



## MINUTES OF THE MEETING OF THE

### MALTON TOWN COUNCIL

HELD AT THE NEWGATE CIVIC OFFICE, MALTON  
ON WEDNESDAY 27<sup>th</sup> MAY 2026 AT 6.30PM

**PRESENT** Cllrs L Burr MBE (Mayor), M Carpenter (Deputy Mayor), J Aldrich, P Andrews, M Brampton, I Conlan, K Ennis, S Hawes, L Paley, W Oxley & S Thackray

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) & Cllrs S Mason & K Duncan (NYC)

**OTHERS** No Members of the public were present

**APOLOGIES** None

1. **ELECTION OF TOWN MAYOR**

Cllr Ennis proposed that Cllr Aldrich be elected Mayor, this was seconded by Cllr Hawes. Cllrs Oxley, Thackray & Aldrich approved. Cllrs Andrews, Brampton, Burr, Conlan & Paley abstained.

**RESOLVED**

That Cllr Aldrich was duly elected Mayor of Malton for the municipal year.

2. **MAYOR ACCEPTANCE OF OFFICE**

The Mayor accepted the role and duly signed the Acceptance of Office.

Councillor Carpenter attended the meeting at 18.36pm

3. **ELECTION OF DEPUTY MAYOR**

Cllr Hawes proposed that Cllr Carpenter be elected Deputy Mayor, this was seconded by Cllr Ennis. Cllrs Aldrich, Burr, Carpenter & Oxley & Thackray approved. Cllrs Andrews, Brampton, Conlan & Paley abstained.

**RESOLVED**

That Cllr Carpenter was duly elected Deputy Mayor of Malton for the municipal Council year and signed the Acceptance of Office.

Cllr Conlan left the meeting at 18.40pm.

4. **CODE OF CONDUCT**

Cllr Carpenter declared an interest in agenda item 9 as the spouse of the applicant.

5. **REASONS FOR ABSENCE**

None

6. **MAYOR & DEPUTY MAYOR REPORT**

Cllrs Burr and Carpenter gave a verbal report on their work over the last month.

**7. PUBLIC ACCESS**

Cllr Duncan congratulated the newly elected Mayor Cllr Aldrich and the re-election of the Deputy Mayor Cllr Carpenter and confirmed that he was looking forward to working with them both.

Cllr Duncan presented a verbal report on his role as North Yorkshire Councillor, including the hard work and lobbying to overturn the NYC decision to close the Cauwood Day Centre.

Cllr Mason congratulated Cllr Aldrich on his new role as the Mayor of Malton and the Deputy Mayor, Cllr Carpenter on her re-election. Cllr Mason passed on his personal thanks for the Mayors advice and assistance on the Malton Festival event planned for 18<sup>th</sup> July.

**8. COUNCIL MINUTES**

**RESOLVED**

**That the Minutes of the Council Meeting held on 30<sup>th</sup> April 2026 be approved and signed as a correct record. Proposed by Cllr Ennis, seconded by Cllr Carpenter. All other Members approved.**

**9. TOWN COUNCIL MEMBER VACANCY**

One application for co-option was received for consideration by Members.

**RESOLVED**

**That Ian Carpenter was co-opted onto the Malton Town Council. Proposed by Cllr Burr, seconded by Cllr Ennis, Cllr Carpenter abstained. All other Members approved.**

**10. FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation showing the position as of 30<sup>th</sup> April 2026
- (ii) Thirty accounts were submitted for approval
- (iii) To receive the Annual Internal Audit Report and to consider any action required
- (iv) To approve the Annual Return for 2025/2026 for submission to the external auditor and to confirm the dates for the period of exercise of public rights

