MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD AT RYEDALE HOUSE, MALTON
ON WEDNESDAY 28th OCTOBER 2026 AT 6.30PM

PRESENT Cllrs J Aldrich (Mayor), M Carpenter (Deputy Mayor), M Brampton L Burr MBE, I Carpenter, I Conlan, K Ennis, S Hawes, W Oxley, L Paley & S Thackray

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk), Rev Canon Richard Walker & Cllr Duncan (North Yorkshire Council)

OTHERS One member of the public was present

APOLOGIES Councillor Andrews

80. REASONS FOR ABSENCE

None

81. CODE OF CONDUCT

Cllr Conlan declared a personal interest as a Member of the Liberal Party.

82. MAYOR & DEPUTY MAYOR REPORT

Mayor Report

Introduction

It has been a productive, if slightly quieter month for public events. Work on the budget and supporting local town events has been particularly rewarding and I have valued the opportunity to meet and speak with many fellow councillors on pressing local issues.

Over the past few weeks, I have also been visiting businesses across the town to gauge how trading is looking in the run-up to Christmas, with many more visits planned. It is worth emphasising once again that general feedback from the town remains very positive, with local businesses sharing that they feel a noticeably greater level of engagement from MTC. Additionally, I have responded to direct communications from community members facing specific challenges, signposting them to relevant professional support services wherever possible.

I would like to express my sincere thanks to all fellow Councillors who continue to dedicate their time to our community, as well as supporting our Town Clerk and Deputy Clerk in their ongoing work.

Draft Budget Presentation

The most important item presented this month is the draft budget for council comment. As members will be aware, setting the budget is a challenge, we must meet with pragmatic determination. With valued support from the Town Clerk, my ambition has been to deliver a budget that protects our essential services and enhances our ability to deliver more local community events.

Given the ongoing cost-of-living pressures affecting all our residents, I was determined not to place additional financial burdens on local households this year. I am therefore delighted to present to council a proposed budget with a 0% precept increase, support to formal approval and final tax base confirmation.

While necessary budget adjustments have been made as set out in the meeting papers, they have been rigorously costed and I welcome full scrutiny from members. In my view, this budget represents a fantastic opportunity to support our residents while continuing to maintain and improve our service standards across Malton. I hope you will give it your full support.

Key Activities & Engagements

- 29 September – Met with Jeff Clarke (Art of Protest) to review artwork for an upcoming project and formally accept the brief.
- 1 October – Attended the Morrisons Castlegate store alongside MP Kevin Hollinrake to meet with the senior team and celebrate the store becoming the first to raise £50,000 for the Marie Curie Cancer Charity.
- 4 October – Attended the Harvest Festival service at St Michael's Church in civic capacity as Mayor, followed by light refreshments and conversations with local residents.
- 5 October – Met with North Yorkshire Council (NYC) Emergency Planning Officers, Mayor of Norton Di Keal and representatives from Next Steps to review local emergency planning protocols.
- 5 October – Held regular weekly meeting with the Town Clerk.
- 12 October – Met with Sally Hindle from Bias store to discuss current opportunities and challenges facing Malton traders.
- 15 October – Jointed the Town Investment Plan meeting via zoom.
- 20 October – Conducted a site visit to Lady Spring Wood with contractor David Bayes to inspect trees requiring essential felling due to Ash Dieback (formal report to follow).
- 20 October – Met with Fitzwilliam Estate representatives to discuss management options regarding the required tree works at Lady Spring Wood.
- 20 October – Held coordination meeting with the Town Clerk and Deputy Mayor.
- 21 October – Met with the Deputy Clerk to finalise schedule details and guest invitations for the Christmas Concert.
- 22 October – Met with the Town Clerk to review the initial draft budget.
- 26 October – Met with Cllr Thackray to discuss local transport planning priorities.
- 27 October – Held regular weekly meeting with the Town Clerk.

Apologies & Civic Attendance

Derwent Training Annual Awards Evening (Thursday 1 October)
In May, I received an invitation to attend the Derwent Training Awards. I accepted subject to diary verification and requested clarification on whether Malton Town Council would be presenting an award. Regrettably, due to an administrative oversight on my part, the date was omitted from my master diary and a formal apology was not issued prior to the event.

Following contact from Derwent Training expressing disappointment at my non-attendance, I issued a full and direct personal apology to the organisation, taking personal responsibility for the mistake.

