

# MINUTES OF THE MEETING OF THE

## MALTON TOWN COUNCIL

HELD IN THE WESLEY CENTRE ON WEDNESDAY 26 FEBRUARY 2020

**PRESENT** Councillors P Emberley (Mayor), G Lake, J Lawrence,  
S Hawes, M Brampton and Rev P Sheasby (Chaplain)

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk), Mr D Jeffells (Press) and Rev P Clark

**APOLOGIES** Councillors P Andrews, E Jowitt, C Delaney, M Dales, K Ennis (Deputy Mayor), L Burr  
and C Turner

### **PRESENTATION FROM PETER CLARK**

Rev Clark gave a presentation on labyrinths and the interesting project which would be based in Malton and comprises of a walk of the town starting at the railway station and ending outside St Michael's church which would take place on Saturday 2<sup>nd</sup> May 2020 as part of the National Labyrinth Day celebrations. Members found this very informative and thanked Rev Clark for his time.

It was **agreed** that the Mayor and Clerk liaise with Fitzwilliam Estate with regard to the possibility of a temporary labyrinth being installed outside St Michael's Church for National Labyrinth day. It was also agreed to support in principal a permanent labyrinth in a suitable location in Malton

### 118. **CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

### 119. **PUBLIC ACCESS**

None

### 120. **MINUTES**

#### **RESOLVED**

**That the Minutes of the Council Meeting held on 29<sup>th</sup> January 2020 be approved and signed as a correct record.**

### 121. **FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the financial report
- (ii) Members noted the bank reconciliation showing the position as of 31<sup>st</sup> January 2020.
- (iii) Twenty two accounts were submitted for approval.

		£	Payment Method
Stream Business	Cemetery Water Charges	169.52	On-line Payment
Henry White	MIB Barrels	220.00	On-line Payment
Harrison & Hargreaves	MIB Materials	136.82	On-line Payment
Acorn Lighting Services	Christmas Festoon	3468.40	On-line Payment
Mick I'Anson	Additional Labour	33.66	On-line Payment
Hopkinson & Sons	Materials	198.98	On-line Payment
Stuart Bainbridge	Additional Labour	42.50	On-line Payment
R Yates & Sons	Materials	18.39	On-line Payment
Harrison & Hargreaves	Reimbursement of MIB Overpayment	33.00	On-line Payment
Andrew Kay	MIB Sculpture	1200.00	On-line Payment
Howarth Timber	Materials	62.85	On-line Payment
NYCC	Lamp Column CCTV Socket	189.62	On-line Payment
Yorkshire In Bloom	RHS Yorkshire In Bloom Fee	68.00	On-line Payment
John Wright Ltd	Cemetery Lodge Mechanical Call Out	180.60	On-line Payment

North Yorkshire Pension Fund	Pension Contributions	2059.52	On-line Payment
HMRC	Tax/NI Contributions	1836.36	On-line Payment
Staff Salaries	Salaries	5630.09	On-line Payment
Ryedale District Council	Rates	76.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	48.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	22.41	Direct Debit
EE	Town Council Mobile Phones	52.75	Direct Debit
<b>Total</b>		<b>15795.47</b>	

**RESOLVED**

**That twenty two accounts be approved for payment.**

**122. CLERKS REPORT**

**(a) CEMETERY MANAGER'S UPDATE**

**FUNERALS**

**New Malton Cemetery**

Burial Interment	20 <sup>th</sup> December 2019	Plot No: 6227
Ashes Interment	11 <sup>th</sup> January 2020	Plot No: 7063A
Burial Interment	17 <sup>th</sup> January 2020	Plot No: 6987

**Old Malton Cemetery**

Ashes Interment	18 <sup>th</sup> December 2019	Plot No: 14
Ashes Interment	3 <sup>rd</sup> January 2020	Plot No: 1178
Burial Interment	28 <sup>th</sup> January 2020	Plot No: 1038
Ashes Interment	24 <sup>th</sup> January 2020	Plot No: 845

**OTHER WORK**

Site new post and litter bin on Peasey Hills Road  
 Install new base and seat in Old Malton Cemetery  
 Remove seats from Market place, refurbish and re-install  
 Repair vandalism side gate and fence on the drive to New Malton cemetery  
 Repair fence at Rainbow Lane play area following vandalism  
 Repair chain swing and tape off trampoline at play area

**(b) DROP IN SESSIONS**

The next Malton Town Council joint RDC/NYP Drop-In sessions will be held monthly on a Wednesday at The Wesley Centre, 10.30am - 12noon on the dates below:-

11<sup>th</sup> March  
 8<sup>th</sup> April  
 13<sup>th</sup> May

**(c) VEHICLE ACTIVATED SIGNS**

Following the installation of the new vehicle activated sign in Old Malton, the equipment had been recalibrated to the correct speed limit and the Clerk had been trained to rotate the equipment.

