



## MINUTES OF THE MEETING OF THE MALTON TOWN COUNCIL

HELD AT RYEDALE HOUSE, MALTON, YO17 7HH  
ON WEDNESDAY 26 JUNE 2024 AT 6.30PM

**PRESENT** Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), J Aldrich, K Ennis, S Hawes, S Pritchard, S Thackray, J Vale & W Oxley

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk)

**OTHERS** Revd Kate Turner & three residents

**APOLOGIES** Cllrs M Carpenter & M Brampton

### 1. **REASONS FOR ABSENCE**

Reasons for absence accepted.

### 2. **CODE OF CONDUCT**

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Due to Cllr Burr MBE being a Member of the North Yorkshire Planning Committee, she will abstain from any planning matters considered by Malton Town Council.

### 3. **MAYOR'S REPORT**

The Mayor welcomed Olivia Dennison, a pupil from Ryedale School who has been on work experience at the Town Council this week. Olivia has been a huge help to the Clerk and Deputy, her duties included filing, contacting suppliers informing them of our new contact details, running errands, helping move from The Wesley Centre, assisting the Deputy Clerk with the play area inspection, planning application preparation and also attending the Full Council Meeting.

### 4. **PUBLIC ACCESS**

A resident addressed the Council with regard to the lack of time table information on the new Coast Liner Bus Time Table which is now a pamphlet in contrast to the old booklet format. Members **agreed** that the Clerk work with the resident to reinstate the timetable.

A resident addressed the Council with regard to the flooding issues in Malton and Norton. The resident requested that Malton Town Council request pollution reports for the last ten years from the Environment Agency and Yorkshire Water to ascertain the effectiveness of the Malton treatment site.

It was **agreed** that the Clerk liaise with Yorkshire Water and the Environment Agency in this regard and also to ask if any follow up meetings were actually carried out.

5. **NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR MBE**

23<sup>rd</sup> May - Attended the planning committee. Delighted to support a local affordable housing scheme in Swinton, officers reiterated houses will be affordable long term helping local residents much needed housing.

24<sup>th</sup> May - I attended the first North Yorkshire safety meeting for Councillors. We discussed misogynistic language being used. Women Councillors receiving misogynistic comments on line, receiving on line abuse, and fears of violence and the constant threats received to men and women Councillors.

25<sup>th</sup> May - I helped at the food festival on the Malton in bloom stall. Thanks to Tim and all the wonderful volunteers, the team raised a huge amount of money to continue and expand Malton in bloom.

12<sup>th</sup> June - Attended the Police Fire and Crime panel decision made to endorse the new female crime commissioner. Jo Cole was given unanimous support by the panel and is now the new commissioner. The new Mayor was in attendance and set out his priorities. I invited the new Mayor, and the new commissioner to Malton, both agreed, dates are being worked on. I want to work closely with the new Mayor on initiatives related to Malton and our residents.

14<sup>th</sup> June - Attended the ACC. I was pleased to recommend endorsement of the new local plan, this will benefit all residents and give the council a clear strategy for direction and priority improvements

The Council **agreed** that the Clerk send a letter of support from the Town Council for the objection to the appeal for the provision of solar panels at Eden Farm.

It was **agreed** that Members support Cllr Burrs amendment to the position of the disabled bay and painting of the parking bays on Wheelgate, Malton. It was agreed **that** the Clerk send a letter to NYC Highways to confirm the Town Council's decision.

6. **COUNCIL MINUTES**

**RESOLVED**

**That the Minutes of the Meeting held on 22<sup>nd</sup> May 2024 be approved. Proposed by Cllr Hawes seconded by Cllr Vale. All other Members approved.**

7. **ANNUAL PARISH ASSEMBLY MINUTES**

**RESOLVED**

**That the Minutes of the Annual Parish Assembly held on 26<sup>th</sup> April 2024 be approved. Proposed by Cllr Burr seconded by Cllr Hawes. All other Members in attendance approved.**

8. **FINANCIAL REPORT AND ACCOUNTS**

(i) Members noted the bank reconciliation, financial report showing the position as of 31<sup>st</sup> May 2024 and account balances as per the bank statement totalling £280,020.62

(ii) Forty one accounts were submitted for approval.

**RESOLVED**

**That forty one accounts be approved for payment. Proposed by Cllr Conlan, seconded by Cllr Burr. All other Members approved.**

9. **CLERKS REPORT**

(a) **CEMETERY MANAGER UPDATE**

**FUNERALS**

New Malton Cemetery

Interment	Grave No:	4808	Margaret Emily Botterill
Interment	Grave No:	653OL, 6530M	Bret Sleightholme
Interment	Grave No:	4804	Michael Dennis Gibson

Old Malton Cemetery

Interment	Grave No:	1350	David Colin Brockless
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Chapel Bookings

Service Chapel	Dignity	1 <sup>st</sup> May 2024
Service Chapel	Fergus Court	17 <sup>th</sup> May 2024

**OTHER WORK**

Remove overgrown trees from planters outside Royal Oak, Old Malton  
Install new bin near Milton Rooms

(b) **COMMUNITY ENGAGEMENT**

Market Place Food Lovers Market Town Council Gazebo upcoming events 9am-1pm:-  
13th July, 10<sup>th</sup> August and 9<sup>th</sup> November

(c) **MEETINGS/EVENTS ATTENDED**

11 May	-	Monthly food market MTC gazebo
14 May	-	Code of Conduct Training
20 May	-	Newgate site meeting with BT
22 May	-	Full Council
24 May	-	Horse sculpture site meeting
6 June	-	Multi-Agency Problem Solving Virtual Meeting
6 June	-	BT site meeting Newgate

(d) **NEW CIVIC OFFICE/COMMUNITY HUB PROGRESS**

The progress of 1 Newgate is coming on well, the work below is ongoing at the moment with a view to the official opening the first week of July. The main civic room carpet will be fitted on 19<sup>th</sup> June and the conference table and chairs to be delivered and set up on 20<sup>th</sup> June. Over the next couple of weeks we will be gradually migrating the office equipment and desks over to the new office. Work currently outstanding is the second coat of paint on the gates, painting and refurbishment of the mechanism on the front door, telephone system to be installed, signage on the front of the building and notice board to the side wall.

