



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD AT RYEDALE HOUSE, MALTON, YO17 7HH  
ON WEDNESDAY 31 JANUARY 2023 AT 6.30PM**

**PRESENT** Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), J Aldrich, P Andrews, M Brampton, K Ennis, S Hawes, S Pritchard, S Thackray & J Vale

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) & Revd Cate Turner

**OTHERS** Rebecca Wilkin (Head of Fitzwilliam Malton Estate)

**APOLOGIES** Cllrs Carpenter & Oxley

**135. CODE OF CONDUCT**

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

**136. MAYOR'S REPORT**

I attended the Pantomime "Dick Whittington" last Thursday, 25<sup>th</sup> January by Malton and Norton Musical Theatre, which was excellent. References to a certain Mayor were exploited to the full, at least on the civic night I was there, in true pantomime tradition.

I would like to thank our now former Chaplain the Revd Graham Cray for his prayers and support over the last year and a half since May 2022 when I became Mayor. Due to other commitments he was unable to continue to make a regular commitment to our monthly Wednesday meetings. I am therefore delighted to welcome Revd Cate Turner who has agreed to take over as chaplain. She is the current and still relatively new vicar of the West Buckrose Anglican Parish group of churches covering villages to the south of Norton.

**137. PUBLIC ACCESS**

Rebecca Wilkin, Head of Fitzwilliam Estate addressed Members with regard to future plans for Pizza on the Square.

**138. NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR**

"Every day throughout the Christmas weeks I spoke or was emailed flood updates from officers. Things were very bad and on Boxing Day, officers and I were planning for the worst.

On 10th I attended the budget seminar at Northallerton. Finances are looking challenging we are working with the 32 million deficit. Council tax is likely to go up by 4.99%, Financial cuts will take place but we are told there will be no impact on any services. Councillor £10,000 locality budget that helps so many organizations is earmarked to be scrapped. Adult social care budget is under pressure and SEND is a massive challenge.

Ryedale council tax band D was £1756.81 will now be £1847.62. To finish on a positive we could be a lot worse than some councils.

On 11th I attended the Police Fire and Crime panel at Northallerton. Officers reported to us that the budgets for the police were under pressure, but the fire budget was really challenging and a under pressure. Do you know the fire are not funded for floods, but still attend incidents.

I supported a letter to be sent to Gove at the home office to highlight our issues and ask him to send more money. Police and fire precepts will be increased. We interviewed and appointed DCC Tim Forber to join North Yorkshire police I particularly liked him as he wants more investment, early intervention and community neighbourhood policing at the heart of his organization.

On the 18th January I attended the monthly planning meeting at Ryedale House. On 24th attended the traffic management emergency meeting very informative. 25th Attended the excellent local pantomime. On 30th Attended the flood meeting at Norton Town Council but Malton was discussed officers from various agencies were in attendance.”

**139. EXCLUDED ITEM**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

**RESOLVED**

**Proposed by Cllr Andrews, seconded by Cllr Burr. All other Members approved.**

**140. MINUTES**

**RESOLVED**

**That the Minutes of the Full Council Meeting held on 20<sup>th</sup> December 2023 be approved. Proposed by Cllr Conlan seconded by Cllr Hawes. Cllrs Hawes & Pritchard abstained. All other Members approved.**

**141. FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation, financial report showing the position as of 31<sup>st</sup> December 2023.
- (ii) Twenty accounts were submitted for approval.

Angela Wright	Chapel Cleaning	100.00	On-line Payment
Groundserve	Maintenance Contract	1250.00	On-line Payment
Brandsby Wilson	Chapel Lane Parking Permit	300.00	On-line Payment
Ryedale Steel Fabrications	Tool Repairs	34.80	On-line Payment
J B Motors	Fuel	100.44	On-line Payment
R Yates & Sons	Tools & Materials	4.80	On-line Payment
Business Stream	Water Charges - New Malton Cemetery	67.15	On-line Payment
Fitzwilliam Malton Estate	Orchard Fields Lease	600.00	On-line Payment
BATA	Calor Butane	56.50	On-line Payment
Nynet	Qtr 4 CCTV Connectivity	1485.00	On-line Payment
Tate-Smith Ltd	December Meeting Refreshments	75.53	On-line Payment
Stuart Bainbridge	Additional Hours	25.00	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	177.42	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2351.61	On-line Payment

HMRC	Tax/NI Contributions	2536.70	On-line Payment
Staff Salaries	Salaries	6737.90	On-line Payment
North Yorkshire Council	Cemetery Rates	90.00	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit
EE	Town Council Mobile Phones	90.04	Direct Debit
<b>Total</b>		<b>16252.09</b>	

