



## MINUTES OF THE MEETING OF THE MALTON TOWN COUNCIL

HELD AT THE NEWGATE CIVIC OFFICE, MALTON, YO17 7LF  
ON WEDNESDAY 23 OCTOBER 2024 AT 6.30PM

- PRESENT** Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), M Brampton, J Aldrich, P Andrews, M Brampton, S Hawes, S Thackray, J Vale & W Oxley
- IN ATTENDANCE** Gail Cook (Clerk), Tim Hicks (Deputy Clerk) & Revd Kate Turner
- OTHERS** Pc Jane Jones & six Police Cadets, no other Members of the Public were present
- APOLOGIES** Councillors M Carpenter, K Ennis & S Pritchard

90. **REASONS FOR ABSENCE**

Reasons for absence accepted.

91. **CODE OF CONDUCT**

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Due to Cllr Burr MBE being a Member of the North Yorkshire Planning Committee, she will abstain from any planning matters considered by Malton Town Council.

92. **MAYOR'S REPORT**

I attended the Service of welcome for a new Methodist Minister in Ryedale on 5 September 2024.

The Ryedale Methodist Circuit welcomed a new Superintendent Minister, the Revd Andy Lindley. Andy will have oversight of the Ryedale Circuit which includes churches in the towns of Helmsley, Kirkbymoorside, Malton, Norton, Pickering and the villages from Rievaulx to Ebberston, along with Hovingham and Slingsby.

All the Mayors of Ryedale were there and as encouraged, I offered a few words inviting him to take a role in the civic life of our town and have the courage to speak out on civic issues.

I am delighted that we have had a resounding "Yes" vote of over 80% of the votes in the Referendum on our Neighbourhood Plan, and would like to thank everyone, including clerks, volunteers, councillors, and residents, who has contributed to it over the 13 years of its development.

I went to visit our brand new Pump Track at the weekend with our Deputy Mayor and County councillor, Cllr Burr and clerk, for pictures and was delighted to see so many of our young people playing on it with their bikes, with older ones being very considerate of the younger ones, and all looked to be thoroughly enjoying it. I am afraid I was no match for them with my aging bike and body!

Again, I would like to pay tribute to all councillors past and present on the Rainbow Lane working group who have contributed to it, to our contractors, clerks and funding bodies who have made this happen. This is something our town can be rightly proud of, but is but one stage in the ongoing upgrading and evolution of our park to meet the needs of our youngsters and keep them engaged in healthy and enjoyable activity.

**93. PUBLIC ACCESS**

The Mayor thanked the Police Cadets for their attendance at the meeting and report which was extremely interesting. The report will be circulated to Members.

**94. NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR MBE**

Again a busy month, the usual residents surgeries have taken place, including meetings with the Clerk and Mayor.

I am pleased to confirm the disabled bay is now in place on Wheelgate.

27th ACC

I am delighted to report that four potential projects have now been escalated up to Executive. I have allocated £5,000 from my locality budget towards these projects. Improvements to Castlegate, two pedestrian crossings and a second platform at Malton train station.

2nd Combined Authority meeting

3rd Scrutiny meeting

3rd 10pm attended the Neighbourhood Plan referendum count with Cllr Vale

Electorate 11,129 turnout 10.89%

Votes 1005 =83.13% for

Votes. 204 = 16.87% against

Referendum for carried

10th Police Fire and Crime Panel

Pleased to report that after the Deputy Mayors visit to Malton, funding for improvements to Malton fire station is now registered in the financial budget and moving forward.

Fraud on line is the fastest growing crime. Violence against women and girls is escalating, domestic abuse figures are up and have noticed lately a few more police viable on our streets.

Please could you all go on line to respond to have your say to make North Yorkshire and York safer

14th Combined authority skills agenda

20th Visited the new fantastic pump track at Rainbow Lane Play Area to watch a lot of young people enjoying the facility

**95. COUNCIL MINUTES**

**RESOLVED**

**That the Minutes of the Meeting held on 25<sup>th</sup> September 2024 be approved.  
Proposed by Cllr Burr seconded by Cllr Vale. All other Members approved.**

96. **FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation, financial report showing the position as of 30<sup>th</sup> September 2024 and account balances as per the bank statement totalling £245,784.78
- (ii) Fifty accounts were submitted for approval.