Milky Wayne Ltd	Milk - Newgate Civic Office	8.40	On-line Payment
Willow Farn Produce	Summer Planting	772.00	On-line Payment
J B Motors	Fuel	235.77	On-line Payment
Aquam	Standpipe Hire	1197.60	On-line Payment
Harrison Hire & Sales	Hire of Tiller	30.00	On-line Payment
T Elsey Tyres Ltd	Puncture Repair	12.00	On-line Payment
Snowden Car & Commercial	Nissan Van Service & MOT	520.80	On-line Payment
Snowden Car & Commercial	Kawasaki Mule Service	402.34	On-line Payment
Howarth Timber	Wood	39.73	On-line Payment
R Yates & Sons Ltd	Tools & Materials	378.56	On-line Payment
A Brunton	Skip Hire	312.00	On-line Payment
Steve Nesom Fabrication	Barrier Basket Brackets & Tree Guard Materials	770.00	On-line Payment
F H Brundle	Barrier Basket Materials	156.00	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	131.33	On-line Payment
Vertigrow Ltd	Planting	467.60	On-line Payment
Ian Smithson	Internal Audit	297.00	On-line Payment

Castle Howard	Planting	70.86	On-line Payment
S Hough	Remedial Repair Work - Verge Castle Howard Road	180.00	On-line Payment
Salaries	Salaries	8789.85	On-line Payment
HMRC	Tax & NI	3471.38	On-line Payment
North Yorkshire Pension Fund	Pension	2021.65	On-line Payment
Spoton.net Ltd	MTC Website & Email Subscription	73.20	Direct Debit
Business Stream	Water Charges - Old Malton Cemetery	90.45	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit
North Yorkshire Council	Old Malton Cemetery Rates	75.00	Direct Debit
North Yorkshire Council	Newgate Civic Office Rates	253.00	Direct Debit
Green Energy	Cemetery Energy	265.90	Direct Debit
Barclaycard	Computer Software, Land Registry Fees, Postage, Street Furniture Materials, Refreshments & Cleaning	289.43	Direct Debit
BT	Newgate Telephone & Broadband	132.26	Direct Debit
EE	Town Council Mobile Phones	100.06	Direct Debit
<b>Total</b>		<b>21646.17</b>	

### **RESOLVED**

**Proposed by Cllr Hawes seconded by Cllr Carpenter. All other Members approved.**

- (i) That thirty-six accounts be approved for payment**
- (ii) That the Annual Internal Audit Report be approved**
- (iii) That the Annual Return and suggested dates for the period of exercise of public rights for 2025-26 be approved.**

## **11. CLERKS REPORT**

### **(a) CEMETERY MANAGER UPDATE**

#### **FUNERALS**

##### **New Malton Cemetery**

Burial Interment	Plot No:	6477G
Burial Interment	Plot No:	5587
Ashes Interment	Plot No:	7043A

##### **Old Malton Cemetery**

Ashes Interment	Plot No:	5A
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##### **New Headstones**

None

##### **Other Work**

Carried out weed removal and tidying up at the War Memorial

##### **Cemetery Chapel Bookings**

S C Bainbridge	11am	23 <sup>rd</sup> April 2026
S C Bainbridge	12noon	24 <sup>th</sup> April 2026

### **(b) MTC ATTENDANCE AT MULTI AGENCY COMMUNITY & DROP IN EVENTS**

Thursday 23 <sup>rd</sup> April	-	Multi-Agency Drop In, Asda 10-12noon
Wednesday 13 <sup>th</sup> May	-	Multi-Agency Drop In, Morrisons 10-12noon
Saturday 16 <sup>th</sup> May	-	Involve Rotary Event at The Milton Rooms
Thursday 18 <sup>th</sup> June	-	Multi-Agency Drop In, Asda 10-12noon

Thursday 20 <sup>th</sup> August	-	Multi-Agency Drop In, Asda 10-12noon
Wednesday 16 <sup>th</sup> September	-	Multi-Agency Drop In, Morrisons 10-12noon
Thursday 22 <sup>nd</sup> October	-	Multi-Agency Drop In, Asda 10-12noon
Thursday 26 <sup>th</sup> November	-	Multi-Agency Drop In, Morrisons 10-12noon
Wednesday 23 <sup>rd</sup> December	-	Multi-Agency Drop In, Asda 10-12noon

### **FLOOD HUB EVENTS**

Tuesday 28 <sup>th</sup> April	-	Newgate Civic Office
Tuesday 30 <sup>th</sup> June	-	Newgate Civic Office

### **MTC GAZEBO COMMUNITY CONSULTATION EVENTS**

To be held in Malton Market Place, 9am-2pm. All Members are welcome to attend with Officers.