**RESOLVED**

**That twenty accounts be approved for payment. Proposed by Cllr Andrews, seconded by Cllr Conlan. All other Members approved.**

**142. CLERKS REPORT**

**(a) CEMETERY MANAGER UPDATE**

**FUNERALS**

New Malton Cemetery

Interment

Grave No: 5031

Jim Nash

Ashes Interment

Grave No: 7061A

Joan Layton

Old Malton Cemetery

Interment

Grave No: 1088

Anne Hoggard

Chapel Bookings

Service Chapel

5<sup>th</sup> December

Fergus Court

New Headstones

Old Malton

Dougie Featherstone

**(b) COMMUNITY ENGAGEMENT**

None

**(c) MEETINGS/EVENTS ATTENDED**

13 December - Site meeting with Jamie Carr (Taylor Wimpey)

19 December - Site meeting with Harry Briggs (NYC) & Cllr Oxley re Double Devolution – Public Toilets

20 December - Malton Town Council Full Council

21 December - Site inspection Peasholme Park Public Toilets

Weekly meetings with the Mayor and Deputy Mayor

**(d) PUMP TRACK**

The Clerk has submitted a grant application to the Rural Capital Fund for £47,500, the next panel meeting is scheduled for February, if we are successful with this bid, we will then be in a position to move to place the order for the pump track.

£5,000 Cllr Burr NYC Locality Fund (approved and funds received)

£5,000 NYC Community Fund (approval, 50% of the funds have been received)

£20,000 MTC CIL (approved)

**(e) MALTON & NORTON TIDY GROUP UPDATE**

Malton and Norton Tidy Group's bag total for 2023 was 549 - a record.

13 volunteers at the year's first litter pick on Sunday and another haul of bags to get us off to a disappointing start. Surely things should be getting better.

Plenty of litter on the roadsides out of Norton but also within town, including a bit of Malton:

12 bags from Scarborough Rd and Westfield, including the footpath running between the Redrow site and the industrial estate.

2 bags from Beverley Rd (just the stretch from Dairy Way to the Settrington turn off).

6 bags from Wood Street, Little Wood Street, Mill Street, South Parade and Commercial Street.

5 bags from St Nicholas Street, Langton Road to The Chase, the snicket through to Kingston Drive, the walk across to St George's Field, Eastfield Avenue and down the road by the side of the allotments.

Norton Road, down to the station and around Riverside View were also picked but awaiting numbers.

**(f) STAFF DEVELOPMENT REVIEWS**

Clerks review was carried out on 13<sup>th</sup> December. The Deputy Clerk review will take place on 17<sup>th</sup> January, followed by the Cemetery Manager review on 23<sup>rd</sup> January.

**(g) MALTON IN BLOOM**

The Clerk and Deputy Clerk have started canvassing businesses in the town centre with regard to joining our hanging basket scheme, we hope to get new businesses on board as well as existing customers and increase our floral display this summer. Letters have also gone out to businesses with regard to donations for Malton In Bloom.

**RESOLVED**

**That Members approve the Clerks report. Proposed by Cllr Andrews, seconded by Cllr Ennis. All other Members approved.**

**143. PLANNING APPLICATIONS**

ZE23/06949/HOUSE Erection of part two-storey/part single-storey rear extension following demolition of existing outbuilding  
Malton Lodge Princess Road Malton North Yorkshire YO17 7JP

**RESOLVED**

**Approved**

**Proposed by Cllr Andrews, seconded by Cllr Aldrich Cllr Burr abstained. All other Members approved.**

ZE23/06940/MFUL Change of use of car showroom (sui generis) to a mixed use of offices (Use Class E) and storage (Use Class B8)

Malton Motors Ltd York Road Malton North Yorkshire YO17 6TB

**RESOLVED**

**Approved**

**Proposed by Cllr Andrews, seconded by Cllr Vale Cllrs Burr & Thackray abstained. All other Members approved.**

ZE23/02293/FUL Erection of a block of 2no. timber stables with wash down area and 1no. separate timber framed storage/stable (retrospective application)  
Willow Farm Cottage Wykeham Road Wykeham Malton North Yorkshire YO17 6RF

**RESOLVED**

**Approved  
Proposed by Cllr Andrews, seconded by Cllr Ennis  
Cllrs Burr & Conlan abstained. All other  
Members approved.**

ZE24/00033/HOUSE Render the outside of the 3no. bedroom semi detached house in a Parex Monorex cream render (retrospective application)  
5 Almond Tree Avenue Malton North Yorkshire YO17 7DF

**RESOLVED**

**Approved  
Proposed by Cllr Andrews, seconded by Cllr  
Hawes. Cllrs Burr & Conlan abstained. All other  
Members approved**

