



MINUTES OF THE MEETING OF THE MALTON TOWN COUNCIL

HELD AT THE NEWGATE CIVIC OFFICE, MALTON, YO17 7LF
ON WEDNESDAY 27 NOVEMBER 2024 AT 6.30PM

PRESENT Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), J Aldrich, P Andrews, M Brampton, K Ennis, S Pritchard, S Thackray, J Vale & S Pritchard

IN ATTENDANCE Gail Cook (Clerk), Tim Hicks (Deputy Clerk), Revd Kate Turner & six North Yorkshire Police Cadets/Support Staff

OTHERS Cllr K Duncan (NYC), Cllr S Mason (NYC), one Member of the Public was present

APOLOGIES Councillors M Carpenter, S Hawes & W Oxley

109. **REASONS FOR ABSENCE**
Reasons for absence accepted.

110. **CODE OF CONDUCT**
Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Due to Cllr Burr MBE being a Member of the North Yorkshire Planning Committee, she will abstain from any planning matters considered by Malton Town Council.

Cllr Burr declared a pecuniary interest in item 16 – North Yorkshire Council Consultation: Proposed Removal of Short-Duration Parking Bays, Castlegate, Malton. Cllr Burr would leave the room and not vote.

111. **MAYOR'S REPORT**
On 10th November I attended the Annual Remembrance Sunday Service at the War Memorial. This was very well attended: in particular, there was a very large turnout of Guides, Scouts, Cubs, Brownies, Rainbows and Beavers in their uniforms.

112. **PUBLIC ACCESS**
A member of the public attend the meeting and raised concerns with regard public awareness raising of the Malton & Norton Neighbourhood Plan Referendum.

North Yorkshire Police Cadets presented reports on incidents in the Malton and Norton area over the last month and a good news report.

Cllr Duncan addressed Members with regard to the new ward arrangements for Malton and Norton. Cllr Duncan explained the proposal in detail and confirmed that the consultation deadline is 9th December 2024.

Cllr Mason addressed Members with regard to the Local Government Boundary issue.

113. NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR MBE

Friday 29th November, as Deputy Mayor I will be attending along with our MP, an award ceremony by which a local firm located in Amotherby, will be presented with the Kings Award.

Over the last 4 weeks I have attended over 15 meetings and many events. Sunday the 10th November was very busy. I personally had two wreath layings. Our cenotaph event was extremely well attended. Yet again it was very well organised. Thanks must go to our clerk.

A complimentary letter was received from the DL, which was very much appreciated.

On 11th November we held a small service in town and appreciated by those attending, however I feel this event could be developed in the future.

Full council at Northallerton was a very long day. Cllr's agreed a Cllr remuneration increase.

But I am sad to report Ashfield Care home in Malton has now closed its doors for good.

My local surgeries are proving busy than ever, with residents accessing one to one informal meetings on demand.

The Combined Authority I am pleased to report has a good working relationship with North Yorkshire and York council. The Combined Authority has produced its strategic economic growth and skills plan agreed by all.

The NY Council has been working for the last 6 months on its boundary changes, due going to unitary. This only affects the Division Wards for North Yorkshires elected members. It will not affect any of MTCs functionings and there are no financial implications with the boundary changes. Changes come in to force in May 2027 for North Yorkshire division elections. Changes at the moment are indicating that parts of Norton and Malton will be joining together for the sole purpose of areas and number of residents that elected Cllr's will look after.

And finally, it is with sadness to report that our longest war time serving resident, has passed away aged 105. Mr Raymond Whitwells funeral will be held at Old Malton church on Wednesday 11th December 1.30. I have been asked to say a few words which I feel very privileged to do so. I respectfully ask MTC send a letter of condolence to his daughter Jill.

As usual happy to take question's

RESOLVED

That the Council suspend standing orders to enable a discussion on the proposed Local Government Boundary changes for Malton and Norton, proposed by Cllr Ennis, seconded by Cllr Thackray. Cllrs Burr and Conlan abstained. All other Members approved.

