



**MINUTES OF THE MEETING OF THE
MALTON TOWN COUNCIL**

**HELD AT RYEDALE HOUSE, MALTON
ON WEDNESDAY 22nd MAY 2024 AT 6.30PM**

PRESENT Cllrs I Conlan (Mayor), L Burr MBE (Deputy Mayor), J Aldrich, M Brampton, M Carpenter, K Ennis, S Hawes, W Oxley, S Pritchard, S Thackray & J Vale

IN ATTENDANCE Mrs G Cook (Clerk) and Revd Cate Turner

OTHERS One member of the public was present

APOLOGIES Mr T Hicks (Deputy Clerk)

1. ELECTION OF TOWN MAYOR

Cllr Burr proposed that Cllr Conlan be elected Mayor, this was seconded by Cllr Carpenter. Cllrs Pritchard, Conlan, Vale & Brampton approved.

Cllr Hawes proposed that Cllr Aldrich be elected Mayor, this was seconded by Cllr Oxley. Cllrs Ennis, Aldrich & Thackray approved. Motion lost.

RESOLVED

That Cllr Conlan was duly elected Mayor of Malton for the municipal year.

2. MAYOR ACCEPTANCE OF OFFICE

The Mayor accepted the role and duly signed the Acceptance of Office.

3. ELECTION OF DEPUTY MAYOR

Cllr Conlan proposed that Cllr Burr be elected Deputy Mayor, this was seconded by Cllr Pritchard. Cllrs Carpenter, Vale & Brampton approved.

Cllr Aldrich proposed that Cllr Hawes be elected Deputy Mayor, this was seconded by Cllr Ennis. Cllrs Hawes, Aldrich & Oxley approved. Motion lost.

RESOLVED

That Cllr Burr was duly elected Deputy Mayor of Malton for the municipal Council year.

4. CODE OF CONDUCT

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Cllr Burr MBE is a Member of the North Yorkshire Planning Committee, therefore, she abstains from any planning matters considered by Malton Town Council.

5. REASONS FOR ABSENCE

None

5. **MAYOR'S REPORT**

I am delighted to report that the Council has now completed the purchase of the Freehold of 1 Newgate, and is currently undergoing refurbishment and alterations to change it from its former use as a home. This will be an accessible Community Hub in a central location, and will be open with flexible hours for the public, for offices for our clerks, and meeting room for both regular Full Council, committee meetings, and other meetings as needed. A Press Release was sent out this week on Monday, when the deputy mayor and myself were given an update on how the work is progressing at pace.

I must congratulate our clerk for the efficiency to which she is organising the refurbishment.

On Sunday 28th April I attended Pocklington Town Council's civic celebration of 50 years as a Town Council. As a council they have recently completed their Neighbourhood Plan, which took 13 years, similar in timescale to our own. They also have individual councillors named as Champions eg of Active Travel, or Biodiversity, and it would be interesting to explore if that idea could work here and encourage and recognise individual councillors' areas of interest.

6. **PUBLIC ACCESS**

None

7. **NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR MBE**

- I have been campaigning for our roads throughout our town to be re surfaced and pot holes repaired. I will keep holding the authority to account regarding these terrible roads.
- 18th April planning, very few items on the agenda.
- The Labour candidate was elected as our new mayor for York and North Yorkshire.
- Police Fire and Crime meetings and combined authority meetings will now resume due to elections.
- Police Fire and Crime Commissioners role will be taken by a female.
- Cllr Cole from City of York Council given this position, also Tim Forber is the new Chief of Police. At interview Tim pledged he wanted more police on our streets, which is good news.
- 26th April Museum meeting consultants findings reported. at the preferred site was reviled as the Green Man old site,. I support these findings.
- Thanks to all who attended member training, which I instigated, joint meeting held at Norton Town council to save costs.
- 15th May full Council at Northallerton. Agreed that 500 homes will be built over next 5 year, this is a start to the huge housing crisis?
- 17th May attended a super event at Milton rooms when Henry VIII came to Malton.
- Thank you to the Clerk and Deputy Clerk for their hard work renovating our new Community Hub.

