



**MINUTES OF THE MEETING OF THE
MALTON TOWN COUNCIL**

**HELD AT RYEDALE HOUSE, MALTON
ON WEDNESDAY 31ST MAY 2023 AT 6.30PM**

PRESENT

Cllrs I Conlan (Mayor), L Burr MBE (Deputy Mayor), J Aldrich, P Andrews, G Boler, M Brampton, M Carpenter, K Ennis, W Oxley, S Pritchard and S Thackray

IN ATTENDANCE

Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) and Bishop Graham Cray

OTHERS

Twelve members of the public were present

APOLOGIES

Councillors Hawes and Boler

1. ELECTION OF TOWN MAYOR

Cllr Carpenter proposed that Cllr Conlan be elected Mayor, this was seconded by Cllr Burr. Cllrs Andrews, Brampton, Pritchard and Thackray approved. The motion was carried.

Cllr Ennis proposed that Cllr Aldrich be elected Mayor, this was seconded by Cllr Oxley. Cllr Aldrich abstained. The motion was not carried.

RESOLVED

That Cllr Conlan was duly elected Mayor of Malton for the municipal year.

2. MAYOR ACCEPTANCE OF OFFICE

The Mayor accepted the role and duly signed the Acceptance of Office.

3. ELECTION OF DEPUTY MAYOR

Cllr Andrews proposed that Cllr Burr be elected Deputy Mayor, this was seconded by Cllr Conlan. All other Member approved

RESOLVED

That Cllr Burr was duly elected Deputy Mayor of Malton for the municipal Council year.

4. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

County Cllr Burr declared an interest as a Member of North Yorkshire Council.

All Members declared an interest in planning application NY/2023/0062/ENV due to being lobbied.

Cllr Conlan declared an interest in planning application 23/00358/HOUSE due to being lobbied.

5. **MAYOR'S REPORT**

Saturday 6th May 2023 will be remembered for a long time in our community, country, Commonwealth and around the World as the month of the Coronation of King Charles III, and Camilla assuming the title of Queen Camilla. As part of a number of celebrations around the town, I was invited to open the Street party on the following day, Sunday 7th May at Cherry Avenue, where Malton's White Star Brass Band was also playing. As well as celebrating, residents took the chance talk to me about issues affecting their area.

On Thursday 18th May I attended "People We Love" Digital Art Exhibition at Castle Howard, which simultaneously displays 6 screens with rotations of video recordings of 50 people looking at a picture of someone they love. It is fascinating to take plenty of time to see a variety of faces really close up, how tiny details change over time, and one's own response to these. The Exhibition runs until October.

On Saturday 20th May I attended a YLCA Chairing Skills Training Course in Tadcaster on how to develop skills of chairing a council meeting, with plenty of opportunities for discussion. It was really interesting to understand for fully the legal aspects that govern how the clerk and councillors prepare for and operate meetings, hear the challenges faced by a wide variety of both parish and town councils, and develop effective strategies. It was emphasised from the start that it is not just the responsibility of the chair, but of all councillors to help ensure the efficient and fair running of meetings, such as speaking through the chair, and awareness of standing orders, some of which relate to legal requirements, and others to best practice, and some particular to each council.

On Saturday 27th May, and briefly on Sunday 28th May, I took a turn in the Malton Town Council Gazebo at the Malton Food Festival, and I am grateful to Cllr Oxley also taking a turn, and to Cllr Ennis on the Malton in Bloom stall, to Gail and Tim for attending the MTC and Malton in Bloom Gazebos, setting up on Friday, and putting it all away again on Sunday. There looked like a good attendance of locals and visitors on the Saturday especially on the hottest day of the year so far, and a lot of plants sold for Malton in Bloom.

6. **PUBLIC ACCESS**

Two residents addressed Members with regard to planning application NY/2023/0062/ENV

A resident addressed Members with regard to planning application 23/00358/HOUSE

7. **PLANNING APPLICATIONS**

NY/2023/0062/ENV Lateral southern extension to work and process limestone utilising the existing quarry access, wheel wash, workshop, staff facilities and weighbridge, mobile plant, construction of soil storage bunds, amenity planting and restoration to agriculture at Whitewall Quarry, Welham Road, Norton on Derwent, YO17 9EH

RESOLVED

That that the council voted to recommend refusal, but that should the North Yorkshire Council planning committee be minded to approve the application, members would like to support Norton Town Council in seeing the following conditions imposed:-

- (a) Strict controls on the number of truck movements allowed per day/week and tighter monitoring of speeds of these vehicles.