Deputy Mayor Report

14th October - I received the news that Malton Primary Academy are again the Local Authority School of the Year again for the 4th year running. Apparently, we narrowly missed out on Regional School (which we have received once). I am proud of this achievement again. A positive part of this is that Rhianon Letman-Wade from the Combined Authority Active Travel Commissioner has asked about the school, and is keen to run some communication about the award, when I hear about this I will let you know.

Malton Primary Academy has now got an Active Travel Mascot which was designed by a Y3 pupil. He is called Slice Rider, the motto is 'A healthy walk to school is a pizza-cake'!

20th October - Met with Mayor and Clerk to go through meeting agenda.

I would like to thank everyone who took part in the Walking challenge, I will look into setting up another one in January and would like to involve the primary school.

83. COUNCILLOR BURR MBE NORTH YORKSHIRE COUNCIL MEMBER REPORT

- Attended the Area committee, Cllrs Oxley and Thackray, in attendance. Our MP gave his quarterly report from Westminster, and the York and North Yorkshire Mayor gave his quarterly report.
- Attended Derwent training celebration awards night. Celebrating young people's achievements.
- Attended the drop in event, held in the Market place re the draft local transport plan, the consultation closes on the 18th of November.
- Attended the Harvest Festival service, the Mayor and Cllr Hawes were in attendance.
- Attended a meeting with Fitzwilliam Estate and North Yorkshire officers re travel and parking issues in town.
- Attended a community speed watch event in Malton, Cllrs Hawes and Conlan were in attendance.
- Attended town investment meeting, I agreed to attend the next conference in Harrogate.
- Attended a KIT meeting with Clerk re NYC issues.
- Travelled to Northallerton to speak up against the closures of the mini recycling centres, unfortunately, my plea fell on to deaf ears, and the committee voted to continue to work towards closing two sites in Malton and one in Norton.
- Attended a local meeting with most NYC Cllrs and relevant NYC officers, all in the same room at once. This was a joined-up meeting to enable us all to work closely together with officers regarding local issues.
- Held local surgeries with many residents this month.

84. PUBLIC ACCESS

North Yorkshire Councillor Kean Duncan attended the meeting and addressed Members with regard to local issues. The Mayor formally thanked Cllr Duncan and all the agencies involved for the excellent work carried out to clean up river Derwent.

85. MNAP NEWSLETTER

Councillor Brampton presented a verbal report for consideration.

RESOLVED

That MNAP request that the Clerk to take on the administration of the newsletter, which is produced three times per year. Proposed by Cllr Brampton, seconded by Cllr Conlan. Cllr Paley abstained, all other Members refused, therefore, the motion was not carried.

Councillor Brampton left the meeting at 7.40pm

86. COUNCIL MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 30th September 2026 be approved and signed as a correct record. Proposed by Cllr M Carpenter, seconded by Cllr Burr. Cllrs Andrews, Ennis, Thackray, Oxley & Brampton abstained. All other Members approved.

87. FINANCIAL REPORT AND ACCOUNTS

(i) Members noted the bank reconciliation showing the position as of 30th September 2026

(ii) Thirty-two accounts were submitted for approval

MKM	Tools & Materials	83.99	On-line Payment
Direct Imaging	Stationery & Printer Consumables	311.04	On-line Payment
VideCom	CCTV Maintenance	1147.50	On-line Payment

Milky Wayne Ltd	Newgate Milk	21.00	On-line Payment
Aquam	Water Services	5.24	On-line Payment
David Morgan	Additional Labour	80.00	On-line Payment
Steve King	Reimbursement of Materials	72.31	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	412.12	On-line Payment
Archbishop Holgate	Allotment Rent	335.76	On-line Payment
R Yates	Tools & Materials	112.11	On-line Payment
RFS Ripon Ltd	Tractor Repair	1198.79	On-line Payment
Big Boolies	Roundabout Sign Design & Reproof	42.00	On-line Payment
Milton (Peterborough) Estates Company	Orchard Field Rent	720.00	On-line Payment
Screwfix	Tools & Materials	56.78	On-line Payment
Yorkshire In Bloom	Yorkshire In Bloom Awards Entry Fee	25.00	On-line Payment
Steam & Moorland	Strimmer Guard	41.34	On-line Payment
J B Motors	Fuel	128.52	On-line Payment
Information Commission	Annual Data Protection Fee	47.00	On-line Payment
Salaries	Salaries	9148.92	On-line Payment
HMRC	Tax & NI	3395.53	On-line Payment
North Yorkshire Pension	Pension	2088.35	On-line Payment
Public Works Loan Board	Loan Repayment - Newgate Civic Office	5542.71	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	73.20	Direct Debit
Octopus	Newgate Energy	45.19	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit
North Yorkshire Council	Old Malton Cemetery Rates	75.00	Direct Debit
North Yorkshire Council	Newgate Civic Office Rates	253.00	Direct Debit
Green Energy	Cemetery Energy	0.00	Direct Debit
E-On	Electricity - Wheelgate Lights	53.51	Direct Debit
Barclaycard	Materials & Stamps	94.36	Direct Debit
BT	Newgate Telephone & Broadband	132.26	Direct Debit
EE	Town Council Mobile Phones	54.34	Direct Debit
Total		**25898.87**	

