



## MINUTES OF THE MEETING OF THE MALTON TOWN COUNCIL

HELD AT THE NEWGATE CIVIC OFFICE, MALTON, YO17 7LF  
ON WEDNESDAY 25 SEPTEMBER 2024 AT 6.30PM

**PRESENT** Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), M Brampton, J Aldrich, P Andrews, M Brampton, M Carpenter, K Ennis, S Pritchard, S Thackray, J Vale & W Oxley

**IN ATTENDANCE** Gail Cook (Clerk) & Revd Kate Turner

**OTHERS** Sue Jefferson & Andrew Riley (Circular Malton). One Member of the Public was present

**APOLOGIES** Councillor S Hawes & Tim Hicks (Deputy Clerk)

71. **REASONS FOR ABSENCE**

Reasons for absence accepted.

72. **CODE OF CONDUCT**

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Due to Cllr Burr MBE being a Member of the North Yorkshire Planning Committee, she will abstain from any planning matters considered by Malton Town Council.

73. **PRESENTATION FROM SUE JEFFERSON (CIRCULAR MALTON)**

The Deputy Mayor thanked Sue Jefferson and Andrew Riley for their extremely informative presentation.

74. **MAYOR'S REPORT**

Mayor to circulate the report to Members.

75. **PUBLIC ACCESS**

A resident addressed Members with regard to the closure of the toilets at the bus station. The Clerk offered to liaise with Trans Dev to try to get the toilets back open and in good order.

Resident also raised concerns with regard to the proposed access and traffic issues to planning application ZE24/01683/MOUT. Erection of up to 200no residential dwellings, open space, landscaping, habitat enhancement, drainage infrastructure and associated works at land off Rainbow Lane, Malton.

The resident circulated a traffic and pedestrian count on Cherry Avenue over two separate days.

**76. NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR MBE**

Usual resident’s surgeries taken place

- 30<sup>th</sup> - Combined authority teams meeting, understanding the new tier of local government
- 6<sup>th</sup> - City of York combined authority Executive Meeting Start of Spending 50% allocated to North Yorkshire and 50% allocated to York.
- 12<sup>th</sup> - Accompanied North Yorkshire Mayor Skaith around Malton. Discussed flooding, traffic, bus routes and connections, improving the A64, train increase to half hourly service. Visited the Newgate Civic Office and introduced the Mayor to the Clerk, Deputy Clerk, Councillor Vale and the Mayor. Also visited Councillor Aldrich at his barber shop.
- 12<sup>th</sup> - Visited the Croft wit Councillor Carpenter to discuss the issue of 30mph outside the Croft.
- 13<sup>th</sup> - Deputy Mayor Jo Cole (Police, Fire & Crime Commissioner) visited our Malton fire station to discuss investment.
- 17<sup>th</sup> - At the combined authority Scruty first meeting, Cllr Burr was elected Vice Chair which is a huge privilege. Delighted that a Malton Councillor is in the thick of this new combined authority.
- 19<sup>th</sup> - Planning committee – 1 item
- 24<sup>th</sup> - Attended the public hearing re solar farm, Cllr Burr was the second person to speak, followed by Councillor Pritchard. The appeal has now been escalated up to the Secretary of State.

**77. COUNCIL MINUTES**

**RESOLVED**

**That the Minutes of the Meeting held on 28<sup>th</sup> August 2024 be approved. Proposed by Cllr Conlan seconded by Cllr Vale. Cllrs Brampton & Ennis abstained. All other Members approved.**

**78. FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation, financial report showing the position as of 31<sup>st</sup> August 2024 and account balances as per the bank statement totalling £218,737.38.
- (ii) Thirty eight accounts were submitted for approval.

|                  |                                       |          |                 |
|------------------|---------------------------------------|----------|-----------------|
| Angela Wright    | Chapel Cleaning (Aug & Sept)          | 240.00   | On-line Payment |
| ASA Distribution | Newsletter Distribution               | 758.56   | On-line Payment |
| Clark & Kent     | Pump Track Mobilisation (payment two) | 18600.00 | On-line Payment |
| Clark & Kent     | Pump Track (payment three)            | 18600.00 | On-line Payment |
| Clark & Kent     | Pump Track (payment four)             | 18600.00 | On-line Payment |
| Clark & Kent     | Pump Track (payment five)             | 18600.00 | On-line Payment |
| MKM              | Tools & Materials                     | 10.62    | On-line Payment |