**(d) CHAPEL REFURBISHMENT & RESTORATION PROJECT**

Test holes had been dug around the chapel, the results of which would form part of the structural report. Once the report has been finalised, it would be fed into the tender document and a meeting between the Clerk and PPIY would be arranged.

(e) **ALLERTON PARK TRIP**

The trip to Allerton Park is scheduled to place on Wednesday 11<sup>th</sup> March 2020, leaving the Market Place at 8.30am. Members already booked on the trip are listed below, two places are still available.

- |     |                   |     |                           |
|-----|-------------------|-----|---------------------------|
| 1.  | Cllr Turner       | 2.  | Cllr Dales                |
| 3.  | Cllr Hawes        | 4.  | Cllr Emberley             |
| 5.  | Cllr Lake         | 6.  | Cllr Brampton             |
| 7.  | Cllr King (NTC)   | 8.  | Cllr Mooring (NTC)        |
| 9.  | Cllr Howard (NTC) | 10. | Cllr Cawte (NTC)          |
| 11. | Gail Cook         | 12. | Cllr Lloyd-Williams (NTC) |
| 13. | H Dales           |     |                           |

(f) **NEW MALTON CEMETERY UTILITY CONTRACT**

The existing N Power electricity contract expires on 18<sup>th</sup> May 2020. The Clerk has utilised the services of Every Aspect to secure a new three year energy deal from 19<sup>th</sup> May. Every Aspect are a completely impartial utilities consultant, who work with all commercial energy suppliers to provide businesses and local councils with energy deals best suited to their requirements.

**Current N Power charges**

Standing charge 57.41p per day    Tariff 24.7p per kWh

**New Opus charges**

Standing charge 31p per day                      Tariff 15.9p per kWh

The Clerk intends to utilise the services of Every Aspect in the future when the Christmas Lights contract is due for renewal.

(g) **CHAPEL BELL RENOVATION PROJECT**

The Clerk had approached John Taylor & Co (The Loughborough Bell Foundry) with regard to the restoration of the New Malton Cemetery Chapel bell. Photographs have been sent to the company, who would carry out a site visit free of charge, and provide the Council with a detail report of work required to ensure the bell in full working order.

The Clerk would then look to submit a grant application to a funder who specialises in bell restoration.

(h) **RAINBOW LANE PLAY AREA**

**Inclusivity Lottery Grant**

The Clerk had been notified that the results Awards For All grant application would not be available until May due to high demand and a back log of applications that the team are working through.

**CCTV**

The cameras have now been installed in Rainbow Lane Play Area. The Clerk has set up a meeting between herself, Derventio Fire & Security and North Yorkshire Police to ensure the Police are trained to view the footage.

(i) **MALTON WI-FI SCHEME**

The Clerk had been liaising with RDC and Visit Malton CIC with regard to a proposal for free public Wi-Fi network in Malton town centre. The project has a fully funded proposal in place and the finer details are being looked at with regard to the installation and business benefit. Inkspot have been appointed as the approved supplier for this project. Further information would be available in due course.

(j) **MALTON IN BLOOM**

- New barrel planters have been rolled out in the Market Place.
- New planters installed in Castlegate and outside The New Globe
- New barrel planters installed at Old Malton
- New planters have been installed in Yorkersgate, an additional planter has been ordered to reduce illegal parking.

**123. MAYOR'S ANNOUNCEMENTS**

To receive details of the Mayor's official engagements in the previous month  
And planned ahead.