8. **COUNCIL MINUTES**

RESOLVED

That the Minutes of the Council Meeting held on 24th April 2024 be approved and signed as a correct record. Proposed by Cllr Carpenter, seconded by Cllr Hawes. All other Members who were present at the meeting approved.

9. **FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation showing the position as of 30th April 2024
- (ii) Thirty eight accounts were submitted for approval
- (iii) To receive the Annual Internal Audit Report and to consider any action required
- (iv) To approve the Annual Return for 2023/2024 for submission to the external auditor and to confirm the dates for the period of exercise of public rights

Angela Wright	Chapel Cleaning	50.00	On-line Payment
Decorators of Distinction	External Painting 1 Newgate	950.00	On-line Payment
Clerk	Reimbursement - Water Heater & Expansion Vessel & Non-Return Valve	215.00	On-line Payment
Eazy Office	Conference Chairs, Smart Screen & Wireless Transmitter/Receiver	3205.44	On-line Payment
Ryedale Landscapes	Rainbow Lane Play Area Works	5070.72	On-line Payment
Simon Hugill	Joinery Work	1620.00	On-line Payment
Hainsworth	Plant Hire	180.00	On-line Payment
Steve Neesom	Hanging Basket Brackets	550.00	On-line Payment
Fitzwilliam Malton Estate	Lady Spring Wood Rent	500.00	On-line Payment
Fitzwilliam Malton Estate	Orchard Fields Rent Qtr 1	600.00	On-line Payment
Directions Planning	M&N Neighbourhood Plan Services	1387.52	On-line Payment
YLCA	Experienced Clerk Training	52.50	On-line Payment
CEF (York)	Electric Sygma Radiators	1803.34	On-line Payment
J B Motors	Fuel	177.35	On-line Payment
R Yates & Sons Ltd	Tools & Materials	39.29	On-line Payment
MKM	Wood	51.26	On-line Payment
Milton Rooms	Grant	3000.00	On-line Payment
MKM	Gravel - Graves Cemetery	596.90	On-line Payment
In-Print	Banners - Milton Rooms	432.00	On-line Payment
LITE	2024 Seasonal Lighting	6864.00	On-line Payment
Glasdon	Bin	268.94	On-line Payment
Gallagher	Insurance	266.44	On-line Payment
Aquam	Standpipe Hire - Annual	1116.00	On-line Payment
BATA	Rosate	45.60	On-line Payment
Clerk	Reimbursement of Mule wash, bungs & Parish Assembly	93.09	On-line Payment
Clerk	Reimbursement of remote access, coffee, tea, keys, roll & stroll, mtg room table, mtg room chairs	527.70	On-line Payment
NYC	Meeting Room Hire	70.31	On-line Payment
P Oxley	MIB Plants	156.56	On-line Payment
M Piercy	Additional Hours	128.25	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2406.98	On-line Payment
HMRC	Tax/NI Contributions	2570.52	On-line Payment
Staff Salaries	Salaries	7954.58	On-line Payment
Scottish Water	Water - Cemetery	113.57	Direct Debit
100 Green	Energy Cemetery	214.21	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit

North Yorkshire Council	Cemetery Rates	91.00	Direct Debit
EE	Town Council Mobile Phones	92.93	Direct Debit
Total		43631.20	

RESOLVED

Proposed by Cllr Burr seconded by Cllr Hawes All other Members approved.

- (i) That thirty eight accounts be approved for payment**
- (ii) That the Annual Internal Audit Report be approved**
- (iii) That the Annual Return and suggested dates for the period of exercise of public rights for 2023-24 be approved.**

10. PLANNING APPLICATIONS

None

11. MEMBER APPOINTMENTS

Organisation	Representative
Yorkshire Local Councils Association	Mayor & Clerk
School Governors Malton School.(Endowment)	Cllrs Hawes & Oxley
Malton Museum Foundation	Cllr Conlan
Ryedale Cameras in Action	Cllr Thackray
Malton In Bloom	Cllr Burr & Ennis
Malton & Norton Area Partnership	Cllr Brampton & Vale
Ryedale Five Towns Group	Mayor & Clerk
Milton Rooms	Cllr Ennis
Rainbow Lane Play Area	Cllrs Hawes, Burr, Ennis & Carpenter
Castle Gardens	Cllr Vale
Internal Audit Controls	Cllrs Hawes & Ennis
Malton & Norton Neighbourhood Plan Steering Group	Cllr Pritchard. Thank you
Staffing Committee	Cllrs Ennis, Carpenter, Aldrich & Conlan
Grant Steering Group	Cllrs Brampton, Aldrich, Oxley & Thackray
Acorn Community Care	Cllrs Hawes
Rural Market Town Group	Cllrs Pritchard