(e) **TOWN RANGER**

Richard Daffern has now commenced his new role as Malton Town Ranger. Richard has hit the ground running and is already proving a huge asset to the town. Richard has been busy assisting with the summer planting, painting and installing new benches, painting and washing planters and also assisting with the new civic office preparation when the weather has been too wet to paint.

(f) **MALTON IN BLOOM**

The Malton in Bloom volunteers have made a sterling effort in finishing the summer floral installations across the town in the barrier baskets, floral beds and our feature installations such as the Horse. We have had around 20 volunteers out over four call out sessions.

The volunteers have replaced most of the failed lavender at the Maze site with hedging which

should now establish itself as better maze hedging. There are still some finishing off items to do, but in the main we are ready for summer. A big thank you to those volunteers that helped

on the plant stall at the Food Lovers Festival, we raised £800. Amongst his other work, the Town Ranger is regularly watering the installations and they are starting to blossom well.

**(g) BT PHONE BOX ADOPTION**

Following Council approval in November 2023 to adopt the four BT red phone kiosks in Wheelgate, Market Place and Railway Street, we have now received approval to move forward on three of the kiosks. The power supply to one of the kiosks in Wheelgate is privately fed, therefore, may not be eligible for adoption. The kiosks are all listed, therefore, consultation with North Yorkshire Council Development Control will be required. The contracts are being prepared for the three kiosks and BT will confirm eligibility on the forth kiosk in due course.

**RESOLVED**

**That Members approve the Clerks report. Proposed by Cllr Conlan, seconded by Cllr Hawes. All other Members approved.**

**10. PLANNING APPLICATIONS**

**ZE24/00493/FUL** Siting of steel shipping container for storage and distribution in existing service yard at Travis Perkins Hertford Way York Road Business Park, Malton

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Thackray, seconded by Cllr Vale.**

**All other Members approved**

**ZE24/00450/HOUSE**Erection of single-storey extension to south elevation including a garden room at 21 Middlecave Drive, Malton

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Oxley, seconded by Cllr Ennis.**

**All other Members approved**

**ZE24/00475/LBC** Display of 1no. non-illuminated hanging sign on a metal bracket to the front elevation, 1no non-illuminated fascia sign and re-painting of shop front 23A Wheelgate, Malton

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Vale, seconded by Cllr Aldrich.**

**All other Members approved**

**ZE24/00534/HOUSE**Erection of single storey rear extension following removal of existing conservatory, installation of 1no. bay window to side elevation and conversion of part of existing garage to form a workshop at 3 St Andrews Castle Howard Road, Malton

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Oxley, seconded by Cllr**

**Pritchard. All other Members approved**

**ZE24/00527/FUL** Conversion and alteration of existing outbuilding to form a one bedroom dwelling at Forge Cottage Spital Street, Malton

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Oxley, seconded by Cllr Aldrich.**

**Cllrs Conlan & Vale abstained. All other Members approved**

ZE24/00554/HOUSE Partial conversion of existing garage into additional living accommodation  
38 Crabtree Drive, Malton

**RESOLVED**

**Recommend Approval**

**Proposed by Cllr Ennis, seconded by Cllr Oxley.**

**All other Members approved**

**11. OLD MALTON BUS SHELTER**

Members to receive a report and consider appropriate action (previously circulated). Members **agreed** to defer this agenda item to allow time to obtain a quote from a local joinery firm.

**12. LADY SPRING WOOD BOARDWALK**

Members to receive a report and consider appropriate action (previously circulated):-

**RESOLVED**

**That Members approve the instruction of Ryedale Landscapes Ltd to carry out the repair work required to reinstate the boardwalk at Lady Spring Wood. Proposed by Cllr Vale, seconded by Cllr Hawes. All other Members approved.**

**13. MALTON & NORTOPN NEIGHBOURHOOD PLAN**

Members to receive a report and consider appropriate action (previously circulated):-

**RESOLVED**

**That Members approve the proposals (i)-(iv). Proposed by Cllr Pritchard, seconded by Cllr Conlan. All other Members approved.**

**(i) Appoint local ambassadors and invite Members to take on these roles**

**(ii) Appoint a Member to act as a liaison with MFE**

**(iii) That the Clerk issue monthly funding digests to Members**

**(iv) That the role of MNAP be utilised as a co-ordinator for community actions and that the Malton Town Council Action Plan be updated to include the Neighbourhood Plan actions**

**(v) Clerk to set up an informal meeting**

**14. REPRESENTATIVES**

A report from Cllr Vale was circulated informing Members on the work of the Castle Gardens Steering Group.

**15. MEMBERS QUESTIONS**

None

**16. DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 31<sup>st</sup> July 2024, 6.30pm to be held at 1 Newgate, Malton, YO17 7LF

The meeting closed at 8.25pm.

Chair: \_\_\_\_\_ Date: \_\_\_\_\_