Saturday	18 <sup>th</sup> April
Saturday	20 <sup>th</sup> June
Saturday	19 <sup>th</sup> September

### **(c) MEETINGS/EVENTS ATTENDED**

7 April	-	Eden Business Park Roundabout site visit with Town Ranger
9 April	-	Completed Calm Network Training
9 April	-	Meeting with Clerk to Norton Town Council
13 April	-	Teams meeting with Russel Hoare
14 April	-	Meeting with Art of Protest
15 April	-	YLCA Gov Assist AI Training at Keighley
16 April	-	Street Scene Operative Interviews
16 April	-	Site meeting with blacksmith
18 April	-	Gazebo Market Place Event
20 April	-	Meeting at MFE Office with Michael Cleary & Rebecca Wilkin re Broughton Path For All
21 April	-	RBS Accounts Software Close Down
21 April	-	Town walkaround with Jeff Clark
22 April	-	Meeting with Cllr Thackray re CCTV
22 April	-	Visit Malton Launch at The Talbot
22 April	-	Meeting with Mayor & Deputy Mayor
23 April	-	Plant with Eden Business Park Roundabout with Deputy Clerk & Nick Fletcher
27 April	-	Meeting with potential co-option candidate
28 April	-	Collect metal works
28 April	-	Flood Hub – Newgate Civic Office
28 April	-	Full town walkaround with Neil Jackson, NYC Lighting Officer
29 April	-	Final RBS Accounts Closedown
29 April	-	Full Council
30 April	-	Meeting with Danny Harsley, Videcom
5 May	-	Meeting with Street Scene Operative
6 May	-	Internal Auditor
6 May	-	Attend MNAP Meeting
7 May	-	Meeting with Cllr Paley
7 May	-	Meeting with Mayor
13 May	-	Internal Control Quarter 4 checks with Cllr Hawes & Ennis
14 May	-	Chapels Open Afternoon, New Malton Cemetery
14 May	-	Local Prevent & Protect Teams Meeting
16 May	-	Involve Rotary Event at The Milton Rooms
18 May	-	Attend Coffee Morning at Manor Park Care Home, Old Malton for Dementia Awareness Week

**(d) EMAILS SENT TO MEMBERS**

09/04/26	Meeting your local team – Community drop in Thu 23 April
10/04/26	Temp Rd Closure – The Mount, Malton
14/04/26	You're invited to Made in Malton Launch Event (22 April 2026)
17/04/26	Temp Rd Closure & Parking Restriction, Market Place, Malton
17/04/26	Temp Rd Closure, Wentworth St, Malton
20/04/26	Temp Rd Closure, Maiden Greve, Malton
20/04/26	Temp Parking Restriction, Middlecave Road, Malton
20/04/26	Survey – MTC Councillors to complete
20/04/26	Malton & Norton's Town of Culture Bid
22/04/26	Temp. Rd Closure, The Mount, Malton
23/04/26	MTC – Full Council & Parish Assembly Agenda 29 <sup>th</sup> April 6pm
24/04/26	Malton Museum Quiz Thursday 7 <sup>th</sup> May
24/04/26	Temp Rd Closure, Spital Street, Malton
27/04/26	ZE25/01418/FUL – Decision Notice – Play Area, Rainbow Lane
27/04/26	Temp. Suspension of Weight Limit, Castlegate, Malton
28/04/26	Mayors Report
28/04/26	North Yorkshire Council Parish Liaison: The Update Parish Charter
30/04/26	Town Council Annual Report 2025/26
04/05/26	Survey – MTC Councillors to complete
04/05/26	Temp. Rd. Closure, Norton Road, Norton
04/05/26	Made in Malton – Stakeholder Sign Up
05/05/26	Milton Avenue, Malton notification letter
05/05/26	Members Attendance
06/05/26	Annual Parish Meeting
07/05/26	Councillor Vacancy Advert
11/05/26	Temp. Parking Restriction, Seven Street, Malton
11/05/26	North Yorkshire – Call for Sites has been reopened
	The Next Chapter Steering Group Meeting

