



**MINUTES OF THE MEETING OF THE
MALTON TOWN COUNCIL**

**HELD AT THE NEWGATE CIVIC OFFICE, MALTON, YO60 7QG
ON WEDNESDAY 26 FEBRUARY 2025 AT 6.30PM**

PRESENT Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), J Aldrich, P Andrews, M Carpenter, K Ennis, S Hawes, S Thackray, W Oxley & J Vale

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) & Revd Cate Turner

OTHERS Rebecca Wilkin, Head of Malton Fitzwilliam Estate, PC Jane Jones and North Yorkshire Police Cadets Oliver Quill and Tymek Prus

APOLOGIES Councillor Martin Brampton

PRESENTATION BY REBECCA WILKIN, MALTON FITZWILLIAM ESTATE

The Mayor thanked Rebecca for attending the meeting and her presentation on a potential planning application off Castle Howard Road, Malton.

152. REASONS FOR ABSENCE

Accepted

153. CODE OF CONDUCT

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Due to Cllr Burr MBE being a Member of the North Yorkshire Planning Committee, she will abstain from any planning matters considered by Malton Town Council.

Members **agreed** to suspend standing orders.

154. PLANNING APPLICATIONS

ZE25/00188/FUL Construction of an external seating area and associated works
Pizza On The Square The Old Town Hall Market Place Malton

RESOLVED

Recommend Refusal

Members are in support in principal of outdoor seating on the southern boundary only. Members do not support raised seating to the front elevation of the building including the Town Hall steps. Proposed by Cllr Andrews seconded by Cllr Ennis, Cllr Burr abstained. All other Members approved

155. MAYOR'S REPORT

“On Thursday 20th February I met with Jill Winters who has founded a Ryedale Veteran's and Families Group. She is doing some excellent and much needed support work with veterans, having held several meetings, and I am pleased that she has agreed to come and make a presentation at the April Parish Meeting.

I will be attending a Let's Dance event open to all our residents at the Milton Rooms run by Angela Kirkham and the Kirkham Henry School of Dance this coming Sunday 2nd March at 1pm. All councillors have also been invited to this event, and I hope as many of you as can could attend to show our support for the Arts and this wonderful opportunity to have a go.

Let's Dance is a national campaign to inspire everyone in the UK to embrace dance as a way of improving their health, connect with others and have fun. Founded by former Strictly star and renowned broadcaster Angela Rippon CBE, the campaign is supported by leading organisations including the [Sport and Recreation Alliance](#), NHS, and Parkinson’s UK.

I am planning on Running 100 miles on 7th and 8th April to raise money for the Paths for Everyone Maintenance Fund, and am pleased that Councillor Vale will be joining me for the night time section. There will be more publicity about this shortly. I am proud that this Council put £10,000 on CIL money this financial year to the section around Broughton Woods, which leveraged £50,000 of funding. That will form a small part of my run route connecting the 5 towns of Ryedale, which I will run around twice to reach my goal. Publicity is going around to all the schools in the area.”

It was **agreed** that the Clerk submit a FOI to North Yorkshire Council requesting confirmation of the

156. PUBLIC ACCESS

The Mayor thanked the Oliver and Tymeck, North Yorkshire Police Cadets for the delivery of the crime reports for Malton and Norton.

157. NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR

Cllr Burr gave a full brief of meetings attended in February with regard to the Combined Authority and North Yorkshire Council. Cllr Burr invited questions

158. MINUTES

RESOLVED

That the Minutes of the Full Council Meeting held on 29th January 2025 be approved. Proposed by Cllr Conlan seconded by Cllr Oxley. All other Members approved.

159. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation, financial report showing the position as of 31st January 2025. Bank statement total £172,525.67
- (ii) Twenty five accounts were submitted for approval.