- (b) Restrictions on the future use of the quarry site when all the stone has been extracted, so as to ensure restoration works are carried out on site. To restrict business activity on the floor of the quarry to those activities that will not increase truck movements in and out of the site/through Norton or create additional disturbance to the residents who live on close proximity to the quarry."

- ZE23/00406/LBC Alterations to include demolition of former garage building and partial demolition of gable end walls to reduce the height and rendering of infill section to the rear gable end containing the double leaf doors
Rose And Crown Wheelgate Malton North Yorkshire YO17 7HP
RESOLVED **Approval**
Cllr Burr abstained. Cllr Ennis proposed approval, seconded by Cllr Aldrich. All other Members approved.
- 23/00358/HOUSE Erection of single storey side extension to existing garage to create a bicycle store at 20 The Mount Malton North Yorkshire YO17 7ND
RESOLVED **Refusal, due to the following material considerations:-**
Cllr Burr abstained. Cllr Ennis proposed refusal, seconded by Cllr Conlan. All other Members voted refusal.
- Subject to the detrimental effect of over development of the plot and negative impact on the conservation area. Loss of privacy and amenity due to blocking of light on the neighbouring properties.
- ZE23/00459/HOUSE Erection of a timber framed carport at 26 Maiden Greve Malton North Yorkshire YO17 7BE
RESOLVED **Approval**
Cllr Burr abstained. Cllr Ennis voted approval, Cllr Andrews seconded. All other Members approved
- ZE23/00415/HOUSE Erection of extension to garage to form new entrance at Mews Cottage Edenhouse Road Old Malton Malton North Yorkshire YO17 6RT
RESOLVED **Approval**
Cllr Burr abstained. Cllr Andrews proposed approval, Aldrich seconded. All other Members approved
- 23/00140/HOUSE Conversion and alteration of barn/outdoor store to one bedroom annex use including formation of first floor by increasing front wall height and internal reconfiguration together with use of two of the existing main dwelling bedrooms for Bed & Breakfast and replacement in white UPVc of all existing windows on the main dwelling at The Barn 45A Town Street Old Malton Malton North Yorkshire YO17 7HB

RESOLVED

Approval, subject to replacement with timber windows

Cllr Burr & Oxley abstained. Cllr Conlan proposed approval of timber windows, seconded by Cllr Andrews. All other Members approved

ZE23/00500/TPO T42 – Chestnut – Lateral reduction to move the tree 2 metres away from the house, T44 – Sycamore – Fell – both within TPO No 33/1981 at 3 Folliott Ward Close, Malton, YO17 7NN

RESOLVED

Approval

Cllr Burr abstained. Cllr Conlan proposed approval seconded by Cllr Carpenter. All other Members approved

8. **NORTH YORKSHIRE COUNCIL MEMBER REPORT**

Cllr Burr presented a verbal update on her role as a Member of North Yorkshire Council.

- Attended weekly meetings with the Mayor and Clerk
- Productive meeting with Malton Fitzwilliam Estate
- Attended the North Yorkshire Full Council Meeting on 17th May, raised the issue of the CIL funding applications. The outcome will be agreed by the Executive Committee on 20th June.
- Cllr Burr now official endorsed onto the Police, Fire & Crime Commissioner Panel, the first new Member meeting will be held on 21st June
- Attended the first North Yorkshire Planning meeting on 18th May which lasted 19 minutes as most applications were dealt with by officers
- Locality Budget approvals – Malton OAP Party £500, Malton Museum, £500 and Malton In Bloom £1000

9. **REPRESENTATIVES**

Malton & Norton Neighbourhood Plan Update

Cllr Pritchard updated Members on the progress of the Neighbourhood Plan. Cllr Andrews proposed an endorsement for the work of Cllr Pritchard, this was also endorsed by all Members. Members thanked Cllr Pritchard unanimously for his hard work.