Angela Wright	Chapel Cleaning	120.00	On-line Payment
Richard Daffern	Reimbursement Drill Bit	5.78	On-line Payment
Clerk	Special Postage & Key Locker	79.38	On-line Payment
J B Motors	Fuel	161.39	On-line Payment
S Bainbridge	Additional Manpower Cemetery	30.00	On-line Payment
Eazy Office Group	Printer Toner Cartridges	1414.80	On-line Payment
Lynne Cole	Newgate Mural Materials	98.91	On-line Payment
Sue Hawes	Newgate Mural Materials	27.49	On-line Payment
Archbishop Holgate Holgate Hospital	Half Yearly Allotment Tenancy	335.76	On-line Payment
AJGIBL	Motor Insurance - Test Drive Week	28.00	On-line Payment
Aquam	Water Services	4.02	On-line Payment
Big Boolies	BT Telephone Box Plaques	112.80	On-line Payment
Big Boolies	Pull Up Banner	138.00	On-line Payment
Hainsworth Plant Hire	Excavating Double Grave	180.00	On-line Payment
MKM	Softwood, Sand & Cement	69.04	On-line Payment
Big Boolies	A3 Posters	66.00	On-line Payment
LTTE	Christmas Tree Sim Card	144.00	On-line Payment
Ripon Farm Services	Tractor Repair	566.10	On-line Payment
Barclaycard	Refreshments, Stamps & Blinds Mtg Room	257.42	On-line Payment
Account Solutions	Payroll Processing April - Sept 24	199.50	On-line Payment
HMG Paints Ltd	BT Phone Box Paint	76.80	On-line Payment
Ryedale Timber	Street Furniture Wood	416.50	On-line Payment
Brooklyn Football Club	Small Grant	320.00	On-line Payment
Citizens Advice	Small Grant	400.00	On-line Payment
Kirkham Henry	Small Grant	100.00	On-line Payment
Library of Things	Small Grant	60.00	On-line Payment
Malton & Norton Lions	Small Grant	500.00	On-line Payment
Malton County Primary School	Small Grant	243.00	On-line Payment
Malton Museum	Small Grant	275.00	On-line Payment
Next Door But One	Small Grant	260.00	On-line Payment
Malton & Norton Musical Theatre	Small Grant	200.00	On-line Payment
Ryedale Pubwatch	Small Grant	400.00	On-line Payment
Ryedale Remakes	Small Grant	120.00	On-line Payment
Ryedale Youth Theatre	Small Grant	400.00	On-line Payment
Fitzwilliam Malton Estate	Orchard Fields Rent Quarter 3	600.00	On-line Payment

R Yates & Sons	Tools & Materials	186.35	On-line Payment
North Yorkshire Council	CCTV Connectivity	1485.00	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2404.54	On-line Payment
HMRC	Tax/NI Contributions	3017.50	On-line Payment
Staff Salaries	Salaries	8362.64	On-line Payment
Public Works Loan Board	Loan - Newgate Civic Office	5809.27	Direct Debit
ICO	Informative Commission Fee	35.00	Direct Debit
100 Green	Energy Cemetery	870.73	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	76.20	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit
North Yorkshire Council	Newgate Rates	189.00	Direct Debit
North Yorkshire Council	Cemetery Rates	71.00	Direct Debit
Octopus	Newgate Energy	78.48	Direct Debit
BT	Newgate Telephone & Broadband	113.22	Direct Debit
EE	Town Council Mobile Phones	94.00	Direct Debit
Total		31304.62	

**RESOLVED**

**That fifty accounts be approved for payment. Proposed by Cllr Conlan, seconded by Cllr Burr. All other Members approved**

**97. CLERKS REPORT**

**(a) CEMETERY MANAGER UPDATE  
FUNERALS**

**New Malton Cemetery**

Interment Grave No: 5577 Robert Malcolm Helstrip

**Old Malton Cemetery**

Interment Grave No: 1009 William Sample  
Ashes Interment Grave No: 13 Kenneth Edward Petit

