



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD AT RYEDALE HOUSE, MALTON, YO17 7HH  
ON WEDNESDAY 25<sup>th</sup> JANUARY 2023 AT 6.30PM**

**PRESENT** Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), P Andrews, J Aldrich, G Boler, M Brampton, M Carpenter, K Ennis and S Hawes

**IN ATTENDANCE** Mrs G Cook (Clerk) and Mr Tim Hicks (Deputy Clerk)

**OTHERS** None

**APOLOGIES** Councillors Oxley, Pritchard, Thackray and Bishop Graham Cray

**128. PRESENTATION**

Due to illness the presentation will be postponed until the Parish Assembly.

**129. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Councillor L Burr (MBE) declared an interest as a County Councillor, Councillors Andrews & Oxley declared an interest as District Councillors.

Cllr Conlan as a member of 20s Plenty and the West Malton Campaign Group

Cllr Oxley declared an interest in agenda item 14.

**130. MAYOR'S REPORT**

I was gutted yesterday with news that Ryedale District Council have insisted that the Pump Track needs planning permission, effectively killing off our bid for CIL money for the project from RDC before all the CIL money is absorbed into the new North Yorkshire Council on 1<sup>st</sup> April, and I understand from Cllr Keal at RDC that the all remaining CIL money is going the same way instead of local projects. Our clerk has spent much of her Christmas break working on this bid, and I feel strongly enough about this state of affairs as to urge members to make their views felt at County Hall at the 10.30am meeting of Full Council on the 22<sup>nd</sup> February, at which I intend to register to speak, and to suggest to members we might wish to demonstrate as a council beforehand for half an hour beforehand and invite the press on this issue. There is already a demonstration being organised about 20s Plenty, and the issue of local democracy and accountability is I believe pertinent to both.

I was privileged to be nominated to speak on Radio York at 12.15pm yesterday Tuesday 24<sup>th</sup> January by the speaker of the previous day who I know, Anna Semlyen, National Co-ordinator for 20s Plenty. As well as speaking about the staggering popularity of the 20s Plenty campaign in North Yorkshire, I sung the praises of our clerk, and the support of this council for popular things the community want such as

Skate Park and Pump Track, but I did mention the issue of the CIL money too. You can hear the full interview here [Jonathan Cowap - 24/01/2023 - BBC Sounds](#) 2hr 17mins in.

I am going to watch the Pantomime at the Milton Rooms on Saturday, and there were still a number of tickets still available even on the final evening when I booked earlier this week, so I would encourage members to go, and support our local young people as well as be entertained.

The Malton and Norton Neighbourhood Plan 6-week consultation is being launched this week, with the consultation document mailed to all residents, and a Press Release that has been published in the Gazette, at which I felt it was important to be jointly photographed and quoted with the Mayor of Norton as this is a joint plan of both councils. I want to thank the Clerk, Deputy Clerk, and Cllr Pritchard for the exceptional work they have done to ensure this has proceeded to this point in an efficient and competent manner, and working closely with our Planning Consultant to make sure we are fully compliant with legal technicalities. I would like to extend an opportunity now to allow them to explain and answer any questions about the process, so you are better able to answer resident's queries.

**131. PUBLIC ACCESS**

None

**132. COUNTY & DISTRICT COUNCIL MEMBER REPORTS**

Cllr Burr gave an update on her role as a County and District Councillor

**133. MINUTES**

**RESOLVED**

**That the Minutes of the Council Meeting held on 14<sup>th</sup> December 2022 be approved. Proposed by Cllr Ennis, seconded by Cllr Andrew. Councillors Burr, Carpenter and Hawes. All other Members approved.**

**134. FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation, financial report showing the position as of 31st December 2022 and Internal Audit report.
- (ii) Thirty one accounts were submitted for approval