RESOLVED

That thirty-two accounts be approved for payment. Proposed by Cllr M Carpenter, seconded by Cllr Hawes. All other Members approved.

88. REVENUE BUDGET 2027-28

The clerk presented the draft revenue 2027/28 budget which was discussed at length by Members. Members put forward suggestions to be included in the budget. This would be debated for resolution at the November meeting.

89. CLERKS REPORT

(a) CEMETERY MANAGER UPDATE

FUNERALS

New Malton Cemetery

Interment	Grave No: 6154G
Ashes Interment	Grave No: 6958
Ashes Interment	Grave No: 5177

Old Malton Cemetery

Ashes Interment	Grave No: 805
Ashes Interment	Grave No: 1309
Interment	Grave No: 692

New Headstones

New Malton Cemetery

Grave No: 5360	Myers Memorials
Grave No: 5555	Myers Memorials

Old Malton Cemetery

Grave No: 742

Other Work

Laid a new concrete floor in the shed at Old Malton Cemetery. Repaired broken wall near entrance gates in Old Malton Cemetery. Moving picnic benches to Broughton Road community area

(b) MTC ATTENDANCE AT MULTI AGENCY COMMUNITY & DROP IN EVENTS

Wednesday 16th September	-	Multi-Agency Drop In, Morrisons 10-12noon
Saturday 19th September	-	Gazebo Market Place Event
Thursday 22nd October	-	Multi-Agency Drop In, Asda 10-12noon
Thursday 26th November	-	Multi-Agency Drop In, Morrisons 10-12noon
Wednesday 23rd December	-	Multi-Agency Drop In, Asda 10-12noon

ENVIRONMENT AGENCY TEAM MEETING

2nd September	-	Newgate Civic Office

(c) MEETINGS/EVENTS ATTENDED

21 September	Attended a tour of McDonalds with the Mayor
	Meeting with Cllr Hawes
22 September	Meeting with Mayor
	Meeting with volunteer student
23 September	Attended a tour of Ryedale Special Families in Pickering with the Mayor
	Multi Agency Problem Solving Virtual Meeting
25 September	Area Committee Meeting at Ryedale House
28 September	Solar Panel Onboarding Feasibility Training
	Ladies Collective Meeting at The Talbot
29 September	Meeting with Mayor & Deputy Mayor
	Meeting with Revd Canon Richard Walker
30 September	Meeting with Art of Protest at Acomb with Mayor
	Full Council
2 October	Visited Watts quarry with Cllr Paley
5 October	Meeting with Next Steps and Grace Lawes, NYC
6 October	Meeting with Mayor
	Parish Liaison Outreach Workshop
7 October	Haxby Town Council re carnival event
	Site meeting with Steve's Gardening Services
8 October	Site meeting Rainbow Lane Play Area with Streetscape
	Site meeting with David Murphy, LITE re St Michael's Church projection
12 October	Meeting with Sally Hindle, Bias and the Mayor

13 October	Attended breakfast meeting with businesses in Malton at the Parish Rooms Attended a meeting with Tim Coyne, Highways, Rob Williams, Head Teacher, Malton School and Cllr Paley re parking issues on Middlecave Drive Meeting with Rebecca Wilkin, Fitzwilliam Malton Estate
14 October	Meeting with Rotary re Wilfred Jackson Trust
16 October	Attended the North Yorkshire Wider Partnership Conference in Harrogate