Malton & Norton New Ward Arrangements

RESOLVED

Proposed by Cllr Ennis, seconded by Cllr Thackray. Cllrs Burr and Conlan abstained. All other Members approved.

That the Council recommend a two Member Ward covering both Malton and Norton to include evidence on criteria (i)-(ii).

- (i) Electoral Representation
- (ii) Community Identity
- (iii) Effective & Convenient Local Government

114. **COUNCIL MINUTES**

RESOLVED

That the Minutes of the Meeting held on 23rd October 2024 be approved. Proposed by Cllr Burr seconded by Cllr Conlan. Cllr Ennis abstained. All other Members approved.

115. **FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation, financial report showing the position as of 31st October 2024, National Joint Council pay award and account balances as per the bank statement totalling £240,396.53.
- (ii) Thirty seven accounts were submitted for approval.

Angela Wright	Chapel Cleaning	120.00	On-line Payment
Community TM	Traffic Management St Clements & Remembrance Sunday	1716.00	On-line Payment
Streetscape	MUGA Renovation Roof & Sports Walls	10908.00	On-line Payment
Streetscape	Rainbow Lane Play Area Repairs (as per Rospa Inspection)	624.00	On-line Payment
Ryedale Environment Group	Grant - Path For Everyone Project	10000.00	On-line Payment
Paley's Fruit & Veg	Compost	54.00	On-line Payment
Derventio Fire & Security Ltd	Commercial Fire Alarm System - Newgate Civic Office	3030.00	On-line Payment
Coppins Systems Services	Computer Maintenance & Equipment	315.00	On-line Payment
Calverts Glass	Cemetery Greenhouse Glass	7.80	On-line Payment
Ryedale Community Foodbank	Mayors Allowance Donation - Christmas Box Appeal	300.00	On-line Payment
Clerk	Reimbursement of Greenhouse	350.00	On-line Payment
Andrew Kay Sculpture Ltd	Eden Business Park Roundabout Sculpture Project	6000.00	On-line Payment
J K Arboriculture	Tree Survey	780.00	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	45.95	On-line Payment
Ryedale Steel Fabrications Ltd	Market Place Planter Frames	1706.40	On-line Payment
S Bainbridge	Additional Labour	30.00	On-line Payment
Poppy Appeal	Remembrance Sunday Wreaths	121.75	On-line Payment
Howarth Timber & Building Supplies	Timber	24.07	On-line Payment
Business Stream	Water - Old Malton Cemetery	536.38	On-line Payment
R Yates & Sons	Tools & Materials	195.67	On-line Payment
J B Motors	Fuel	130.98	On-line Payment
Bayes Tree Services Ltd	Lady Spring Wood - Essential Tree Work	1056.00	On-line Payment
Big Boolies	Lady Spring Wood - Health & Safety Signage	108.96	On-line Payment

BATA	Field Mat	77.68	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2980.98	On-line Payment
HMRC	Tax/NI Contributions	4173.25	On-line Payment
Staff Salaries	Salaries	10160.47	On-line Payment
Barclaycard	Cemetery Grass Mats & Materials	459.51	Direct Debit
N Power	Church Clock Lighting	751.29	Direct Debit
100 Green	Energy Cemetery	870.73	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	76.20	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit
North Yorkshire Council	Newgate Rates	189.00	Direct Debit
North Yorkshire Council	Cemetery Rates	71.00	Direct Debit
Octopus	Newgate Energy	76.00	Direct Debit
BT	Newgate Telephone & Broadband	113.22	Direct Debit
EE	Town Council Mobile Phones	94.00	Direct Debit
Total		58356.29	

RESOLVED

That thirty seven accounts be approved for payment. Proposed by Cllr Conlan, seconded by Cllr Burr. All other Members approved

116. REVENUE BUDGET 2025-26

The clerk presented the draft revenue 2025/26 budget which was discussed at length by Members. Members put forward suggestions to be included in the budget. This would be debated for resolution at the December meeting.