Lady Spring Wood

Cllr Aldrich gave an update on the work planned on Saturday 17th June at Lady Spring Wood to remove the Himalayan balsam.

Milton Rooms

The recent acts and events have been extremely successful. Two days of training young volunteers on the technical side of the venue has been carried out which also gives the young volunteers points. One young person has been accepted to college following volunteering at the venue. Cllr Ennis confirmed that no one had contacted the Milton Rooms with regard to the Kings visit.

Local Plan Review

Cllrs Pritchard and Andrews explained that the Steering Group met to agree the letter from the Town Council which was sent to North Yorkshire Council on 16th May. Members voted unanimously to thank Councillors Thackray, Andrews and Pritchard for the work on the letter to North Yorkshire Council.

It was **agreed** to request a meeting with Kevin Hollinrake MP to be attended by Cllrs Thackray, Andrews and Pritchard. The Mayor will also attend if duties permit. If any other Member would like to attend the meeting, they are more than welcome, the details will be circulated.

Food Festival

It was **agreed** to add an agenda item to the next MTC and MFE meeting to discuss how we can work together to alleviate issues raised by local businesses during the food market weekend.

10. MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 26th April 2023 be approved and signed as a correct record. Proposed by Cllr Oxley, seconded by Cllr Andrews. All other Members who were present at the meeting approved.

11. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation showing the position as of 30th April 2023
- (ii) Forty accounts were submitted for approval
- (iii) To receive the Annual Internal Audit Report and to consider any action required
- (iv) To approve the Annual Return for 2022/2023 for submission to the external auditor and to confirm the dates for the period of exercise of public rights

J T Atkinson	Castlegate Garden Street Furniture	620.40	On-line Payment
LITE Ltd	Festive Lighting	10723.20	On-line Payment
John Wright	Replacement of external lighting photocell - New Malton Cemetery	167.53	On-line Payment
Angela Wright	Chapel Cleaning	100.00	On-line Payment
Stuart Bainbridge	Additional Labour Shed Doors	95.00	On-line Payment
Godbold Blacksmiths Ltd	Memorial Galvanised Bench - Old Malton	1632.00	On-line Payment
The Milton Rooms	Room Hire - St Clements Event	80.00	On-line Payment
Malton, Norton & District Lions	Grant - OAP Annual Party	500.00	On-line Payment
BATA	Weed Killer	64.20	On-line Payment
J B Motors	Fuel	159.15	On-line Payment
Paleys	Compost	57.00	On-line Payment
R Yates & Sons Ltd	Tools & Materials	182.37	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	61.97	On-line Payment
Clerk	Reimbursement of Mule Clean & Hotel for Contract Management Training	230.00	On-line Payment
Rialtas	Year End Close Down	906.00	On-line Payment
Rialtas	Alpha Software Annual Support & Licence	246.91	On-line Payment
Big Boolies Ltd	Hi Viz Vests	190.80	On-line Payment
Big Boolies Ltd	Clerk & Deputy Clerk Business Cards	90.00	On-line Payment
E-On Next	Malton Christmas Illuminations	76.88	Direct Debit
Videcom	CCTV Camera & Sim for Commercial Street, Norton	2775.90	On-line Payment
Stuart Bainbridge	Repair Bench - The Gannock	19.00	On-line Payment
Hardcastle France	Payroll Fees	144.00	On-line Payment

Greencare	Path, Steps & Installation of Mushrooms	1710.00	On-line Payment
Greencare	Repair to Bus Shelter - Highfield Road	216.30	On-line Payment
Greencare	Installation of Coronation Bunting	536.00	On-line Payment
TimClad	Shed Door Timber	108.00	On-line Payment
Elkerlodge Bookkeeping	Internal Audit	400.00	On-line Payment
MKM	Limestone Bulk Bag - Roundabout	225.70	On-line Payment
Little Feather Forge	Hanging Basket Brackets	633.00	On-line Payment
Business Stream	Water Charges - New Malton	87.18	Direct Debit
Greencare	Maintenance Contract	1250.00	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2275.37	On-line Payment
HMRC	Tax/NI Contributions	2505.56	On-line Payment
Staff Salaries	Salaries	6662.49	On-line Payment
Ryedale District Council	Cemetery Rates	90.00	Direct Debit
Opus Energy	New Malton Cemetery Energy	207.67	Direct Debit
Square One	Chapel Broadband	60.74	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
EE	Town Council Mobile Phones	89.65	Direct Debit
Total		36267.17	

RESOLVED

Proposed by Cllr Conlan seconded by Cllr Burr. All other Members approved.