RESOLVED

Proposed by Cllr Hawes, seconded by Cllr Carpenter. All other Members approved. That the Town Council be represented in 2023-24 on organisations, or in connection with topics, as tabled above:

12. GENERAL POWER OF COMPETENCE

The Council confirm their eligibility to use the General Power of Competence.

RESOLVED

That Malton Town Council at the time of this meeting, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 “The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, adopt the General Power of Competence”. Proposed by Cllr Conlan seconded by Cllr Vale. All other Members approved.

13. ANNUAL MEETING DATES – 2024-2025

Members reviewed the annual meeting schedule (previously circulated). All meetings will be held at Ryedale House, Malton at 6.30pm:-

Wednesday	26 th June 2024	6.30pm
Wednesday	31 st July 2024	6.30pm
Wednesday	28 th August 2024	6.30pm
Wednesday	25 th September 2024	6.30pm
Wednesday	23 rd October 2024	6.30pm (week earlier than usual)
Wednesday	27 th November 2024	6.30pm
Wednesday	18 th December 2024	6.30pm
Wednesday	29 th January 2025	6.30pm
Wednesday	26 th February 2025	6.30pm
Wednesday	26 th March 2025	6.30pm
Wednesday	30 th April 2025	6.30pm

RESOLVED

That the Town Council approve the dates of the Town Council meetings for 2024-2025. Proposed by Cllr Burr, seconded by Cllr Carpenter. All other Members approved.

14. REPORT OF THE TOWN CLERK

(a) CEMETERY MANAGER UPDATE

FUNERALS

New Malton Cemetery

Interment

Grave No: 6312

Janine Adele Postlewaite

Interment

Grave No: 7049B

Everil Robson

OTHER WORK

Sprayed Broughton Road and Pasture Lane roundabouts with herbicide

Installed new bin on lamp column near Bob Shop, Peasey Hill

(b) COMMUNITY ENGAGEMENT

Market Place Food Lovers Market Town Council Gazebo events 9am-1pm:-

11th May
13th July
10th August
9th November

Multi-Agency Drop In Sessions

The events are held at the Wells Lane Community Centre, Malton 10-11.30am and Malton Secondary School 12.30pm-2pm

1st May

(c) MEETINGS/EVENTS ATTENDED

14 March	-	Multi-Agency Problem Solving Virtual Meeting
19 March	-	St Clements Event Planning
20 March	-	M&N Neighbourhood Plan Actions
20 March	-	Full Council
21 March	-	Area Planning Committee
11 April	-	RBS Accounts closedown
15 April	-	Contractor site meeting re boardwalk repair
16 April	-	Internal Auditor Year End
17 April	-	Milton Rooms re Art Exhibition
17 April	-	Malton Museum Virtual Interview
19 April	-	Town Ranger Interviews AM
23 April	-	Nunnington Hall Art Hanging inspection
23 April	-	Wilfred Jackson Trust
24 April	-	Ryedale School office inspection prior to work experience in June
25 April	-	Multi-Agency Problem Solving Virtual Meeting
30 April	-	Site meeting Newgate re disability access
7 May	-	Mule wash and valet
7 May	-	Malton Parish Assembly, Milton Rooms
8 May	-	Site Meeting Videcom re new cctv camera outside Norton public toilets
9 May	-	Licensing Event, Ryedale House

Weekly meetings with the Mayor and Deputy Mayor held at 8.45am every Thursday

(d) TRAINING

The Clerk attended the YLCA Experienced Clerks Training on Monday 29th April at Tadcaster.