Cllr Thackray left the meeting at 8.30pm.

117. CIL BUDGET 2022-26

The clerk presented the draft CIL 2022-26 budget which was discussed at length by Members. Members put forward suggestions to be included in the budget. This would be debated for resolution at the December meeting.

118. CLERKS REPORT

**(a) CEMETERY MANAGER UPDATE
FUNERALS**

New Malton Cemetery

Interment ashes	Grave No: 4697	Doreen Robinson
Interment ashes	Grave No: 7068B	Jean & Robert Cleworth

Old Malton Cemetery

Interment	Grave No: 1388	Sheila Revis
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NEW HEADSTONES

New Malton Cemetery	Grave No: 7001	Donald Neal Abbot
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(b) COMMUNITY ENGAGEMENT

Market Place Food Lovers Market Town Council Gazebo events 9am-1pm – Saturday 9th November

POMAC Drop In Morning session at Newgate Civic Office – Tuesday 15th November

Market Place Youth Club Volunteer Event at Morrison's 2pm-5pm – Thursday 21st November

Malton Town Council Gazebo along with other organisations and services will be in place at The Derwent Arms, Norton Car Park to mark '16 Days of Action' North Yorkshire Council event to ending gender-based violence and abuse Tuesday 26th November 2024 2.30-4.30pm

All Members are welcome to join the Clerk at the events above

(c) **MEETINGS/EVENTS ATTENDED**

- 10 October - Clerk & Deputy Mayor Meeting
- 11 October - North Yorkshire Protect & Prepare Group Meeting
- 14 October - Dispensary Fund Meeting at NatWest
- 15 October - Wilfred Jackson Trust Meeting at Ware & Kay
- 16 October - Site inspection for stone boulders at Eden Business Park roundabout - Drings, Hartoft
- 20 October - Pump Track Press Photo
- 21 October - Attended the North Yorkshire Destination Management Tourism event at Castle Howard
- 22 October - Staff Development Review – Town Ranger
- 22 October - Meeting with NYC Street Scene & Norton Town Clerk
- 23 October - October MTC Full Council
- 25 October - NY Wider Partnership Conference – Harrogate

- 5 November - Poppy Appeal Shift 11-1pm in Morrison's
- 6 November - Staff Development Review – Cemetery Manager with Cllr Ennis
- 7 November - Site meeting with grass cutting contractor
- 10 November - Remembrance Sunday event at Malton War Memorial
- 11 November - Remembrance event Market Place
- 13 November - Meeting with Faye Snowden and Billa Duggal from the North Yorkshire Council Regeneration Team
- 14 November - Meeting with Mayor and Deputy Mayor
- 14 November - Site meeting with grass cutting contractor
- 14 November - Meeting with NYC Gardening Team based at Dean Road, Scarborough re summer 2025 commercial planting

(d) **MALTON & NORTON TIDY GROUP UPDATE**

The November litter pick saw 18 volunteers out, a good chunk of Norton cleared but also York Road, Malton again (we have decided that the latter needs doing monthly it's so bad with fast food litter).

* To note by Streetscene - special collection required if not already reported or dealt with. 5 bags plus debris from Scarborough Road east of the traffic lights, and the Brambling Fields roundabouts and slip roads.

* There are 3 vehicle tyres on the roundabout on the northern side of the A64 - too much for our volunteers to carry to a place for collection. 4 bags from Westfield Way - a better look for the entrance to Norton's major industrial estate. Plenty of litter in the vegetation around the entrance to Yorkshire Baker.

4 bags from Commercial Street, Parliament Street and part of Scarborough Road.

2 bags from Mill Street, Little Wood Street and Wood Street.

*8 bags from York Road

* 1 bag and debris left at the Low Hutton turn off.

Other areas done: Beverley Road, Norton Road and riverside, railway station, play area and housing streets around Derwent Surgery, Morrison's and Castlegate, part of Welham Road (near the quarry). 30 bags for the day.