**(e) TOWN RANGER UPDATE**

- Rotavated Eden Business Park Roundabout in preparation for top soil delivery and planting up
- Removed the suckers off the large trees on Castle Howard Road
- Installed the watering bowser back on the Kawasaki mule in preparation for the Watering Operative starting back to her seasonal role
- Fixed shelf up in the Newgate Civic Office kitchen
- Installed new barrier planter on the railings at the bottom of Castlegate near Taylor Brown yard
- Water new planting on Eden Business Park roundabout

**(f) MALTON IN BLOOM**

The Malton in Bloom team have been preparing the planters for summer planting. The plants arrive week commencing 18th May and most of the planting will then take place from then over the next two weeks.

This year, we have additional planters rolled out in Wheelgate as part of the Wow Wheelgate project and additional planters Castlegate and Old Malton as some volunteers from the Malton WI are going to look after the Old Malton planters this year, and hopefully if they enjoy it, will stay on and continue to do so.

The Eden Business Park roundabout has been planted up with a woodland theme which when it matures will make a stunning entrance into our town.

Malton in Bloom always had a plant stall at the Malton Food Festival. Now this has been cancelled, monthly artisan markets appear to have taken preference, operated by Little Bird Made. Malton in Bloom are pleased to have secured two plant stalls with Little Bird Made, one for the 25th May and also 23rd July. The Market is held on the large parking apron outside St Michaels Church. Everyone is encouraged to come along, say hello and buy a plant.

Malton in Bloom looks forward to the arrival of our new Street Operative who, by cleaning and clearing the streets, will enhance Malton in Bloom even further.

## 12. PLANNING APPLICATIONS

ZE26/00404/CAT	Removal of 1no. Larch (A); reduction in height by 10 to 15ft, crown reduction by approximately one-third, removal of limbs, and removal of ivy and deadwood to 1no. Beech (B); and weight removal on leaning side to 1no. Walnut (C) at Arncliffe, 8 York Road, Malton	<b><u>RESOLVED</u></b> <b>Recommend Approval</b> <b>Proposed by Cllr Oxley, seconded by Cllr Hawes. All other Members approved</b>
ZE26/00356/HOUSE	Erection of single storey rear extension and conversion of single garage into store/boot room with addition of door and window to the front at 34 Damson Avenue, Malton	<b><u>RESOLVED</u></b> <b>Recommend Approval</b> <b>Proposed by Cllr Ennis, seconded by Cllr Carpenter. All other Members approved</b>
ZE26/00351/CAT	Removal of 1no. Sycamore Tree at The Old Lodge Hotel, 84 Old Maltongate, Malton	<b><u>RESOLVED</u></b> <b>Recommend Approval</b> <b>Proposed by Cllr Ennis, seconded by Cllr Oxley. All other Members approved</b>
ZE26/00425/CAT	Removal of 1no. Sycamore at Land North Of Castlegate, Malton	<b>It was agreed that the application be deferred for more information</b>
Highways	Highways have been approached by the owners of Hovingham Interiors, Riccal Drive, Malton, about the provision of double yellow lines outside the business premises.	<b><u>RESOLVED</u></b> <b>Recommend that the business owner apply for a H-Bar over entrances and install signage on their land asking for vehicles not to obstruct the entrances to their property. Proposed by Cllr Carpenter, seconded by Cllr Ennis. All other Members approved</b>