The Clerk is enrolling on a 'Clerks Buddy Scheme' the exciting scheme aims to motivate and inspire both Clerks, generating fresh thinking and revolutionary ideas. Offers for 'Buddying Up' have come in from Skipton Town Council, Easingwold Town Council and Barlby & Osgodby Town Council. The Clerk will look at the options and move forward with the scheme in due course.

(e) NEW CIVIC OFFICE/COMMUNITY HUB PROGRESS

The progress of 1 Newgate is coming on well, the work below is ongoing at the moment with a view to the official opening the first week of July:-

- Painting internally and externally
- Installation of signage at the front of the building
- Installation of ramp at the front (once approval from Highways has been received)
- Creation of Deputy Clerk desk, sliding glass hatch and cupboard
- Installation of phone lines and broadband

- Removal of main meeting room floor, to be replaced with carpet
- Purchase of boardroom table and chairs
- Purchase of first floor meeting room table and two chairs
- Carpets cleaned
- Installation of additional electrical work, including data sockets

(f) WENTWORTH STREET CAR PARK

North Yorkshire Council have agreed for the healthcare provider EMS to set up a health screening centre in the top deck of Wentworth street car park. The facility will be setting up on the 20th May will be there until the 15th of June 2024. The company will require 7 day a week access to the top deck from day 1. The facility will be unlocked every day from 6.30am and will be closed daily at the end of each day.

(g) MALTON & NORTON TIDY GROUP UPDATE

“The grass is shooting up and hiding all but the worst deposits of litter so, as is usual, our bag collection numbers begin to fall at this time of year.

14-16 volunteers out on the first Sunday of the month - not everyone came along to the meeting point in Water Lane car park and I spotted a bag or two left by a bin in Welham Road - the usual dropping off point for Matthew and Mandy who we didn't see on the morning.

6 people headed down York Road and got the usual haul - 8 bags. 2 of the volunteers had come from Amotherby having seen our piece in The Handymag. Amazing really that they should come in to town to help out.

The rest of us blitzed the town centre and the riverside areas. It tends to be bits and pieces in the more urban areas but it all adds up - 4 bags from around the market place, the cattle market, Sainsbury's car park and Newbiggin.

By my reckoning, 24 bags.

Following a trip down York Road on Sunday morning and seeing fresh deposits of litter I thought I would see how much there was 8 days on from when it was last picked - another 3 bags! Not all of this will have been deposited in the time period but a good deal of it would have been. This is what we are up against.”

Antony Croser

RESOLVED

That Members approve the Clerks report. Proposed by Cllr Carpenter, seconded by Cllr Hawes. All other Members approved.

15. POLICY REVIEW

Members reviewed the following documents (previously circulated):-

- (i) Standing Orders

RESOLVED

That Members approve the Standing Orders. Proposed by Cllr Hawes, seconded by Cllr Burr. All other Members approved.

- (ii) Co-option Policy

RESOLVED

That Members approve the Co-option Policy. Proposed by Cllr Burr, seconded by Cllr Hawes. All other Members approved.

(iii) Code of Conduct

RESOLVED

That Members approve the removal of paragraph six in the Code of Conduct. Proposed by Cllr Thackray, seconded by Cllr Brampton. Cllrs Oxley, Carpenter & Ennis abstained. All other Members approved.

16. MEMBERS QUESTIONS

Cllr Oxley asked Cllr Burr the following question with regard to the land on which the 500 homes will be built:-

Can we be assured they will be built on land already part of a plan and approved for development?

Cllr Burr reply:-

In purely practical terms the answer is likely to be yes. We need to get on with delivery and so the easiest way to do this is to build on Council owned land which is already in the Local Plan. We can also take 106 properties from developers and we can buy some on the open market including ex council homes, where they are suitable and where things stack up in terms of the business case for the HRA.

It is more problematic in the two National Parks, we will have to work with them to find small scale solutions- exemption sites and the like. I am very conscious that the need is now and certainly don't want to spend years trying to get it going!

17. DATE OF THE NEXT TOWN COUNCIL MEETING

Wednesday 26th June 2024, 6.30pm to be held at Ryedale House, Malton

The meeting closed at 7.55pm