



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD AT RYEDALE HOUSE, MALTON, YO17 7HH  
ON WEDNESDAY 31 JANUARY 2025 AT 6.30PM**

**PRESENT** Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), J Aldrich, P Andrews, M Brampton, M Carpenter, K Ennis, S Hawes, S Thackray, W Oxley & J Vale

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) & Revd Cate Turner

**OTHERS** Mark Brayshaw (Rocking Horse Promotions), Sarah Adderscott (Care Group Old Malton facility ), PC Jane Jones, Gemma Cadet Volunteer & Police Cadets Millie & Lilly

**APOLOGIES** None

**PRESENTATION BY MARK BRAYSHAW – ROCKING HORSE PROMOTIONS**

The Mayor thanked Mark Brayshaw for his interesting presentation with regard to the Meadowfest event. It was agreed that given the time pressures the Clerk and Mark Brayshaw look into the detail and legalities of the event that the Town Council would be responsible for and convene an extra ordinary Town Council meeting, inviting Malton Fitzwilliam Estate. The provisional date for the meeting would be the 12<sup>th</sup> February

**140. CODE OF CONDUCT**

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Due to Cllr Burr MBE being a Member of the North Yorkshire Planning Committee, she will abstain from any planning matters considered by Malton Town Council.

**141. MAYOR'S REPORT**

No report

**142. PUBLIC ACCESS**

The Mayor thanked the Millie and Lilly, Police Cadets for the presentation of their crime reports for Malton and Norton.

Thank you to Sarah Adderscott (Care Group) for attending to talk about the new care home facility in Old Malton.

- Members **agreed** to arrange a Town Council site visit in April to the new care facility in Old Malton.
- It was **agreed** that the Clerk write to Derwent Surgery to request information as to the concerns from a local GP practice.
- It was **agreed** also that the Clerk write to North Yorkshire Council Planning Development Team explaining the concerns of the Town Council.
- It was **agreed** that the Clerk contact NYC to request a weekly planning list to be circulated to all Members.

**143. NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR**

Cllr Burr gave a full brief of January’s meetings that she attended with regard to the Combined Authority and North Yorkshire Council. Cllr Burr invited questions

**144. MINUTES RESOLVED**

**That the Minutes of the Full Council Meeting held on 18<sup>th</sup> December 2024 be approved. Proposed by Cllr Conlan seconded by Cllr Burr. All other Members approved.**

**145. FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation, financial report showing the position as of 31<sup>st</sup> December 2024. Bank statement total £175,403.35
- (ii) Twenty six accounts were submitted for approval.

|                              |   |         |                 |
|------------------------------|---|---------|-----------------|
| North Yorkshire Council      | CCTV - Connectivity   | 1485.00 | On-line Payment |
| Steam & Moorland             | Strimmer Part   | 23.98   | On-line Payment |
| S Bainbridge                 | Additional Labour   | 31.25   | On-line Payment |
| Fitzwilliam Estate           | Orchard Fields Lease  | 600.00  | On-line Payment |
| BATA                         | Butane  | 56.50   | On-line Payment |
| Mayor                        | Mayors Allowance Final Payment  | 695.56  | On-line Payment |
| Barclaycard                  | Van hire, Defib Pads, Keys, Staff Christmas Meal                                | 555.82  | On-line Payment |
| North Yorkshire Council      | Speed Survey - Newbiggin  | 132.00  | On-line Payment |
| Clerk                        | Reimbursement - Newgate Materials & 4 x heavy duty planter brackets Yorkersgate | 88.96   | On-line Payment |
| Richard Daffern              | Seeds & Bulbs/Telephone Box   | 365.79  | On-line Payment |
| R Yates                      | Tools & Materials   | 40.88   | On-line Payment |
| J B Motors                   | Fuel  | 107.18  | On-line Payment |
| North Yorkshire Pension Fund | Pension Contributions   | 2433.18 | On-line Payment |
| HMRC                         | Tax/NI Contributions  | 3142.84 | On-line Payment |
| Staff Salaries               | Salaries  | 8600.77 | On-line Payment |
| Barclaycard                  | BT Phone Box Notice Board & Staff Christmas Meal deposit                        | 555.00  | Direct Debit    |
| NPower                       | Church Clock Lighting Energy  | 250.43  | Direct Debit    |
| 100 Green                    | Energy Cemetery   | 250.74  | Direct Debit    |
| Spoton.net Ltd               | MTC Website & Email Subscription  | 72.00   | Direct Debit    |
| Wirehouse                    | Employment Services   | 102.00  | Direct Debit    |
| North Yorkshire Council      | Newgate Rates   | 189.00  | Direct Debit    |
| North Yorkshire Council      | Cemetery Rates  | 71.00   | Direct Debit    |
| Octopus                      | Newgate Energy  | 14.31   | Direct Debit    |
| Octopus                      | Newgate Energy  | 16.95   | Direct Debit    |
| BT                           | Newgate Telephone & Broadband   | 113.35  | Direct Debit    |

|              |                            |                 |              |
|--------------|----------------------------|-----------------|--------------|
| EE           | Town Council Mobile Phones | 79.20           | Direct Debit |
| <b>Total</b> |                            | <b>20073.69</b> |              |