|                                |   |                  |                 |
|--------------------------------|---|------------------|-----------------|
| Big Boolies                    | Cemetery Signage                        | 54.00            | On-line Payment |
| Clerk                          | Reimbursement of Keys & Stationery      | 30.55            | On-line Payment |
| A Brunton                      | Cemetery Skip Hire                      | 288.00           | On-line Payment |
| Blachere Illumination UK Ltd   | Market Place Christmas Decoration       | 4458.20          | On-line Payment |
| Aquam                          | Water Services                          | 12.06            | On-line Payment |
| Chilton Safety Solutions       | Fire Risk Assessment - Newgate          | 420.00           | On-line Payment |
| Derventio Fire & Security      | Fire Signage - Newgate                  | 228.00           | On-line Payment |
| Derventio Fire & Security      | Supply & Fit Fire Extinguishers         | 336.00           | On-line Payment |
| PKF Littlejohn LLP             | External Audit                          | 1008.00          | On-line Payment |
| <a href="#">Furniture@work</a> | Eight Pack of Folding Chairs            | 195.60           | On-line Payment |
| Simply Plastics                | BT Phone Box Plastic Inserts            | 213.41           | On-line Payment |
| TWM                            | Vehicle Activated Sign - Broughton Road | 3829.22          | On-line Payment |
| J B Motors                     | Fuel                                    | 177.18           | On-line Payment |
| R Yates & Sons Ltd             | Tools & Materials                       | 116.38           | On-line Payment |
| North Yorkshire Council        | CCTV Monitoring Qtr 3                   | 3445.00          | On-line Payment |
| VideCom                        | CCTV Maintenance Qtr 3                  | 1438.00          | On-line Payment |
| North Yorkshire Pension Fund   | Pension Contributions                   | 2355.80          | On-line Payment |
| HMRC                           | Tax/NI Contributions                    | 2941.51          | On-line Payment |
| Staff Salaries                 | Salaries                                | 8330.87          | On-line Payment |
| 100 Green                      | Energy Cemetery                         | 870.73           | Direct Debit    |
| Spoton.net Ltd                 | MTC Website & Email Subscription        | 67.20            | Direct Debit    |
| Wirehouse                      | Employment Services                     | 102.00           | Direct Debit    |
| Octopus                        | Newgate Energy                          | 232.89           | Direct Debit    |
| EE                             | Town Council Mobile Phones              | 94.00            | Direct Debit    |
| <b>Total</b>                   |   | <b>106653.78</b> |                 |

**RESOLVED**

**That thirty one accounts be approved for payment. Proposed by Cllr Andrews, seconded by Cllr Thackray. All other Members approved**

**79. CLERKS REPORT**

**(a) CEMETERY MANAGER UPDATE  
FUNERALS**

**New Malton Cemetery**

|                 |                 |                          |
|-----------------|-----------------|--------------------------|
| Ashes Interment | Grave No: 5168  | Bertha Josephine Jackson |
| Ashes Interment | Grave No: 7068A | Derek Michael Jennings   |
| Interment       | Grave No: 4849  | Isabel Anne Leask        |

**Old Malton Cemetery**

|           |                |                       |
|-----------|----------------|-----------------------|
| Interment | Grave No: 1255 | Anne Hallett Campbell |
|-----------|----------------|-----------------------|

## **NEW HEADSTONES**

|                     |           |       |             |
|---------------------|-----------|-------|-------------|
| New Malton Cemetery | Grave No: | 7058A | Brian Saul  |
| New Malton Cemetery | Grave No: | 7067A | John Barnby |

## **OTHER WORK**

Installed new planter outside Newgate Civic Office

### **(b) COMMUNITY ENGAGEMENT**

Market Place Food Lovers Market Town Council Gazebo events 9am-1pm - 9<sup>th</sup> November  
Market Place Youth Club Volunteer Event 9am-1pm Saturday 28<sup>th</sup> September