MALTON TOWN COUNCIL		ACCOUNTS FEBRUARY 2025	
Community TM	Traffic Management Training	216.00	On-line Payment
J B Motors	Fuel	55.59	On-line Payment
R Yates & Sons Ltd	Protective Work Gloves	6.50	On-line Payment
S Bainbridge	Additional Labour	93.75	On-line Payment
Directions Planning Consultancy Ltd	Malton & Norton Neighbourhood Plan Work	900.00	On-line Payment

Hainsworth Plant Hire	Excavation Work x 2	360.00	On-line Payment
YLCA	Clerk Training	32.00	On-line Payment
Harrison & Hargreaves	Street Furniture & Newgate Paint	160.84	On-line Payment
Clerk	Reimbursement Tools & Materials	374.93	On-line Payment
MKM	Wood	87.71	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2433.18	On-line Payment
HMRC	Tax/NI Contributions	3142.84	On-line Payment
Staff Salaries	Salaries	8632.21	On-line Payment
E.ON	Christmas Lights Energy	238.75	Direct Debit
Business Stream	Water Charges - Old Malton Cemetery	23.89	Direct Debit
N Power	Church Clock Lighting	250.43	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	72.00	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit
North Yorkshire Council	Newgate Rates	189.00	Direct Debit
North Yorkshire Council	Cemetery Rates	71.00	Direct Debit
Green Energy	Energy - New Malton Cemetery	37.47	Direct Debit
Scottish Water	Water Charges - New Malton Cemetery	117.82	Direct Debit
Octopus	Newgate Energy	80.92	Direct Debit
BT	Newgate Telephone & Broadband	113.35	Direct Debit
EE	Town Council Mobile Phones	79.20	Direct Debit
Total		17871.38	

RESOLVED

That twenty five accounts be approved for payment. Proposed by Cllr Carpenter, seconded by Cllr Hawes. All other Members approved.

160. CLERKS REPORT

**(a) CEMETERY MANAGER UPDATE
FUNERALS**

New Malton Cemetery

Interment	Grave No:	5175	Robert Edward Rookes
Interment	Grave No:	7004	Gloria Fox
Interment	Grave No:	6482	Jonathan Webster

Old Malton Cemetery

Interment	Grave No:	1348	Linda Elizabeth Hoggard
Interment	Grave No:	1322	David Dews

NEW HEADSTONES

New Malton	Grave No:	6419	Margaret Cordukes, Mindful Memorials
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OTHER DUTIES

Attended First Aid at Work Course, Malton Cricket Club on 27th January 2025
Site visit to Metcalf's, Ebberston to order summer bedding flowers on 21 January 2025

(b) COMMUNITY ENGAGEMENT

Market Place Food Lovers Market Town Council Gazebo events 9am-1pm

Saturday 8th March 2025

Saturday 12th July 2025

Saturday 13th September 2025

Food Lovers Festival

Saturday 24th May & Sunday 25th May

All Members are welcome to join the Clerk at the events above

(c) MEETINGS/EVENTS ATTENDED

15 January	-	YLCA Assertiveness Training, Tadcaster
16 January	-	MAPS Multi agency problem solving teams meeting
21 January	-	Malton & Norton Riverside Meeting
21 January	-	NYCC Dean Road Commercial Planting Meeting – Chris Roe
22 January	-	MNAP Meeting, Norton Town Council
23 January	-	Meeting Mayor
27 January	-	First Aid at Work Training
29 January	-	Malton Town Council Full Council
4 February	-	NYC Stakeholder drop in event at the Newgate Civic Office
5 February	-	Meeting Steven Goddard, NYC re Public Toilets
6 February	-	Meeting Grass Cutting Contractor
6 February	-	Proludic Play Area Site Inspection
6 February	-	Traffic Management Training
7 February	-	Site visit Kompan Fantasy Castle
10 February	-	Meeting Harry Briggs, NYC re Public Toilets
13 February	-	Meeting Mayor & Deputy Mayor
13 February	-	Town Walk Around with Art of Protest

(d) MALTON & NORTON TIDY GROUP UPDATE

Despite the weather, 43 bags of litter were picked in January. The vast majority of Norton and a bit of Malton (including the sports centre's car park: 1 bag) covered.

Last weekend's group pick was attended by 17 volunteers, including 3 police cadets accompanied by PC Jane Jones, and 3 new volunteers.

17 bags collected from York Road. Lots of litter collected from the surrounds of the McClarrons site. 7 bags collected from the riverside (both sides of Railway St), Blackboards and station area. These areas are picked constantly. 2 bags from Orchard Fields/, one bag from around town and 4 bags from Castle Howard Road as far as Swinton Grange.

