesday 11 March

The Mayor was due to attend the Pop Up of The North event at York House at 5pm on Thursday 19 March but did not attend due to COVID 19

The Mayor was due to attend a systematic consultation meeting with Helen Barry of the Fitzwilliam Estate at 11am on Tuesday 24th March, but this was cancelled due to COVID 19.

141. **REPRESENTATIVES**

Councillor Hawes presented a precis (previously circulated) concerning the visit to Allerton Park. It was **agreed** that the Clerk request that an RDC Officer attends a future meeting to give a presentation on recycling.

142. **HIDDEN DISABILITIES SUNFLOWER SCHEME**

The Clerk presented a report on the scheme (previously circulated)

RESOLVED

That the Malton Town Council sign up to the scheme at a cost of £100 and work with the Five Towns to promote the scheme across Ryedale.

143. **TOWN COUNCIL ANNUAL REPORT**

It was **agreed** to defer this item until the next meeting. The draft document to be circulated to Members in due course.

144. **FACILITIES OFFICER RECRUITMENT**

Following interviews conducted by the Mayor, Deputy Mayor and Clerk and receipt of satisfactory references, the preferred candidate had been offered the post of Facilities Officer with effect from the 4th May 2020. The successful candidate has formally accepted the offer and will assume the role on 4th May.

RESOLVED

That the Town Council confirms the appointment of preferred candidate as Facilities Officer with effect from 4th May 2020.

145. CIVIC SERVICE

Members to consider deferring the event until the autumn due to the Coronavirus

RESOLVED

That the Town Council defers the Civic Service until the autumn of 2020.

146. MALTON IN BLOOM

The Clerk presented a report on Malton In Bloom (previously circulated). Councillor Turner requested that this item be deferred to review the Malton In Bloom pages of the current website.

147. MALTON & NORTON AREA PARTNERSHIP

A virtual meeting of the Partnership has been scheduled for Thursday 2 April. Items for discussion are the bridge over the cut, future projects and the role of the partnership generally.

148. FLOODING

It was agreed to defer this until the next meeting.

149. PLANNING APPLICATIONS

Six applications to the Local Planning Authority were considered.

20/00218/TPO

Sycamore House, 70C Middlecave Road, Malton, YO17 7NE
Crown lifting to remove the lowest tier of 5no. branches around the main trunk of T2 Sycamore of TPO 282/2002.

RESOLVED Approval

20/00205/TPO

4 Orchard Gardens, Malton, YO17 7NA
3no Limes (G3) 5 metre crown lift and crown thin by 15% and reduction of limbs extending over neighbouring property on eastern side by 1.5m with same for the limbs extending over patio on the northern side – TPO 96/00219

RESOLVED Approval

19/01361/ADV

Land South of Westgate, Old Malton.
Display of non-illuminated hoarding sign, 1no. non-illuminated freestanding board advertising the development, 3no. non-illuminated 6m high flagpoles with flags and non-illuminated Welcome and Sales signs.

RESOLVED Approval

20/00214/HOUSE

Broughton Lodge, Broughton Road, Malton, YO17 7BP
Erection of two storey side extension following demolition of existing garage and outbuildings.

RESOLVED Approval

20/00226/FUL

Land South of Westgate, Old Malton
Erection of a temporary sales centre at site entrance with associated temporary visitor parking and signage (revised details to approval 19/01360/FUL dated 14.02.2020)

RESOLVED Approval

20/00224/LBC

39 Old Maltongate, Malton, YO17 7EH
Installation of 1no. conservation roof light to front elevation roof slope and 1no. conservation roof light to rear elevation roof slope.

RESOLVED Approval

150. MEMBERS QUESTIONS

None

151. **NEXT MEETING**

The next Town Council meeting:- **Wednesday 29th April 2020, 6.30pm at The Wesley Centre, Saville Street, Malton.**