Modicum Planning	Neighbourhood Plan SEA Report Amendment	450.00	On-line Payment
Angela Wright	Chapel Cleaning	100.00	On-line Payment
Tate-Smith	Orchard Fields Interpretation Boards Refreshments	58.18	On-line Payment
Eazy Office	Replacement Printer & Cartridges	1954.80	On-line Payment
Stuart Bainbridge	Additional Manpower	184.25	On-line Payment
Hardcastle France	Payroll Services	1008.00	On-line Payment
John Taylor & Co	New Malton Cemetery Bell Refurbishment	5796.00	On-line Payment
Fitzwilliam Malton Estate	Orchard Fields Lease	600.00	On-line Payment
Survey Monkey	Neighbourhood Plan Survey	268.80	On-line Payment
Vertigrow Ltd	Replacement plants	410.20	On-line Payment
Flexibubble Art	Neighbourhood Plan Map Design Amendments	210.00	On-line Payment
MKM	Insulation Boarding	221.10	On-line Payment

Videcom	CCTV Maintenance	1166.40	On-line Payment
F G Adamson & Son	Tractor Repair	134.55	On-line Payment
J B Motors	Fuel	139.51	On-line Payment
R Yates & Sons Ltd	Stamps, Wild Flower Seed	58.55	On-line Payment
HPE Printers	Neighbourhood Plan Summary Printing	1175.00	On-line Payment
Yorkshire Audit Services	Internal Audit	410.00	On-line Payment
Clerk	Eye Test	29.00	On-line Payment
Ryedale District Council	Room Hire	70.31	On-line Payment
Coppins Systems Services	Replacement Laptop - Clerk	465.00	On-line Payment
North Yorkshire Pension Fund	Pension Contributions January 23	1846.66	On-line Payment
North Yorkshire Pension Fund	Pension Contributions November 22	2554.50	On-line Payment
HMRC	Tax/NI Contributions January 23	1934.63	On-line Payment
HMRC	Tax/NI Contributions November 22	3081.90	On-line Payment
Staff Salaries	Salaries	5452.37	On-line Payment
Ryedale District Council	Cemetery Rates	86.00	Direct Debit
Square One	Chapel Broadband	54.61	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
EE	Town Council Mobile Phones	76.18	Direct Debit
<b>Total</b>		<b>30083.70</b>	

**RESOLVED**

**That thirty one accounts be approved for payment. Proposed by Cllr Hawes, seconded by Cllr Ennis. All other Members approved.**

**135. POLICY REVIEW**

Members reviewed the following documents (previously circulated):-

- (i) Financial Regulations
- (ii) Risk Assessment Management Policy
- (iii) Review of Internal Audit
- (iv) List of Regular Direct Debit Payments
- (v) Equality & Diversity Policy

**RESOLVED**

That the Malton Town Council approve the five documents above. Proposed by Cllr Ennis, seconded by Cllr Carpenter. All other Members approved.

**136. REPORT OF THE TOWN CLERK**

**(a) CEMETERY MANAGER UPDATE**

**FUNERALS**

**New Malton Cemetery**

Interment Ashes	Grave No:	7065a	Colin Malcolm Coates
Interment	Grave No:	5565	Michael David Palmer
Interment	Grave No:	5173	Howard Keith Morris

## **Old Malton Cemetery**

Interment	Grave No: 1305	Evelyn Thompson
Interment	Grave No: 1275	Geoffrey Magee

## **New Headstone**

Two new flat stones Margaret Briggs & Jenny Fletcher  
New headstone George Gadd

## **OTHER DUTIES**

Planted three new trees on Milton Avenue, Malton donated by Councillor Ennis  
Assisted with the installation of the Christmas tree at Market Place, Malton  
Installed new planter and tree on Yorkersgate  
Installed tree guards on trees on Milton Avenue, Malton

## **(b) COMMUNITY ENGAGEMENT**

### **Multi-Agency Drop In Sessions**

To be held at the Wells Lane Community Centre, Malton 10-11am

11<sup>th</sup> January, 15<sup>th</sup> February, 15<sup>th</sup> March, 19<sup>th</sup> April and 17<sup>th</sup> May