After a fair bit of overtime 45 bags were collected in October, that included 15 bags from the Old Malton roundabout above the A64 and the Pickering road all the way to Howe Bridge Farm. We are at 454 bags for the year.

A number of hedges around the towns have been cut in the past few weeks: around Eden Camp, up near Whitewall quarry, out of town along Scarborough Road and most notably the vegetation in Highfield Road opposite The Croft. Once again the cutting left quite a mess and revealed lots of litter (especially the latter site - does anyone know who will have cut it?). As with the grass cutting, clearly tidying a hedge doesn't involve tidying the look of the place. Lucky that we have a gang of litter pickers to tackle it.

(e) **MARKET PLACE BT PHONE BOX RENOVATION**

The adopted BT phone box is nearing completion. The phone box has been sanded down, re-painted, had new glass installed, new logo inserts and the inside converted into a tourist information centre. Please visit and take a look.

(f) **TRAINING**

Clerk attended the Prevention of Sexual Harassment in the Work Place training by Wirehouse Employment Services on 17th October.

(g) **INTERNAL CONTROLS**

Councillors Ennis and Hawes carried out the quarter 1 and 2 internal control financial checks on 4th November 2024.



RESOLVED

That the Clerks report be approved. Proposed by Cllr Conlan, seconded by Cllr Vale. All other Members approved.

119. **PLANNING APPLICATIONS**

ZE24/05825/73

Variation of condition 03 of planning approval ZE24/00183/73 dated 31.05.2024 to allow the premises to serve hot and cold food and drink takeaway and an extension of opening hours to between 07:00 and 21:00 for 7 days a week at 53 Castlegate, Malton

RESOLVED

**Recommend Approval
Proposed by Cllr Brampton, seconded by
Cllr Andrews. Cllr Burr abstained. All
other Members approved**

120. **IMPLEMENTING NEIGHBOURHOOD PLAN TRAINING**

Cllr Pritchard presented a verbal report for consideration.

RESOLVED

That the training be approved in conjunction with Norton Town Council. Proposed by Cllr Conlan, seconded by Cllr Burr. All other Members approved.

121. **2025 ROYAL GARDEN PARTY NOMINATION**

Members to consider the nomination

RESOLVED

That the Mayor of Malton Town Council, Cllr Conlan be nominated to attend the 2025 Royal Garden Party. Proposed by Cllr Burr, seconded by Cllr Andrews. Approved by Cllrs Pritchard, Conlan & Brampton. Cllrs Ennis & Aldrich abstained.

Councillor Burr left the room

122. **NORTH YORKSHIRE COUNCIL CONSULTATION: PROPOSED REMOVAL OF SHORT-DURATION PARKING BAYS, CASTLEGATE, MALTON**

Members to consider making a recommendation on the parking bay consultation

RESOLVED

That the removal of the short-duration parking bays, Castlegate, Malton be approved. Proposed by Cllr Aldrich, seconded by Cllr Brampton. Cllrs Pritchard & Vale approved. Cllrs Burr & Ennis abstained. Cllrs Andrews & Conlan voted against.

Councillor Burr came back into the meeting

123. **COST ESTIMATE FOR ADVICE ON AIR QUALITY & DRAINAGE/SEWERAGE CAPACITY**

No report received

Councillor Burr left the meeting at 9.50pm

124. **REPRESENTATIVES**

None

125. **MEMBERS QUESTIONS**

Cllr Ennis submitted seven questions prior to the meeting in connection with the distribution of MNAP leaflets. These questions were answered by the Clerk and circulated to Members prior to the meeting. At the meeting the questions and responses were further discussed.

Cllr Ennis requested that her questions be noted in the minutes but the Mayor declined this request.

126. **DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 18th December 2024, 6.30pm to be held at the Newgate Civic Office, Malton

The meeting closed at 10pm.

Chair: _____ Date: _____