- (i) That forty accounts be approved for payment**
- (ii) That the Annual Return and suggested dates for the period of exercise of public rights for 2022-23 be approved.**

12. MEMBER APPOINTMENTS

Organisation	Representative
Yorkshire Local Councils Association	Mayor & Clerk
School Governors Malton School.(Endowment)	Cllrs Hawes & Andrews
Malton & Norton Dispensary Fund	Cllr Boler
Malton Museum Foundation	Cllr Conlan
Ryedale Cameras in Action	Cllr Thackray
Malton In Bloom	Cllrs Burr, Boler, Hawes & Ennis
Malton & Norton Area Partnership	Cllrs Brampton & Cllr Aldrich
Ryedale Five Towns Group	Mayor & Clerk
Milton Rooms	Cllr Ennis
Flooding Response Group	Cllr Aldrich
Rainbow Lane Play Area	Cllrs Hawes, Burr, Ennis & Carpenter

Castle Gardens	Cllr Boler
Internal Audit Controls	Cllrs Hawes & Ennis
Malton & Norton Traffic Study Steering Group	Cllrs Thackray & Aldrich
Malton & Norton Neighbourhood Plan Steering Group	Cllr Pritchard
Staffing Committee	Cllrs Ennis, Carpenter, Aldrich & Andrews

RESOLVED

Proposed by Cllr Conlan, seconded by Cllr Andrews. All other Members approved. That the Town Council be represented in 2023-24 on organisations, or in connection with topics, as tabled:

14. GENERAL POWER OF COMPETENCE

The Council confirm their eligibility to use the General Power of Competence.

RESOLVED

That Malton Town Council at the time of this meeting, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 “The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, adopt the General Power of Competence”. Proposed by Cllr Andrews, seconded by Cllr Burr. All other Members approved.

15. ANNUAL MEETING DATES – 2023-2024

Members reviewed the annual meeting schedule (previously circulated). All meetings will be held at Ryedale House, Malton at 6.30pm:-

Wednesday	21 st June 2023
Wednesday	26 th July 2023
Wednesday	30 th August 2023
Wednesday	27 th September 2023
Wednesday	25 th October 2023
Wednesday	29 th November 2023
Wednesday	20 th December 2023
Wednesday	31 st January 2024
Wednesday	28 th February 2024
Wednesday	27 th March 2024
Wednesday	17 th April 2024

RESOLVED

That the Town Council approve the dates of the Town Council meetings for 2023-2024. Proposed by Cllr Brampton, seconded by Cllr Pritchard. Cllrs Burr, Ennis and Oxley abstained. All other Members approved.

16. REPORT OF THE TOWN CLERK

**(a) CEMETERY MANAGER UPDATE
FUNERALS**

New Malton Cemetery

Interment Ashes	Grave No:	5563	Amanda Wainwright
Interment Ashes	Grave No:	7026A	Olive Fletcher
Interment Ashes	Grave No:	6066A	Howard Todd

(b) **COMMUNITY ENGAGEMENT**

Multi-Agency Drop In Sessions

Were held at the Wells Lane Community Centre, Malton 10-11am
19th April and 17th May

Market Place MTC Gazebo Events

Saturday 27 th May	-	Spring Food Lovers Festival
Sunday 28 th May	-	Spring Food Lovers Festival
Saturday 8 th July	-	Monthly Food Market
Saturday 12 th August	-	Monthly Food Market
Saturday 9 th September	-	Monthly Food Market
Saturday 14 th October	-	Monthly Food Market
Saturday 2 nd December	-	Christmas Festival

(c) **MEETINGS/EVENTS ATTENDED**

18 April	-	Princess Road Multi Agency Drop In Event
19 April	-	RBS Accounts Year End Close Down
20 April	-	Internal Audit
25 April	-	Wilfred Jackson Trust Grant Fund Meeting
3 May	-	Taylor Wimpey Site Meeting at Broughton Rise
4 May	-	Clerk & Mayor Tour of The Croft
15 May	-	Meeting with Philip Crabtree, Malton Museum

Weekly meetings with the Mayor and Deputy Mayor at 8.40am Wednesday

(d) **MALTON IN BLOOM**

Volunteers and staff are working hard to plant up the town with the summer planting and preparing for the MIB plant stall at the Food Festival on Saturday 27th and Sunday 28th May.