**NEW HEADSTONES**

New Malton Cemetery Grave No: 6360F John Alec Evans  
c/o S C Bainbridge

**CHAPEL BOOKINGS**

Dignity Funeral Directors Service Chapel 4<sup>th</sup> September

**OTHER WORK**

Cut down dead trees in Lady Spring Wood 18<sup>th</sup> September 2024

**(b) COMMUNITY ENGAGEMENT**

Market Place Food Lovers Market Town Council Gazebo events 9am-1pm - 9<sup>th</sup> November

Market Place Youth Club Volunteer Event 9am-1pm Saturday 28<sup>th</sup> September

Malton Town Council Gazebo along with other organisations and services will be in place at The Derwent Arms, Norton Car Park to mark '16 Days of Action' North Yorkshire Council event to ending gender-based violence and abuse Tuesday 26<sup>th</sup> November 2024 2.30-4.30pm. All Members are welcome to join the Clerk at the events above.

It was **agreed** that the Clerk look into some domestic violence training for Malton Town Council.

(c) **MEETINGS/EVENTS ATTENDED**

- 10 September - Staff Breakfast Meeting 10am-11.30am
- 11 September - MTC & NTC Clerks meeting with Knaresborough Town Council Team
- 12 September - Verge Cutting Task & Finish Site Meeting on bicycles with Clerk, Deputy Clerk, Mayor & Cllr Vale
- 24 September - POMAC drop in morning at Newgate Civic Office
- 25 September - MTC Full Council Meeting
- 25 September - Meeting with Rebecca Wilkin, Malton Fitzwilliam Estate with Clerk, Cllr Aldrich & Cllr Ennis
- 26 September - Virtual Multi Agency Problem Solving meeting 10am
- 27 September - Restoring Nature Conference at Kirby Misperton Village Hall 9am-12noon with Town Ranger
- 1 October - Rainbow Lane Play Area Site Meeting with Streetscape re MUGA and fantasy castle project
- 3 October - Clerk and Deputy Clerk site meeting at the Eden Camp Business Park Roundabout
- 8 October - Site Meeting with Tim Coyne, NYC Highways re road safety issues on Middlecave Drive

(d) **PUMP TRACK PROJECT**

The pump track is nearing completion, within the next week we should have a ROSPA sign off report and health and safety signage erected, following which we can hold a launch event with Clark & Kent onsite.

(e) **RAINBOW LANE PLAY AREA MULTI USE GAMES AREA**

The MUGA renovation project funded by a National Lottery grant is now complete. The successful project now has basketball, football, cricket and netball panels installed around the internal perimeter of the MUGA and the provision of a roof netting to stop balls exiting the MUGA onto the road or neighbouring properties.

(f) **BT PHONE BOX**

Work on the BT red phone box in the Market Place at the end of the Shambles is coming along nicely, the paint has arrived and work will resume to renovate the phone box into a Tourist Information Centre.

(g) **MALTON & NORTON TIDY GROUP UPDATE**

38 bags of litter picked in September (14 picked in the days following the pick at the start of the month), and October got off to a flying start with another 28 bags picked on Sunday 6th.

Despite a damp start to the morning and the Autumn food festival being on, a great turnout of 20 people on Sunday saw a lot of ground covered.

We had the pleasure of having 2 police cadets and 2 police officers accompanying them, in attendance. They did the regular riverside run, plus Orchard Field.

We also had 3 new participants, all having recently moved into the towns. Isn't it great that newcomers, with little or no connection to our community, step up to look after the place with a couple of hours picking up others mess. We managed to work our way around the activities going on in the market place.

York Road was blitzed yet again. The photo is what greeted our volunteers at the bus stop near the old BMW garage - perhaps a litter bin may come in handy.

Other areas tackled: Castlegate, Greengate, Wentworth St and the car park, Newbiggin, Pasture Lane, Showfield industrial estate, Castle Howard Rd, the plantation, Middlecave, the riverside play area, the railway station forecourt, Norton Rd, and a section of the Old Malton roundabout.

This month's total has already been added to with a bag from Broughton Road, and the area around the Old Malton roundabout needs going over. 408 bags picked in the year.

**(h) MALTON IN BLOOM**

Malton In Bloom entered the 2024 Yorkshire Rose competition and were awarded 5 out of 5 Roses. The judges commented on the floral features around the town, seating and sculptures giving interest to the area. Thank you to our Malton In Bloom volunteers for their hard work supporting our Town Council staff with the valuable work in to make Malton look blooming marvellous.

