



MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD AT RYEDALE HOUSE, MALTON, YO17 7HH
ON WEDNESDAY 26th JULY 2023 AT 6.30PM

PRESENT Councillors I Conlan (Mayor), J Aldrich, G Boler, M Brampton, M Carpenter, K Ennis, S Hawes, W Oxley, S Pritchard and S Thackray

IN ATTENDANCE Mrs G Cook (Clerk), Mr Tim Hicks (Deputy Clerk) Bishop Graham Cray

OTHERS No Members of the public

APOLOGIES Councillors L Burr MBE (Deputy Mayor) and P Andrews

33. **CODE OF CONDUCT**

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Cllr Conlan declared an interest as a Member of the West Malton Residents Group

Cllr Brampton declared an interest in planning application: ZE23/00770/CLEUD

34. **MAYOR'S REPORT**

“Firstly, I wanted to say how splendid the Malton in Bloom displays are looking, they really do Malton proud, and I would like to extend my thanks to all the volunteers and to our clerk and deputy clerk who have all worked together to make this happen. Although it is raining a lot now, they have had to really ramp up the watering at drier times, which is why they are looking so good now.

I attended White Star Band concert on Tuesday 18th July at the Milton Rooms, featuring the first concert outing by their newly created Training Band, as well as a Ukulele band. All the music to a very high standard, and the young people are doing extremely well. They provide free tuition for the young people as well as free hire of an instrument to play, which really helps widen access to musical opportunities for all children old enough and committed enough to do that.

I attended Lions OAP Dinner with the Deputy Mayor last Friday 21st July, an excellent meal that was fully appreciated and to which this council put £500 towards. It was followed by singing entertainment and bingo. The Lions President also talked about some of the excellent work that Lions does in terms of small grants and practical help to residents responding to local needs.”

35. **PUBLIC ACCESS**

None

36. **NORTH YORKSHIRE COUNCIL MEMBER REPORT**

None

37. MINUTES

RESOLVED

That the Minutes of the Full Council Meeting held on 21st June 2023 be approved. Proposed by Cllr Conlan seconded by Cllr Pritchard. Councillor Boler, Brampton, Carpenter and Pritchard abstained. All other Members approved.

38. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation, financial report showing the position as of 30th June 2023.
- (ii) Twenty seven accounts were submitted for approval

Angela Wright	Chapel Cleaning	100.00	On-line Payment
Fitzwilliam Malton Estate	Orchard Fields Quarter 2 Rent	600.00	On-line Payment
R Yates & Sons Ltd	Tools & Materials	66.03	On-line Payment
Nynet	Qtr 2 CCTV Connectivity	1485.00	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	5.50	On-line Payment
Greencare	Maintenance Contract	1250.00	On-line Payment
LITE	Seasonal Lighting	3396.00	On-line Payment
Big Boolies	Bella di Notte MIB Sign	42.00	On-line Payment
Streetscape	Annual Rospa Play Area Inspection	240.00	On-line Payment
Eazy Office Group	Ink Cartridges	375.52	On-line Payment
G Burley & Sons Ltd	Commercial Planting	6054.36	On-line Payment
Videcom	CCTV - Q2 Maintenance	1356.00	On-line Payment
Hopkinson & Sons Ltd	Oil & Strimmer Repair	214.47	On-line Payment
Ryedale Steel Fabrications Ltd	Cemetery Planter Rings	690.00	On-line Payment
Coppins Systems	Computer Maintenance	200.00	On-line Payment
North Yorkshire Council	Meeting Room Hire - April & May	140.62	On-line Payment
Anti-Freeze (York) Ltd	Commercial Watering	4800.00	On-line Payment
MKM	New Malton Cemetery - Gravel	108.52	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2254.64	On-line Payment
HMRC	Tax/NI Contributions	2470.18	On-line Payment
Staff Salaries	Salaries	7249.04	On-line Payment
Ryedale District Council	Cemetery Rates	90.00	Direct Debit
Square One	Chapel Broadband	48.75	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit
EE	Town Council Mobile Phones	103.13	Direct Debit
Total		33528.96	

RESOLVED

That twenty seven accounts be approved for payment. Proposed by Cllr Hawes, seconded by Cllr Ennis. All other Members approved.