## **(c) MEETINGS/EVENTS ATTENDED**

24 November	Multi-Agency Problem Solving on-line meeting
24 November	Meeting current Maintenance Contractor
26 November	Mayors Christmas Carol Concert, St Michael's Church
29 November	Meeting Roost, Carrie Pillow, Internal Auditor
30 November	NYCC on-line Briefing
30 November	RDC on-line meeting - replacement/refurbishment of town finger posts
30 November	Full Council Meeting
1 December	M&N Neighbourhood Plan on-line meeting
1 December	Cemetery Manager & Deputy Clerk staff development review
5 December	Meeting Taylors Bells re installation of refurbished bell
7 December	Loftus Christmas Lights site evaluation
8 December	Multi Agency Problem Solving on-line meeting
12 December	Multi-Agency Drop In Event – Free Fridge
12 December	Malton In Bloom & Tidy Group Christmas Gathering
14 December	Drop In Event – Malton Secondary School
14 December	Full Council Meeting
21 December	Site meeting with electrical contractor re Chapel lighting
22 December	Ryedale Clerks Joint Meeting at National Park Office, Helmsley
4 January	Meeting Joe Kent, RDC Street Scene
10 January	Wilfred Jackson Trustees Meeting
11 January	Multi Agency Drop In Event – Free Fridge
	Weekly meetings with the Mayor and Deputy Mayor at 8.40am Tuesday

## **(d) MORRISONS RAILINGS**

The Clerk and Councillor Aldrich are liaising with Morrison's and NYCC to ensure the railings are repaired and the site is cleared up. The Town Council has received complaints from residents on Castlegate with regard to the mess that has been left due to an accident, this has now been ongoing for a significant amount of time.

## **(e) MALTON & NORTON TIDY GROUP UPDATE**

“As magically as the litter appears, it also magically disappears. It is fair to say that the cleanliness of Malton and Norton-on-Derwent is due in no small part to the volunteers of Malton and Norton Tidy Group.

They started out litter picking to make our community look tidy, look cared for but as time has passed you realise that some of this stuff is not going to go away anytime soon so its removal is for the good of the environment too.

Malton and Norton Tidy Group has had another "successful" year collecting a record 543 bags of litter, plus debris, from the roadsides, verges, open spaces, laybys, and a few bits of private property (is anyone going to object to volunteers clearing litter from their surrounds?) across our community.

The number of bags was boosted somewhat by the clearance of a couple of laybys on the A64 Malton bypass - 50 bags plus lots and lots of debris (tyres, crates, cones, worktops, shoes and what looked like the national collection of plastic cutlery). The A64 is the real blight through our community.

They also helped a member of Malton and Norton Canoe Club and Streetscene clear a substantial amount of debris from the River Derwent between the two road bridges - shopping trolleys, bicycles, traffic signage and roadside grates included.

In addition to litter picking a bit of sweeping and weed removal has taken place. The traffic islands in York Road, Welham Road and Scarborough Road cleared of bags full of soil and weeds, and pavements in Langton Road and Beverley Road cut out and swept.

3,953 bags of litter have been collected by the Tidy Group in the past 10 years.

At the last meetup in Norton there were 15 volunteers in attendance, and news that a further 6 people were likely to have headed out from home.

Scarborough Road from the traffic lights to Brambling Fields (4 bags)

Westfield (2 bags)

Wood St and around town, Langton Rd - Bazleys Lane - Welham Rd (7 bags)

Welham Hill (6 bags)

Level crossing area - County Bridge island - Taylor and Brown's yard - Sheepfoot Hill (9 bags)

Castlegate - Newbiggin (1 bag)

Norton Rd and the station area, York Rd was picked last Sunday (4 bags)

Next pick - Beverley Road, Brambling Fields roundabout, Wentworth Street car park and Middlecave Road.

The Tidy Group is fully supported by Streetscene with the provision of bags, pickers and hi-vis, and the collection of filled bags. Going forward with the new North Yorkshire Council it is hoped that this cooperation continues as there are numerous individuals, groups and communities across the county doing voluntary litter picking. We will be doing our best to continue the good work”.

(f) **BE SAFE, FEEL SAFE – GUIDANCE TO HELP KEEP YOU SAFE THIS WINTER**

Warm and Well in North Yorkshire raises awareness of the impact of cold homes on our health and wellbeing, offers practical solutions to reduce fuel poverty and supports people and communities to stay warm and well in their homes.