### **(c) MEETINGS/EVENTS ATTENDED**

14 August - Clerk visit to Community One Stop Kirkbymoorside  
15 August - Malton & Norton Riverside Walk Steering Group Meeting  
20 August - Site meeting with builder at Market Place toilets  
21 August - MFE meeting with Faye Snowden and Howard Wallice NYC  
Regeneration Team  
21 August - Site meeting with Danfo at Market Place toilets  
22 August - MTC Clerk, Deputy Clerk & NTC Clerk visit to Blachere  
27 August - Malton & Norton Pub Watch Meeting  
28 August - MTC Full Council  
3 September - Town Centre site meeting with Cllr Vale & Tim Coyne NYC  
Highways with regard to installing additional cycle racks in Malton  
4 September - Meeting at Newgate Civic Office with Cllr Hawes and her artist  
friend Lynne to confirm town mural  
5 September - Ryedale Cameras In Action Annual General Meeting and Executive  
Meeting held at Newgate Civic Office

### **(d) PROTECT & PREPARE GROUP**

The Clerk has been invited to attend the North Yorkshire Council Protect and Prepare Group meetings, the first meeting will be held in December.

### **(e) TRAINING**

The Clerk attended Welfare & Vulnerable People training on 27<sup>th</sup> August.

### **(f) TOWN COUNCIL ASSET TREE SURVEY**

The bi-annual tree survey will be carried out by John Clayton (J K Arboriculture) in September. This is the best period of the year to conduct the survey due to any fungal growth showing that may affect our trees.

### **(g) POMOC DROP IN SESSIONS**

The Pomoc service have previously carried out a monthly drop in session at Ryedale House, they have approached the Town Council with a view to holding the sessions at the Newgate Civic Office. The first session booked at the Newgate Office will be held on Tuesday 24<sup>th</sup> September.

**POMOC is a grassroots home for Eastern Europeans and migrants living in the UK.** They provide direct multilingual support for Polish, Romanian, and Roma communities in the UK on how to apply for 'settled' and 'pre-settled' status. They promote a Community Toolkit which provides support on how to access welfare, housing, and mental health services.

### **(h) LADY SPRING WOOD**

A site inspection has been carried out at Lady Spring Wood to ascertain maintenance work required.

- Board Walk Repair - The Town Council issued a work order to Ryedale Landscapes for the repair of the board walk, work to be carried out shortly.
- Health & Safety Signage - Three entry signs with essential information for example

MALTON TOWN COUNCIL  
 CONTACT DETAILS  
 BOARDWALK & PATH SURFACES ARE  
 UNEVEN  
 PLEASE ENTER AT YOUR OWN RISK

- Himalayan Balsam - Growing on the boardwalk and main path. The balsam is nearly 6ft in height. Contractor to quote for the work and this issue to be added to the revenue budget going forward.
- Trees - Malton Fitzwilliam Estate have carried out a tree survey of their land including Lady Spring Wood. The survey highlighted several trees which require removal. Staff to ascertain what work can be carried out in house and what we would need to be rectified by a contractor. Tree work to be added to revenue budget going forward.

(i) **MALTON & NORTON TIDY GROUP UPDATE**

30 bags collected across the month of August - once again, almost a bag a day even though looking around Malton and Norton you wonder where it is. There is a reason it is hard to spot it - our gang of volunteers have probably been there at some point in the past month or two. But our total for the year is 341 bags so we are ahead of the bag-a-day - although it is looking like we may struggle to get to our usual 500+ for the year.

11 volunteers out and about on 1st September and a significant chunk of Norton covered ahead of the Open Stables event next Sunday (8th). 24 bags in total, including from the central streets of Norton and right outside peoples' frontages. Lots of what would appear to be windswept recycling in hedge and fence bottoms.

Trying to make the place look even smarter than it is ahead of the event, although we all know from experience that you pick somewhere one minute and shortly after some litter may mysteriously appear. We have a new volunteer who has moved in to the area and lives at the far end of Langton Road and will regularly pick that area, including Bazeley's Lane and Scott's Hill. And two of our regulars hope to get to Beverley Road before too long.

A round of applause for the person who has cut the verges from Whitewall Corner south past the quarry. Lots of litter exposed and a large advertising board ripped to shreds and a proper mess.

(j) **EDEN BUSINESS PARK – ROUNDABOUT**

Leading on from the Town Council Community Action Plan we intend to improve the all of the entrances into Malton. The entrance into Malton from Broughton is looking excellent, next steps include making a feature of the roundabout near Eden Business Park. The Clerk will be applying to NYC Highways for a Street Furniture License to plant up the roundabout and install a small herd of Andy Kay sculptures including a deer, doe and hind similar to the herd below.

