

MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD AT THE TALBOT HOTEL ON WEDNESDAY 18 DECEMBER 2019

PRESENT Councillors P Emberley (Mayor), K Ennis (Deputy Mayor), G Lake, L Burr, C Turner, S Hawes, C Delaney, M Dales and J Lawrence

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk), Rev P Sheasby (Chaplain), Mr T Naylor-Leyland (Visit Malton CIC), Mr M Brayshaw (Visit Malton CIC), Cllr A Croser (Mayor of Norton), Cllr R King (Norton Town Council) and Mrs K Darley (Ryedale G&H)

APOLOGIES Councillors P Andrews, E Jowitt and M Brampton

PRESENTATION FROM MARK BRAYSHAW & TOM NAYLOR-LEYLAND, MALTON CIC

Mark Brayshaw and Tom Naylor Leyland gave a presentation on the work of the CIC and projects planned for 2020. Members found this most insightful and thanked them for their time.

105. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

106. PUBLIC ACCESS

Cllr Burr reported as a District Councillor that she had attended the Car Parking Strategy Working Party, each Town Council in Ryedale will have the opportunity to feed into the car park strategy. Issues such as improved signage, opening the top part of Wentworth Street car park are all areas of the strategy that will be looked at in detail. Cllr Burr will act as the Malton Town Council representative.

Cllr Delaney confirmed that he is also on the Car Park Strategy Working Party which is a positive step forward. At the last meeting Members were presented with lots of information to digest. Please forward any comments to Cllrs Delaney or Burr.

Cllr Burr explained that the livestock centre was discussed at Full Council. Cllr Burr confirmed that in her opinion facilitating moving the market to the Eden Camp site is a good thing for Malton.

Cllr Burr attended the Milton Rooms Working Party, representatives from Malton Museum attended the meeting and gave a very good presentation, Councillor Burr added, we must do all we can as a Town Council to support the museum. The District Council are currently not carrying out as much work as they should be, due to the long list of defects associated with the building. The working party is hoping to involve the Malton Fitzwilliam Estate in the future, this could only be a positive move forward for the venue. The District Council confirmed that they are fully aware of their duties.

107. MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 27th November 2019 be approved and signed as a correct record.

108. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the financial report
- (ii) Members noted the bank reconciliation showing the position as of 30th November 2019.
- (iii) Eighteen accounts were submitted for approval.

		£	Payment Method
J B Motors	Fuel	149.79	On-line Payment
Direct Imaging	Stationery	30.00	On-line Payment
Castle Howard	MIB Planting	614.55	On-line Payment
Screwfix	Materials	12.99	On-line Payment
Yorkshire Fixing Solutions Ltd	Materials	37.74	On-line Payment
Stuart Bainbridge	Additional Manpower	124.75	On-line Payment
R Yates & Sons Ltd	Materials	18.19	On-line Payment
Amberol Ltd	MIB Planter	303.00	On-line Payment
Castle Howard	MIB Plants	37.89	On-line Payment
Wybone	Litter Bin Peasey Hills Rd	168.78	On-line Payment
MKM	Materials	34.94	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2059.52	On-line Payment
HMRC	Tax/NI Contributions	1836.36	On-line Payment
Staff Salaries	Salaries	5574.94	On-line Payment
Ryedale District Council	Rates	76.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	48.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
EE	Town Council Mobile Phones	52.20	Direct Debit
Total		11,227.64	

RESOLVED

That eighteen accounts be approved for payment.

109. CLERKS REPORT

(a) CEMETERY MANAGERS UPDATE

FUNERALS

New Malton Cemetery

Ashes Interment 26th November 2019 Plot No: 7062A

OTHER WORK

Refurbished town council seats in grey
 Prepared and sited the Christmas Tree in Market Place, Malton
 Installed new base and site memorial seat in Malton Cemetery
 Sawed up and removed fallen branches in Malton Cemetery
 Took off cutter deck from tractor, cleaned and serviced
 Installed additional planter in Old Malton

(b) DROP IN SESSIONS

The next Malton Town Council joint RDC/NYP Drop in sessions are to be held monthly on a Wednesday at The Wesley Centre, 10.30am - 12noon on the dates below:-

8th January
 5th February
 11th March
 8th April
 13th May

(c) **MALTON IN BLOOM**

New modern planters have been installed in Wheelgate near the pedestrian crossing. Malton and Norton Rotary kindly donated £650 towards the project.

(d) **RAINBOW LANE PLAY AREA**

The clerk has received notification that we have been successful with a Section 106 grant application for £26,420 (72%) for the Inclusivity Project at the play area. The project includes seven pieces of inclusive play equipment. The clerk will be applying to the National Lottery Awards for All grant scheme for the final 28% match funding required.

(e) **CHAPEL CONVERSION AND RENOVATION**

Ryedale District Council has approved the Listed Building application. The clerk is currently working with PPIY with regard to carrying out an asbestos management survey. A meeting will be scheduled with PPIY in January to discuss the chapel specification prior to it going out to tender.

(f) **PEASEY HILLS IMPROVEMENT SCHEME**

The three grey planters will be installed on Highfield Road near McColls in January.

Unfortunately, Yorkshire Housing have confirmed that they do not own the bus shelter and it is classed as unregistered on the Land Registry site.

(g) **CHRISTMAS OFFICE HOURS**

The office will be closed from 4pm on Monday 23rd December to Thursday 2nd January 2020. The clerk will be working from home 8.30-12noon on Christmas Eve and checking emails daily. The clerk will be checking the office answer machine message on a regular basis over the Christmas/new year period.