Norton

4 bags from Langton Rd from the centre of town right up to the Langton Wold gallops.

2 bags from Beverley Rd despite being picked in January.

Already 37 bags in February and so much of Malton has yet to be tackled.

Lots of debris picked too. You can understand the litter not being noticed but not the plethora of bollards, sandbags, traffic signs, chunks off vehicles, plastic sheeting, fertiliser bags.

(e) MALTON IN BLOOM

AWARD TO MALTON IN BLOOM IS RIGHT ON TRACK

TransPennine Express have given a substantial award towards Malton Station and the Malton in Bloom initiative.

A delighted Malton in Bloom has received £5,000 from the TransPennine Express Customer and Community Improvement Fund (CCISF). This is to support Malton in Bloom's work on flower and plant displays at Malton station. This funding is intended to enhance the overall customer experience and continue the wonderful improvements that have been made at the station.

Malton in Bloom are keen supporters of the station and their volunteers work year round to make the displays at the station splendid and colourful.

TransPennine have recognised the support and commitment of Malton in Bloom to making Malton Station a welcoming place for visitors and the local community. The fantastic award from TransPennine Express will enable Malton In Bloom to enhance the station with colourful displays and vibrant plants for the residents and visitors to Malton to enjoy. The aim is to create a biodiverse area which will support local wildlife such as pollinator and bird species

As well as enhancing the floral displays, Malton in Bloom will be working with TransPennine Express to provide some biodiversity and creating habitats for wildlife in, and around, the Station.

STAG-GERINGLY GOOD SCULPTURES

Over the past few years Malton in Bloom together with Malton Town Council have delivered some amazing sculptures around town including the Sparrow at Sparrows Nest, Newbiggin; The Shepherdess, Collie and Sheep at Broughton Manor; together with our wonderful leaping horse. Further to this investment, we will shortly be rolling out some spectacular sculptures on the Eden Camp roundabout. These will consist of a herd of deer, that being the stag, the doe and fawn. These once again will be made by the expert sculptor Andrew Kay. The roundabout will be landscaped with feature stone, and planting. Many thanks to Ripon Farm Services for their financial contribution towards this exciting sculpture.

GREEN URBAN REGENERATION PROJECT

Biodiversity and wilding are at the forefront of many conversations we have at Malton in Bloom. We already have a wonderful large swathe of grass in the cemetery which we leave wild all year long. In the past, we have introduced two pockets of wilding on Middlecave near the School. As part of our green urban regeneration project this year, we will be wilding 5 sections of the grass verges we manage this for the first time. This will be managed by our contractors, with edges cut to give a good defined edge between the grass verge and the wilding area, and many native species will be introduced to give a burst of colour throughout the season. These will be in the form of a combination of wild flower plug plants and wild flower seeds. The wilding should help support and sustain an array of insects, bees and butterflies. The locations for wilding will be the York Road, near its junction with Rockingham Close; two sections of Castle Howard Road, near its junction with Fitzwilliam Drive and, two sections of Milton Avenue, near the Burke Road junction.

RESOLVED

That Members approve the Clerks report. Proposed by Cllr Conlan, seconded by Cllr Hawes. All other Members approved.

161. PLANNING APPLICATIONS

Z/E25/00038/FUL

Installation of 3no. UPVC double glazed windows to the front of the property as replacement to existing timber windows
32 Castlegate Malton North Yorkshire YO17 7DT

RESOLVED

Recommend Approval

Proposed by Cllr Andrews seconded by Cllr Ennis, Cllr Burr abstained. Cllrs Conlan & Thackray refused. All other Members approved

ZE24/09262/HOUSE

Erection of sliding electric gate to the front of the property
10 Town Street Old Malton North Yorkshire YO17 7HB

RESOLVED

**Recommend Approval
Proposed by Cllr Conlan seconded by
Cllr Vale, Cllr Burr abstained. All
Members approved**

ZE25/00119/COND

Discharge of conditions 3, 5, 9, 13, 14, 18 and 19 of planning approval
ZE23/06814/MFUL dated 22.08.2024
Land North Of Edenhouse Avenue Old Malton North Yorkshire

RESOLVED

Members agreed to not comment

162. SEASONAL WATERING ROLE

The Clerk presented a report to Members to consider.