We now have four young people from Malton School completing their Bronze Duke of Edinburgh Award volunteering activity for Malton In Bloom. All four young people have been into the Town Council Office to receive their instructions which includes following health and safety guidelines.

(e) **TRAINING**

The Clerk has completed the Yorkshire Water Calm Networks training in order for the Town Council Contractors to access the water network in Malton via a fast flow stand pipe.

The Clerk attended the accredited Contract Management two day training course in Manchester on 11th and 12th May. A Contract Management protocol will be presented to Members for adoption in due course.

The Mayor is booked on the YLCA Charing Course at Tadcaster on 20th May.

(f) **MAINTENANCE CONTRACT UPDATE**

Contractors Chris and Sam have been busy painting street furniture, spraying and generally getting the town ready for showcasing the summer planting.

(g) **ASSET OF COMMUNITY VALUE NOMINATIONS**

Further to the nominations by Malton Town Council for Wentworth Street Car Park and associated areas to be listed as Assets of Community Value, the Clerk has received email confirmation from North Yorkshire Council that the Car Park lower deck, Car Park upper deck, Community House/public toilets and the rifle club building will all be listed as Assets of Community Value. The redundant land and building (i.e. the scout hut) will be listed as an unsuccessful nomination. This is because it does not meet the definition of ACV with respect to

having a current use which furthers the social wellbeing or social interests of the local community or (in the absence of a current use) such a use in the recent past.

The decision and respective reports are available to download via the link below, please tick the North Yorkshire filter.

<https://www.northyorks.gov.uk/community-and-volunteering/community-rights/register-assets-community-value>

Members thanked the Clerk for her work on this project.

(h) TOWN COUNCIL ENERGY SUPPLY

The Clerk is in the process of obtaining quotes from green energy suppliers. So far one quote has been obtained from GEUK which is 100% green electricity from renewable sources. This is the only green supply company out of the three recommended that will currently take on new business customers.

(i) GEUK

Standing Charge: 59.50 pence per day exc. VAT
Unit Rate: 31.73 pence per kWh exc. VAT

Opus Energy – Current Supplier

Standing Charge: 69.02 pence per day exc. VAT
Unit Rate: 44.17 pence per kWh exc. VAT

RESOLVED

That Members approve the energy supplier switch from Opus Energy to GE UK. Proposed by Cllr Conlan seconded by Cllr Brampton. All other Members approved.

(j) WAR MEMORIAL

The Town Council insurance provider has confirmed that they will pay out to repair the damage to the coping stones following a road traffic accident.

RESOLVED

That the Clerk instruct Clive Baxter to carry out the necessary repair works to the war memorial. Proposed by Cllr Conlan seconded by Cllr Carpenter. All other Members approved.

RESOLVED

That Members approve the Clerks report. Proposed by Cllr Andrews seconded by Cllr Burr. All other Members approved.

17. POLICY REVIEW

Members reviewed the following documents (previously circulated):-

(i) Community Engagement Policy

RESOLVED

That Members approve the Community Engagement Policy. Proposed by Cllr Andrews, seconded by Cllr Burr. All other Members approved.

- (ii) Training & Development Policy

RESOLVED

That Members approve the Training & Development Policy. Proposed by Cllr Andrews, seconded by Cllr Carpenter. All other Members approved.

- (iii) Standing Orders

RESOLVED

That Members approve the Standing Orders. Proposed by Cllr Carpenter, seconded by Cllr Burr. All other Members approved.

18. MEMBERS QUESTIONS

Cllr Thackray asked if Visit Malton hire additional toilets for the food festival, Cllr Ennis confirmed that Visit Malton hired additional toilets at the Milton Rooms.

19. DATE OF THE NEXT TOWN COUNCIL MEETING

Wednesday 21st June 2023, 6.30pm to be held at Ryedale House, Malton