ZE24/00042/LBC

Installation of 3no pairs of anthracite grey UPVC sliding doors as replacement to existing aluminium sliding patio doors at  
Old School House, Town Street, Old Malton , YO17 7HD

**RESOLVED**

**Deferred, advice required from Listed Buildings  
Officer  
Proposed by Cllr Andrews, seconded by Cllr  
Brampton. Cllrs Burr abstained. Cllrs Hawes,  
Ennis & Aldrich voted against. All other  
Members approved**

**144. POLICY REVIEW**

Members reviewed the following documents (previously circulated):-

- (i) Financial Regulations
- (ii) Risk Assessment Management Policy
- (iii) Review of Internal Audit
- (iv) List of Regular Direct Debit Payments
- (v) Code of Conduct
- (vi) Safeguarding Policy

**RESOLVED**

- That the Town Council approve Policies (i)-(iv). Proposed by Cllr Burr, seconded by Cllr Andrews. All other Members approved.
- That the Town Council approve the Safeguarding Policy (vi). Proposed by Cllr Burr, seconded by Cllr Hawes. All other Members approved.
- That the Town Council approve the Code of Conduct. Proposed by Cllr Burr, seconded by Cllr Ennis. Cllrs Andrews & Brampton voted against. All other Members approved.

**145. ANNUAL TOWN MEETING (PARISH ASSEMBLY)**

Members **agreed** to hold a separate town meeting at The Milton Rooms in April/May time. Clerk to liaise with The Milton Room and bring this back to Council for further discussion.

**146. REPRESENTATIVES**

<b>Organisation</b>	<b>Representative</b>
<b>Yorkshire Local Councils Association</b>	<b>Mayor &amp; Clerk</b> Next meeting 6 <sup>th</sup> February
<b>School Governors Malton School</b>	<b>Cllrs Hawes &amp; Andrews</b> No meeting

<b>Malton Museum Foundation</b>	<b>Cllr Conlan</b> Funds now in place for a one year admin post which will be advertised shortly.
<b>Ryedale Cameras in Action</b>	<b>Cllr Thackray</b> Meeting was held on 5 <sup>th</sup> October, 1pm at The Black Swan, Pickering. Next meeting to be held will be the AGM in April/May.
<b>Malton In Bloom</b>	<b>Cllrs Burr &amp; Ennis</b> Councillor Burr will continue to support Malton In Bloom with funding.
<b>Malton &amp; Norton Area Partnership</b>	<b>Cllrs Brampton &amp; Cllr Vale</b> A meeting was held on 12 <sup>th</sup> December
<b>Ryedale Five Towns Group</b>	<b>Mayor &amp; Clerk</b> No meeting
<b>Milton Rooms</b>	<b>Cllr Ennis</b>
<b>Flooding Response Group</b>	<b>Cllr Aldrich (Cllr Andrews to attend meetings as an observer)</b>
<b>Rainbow Lane Play Area</b>	<b>Cllrs Hawes, Burr, Ennis &amp; Carpenter</b> No meeting
<b>Castle Gardens</b>	<b>Councillor Vale</b> Next meeting 14 <sup>th</sup> February
<b>Internal Audit Controls</b>	<b>Cllrs Hawes &amp; Ennis</b> Quarter 2 internal control audit took place on 8 <sup>th</sup> November
<b>Malton &amp; Norton Traffic Study Steering Group</b>	<b>Cllrs Thackray &amp; Aldrich</b> Dealing with ongoing issues
<b>Malton &amp; Norton Neighbourhood Plan Steering Group</b>	<b>Cllr Pritchard</b> The examiner has raised a number of points for clarification. In consultation with Cllr Vale and Deputy Clerk these points have been clarified. The examiners report is imminent. Members thanked Cllrs Pritchard & Vale and the Deputy Clerk for their hard work on the Neighbourhood Plan.
<b>Staffing Committee</b>	<b>Cllrs Ennis, Carpenter, Aldrich &amp; Andrews</b> A meeting took place on 6 <sup>th</sup> December
<b>Grants Steering Group</b>	<b>Cllrs Aldrich, Brampton, Oxley &amp; Thackray</b> Complete for financial year
<b>Acorn Community Care</b>	<b>Cllr Hawes</b> Cllr Hawes has been invited to attend the next meeting on 8 <sup>th</sup> February
<b>Riverside Walk Steering Group</b>	<b>Cllrs Aldrich &amp; Andrews</b> Meeting to be convened

147. **MEMBERS QUESTIONS**

Cllr Ennis raised a question with regard to the Code of Conduct at a previous meeting.

148. **DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 28<sup>th</sup> February 2024, 6.30pm to be held at Ryedale House, Malton, YO17 7HH

The meeting closed at 8.45pm

Chair: \_\_\_\_\_ Date: \_\_\_\_\_