**RESOLVED**

**That twenty six accounts be approved for payment. Proposed by Cllr Hawes, seconded by Cllr Burr. All other Members approved.**

**146. CLERKS REPORT**

**(a) CEMETERY MANAGER UPDATE  
FUNERALS**

**New Malton Cemetery**

|                 |           |       |                        |
|-----------------|-----------|-------|------------------------|
| Interment       | Grave No: | 4967  | Cyril William Harrison |
| Interment       | Grave No: | 5558  | Josephine Willet       |
| Interment       | Grave No: | 4827  | Raymond Whitwell       |
| Interment       | Grave No: | 5491  | Edith Mary Hodgson     |
| Interment       | Grave No: | 5561  | Rose Francis           |
| Interment       | Grave No: | 5395G | Carol Turner           |
| Interment ashes | Grave No: | 7069A | Stephen John Walker    |

**NEW HEADSTONES**

|            |           |       |             |                 |
|------------|-----------|-------|-------------|-----------------|
| New Malton | Grave No: | 6477c | Sue Swales  | Myers Memorials |
| Old Malton | Grave No: | 1310  | Ray Burdett | S C Bainbridge  |

**OTHER DUTIES**

Installed new benches in Market Place, opposite Paley's Fruit & Veg  
Transported two trailers of soil for new planters in Market Place

**(b) COMMUNITY ENGAGEMENT**

Market Place Food Lovers Market Town Council Gazebo events 9am-1pm  
Saturday 8<sup>th</sup> March 2025  
Saturday 12<sup>th</sup> July 2025  
Saturday 13<sup>th</sup> September 2025

Food Lovers Festival  
Saturday 24<sup>th</sup> May & Sunday 25<sup>th</sup> May  
All Members are welcome to join the Clerk at the events above

**(c) MEETINGS/EVENTS ATTENDED**

- 15 November - Meeting with Mayor & Deputy Mayor
- 18 November - Site meeting re planters being installed in Market Place
- 20 November - Local Government Awards Assessor Training
- 21 November - MAPS Multi agency problem solving teams meeting
- 21 November - Youth Group volunteer recruitment event at Morrison's 2-4.30pm
- 25 November - Norton Town Council Full Council Meeting
- 27 November - MTC Full Council
- 28 November - Site meeting Rainbow Lane Play Area with Kompan
- 28 November - Balloon festoon installation, Market Place
- 2 December - Meeting Phil Crabtree, Malton Museum
- 5 December - Ryedale Clerks Meeting, Helmsley
- 10 December - Protect & Repair Teams Meeting
- 10 December - Site meeting, Danfo re public toilets
- 12 December - Meeting with Mayor & Deputy Mayor
- 13 December - Meeting at Newgate with Howard Wallis (NYC), Faye Snowden (NYC) & Deputy Mayor

- 18 December - MTC Full Council
- 19 December - MTC Staff Christmas lunch
- 14 January - Wilfred Jackson Trustee Meeting

(d) **MALTON & NORTON TIDY GROUP UPDATE**

Malton and Norton Tidy Group's final bag total for 2024 was 520 bags - including a couple of bags on New Year's Eve. Thwarted somewhat by the weather this month.

However, 7 bags (including 2 on New Year's Day) picked before last Sunday's snow and 12 bags picked over the last few days: 19 bags from 7 volunteers. The thermometer may have been reading sub-zero but our hearts were warmed by 'thanks' from passers-by.

That got the public places of Old Malton Road, Orchard Field (wall side), Highfield Road (and surrounding area), Beverley Road, Welham Road, the fisheries footpath, St Nicholas Street car park, Scarborough Road (within the town), Commercial Street, Langton Road, Bazeley's Lane, Norton Road, the riverside, and Riverside View done.

However, we also got round places that others should really be doing, namely the railway and bus stations forecourts, Lidl car park and the old Railway Club site. Don a hi-vis vest and it's amazing what you can get away without anyone questioning what you are doing - or perhaps they are too embarrassed to see members of the public doing it.

There is so much more to have a go at so no doubt the number of bags for January will increase over the coming weeks.