39. PLANNING APPLICATIONS

- 22/01179/LBC Internal and external alterations to include installation of wood fibre internal wall insulation, installation of 18no. roof mounted solar photovoltaics panels and installation of 2no. air source heat pumps
Friend Meeting House Greengate Malton North Yorkshire YO17 7EN
RESOLVED Recommend Approval
Proposed by Cllr Oxley, seconded by Cllr Thackray, all other Members approved.
- ZE23/00519/HOUSE Installation of timber patio doors to existing bay window
West Garth Castle Howard Road Malton North Yorkshire YO17 7AY
RESOLVED Recommend Approval
Proposed by Cllr Oxley, seconded by Cllr Ennis, all other Members approved.
- ZE23/01010/LBC Display of 2no. groups of sign written letters, one set to be illuminated by trough light and one by floodlight, 1no. refurbished double sided hanging panel and parking sign to be illuminated by linolites, 2no. amenity boards illuminated by 2no cast aluminium lanterns either side of the entrance door, 1no. logo sign to be painted on the rendered wall and illuminated by floodlight, 1no. non illuminated transom panel and 2no. additional floodlights at Royal Oak 26 Market Place Malton North Yorkshire YO17 7LX
RESOLVED Recommend Approval
Proposed by Cllr Ennis, seconded by Cllr Aldrich, all other Members approved.
- ZE23/01097/73A Variation of Conditions 02, 05 and 06 of planning approval 19/00757/FUL dated 07.01.2020 at Land Off Edenhouse Road Old Malton Malton North Yorkshire
RESOLVED Recommend Approval
Proposed by Cllr Oxley, seconded by Cllr Hawes. Cllr Thackray abstained, all other Members approved.
- ZE23/00770/CLEUD Certificate of Lawfulness that confirms works have been undertaken that constitute a "material operation" and consequently work has commenced on site and the planning permission has been implemented in accordance with Condition 01 of planning approval 22/01171/73 dated 01.02.2023
Derwent Mount 6 York Road Malton North Yorkshire YO17 6AX
RESOLVED Discussed and noted
Proposed by Cllr Conlan, seconded by Cllr Carpenter. Cllr Brampton abstained, all other Members approved.

40. **CLERKS REPORT**

(a) **CEMETERY MANAGER UPDATE**

FUNERALS

New Malton Cemetery

Interment Grave No: 6419F Alan Windress

Old Malton Cemetery

Interment Grave No: 1043 Gladys Harper

Other Work

Installing steel edging rings into flowerbeds, New Malton Cemetery

(b) **COMMUNITY ENGAGEMENT**

Multi-Agency Drop In Sessions

Were held at the Wells Lane Community Centre, Malton 10-11am on 17th May. New dates for the year have now been booked at the Free Fridge and Malton Secondary School.

Market Place MTC Gazebo Events

Saturday 8th July - Monthly Food Market
Saturday 12th August - Monthly Food Market
Saturday 9th September - Monthly Food Market
Saturday 14th October - Monthly Food Market
Saturday 2nd December - Christmas Festival

(c) **MEETINGS/EVENTS ATTENDED**

17 May - Attended Annual North Yorkshire Council Meeting re CIL
18 May - Site meeting with John Yeoman re installation of memorial bench
outside Memorial Hall, Old Malton
18 May - Attended Destination Management Meeting at Scarborough
Rugby Club
20 May - Collection of memorial bench from Egton Bridge blacksmiths
23 May - St Clements meeting, The Cooks Place
24 May - Mayor, Deputy Mayor & Clerk meeting with Fitzwilliam Malton
Estate
24 May - Meeting with Malton & Norton Panto team re-funding support
30 May - Practical day making 27 hanging baskets to be displayed on Town
Council brackets and St Michael's Church
6 June - Meeting with Hardcastle France & Account Solutions re payroll
8 June - Staff Meeting
20 June - Attended North Yorkshire Council Executive Committee
Meeting re CIL
21 June - Ryedale Clerks meeting at Norton Library
22 June - Attended Multi Agency Problem Solving (MAPS) virtual meeting

Weekly meetings with the Mayor and Deputy Mayor at 8.40am Wednesday

(d) **TRAINING**

The Clerk and Deputy Clerk attended the Newport Pagnell Town Council Study Tour on 27th and 28th June. The Clerk and Deputy learnt about the Council's devolved leisure services, how it manages its broader portfolio and the challenges it faces.