## 13. MEMBER APPOINTMENTS

Organisation / Steering Group	Representative 2025-26	Representative 2026-27
Yorkshire Local Councils Association	Mayor & Clerk	Mayor & Clerk
School Governors Malton School. (Endowment)	Cllr Andrews	Cllrs Andrews & Oxley
Malton Museum Foundation	Cllr Andrews	Cllr Andrews
Ryedale Cameras in Action	Cllr Thackray	Cllr Thackray

ANPR Steering Group	Cllrs Aldrich, Oxley & Thackray	Cllrs Aldrich, Oxley & Thackray
Malton In Bloom	Cllr Burr & Ennis	Cllrs Burr, Ennis & Paley
Malton & Norton Area Partnership	Cllrs Brampton	Cllrs Brampton
Ryedale Five Towns Group	Mayor & Clerk	Mayor & Clerk
Milton Rooms	Cllr Ennis	Cllrs Ennis
Rainbow Lane Play Area Working Party	Cllrs Hawes, Burr, Ennis & Carpenter	Cllrs Hawes, Burr, Ennis & Carpenter
Castle Gardens	Vacancy	Vacancy
Internal Audit Controls	Cllrs Hawes & Ennis	Cllr Burr, Hawes & Ennis
Staffing Committee	Cllrs Ennis, Carpenter, Aldrich & Mayor	Cllrs Ennis, Carpenter, Burr & Mayor
Grant Steering Group	Cllrs Brampton, Aldrich, Oxley & Thackray	Cllrs Brampton, Aldrich, Oxley & Thackray
Acorn Community Care	Cllr Hawes	Cllr Hawes
Malton & Norton Riverside Steering Group	Cllrs Andrews & Aldrich	Cllr Carpenter
Malton Events Steering Group	Cllr Aldrich, Ennis & Oxley	Cllr Aldrich, Ennis, Burr & Oxley
Wesley Centre	Cllr Ennis	Cllr Ennis

**RESOLVED**

**Proposed by Cllr Oxley, seconded by Cllr Burr. All other Members approved. That the Town Council be represented in 2026-27 on organisations, or in connection with topics, as tabled above:**

**14. GENERAL POWER OF COMPETENCE**

The Council confirm their eligibility to use the General Power of Competence.

**RESOLVED**

**That Malton Town Council at the time of this meeting, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 “The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, adopt the General Power of Competence”. Proposed by Cllr Oxley seconded by Cllr Hawes. All other Members approved.**

**15. POLICY REVIEW**

Members reviewed the following documents (previously circulated): -

- (i) Official Travel & Access Policy: Staff, Students & Visitors (new)
- (ii) Code of Conduct
- (iii) Information & Security Incident

- (iv) Computer & Telephone Misuse
- (v) Consent Form
- (vi) Staff & Cllr Privacy Notice
- (vii) Social Media & Electronic Comms
- (viii) General Privacy Notice
- (ix) GDPR Data Audit
- (x) Health & Safety
- (xi) Community Engagement
- (xii) Training & Development

**RESOLVED**

**That the Town Council approve Policies (i)-(xii). Proposed by Cllr Carpenter, seconded by Cllr Ennis. Cllr Brampton Abstained. All other Members approved.**

**16. ANNUAL MEETING DATES – 2026-2027**

Members reviewed the annual meeting schedule (previously circulated). All meetings will be held at the Newgate Civic Office, Malton at 6.30pm unless notified otherwise: -