(d) EMAILS SENT TO MEMBERS

26/08/2026	Clerks Annual Leave
05/09/2026	Mayor of Malton Official Visit
06/09/2026	North Yorkshire Council Parish Liaison
06/09/2026	Update regarding ongoing Yorkshire Water project in North Yorkshire
17/09/2026	Kevin Hollinrake surgeries
17/09/2026	NY Local Plan: Scoping Consultation
17/09/2026	Malton & Norton TIP – Update
17/09/2026	Thirsk & Malton Area Committee – 25/09/2026
22/09/2026	MTC Full Council Agenda – 30th September
25/09/2026	Temp Rd Closure – Wells Lane
28/09/2026	Harvest Festival – St Michael's Church
28/09/2026	Malton Events Group Meeting
01/10/2026	Common Wealth War Grave Tours
01/10/2026	Deputy Mayors Report
01/10/2026	Mayors Report
02/10/2026	Member Apologies for Absence – Full Council
05/10/2026	Tree Stump – Cherry Avenue
05/10/2026	Temp Rd Closure, Castle Howard Road, Malton
09/10/2026	Temp Rd Closure, Carpenters Yard, Malton
09/10/2026	Temp Rd Closure, Wells Lane, Malton
14/10/2026	Town & Parish Council Local Plan Briefing

(e) NEW MALTON CEMETERY WALL REPAIR

Essential wall repairs at New Malton Cemetery carried out by a local builder. Photos supplied.

90. PLANNING APPLICATIONS

ZE26/00426/FUL — Change of use from playroom to massage therapy studio (retrospective) at 29 Milton Avenue, Malton. **No comment**

91. FINKLE STREET CHRISTMAS MARKET EVENT – 28th NOVEMBER 2026

The Clerk presented a report for Members consideration.

RESOLVED

That the Council approve the traffic management and road closure of this event. Proposed by Cllr Ennis, seconded by Cllr M Carpenter. All other Members approved.

92. POLICY REVIEW

Members reviewed the following documents (previously circulated): -

(i) Complaints Procedure
(ii) Freedom of Information
(iii) Information & Data Protection
(iv) Document Retention

RESOLVED

That the Town Council approve Policies (i) to (iV). Proposed by Cllr M Carpenter, seconded by Cllr Ennis. All other Members approved.

93. MIDDLECAVE DRIVE PARKING RESTRICTIONS CONSULTATION

Cllr Paley and the Clerk presented a verbal report Members consideration.

RESOLVED

That the Town Council approve the parking consultation on Middlecave Drive. Proposed by Cllr Burr, seconded by Cllr M Carpenter. All other Members approved.

94. LADY SPRING WOOD TREE REPORT

The Mayor and the Clerk presented a verbal report Members consideration.

RESOLVED

Proposed by Cllr Ennis, seconded by Cllr Carpenter. Cllr Oxley voted against. All other Members approved.

- **Following a recent tree inspection report, the Town Council approve the closure of a section of Lady Spring Wood due to a number of requiring removal dangerous trees with ash dye back.**
- **The Council obtain quotes from contractors for removal of the trees with a standing timber value.**

95. MALTON EVENTS STEERING GROUP

RESOLVED

That the Town Council approve the minutes of the Malton Events Steering Group meeting held on 15th September 2026. Proposed by Cllr Oxley, seconded by Cllr Thackray. All other Members approved.

96. TOWN TWINNING PROJECT

The Clerk presented a report for Members consideration.

RESOLVED

Members discussed the Town Twinning project at length and agreed that it was not a priority for the Council at this current time but that Cllrs Conlan and Oxley offered to attend a meeting of the French Conservation Group. Proposed by Cllr Carpenter, seconded by Cllr Hawes. All other Members approved.

Councillors Oxley and Burr left the meeting at 8.50pm

97. YORK & NORTH YORKSHIRE COMBINED AUTHORITY DRAFT LOCAL TRANSPORT PLAN

Councillor Thackray presented a verbal report. It was **agreed** that that Councillor Thackray arrange a meeting with the Mayor and Councillor Conlan to agree a Council representation on the Local Transport Plan prior to the deadline of 18th November 2026.

98. REPRESENTATIVES

None

99. MEMBERS QUESTIONS

None

100. DATE OF THE NEXT TOWN COUNCIL MEETING

Wednesday 25th November 2026, 6.30pm at Ryedale House, Malton.

The Mayor thanked all in attendance and closed the meeting at 9pm