**RESOLVED**

**That Members approve the Clerks report. Proposed by Cllr Conlan, seconded by Cllr Vale. All other Members approved.**

**147. PLANNING APPLICATIONS**

ZE24/09938/ADV

Display of 2no. illuminated 'McDonald's' lettering signs, 1no. illuminated McDonald's 'golden arch' logo, 2no. illuminated 'Collect' lettering signs, 1no. illuminated 'Pay' lettering sign, 5no. illuminated digital signs, 1no. illuminated drive totem, 1no. height restriction goalpost, 2no. drive-thru canopies, and 26no. DOT signs  
Land North Of Edenhouse Avenue, Old Malton

**RESOLVED**

**Refusal, due to the detrimental impact and historic heritage, Member recommend the maximum height of the totem limited to 6 metres**

**Proposed by Cllr Andrews, seconded by Cllr Vale, Cllr Burr abstained. All other Members approved.**

ZE24/09827/HOUSE

Erection of replacement detached garage, changes to existing dwelling including alterations to the main entrance involving the lowering of the Door threshold & frame, installation of fan light above, removal of the external stairway & landing & together with formation of new window openings at 1 Westgate Old Malton, Malton

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Ennis, seconded by Cllr Vale, Cllr Burr abstained. All other Members approved.**

ZE25/00033/HOUSE

Conversion of garage to form additional living accommodation  
13 Harebell Road Malton North Yorkshire YO17 7FW

**RESOLVED**

**Recommend Approval**

Proposed by Cllr Thackray, seconded by Cllr Andrews, Cllr Burr abstained. All other Members approved.

148. **FANTASY CASTLE PROJECT – RAINBOW LANE PLAY AREA**

The Clerk presented a report to Members.

**RESOLVED**

Proposed by Cllr Burr, seconded by Cllr Hawes. Cllr Oxley abstained. All other Members approved.

- (i) That subject to obtaining external funding the Council agree to install new equipment to meet all relevant Health & Safety Regulations.
- (ii) That the Clerk explore external funding pots for this large scale project.
- (iii) That a Rainbow Lane Play Area Working Party Meeting is reconvened to assist with the consultation process, analyse the results and work with Officers to facilitate phase two of the Rainbow Lane Enhancement Scheme.
- (iv) That the Rainbow Lane Play Area Working Party are to report back to Full Council at regular intervals with options for Members to consider.

149. **POLICY REVIEW**

Members reviewed the following documents (previously circulated):-

- (i) Financial Regulations
- (ii) Risk Assessment Management
- (iii) Review of Internal Audit
- (iv) List of Regular Direct Debit Payments
- (v) Investment Strategy
- (vi) General & Earmarked Reserves
- (vii) Medium Term Financial Plan
- (viii) Standing Orders
- (ix) Dealing with Abusive, Persistent Complaints Policy

**RESOLVED**

That the Town Council approve Policies (i)-(ix) including the proposed amendments. Proposed by Cllr Conlan, seconded by Cllr Burr. All other Members approved.

145. **ANNUAL TOWN MEETING (PARISH ASSEMBLY)**

Members considered the arrangements for the annual Parish Assembly.

**RESOLVED**

That the Town Council approve that the Annual Town Meeting be held on 30<sup>th</sup> April 2025 at 7.30pm at the Friends Meeting House. The Full Council meeting will be held at 6pm on 30<sup>th</sup> April also at the Friends Meeting House. Proposed by Cllr Ennis, seconded by Burr. All other Members approved

147. **MALTON TOWN COUNCIL MEMBER VACANCY**

Members considered the Town Council Member vacancy advertisement and timescale.

**RESOLVED**

That the Town Council approve the advert and application closing date of 13<sup>th</sup> March 2025 for consideration at the March Full Council meeting.

Proposed by Cllr Hawes, seconded by Cllr Burr. Cllr Ennis & Oxley abstained. All other Members approved.

148. **CO-OPTION POLICY**

Members considered the Co-Option Policy

**RESOLVED**

That Council approve that the Co-option process is by written submission only. Proposed by Cllr Burr, seconded by Cllr Vale. Cllr Ennis voted against. Cllrs Aldrich and Oxley abstained. All other Members approved.

**RESOLVED**

That the Council approve the Co-option Policy amendments. Proposed by Cllr Hawes, seconded by Cllr Vale. Cllr Ennis voted against. Cllr Oxley abstained. All other Members approved

149. **REPRESENTATIVES**

Cllr Aldrich and Andrews reported on the positive meeting and subsequent site meeting of the Malton & Norton Riverside Group.

Cllr Brampton reported on the MNAP meeting.

Cllr Ennis reported on her work with highways with regard to improving the roads.

Cllr Vale will circulate a report on the Castle Gardens Steering Group to Members in due course.

150. **MEMBERS QUESTIONS**

None

151. **DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 26<sup>th</sup> February 2025, 6.30pm to be held at the Newgate Civic Office, Malton, YO17 7LF

The meeting closed at 9.40pm

Chair: \_\_\_\_\_ Date: \_\_\_\_\_