RESOLVED

That Members approve the creation of a seasonal watering role on a one year fixed term contract from May to September (17 weeks). Closing date for applications Friday 20th March 2025. Proposed by Cllr Burr, seconded by Cllr Andrews. All other Members approved.

163. FLAG FLYING – NEWGATE CIVIC OFFICE

Councillor Aldrich presented a report to Members.

RESOLVED

Proposed by Cllr Hawes, seconded by Cllr Andrews. Cllr Conlan abstained. All other Members approved.

- (i) That the Council purchase a Union Flag, Yorkshire Day Flag, Pride Flag and flag pole from Flying Colours at Knaresborough
- (ii) The Flag Flying Policy be approved with the addition of the Pride Flag to be flown on (1st February, 17th May, 28th June and 21st September)

Cllr Burr left the meeting at 8pm

164. SEXUAL & GENERAL HARASSMENT POLICY & PROCEDURE

The Clerk presented the new policy for Members consideration (previously circulated)

RESOLVED

That the Town Council approve the Sexual & General Harassment Policy & Procedure with the two minor amendments in paragraph 9 and 11 by adding the wording disrespectful behaviour after the word unwanted in paragraph 9 and 11. Proposed by Cllr Andrews, seconded by Cllr Hawes. All other Members approved.

165. MNAP NEWSLETTER

The Clerk presented the draft content for the spring MNAP newsletter for Members consideration (previously circulated).

RESOLVED

That the Town Council approve the suggested content for the MNAP newsletter. Proposed by Cllr Conlan, seconded by Cllr Hawes. All other Members approved

Councillor Carpenter left the meeting at 8.15pm

166. NORTH YORKSHIRE COUNCIL LOCAL PLAN

Members discussed re-affirming the letter to North Yorkshire Council dated 16th May 2023 (previously circulated).

RESOLVED

That the Town Council re-affirm the views expressed in the letter to North Yorkshire Council dated 16th May 2023 and to reserve the right to come back with additional views and issues when the formal process starts. Proposed by Cllr Andrews, seconded by Cllr Oxley. All other Members approved

167. MALTON EVENTS

The Clerk updated Members on the Meadowfest event. Members considered setting up an Events Steering Group with a terms of reference to focus on future events in Malton.

RESOLVED

Proposed by Cllr Oxley, seconded by Cllr Andrews. All other Members approved.

- (i) That Cllrs Aldrich (Chair Events Steering Group), Ennis, Oxley, Thackray and Vale be appointed on the Events Steering Group Committee**
- (ii) That the Events Steering Group draft a Malton Events Steering Group Terms of Reference for Members to consider at a future Town Council meeting.**

168. REPRESENTATIVES

Councillor Andrews gave a verbal update on the work of MNAP.

169. MEMBERS QUESTIONS

None

170. DATE OF THE NEXT TOWN COUNCIL MEETING

Wednesday 26th March 2025, 6.30pm to be held at the Newgate Civic Office, Malton, YO17 7LF

171. **EXCLUDED ITEM**

RESOLVED

That Members of the press and public are excluded for the following item of business as the Council considers that the business to be transacted is prejudicial to the public interest. Proposed by Cllr Conlan, seconded by Cllr Andrews, all other Members approved.

The clerk reported on the potential Asset Transfer of the Market Place public toilets.

RESOLVED

That the Town Council approve option 3 below. Proposed by Cllr Oxley, seconded by Cllr Conlan. Cllrs Andrews and Thackray voted against. All other Members approved.

That Malton Town Council seek agreement from North Yorkshire Council for the transfer of Market Place public convenience responsibility from North Yorkshire Council to Malton Town Council with a one off capital grant of £58,344.91 net to refurbish to facilities to include a card payment facility on the ladies and gents toilets and that the annual revenue cost for one year of £10,000 to be taken from the approved MTC CIL budget. That a charge of 40p is levied per usage once the asset has been transferred to the Town Council and the refurbishment is complete. That the Town Council support NYC with the closure of Wentworth Street Public Conveniences.

The meeting closed at 9.10pm

Chair: _____ Date: _____