Ripon Farm Services would like to sponsor the roundabout, the initial donation will go towards purchasing the sculptures and will pay annually towards the summer planting costs.



**RESOLVED**

**That the Clerks report be approved. Proposed by Cllr Conlan, seconded by Cllr Vale. All other Members approved.**

**80. PLANNING APPLICATIONS**

ZE24/01892/HOUSE

Erection of single storey rear extension following removal of existing store, erection of detached garage following removal of existing garage at Mayfield, Broughton Road, Malton

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Oxley, seconded by Cllr Ennis. All other Members approved**

ZE24/02630/73

Variation of condition 01 of planning approval ZE23/01097/73A dated 05.10.2023 to allow changes to the layout, parking, car wash facility and canopy size Land At Edenhouse Road, Old Malton

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Ennis, seconded by Cllr Aldrich. All other Members approved**

ZE24/01683/MOUT

Erection of up to 200no. residential dwellings, open space, landscaping, habitat enhancement, drainage infrastructure and associated works at land Off Rainbow Lane, Malton

**RESOLVED**

**Recommend Refusal, due to the reasons below:-**

**Proposed by Cllr Oxley, seconded by Cllr Carpenter. All other Members approved**

The Malton and Norton Neighbourhood Plan has now been examined and is subject to a referendum to be held on 3 October. Subject to a majority vote on the 3 October it will form part of the statutory development

plan. Until then the Local Planning Authority must have regard to the post examination draft of the Neighbourhood Plan.

The Ryedale Sites Allocation Local Plan allocates sufficient new homes to meet the identified requirement after houses already constructed, those to be demolished and with planning permission have been taken into account. There has been a lot of local concern regarding the housing requirement and the impact of building new homes in Malton and Norton, in particular, the potential impact on the road network and the river crossings. Also the capacity for local services (health and education in particular), the drainage and sewerage network and schools to cope with additional levels of growth. Given these constraints on new residential development, together with the Local Plan's allocation of sufficient new homes to meet the housing requirement, the Neighbourhood Plan does not allocate any additional land for residential development. The principle of this development is therefore not accepted.

**Additionally**

Visually Important Undeveloped Areas designation; the benefits of development of this site would not significantly outweigh the loss or damage to the character of the settlement (Ryedale Local Plan Strategy Policy SP16)

Transport assessment; is based on outdated baseline data and traffic counts and therefore not considered to be robust

Air quality assessment; does not meet the Neighbourhood Plan's requirements to assess cumulative impacts (policy E7)

**Councillor Thackray to obtain costs to appoint an air quality expert and environmental lawyer to advise the Council and bring a report back to the next meeting.**

**RESOLVED**

**Proposed by Cllr Thackray, seconded by Cllr Andrews. All other Members approved**

23/00273/PAVE/E

Wentworth Arms Hotel, Old Malton, Pavement to front and side.

Hours 10.00 to 22.00.

Pavement licence renewal to existing licence.

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Ennis, seconded by Cllr Andrews. All other Members approved**

**81. SMALL GRANTS SCHEME**

To receive recommendations from the Small Grants Working Party meeting held on 3<sup>rd</sup> September 2024.

| No     | Organisation           | Project  | Total Project Cost | Amount Requested | Grant Allocation 2024 |
|--------|------------------------|--|--------------------|------------------|-----------------------|
| 1.2024 | Brooklyn Football Club | Training for five new coaches                    | £800               | £800             | £320                  |
| 2.2024 | Citizens Advice        | Pomoc Project - Feast of St Nicholas Celebration | £650               | £650             | £400                  |