Newport Pagnell is one of England's most innovative towns. Newport Pagnell boasts the oldest working iron bridge in the country, and several of the town's hotels and public houses have been founded as coaching inns in past centuries. Today Newport Pagnell offers visitors and residents all the amenities of a large modern town and is also the home of Aston Martin.

(e) **MAINTENANCE CONTRACT UPDATE**

Contractor Sam Taylor has installed a new memorial bench outside the Memorial Hall in Old Malton, due to install a new bench in Castlegate, replacement bench at the tennis court little garden on Old Maltongate and continuing to water the Town Council flower displays

(f) **MALTON MUSEUM WALKING TOUR**

Town Council Members and officers have been invited to attend a Malton Museum Georgian Boom Time walking tour. The tour offers an interesting private guided walking tour around the town's historic centre and on the site of the Roman Fort.

The tour will be delivered early evening when the town is quieter. We will be provided with audio-headsets and will last for about 90 minutes and finish at Brass Castle Brewery on Yorkersgate.

The cost is £7.50 per head and dates are available in September. Please can Members confirm with the Clerk if they would like to attend. Once numbers have been confirmed the Clerk will liaise with Malton Museum to confirm the date.

(g) **PAYROLL PROVIDER**

Due to receiving notification from the Town Council's current payroll provider, Hardcastle France that they are ceasing to provide payroll services due to recent staffing issues, the Clerk has had to find a new local payroll provider. Account Solutions based in Market Street, Malton will be the new Malton Town Council payroll provider from July. The cost of this service remains unchanged.

(h) **PUMP TRACK PROJECT**

The Clerk is continuing to work with North Yorkshire Development Control with regard to the pump track planning application, further plans have been requested showing the relocation of the adult gym equipment which officers have confirmed has to form part of the application and be sent out to neighbours for re-consultation.

Further to the refusal by North Yorkshire Council of the previously allocated Ryedale CIL funding, the Clerk has submitted a grant application to the NYC Community Grants Scheme for £5,000. Additional funding bids will be submitted to other funders such as Sport England and British Cycling amongst others.

RESOLVED

That Members approve the Clerks report. Proposed by Cllr Conlan seconded by Cllr Aldrich. All other Members approved.

41. **ESSENTIAL TREE WORKS**

The Clerk presented a report.

RESOLVED

That Members instruct Bayes Tree Services to carry out the essential tree works. Proposed by Cllr Conlan seconded by Cllr Carpenter. All other Members approved.

42. **MALTON & NORTON NEIGHBOURHOOD PLAN**

Councillor Pritchard presented the documents for submission to North Yorkshire Council.

RESOLVED

That Members approve the following documents. Proposed by Cllr Conlan, seconded by Cllr Brampton. Cllr Boler abstained. All other Members approved.

- (i) Malton and Norton Neighbourhood
- (ii) Malton and Norton Proposals Map
- (iii) Basic Conditions Statement and Appendices
- (iv) Consultation Statement and Appendices
- (v) Strategic Environment Assessment and Appendices
- (vi) Habitat Regulations Assessment

43. **REPRESENTATIVES**

Ryedale Local Plan Review

Councillor Pritchard presented a report by Cllr Andrews (previously circulated) following the advice obtained from Kings Counsel and subsequent meeting with North Yorkshire Council.

RESOLVED

That Members approve (i) and (ii). Proposed by Cllr Conlan, seconded by Cllr Thackray. Cllr Oxley abstained. All other Members approved.

- (i) No action is taken in regard to a judicial review
- (ii) Malton Town Council should keep this matter under review and there should be a further report as soon as the Local Development Scheme for the new county wide local plan is received or, if one is not received, at the October Council meeting.

44. **REPRESENTATIVES**

Councillors Hawes and Brampton recently attended a tour of Acorn Community Care. It was agreed that the Clerk contact Acorn to arrange a tour for Members of Malton Town Council.

Councillor Boler gave a verbal update on the work of Castle Gardens.

Councillor Conlan gave a verbal update with regard to Malton Museum.

45. **MEMBERS QUESTIONS**

None

46. **DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 30th August 2023, 6.30pm to be held at Ryedale House, Malton, YO17 7HH

The meeting close at 7.45pm