(h) **CYCLE RACKS**

The clerk is working with Highways to submit a bid for 15 cycle racks in Yorkersgate and Old Maltongate, all of which will be covered by CCTV.

110. **MAYOR'S ANNOUNCEMENTS**

To receive details of the Mayor's official engagements in the previous month And planned ahead.

Mayor's engagements in December 2019:

Attended the Churches Together in Southern Ryedale Ecumenical Advent Carol Service at St Mary's Priory Church, Old Malton at 6.30pm on Sunday 1 December
Attended the Neighbourhood Plan Steering Group Meeting at 6.30pm on Monday 2 December at Norton Council Offices
Attended the NY Police and Malton Town Council Drop-In event at the Wesley Centre on Tuesday 3 December, between 11am and 12.30pm
Attended the St Catherine's Light-Up-a-Life service at St Peter's Church, Norton at 6pm on Tuesday 3 December
Attended the opening of Racing Welfare's Christmas Fair at Jack Berry House, Old Malton at 2pm on Friday 6 December
Attended Malton's Christmas Tree Light's switch-on event in the Market Place at 15.30pm on Friday 6 December and made a speech
Attended Malton's Christmas Food Market event on Saturday 7 December
Attended the Christmas Show at Malton School on Tuesday 10 December at 7pm
Attended the Malton District Male Voice Choir Christmas Concert at the Wesley Centre, on Sunday 15 December at 3.30pm
Attended the Malton Town Council meeting and Christmas lunch at The Talbot on Wednesday 18 December from 10am
Attended the Malton School Celebration and Review Evening on Wednesday 18 December at 7pm, and made a short speech

Attended the Royal Shakespeare's Company actor Dominic Gerard's performance of a Christmas Carol at York House, and a reception beforehand on Friday 20 December at 8.30pm

Attended the main Malton Dickens Festival event with Miriam Margolyes, together with Lucinda Hawksley (the great great great granddaughter of Charles Dickens) at the Wesley Centre on Saturday 21 December at 7pm, and a reception beforehand at The Talbot

Attended the Candlelit Carol Service at the Wesley Centre on Sunday 22 December at 3.30pm

Attended the Candlelit Carol Service at St Michael's Church on Sunday 22 December at 6.30pm

Attended the Malton Auction Market Christmas Carol Service at 10am on Monday 23 December in the Livestock Market

Mayor's engagements in January 2020

Attending the performance of Robinson Crusoe and the Pirates by Malton & Norton Musical Theatre Company at the Milton Rooms on Tuesday 21 January at 7pm

Attending the Malton Town Council Meeting at the Wesley Centre on Wednesday 29 January at 6.30pm

111. PEDESTRIAN WALKWAY, HORSEMARKET ROAD

The clerk reported on the pedestrian walkway project in Horsemarket Road (previously circulated).

RESOLVED

That the Malton Town Council approve the project and instruct NYCC Highways to carry out the work in spring 2020.

112. TOWN COUNCIL ACTION PLAN

RESOLVED

That the Malton Town Council approve the 2019-2022 Action Plan.

113. LOCAL GOVERNMENT FOUNDATION AWARD

The clerk presented a report on the Foundation Award (previously circulated)

RESOLVED

(i) That the council confirm that it publishes the documents below online:-

- Standing Orders & Financial Regulations
- Code of Conduct & link to Councillors Register of Interests
- Publication Scheme
- Annual Return
- Payments
- Calendar of Meetings
- Full Council Minutes
- Council Agendas
- Budget and Precept Information
- Complaints Procedure
- Council contact details and Councillor information
- Action Plan
- Community Consultation
- Publicity advertising Council activities
- Participating in town and country planning

(ii) That the council confirm that it has the documents below in place:-

- Risk Management Scheme
- Register of Assets
- Contracts for all members of staff

- Up-to-date insurance policy that mitigates risks to public money
- Disciplinary and Grievance procedures
- A policy for training staff and councillors
- A record of all training undertaken by staff and councillors in the last year
- A clerk who has achieved 12 CDP points in the last year

114. **REPRESENTATIVES**

Councillor Jowitt reported on the Ryedale Cameras In Action meeting (previously circulated).

115. **PLANNING APPLICATIONS**

Three applications to the Local Planning Authority were considered.

19/01325/FUL

42 Milton Avenue, Malton, North Yorkshire, YO17 7LD

Change of use of detached domestic summerhouse to use as commercial beauty treatment room

RESOLVED Approval

19/01283/TPO

Malton School (East and West Wing) Middlecave Road, Malton, North Yorkshire, YO17 7NH

Crown lift to T14, T12, and T1, Canopy reduction and removal of dead wood to T13 and felling and grinding out stump and replacement of T7 and T4 all of TPO 259/2000 together with felling of 08B7 of TPO 243/1999 - full details in submitted of schedule of works.

RESOLVED Approval

19/01339/HOUSE

Old Cottage, 41 Greengate, Malton, YO17 7EL

Landscaping works to include the erection of 1.41m high front boundary wall and erection of replacement fencing (part retrospective)

RESOLVED Approval

19/01227/FUL

The Castle Garden Site, Old Maltongate, Malton

Erection of a domed metal shelter with roof of metal leaves to match Castle Garden entrance gates.

RESOLVED Approval

19/012216/HOUSE

Holgate House, 3 East Mount, Malton, YO17 7EX

Erection of two storey side and rear extension, erection of single storey rear extension and extension to dropped kerb

RESOLVED Approval

116. **MEMBERS QUESTIONS**

None

117. **NEXT MEETING**

The next Town Council meeting: - **Wednesday 29th January 2020, 10am** at The Wesley Centre, Malton.

..... TOWN MAYOR. MALTON TOWN COUNCIL