**(i) STAFF DEVELOPMENT REVIEWS**

Councillor Aldrich carried out the Clerks annual staff development review on 2<sup>nd</sup> October. All other staff development reviews will take place in October and November.

**(j) REMEMBRANCE SUNDAY**

The Malton service will take place on Sunday 10<sup>th</sup> November, 10.45-11.30am at the War Memorial and a short service on Monday 11<sup>th</sup> November, 11am at the Town Hall steps. All Members are welcome to attend both events if possible.

**RESOLVED**

**That the Clerks report be approved. Proposed by Cllr Conlan, seconded by Cllr Aldrich. All other Members approved.**

**98. PLANNING APPLICATIONS**

ZE24/00609/FUL

Installation of 2no. chimneys on an industrial unit (retrospective)  
Unit E2 And Unit E3 Showfield Lane, Malton

**RESOLVED**

**Recommend that the application was deferred due to concerns from residents. Members requested an environmental report and an emissions and noise survey in order for them to make a recommendation. Proposed by Cllr Andrews, seconded by Cllr Conlan. Cllr Aldrich voted against, Cllrs Oxley and Burr abstained. All other Members approved that the application was deferred.**

**99. MALTON & NORTON NEIGHBOURHOOD PLAN**

The Mayor reported that North Yorkshire Council have advised that the Neighbourhood Plan now has the equivalent weight of the Development Plan, so it must be referred to in the relevant applications. The North Yorkshire Development Management Team have been notified that the plan is in place and the North Yorkshire Council website will be updated according. There is a short process to make and adopt the Neighbourhood Plan, this involves approval at NYC Full Council in mid November, but essentially this is just a formality.

**100. VERGE CUTTING 3 YEAR TENDER**

The Clerk presented the Tender document (previously circulated)

**RESOLVED**

**That the Council approve the Invitation to Tender and timescale for the 3 year grass cutting contract with the two proposed amendments.**

Proposed by Cllr Conlan, seconded by Cllr Vale. Cllr Oxley abstained.  
All other Members approved.

101. **GREEN URBAN REGENERATION PROPOSAL**

The Clerk presented a report and Tender proposal (previously circulated)

**RESOLVED**

That the report and tender proposal be approved with the amendment of reducing two areas on Milton Avenue ie the top right/NE and bottom left/SW. Proposed by Cllr Conlan, seconded by Cllr Oxley. Cllrs Andrews and Thackray voted against. Cllr Burr abstained. All other Members approved.

102. **REVIEW OF CEMETERY FEES AND CHARGES**

The Clerk reported on the fees and charges for the cemetery and allotment rents:

**RESOLVED**

That the cemetery fees and Crabtree Lane/Rainbow Lane allotment rents to remain the same with no increase in April 2025. Proposed by Councillor Burr, seconded by Cllr Andrews. Cllrs Brampton & Vale voted against, Cllr Conlan abstained. All other Members approved.

103. **WELCOME TO MALTON SIGNS**

Councillor Aldrich presented a verbal report on the town entrance signage.

**RESOLVED**

That Councillor Aldrich look into the possibility of new signage with the assistance of the Deputy Clerk. Proposed by Cllr Aldrich, seconded by Cllr Andrews. Cllr Brampton Abstained. All other Members approved.

104. **NEWBIGGIN TRAFFIC SURVEY**

The Clerk reported on a request from Cllr Ennis for a traffic survey to be carried out on Newbiggin.

**RESOLVED**

That the Clerk instruct NYC to carry out a traffic survey at a cost of £144.00 on Newbiggin with a view to installing an additional VAS in this location. Proposed by Cllr Andrews, seconded by Cllr Hawes, Cllr Vale voted against. All other Members approved.

105. **COST ESTIMATE FOR ADVICE ON AIR QUALITY & DRAINAGE/SEWERAGE CAPACITY**

Deferred until the November Council meeting.

106. **REPRESENTATIVES**

Cllr Brampton presented a verbal report on the MNAP Meeting.

107. **MEMBERS QUESTIONS**

None

108. **DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 27<sup>th</sup> November 2024, 6.30pm to be held at the Newgate Civic Office, Malton  
The meeting closed at 9.20pm.

Chair: \_\_\_\_\_ Date: \_\_\_\_\_