|         |                                 |  |                 |                   |               |
|---------|---------------------------------|--|-----------------|-------------------|---------------|
| 3.2024  | Kirkham Henry                   | Accessibility/ Changing Rooms  | £20,000         | £500              | £100          |
| 4.2024  | Library of Things               | Website  | £500            | £60               | £60           |
| 5.2024  | Malton & Norton Lions           | Annual Malton OAP Party  | £2,039.59       | £1,000            | £500          |
| 6.2024  | Malton County Primary School    | WOW Tracker  | £583.80         | £243              | £243          |
| 7.2024  | Malton Museum                   | Two Instant Water Heaters  | £550            | £450              | £275          |
| 8.2024  | Malton White Star Band          | Band Room Re-Furbishment   | £4,864 + VAT    | £600              | Nil           |
| 9.2024  | Moors Bus                       | Moors Bus  | £70,000         | £500              | Nil           |
| 10.2024 | Next Door But One               | The Croft Chorus: Theatre Training for Adults with Learning Disabilities | £6,460          | £260              | £260          |
| 11.2024 | Malton & Norton Musical Theatre | Annual Pantomime Jack & The Beanstalk                                    | £28,000-£30,000 | £500              | £200          |
| 12.2024 | Ryedale Pubwatch                | Ryedale Pubwatch   | £484.38         | £484.38           | £400          |
| 13.2024 | Quaker Meeting House            | Malton Meeting Project   | £45,000         | £10,000           | Nil           |
| 14.2024 | Ryedale Remakes                 | Community Upcycling Workshops  | £360            | £360              | £120          |
| 15.2024 | Ryedale Youth Theatre           | Charlie and the Chocolate Factory musical                                | £600            | £600              | £400          |
|         |                                 |  | <b>TOTAL</b>    | <b>£17,007.38</b> | <b>£3,278</b> |

**RESOLVED**

**That the fifteen Small Grant applications above were approved, subject to the one amendment. Proposed by Cllr Vale, seconded by Cllr Thackray. All other Members approved.**



**82. REMEMBRANCE SUNDAY TRAFFIC MANAGEMENT**

Members to consider employing professional traffic management for Remembrance Sunday on 10<sup>th</sup> November 2024.

**RESOLVED**

Proposed by Cllr Conlan, seconded by Cllr Burr. All other Members approved.

- (i) That TM Community Traffic be contracted to carry out traffic management on Remembrance Sunday 2024.
- (ii) Clerk to arrange for traffic management training available for Members and Officers

**83. WENTWORTH STREET TRAFFIC SURVEY**

Members to consider instructing NYC Highways to carry out a traffic survey on Wentworth Street with a view to installing a Vehicle Activated Sign.

**RESOLVED**

Proposed by Cllr Andrews, seconded by Cllr Carpenter. All other Members approved

**RESOLVED**

Survey on Newbiggin to be added to the October agenda for consideration. Proposed by Cllr Ennis, seconded by Andrews. All other Members approved.

**84. FIRE ALARM INSTALLATION**

Members to receive report (previously circulated) and consider appropriate action.

**RESOLVED**

Proposed by Cllr Burr, seconded by Cllr Oxley. All other Members approved

- (i) That Members approve the installation of a commercial wireless fire alarm system at a cost of £2,450.00 + VAT to be installed by Derventio Fire & Security
- (ii) That the system is serviced annually at a cost of £140 + VAT per annum
- (iii) That the Clerk arranges for all electrical equipment to be PAT tested on a Bi-annual basis

**85. MALTON TOWN COUNCIL MONTHLY FULL COUNCIL MEETINGS**

Members to receive report (previously circulated) and consider appropriate action.

**RESOLVED**

That Malton Town Council monthly Full Council Meetings will continued to be held at the Newgate Civic Office. Proposed by Cllr Oxley, seconded by Cllr Carpenter. Cllrs Brampton and Thackray voted against. Cllr Andrews abstained. All other Members approved

**86. THREE NEW PEDESTRIAN CROSSINGS, MALTON**

Members to receive a verbal report from Cllrs Burr and Carpenters and consider appropriate action.

**RESOLVED**

**That Malton Town Council support that request to North Yorkshire Highways to install pedestrians crossing on Highfield Road, Newbiggin and Yorkersgate. This is due to road safety concerns in these areas.**

**Proposed by Cllr Burr, seconded by Cllr Carpenter. All other Members approved**

**87. REPRESENTATIVES**

Cllr Pritchard gave a verbal update on the Malton & Norton Neighbourhood Plan

Cllr Brampton circulated the first copy of the Malton & Norton Community Newsletter. Members thanked Chris Buxton and Councillor Brampton for their work on the newsletter.

Cllrs Aldrich and Ennis gave a verbal update on the meeting with the Clerk and Rebecca Wilkin (Malton Fitzwilliam Estate).

Cllr Ennis gave a verbal update on the Milton Rooms venue.

**88. MEMBERS QUESTIONS**

None

**89. DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 23<sup>rd</sup> October 2024, 6.30pm to be held at the Newgate Civic Office, Malton

The meeting closed at 9.10pm.

Chair: \_\_\_\_\_ Date: \_\_\_\_\_