**Mayor's engagements in February 2020**

Attended a systematic consultation meeting with senior officers from NYCC Highways at Area 4 on Tuesday 4 February at 11am

Attended a branch meeting of the Yorkshire Local Councils Association at Ryedale House on Tuesday 4 February at 7pm

Attended a meeting of the RDC/NYCC Malton and Norton Traffic Steering Group at Ryedale House on a day between 10<sup>th</sup> and 26<sup>th</sup> February TBA, at 6pm

Councillor Turner attended the Ryedale District Sports Awards on Thursday 13 February at The Forest & Vale Hotel, Pickering

Attended the Malton & Norton Lions senior citizens New Year Party at Malton Rugby Club on Friday 14 February at 5.30pm

**Upcoming Mayor's engagements in March 2020**

Attending the Parish Liaison Meeting at Ryedale House on 7pm on Wednesday 4 March

Attending the visit to Allerton Park on Wednesday 11 March

Attending the Pop Up of The North event at York House at 5pm on Thursday 19 March

Attending a systematic consultation meeting with Helen Barry of the Fitzwilliam Estate at 11am on Tuesday 24<sup>th</sup> March

**114. REPRESENTATIVES**

None

**115. MALTON & NORTON AREA PARTNERSHIP**

Councillor Brampton gave a short update on the partnership. It was **agreed** to add the future of the Malton & Norton Area Partnership to the next agenda.

**116. LONE WORKER POLICY**

The Clerk presented the Lone Worker Policy (previously circulated).

**RESOLVED**

That the Malton Town Council approve the Lone Worker Policy

**117. FLOODING**

Agenda item to be deferred to the March meeting.

**118. SPEEDING CONCERNS, MALTON**

Councillor Brampton raised concerns with regard to speeding vehicles on York Road, Malton. It was **agreed** that the Clerk contact the Speed Management Protocol to register an interest in the installation of VAS equipment in York Road.

**119. PLANNING APPLICATIONS**

Four applications to the Local Planning Authority were considered.

**20/00122/HOUSE**

**10 Middlecave Drive, Malton, YO17 7BB**

Erection of a single storey rear extension following removal of existing conservatory.

**RESOLVED**

**Approval**

**20/00100/HOUSE**

**21 Victoria Road, Malton, YO17 7JJ**

Erection of single storey side extension to include front-facing dormer window to allow additional living space at first floor level, together with installation of rear ground floor bay window and installation of rear dormer window to allow additional living space at second floor level.

**RESOLVED**

**Approval**

20/00161/ADV & 20/00162/LBC

**Talbot Hotel, 45-47 Yorkersgate, Malton, YO17 7AJ**

Display of 1 no. externally illuminated double sided hanging sign and 1no. individual letter name sign on front elevation wall externally illuminated by 3 no. cowl lights.

**RESOLVED Approval**

20/00167/FUL

**Middlecave Yard, Middlecave Road, Malton, YO17**

**7JH**

Change of use, alteration and extension of agricultural buildings to form 3 no. food production and processing units (Use Class A1, B1 and B2) following the demolition of existing buildings together with access and parking revised scheme to planning approval 18/00514/FUL dated 22.08.2018)

**RESOLVED Approval**

**120. MEMBERS QUESTIONS**

Clerk to liaise with the British Legion with regard to any potential VE Day celebrations taking place in the town and add this item to the next agenda.

**121. NEXT MEETING**

The next Town Council meeting:- **Wednesday 25<sup>th</sup> March 2020, 6.30pm at The Wesley Centre, Saville Street, Malton.**

**EXCLUDED ITEMS**

**122. AUTHORITY TO SHORT LIST AND AGREE INTERVIEW PANEL/TIMESCALE FOR THE ROLE OF FACILITIES OFFICER**

The Clerk gave a verbal update on the applications received for the role of Facilities Officer. It was **agreed** that the Clerk, Deputy Clerk, Mayor and Deputy Mayor would carry out the interviews of four of the applicants at a date to be agreed.

**123. CEMETERY MANAGER ROLE**

The Clerk presented the previously circulated report:-

**RESOLVED**

- (i) That Mike Todd is formally offered the promotion to Cemetery Manager from 1 April 2020.
- (ii) That the Salary Scale of the Cemetery Manager role to National Joint Council agreed pay scales LC1 SCP 12 (£21,589) is applied, which is the same level as the retiring Cemetery Manager. Assuming he proves satisfactory within the role, the scale shall be reviewed after one year.
- (iii) That the Town Council ceases to employ a Cemetery Officer after 31 March 2020.