Wednesday	17 <sup>th</sup> June 2026	6.30pm (week earlier than usual)
Wednesday	29 <sup>th</sup> July 2026	6.30pm
	August 2026	NO MEETING
Wednesday	30 <sup>th</sup> September 2026	6.30pm
Wednesday	28 <sup>th</sup> October 2026	6.30pm
Wednesday	25 <sup>th</sup> November 2026	6.30pm
Wednesday	16 <sup>th</sup> December 2025	6.30pm (Newgate Civic Office)
Wednesday	27 <sup>th</sup> January 2027	6.30pm
Wednesday	24 <sup>th</sup> February 2027	6.30pm
Wednesday	31 <sup>st</sup> March 2027	6.30pm
Wednesday	28 <sup>th</sup> April 2027	6.30pm

**RESOLVED**

**That the Town Council approve the dates of the Town Council meetings for 2026-2027. Proposed by Cllr Carpenter, seconded by Cllr Ennis. All other Members approved.**

**17. TOWN ENTRANCE SIGNAGE**

The Clerk presented a report for Members to consider. It was **agreed** to defer this item to allow time for the Mayor and Clerk to hold a meeting with Fitzwilliam Malton Estate.

**18. MALTON COMPREHENSIVE SCHOOL PARKING**

Cllr Paley presented a verbal report for Members to consider.

**RESOLVED**

**That the Council invite the Headteacher Rob Williams to attend a future meeting to discuss how the Town Council can help to alleviate the parking concerns raised by residents in the surrounding area to Malton School. Proposed by Cllr Burr, seconded by Cllr Andrews. All other Members approved.**

**19. CAUWOOD DAY SERVICE CONSULTATION**

Members discussed the consultation at length and agreed that a formal letter be sent to the Leader and Senior Officers at North Yorkshire Council confirming that Members of Malton Town Council unanimously support the campaign to keep the Cauwood Day Centre open and operational.

Members of the Council have visited Cauwood and have seen at first hand the importance of the facility in terms of care, support and respite to individuals and families. We firmly believe this to be a vital service for Malton Norton and the surrounding area.

We are appalled at the way this issue has been handled which shows a complete lack of understanding of the need for local involvement and consultation in such important and for some, life changing decisions.

The action of those affected, along with their local representatives and the community, have provided an opportunity for review and reconsideration and we urge North Yorkshire Council to do the right thing and save Cauwood.

Malton Town Council are very happy to be represented at any meetings /discussions /consultations and work with others to reach a satisfactory conclusion.

**RESOLVED**

**That the Council send a letter to NYC in support of the campaign to keep the Cauwood Day Centre open and operational. Proposed by Cllr Oxley, seconded by Cllr Hawes. All other Members approved.**

**20. REPRESENTATIVES**

Cllrs Aldrich, Carpenter & Oxley attended The Next Chapter Steering Group Meeting.

Cllr Ennis reported an issue that was raised by a resident with a disability at the Involve Event held at The Milton Rooms. The resident complained that the disabled parking bays are not clearly visible and require re-painting. It was **agreed** that this be raised with Fitzwilliam Malton Estate.

**21. MEMBERS QUESTIONS**

Cllr Oxley circulated the Members question below: -

Like most residents I am excited by the opportunities presented by the amounts of grant funding coming into Malton from a variety of sources. In round terms I believe this comes to well over half a million pounds through a number of CiC's and charities.

I appreciate these funds have to be used for activities in line with the "rules of engagement" but are coming through Circular Malton, You will Be CIC and the Museum Trust (in conjunction with York University). There is also the possibility of funds through the Town of Culture bid. All of these combined with the change of focus from the Fitzwilliam Estate in their Visit Malton brand bode well for Malton, Norton and the District.

My question is how are the Town Council, the elected representatives of the residents, going to try and ensure the monies spent and the benefits realised are in line with the wishes of residents and its own policies and ambitions? I hope the Mayor will take the question at the appropriate point in the Agenda and we can at least begin the debate on this crucial issue.

**22. DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 17<sup>th</sup> June 2026, 6.30pm to be held at the Friends Meeting House, Malton

The Mayor thanked all in attendance and closed the meeting at 8.15pm