Tel: 01609 767 555

Email: [wnw@northyorksca.org.uk](mailto:wnw@northyorksca.org.uk)

Web: <https://www.warmandwell.org.uk>

(g) **INTERNAL AUDIT/INTERNAL FINANCIAL CONTROLS**

The Clerk worked with Janet Bennett, Yorkshire Audit Services for a full day on Monday 9<sup>th</sup> January, assisting Janet with the audit. A few minor issues were highlighted which were corrected on the day by the Clerk.

Councillor Hawes and Ennis will be carrying out the quarter three internal financial controls at 10am on 18<sup>th</sup> January.

**RESOLVED**

**That Members approve the report of the Town Clerk. Proposed by Cllr Andrews seconded by Cllr Ennis. All other Members approved.**

137. **PLANNING APPLICATIONS**

22/01326/LBC External and internal alterations to include removal of 1no ATM cash machine, and installation of window, replacement of 1no ATM cash machine with illuminated sign and CCTV camera  
HSBC, 27 Market Place, YO17 7LU

**RESOLVED**

**Refusal of the loss of a well used ATM by the general public and request that it this application is heard by the full planning committee. Approval for the CCTV and upgrade.**

**Cllr Ennis proposed, Cllr Carpenter seconded. Councillors Andrews & Brampton abstained. All other Members approved.**

22/01340/LBC Erection of a general purpose agricultural building to include the housing of livestock at Willow Farm, 123 Town Street, Old Malton, YO17 7HD

**RESOLVED**

**Approved  
Cllr Carpenter proposed, Cllr Boler seconded.  
Councillor Andrews abstained. All other Members approved.**

22/01274/HOUSE Erection of single storey rear extension  
Amboy House, Town Street, Old Malton, YO17 7HD

**RESOLVED**

**Approved  
Cllr Ennis proposed, Cllr Hawes seconded.  
Councillor Andrews abstained. All other Members approved.**

Councillor Brampton left the room whilst this following application was discussed by Members.

22/01171/73A Variation of Conditions 02, 03 and 06 and removal of Conditions 04, 05 and 08 of planning refusal 18/01035/FUL dated 25.06.2019 as allowed on appeal ref APP/Y2736/W/19/3241398 dated 21.04.2020 at Land At Derwent Mount York Road Malton North Yorkshire

This application was last with us in November. I have asked Ryedale to explain the differences from the last application, they responded as follows: All of the outward facing roof light windows have been omitted. An internal rearrangement of the two bathrooms show two small additional high level windows on the northern wall. On the internal west facing roof slope the solar panels have been deleted and replaced with four roof lights (this now accords with the previously approved appeal scheme in terms of roof openings).

**RESOLVED**

Refusal. Request that this application is considered by the Full Planning Committee  
Cllr Conlan proposed, Cllr Burr seconded.  
Councillor Andrews abstained. All other Members approved.

Councillor Brampton returned to the meeting

23/00032/HOUSE Erection of single-storey rear/side extension with roof lantern following demolition of existing conservatory and alterations to existing bay window to front elevation at 17 Collingwood Gardens Malton North Yorkshire YO17 7YQ

**RESOLVED**

**Approval**

Cllr Burr proposed, Cllr Brampton seconded.  
Councillor Andrews abstained. All other Members approved.

22/01357/FUL

Erection of retractable canvas canopy to barbers shop  
32 Wheelgate Malton North Yorkshire YO17 7HP

**RESOLVED**

**Defer, for detail on material, colour and livery**

Cllr Burr proposed, Cllr Boler seconded.  
Councillor Andrews abstained. All other Members approved.

138. **RAINBOW LANE WORKING PARTY**

The Clerk presented a report for consideration (previously circulated).

**RESOLVED**

To instruct Clark & Kent to supply Malton Town Council with the full plans and cross section drawings required to obtain full planning permission at a cost of £6,750, reduced to £1,750 (CIL funds) once they receive the works order to install the pump track. Proposed by Cllr Conlan, seconded by Cllr Burr all other Members approved

Cllr Oxley entered the meeting at 7.10pm.

139. **CEMETERY MANAGERS ROLE – SALARY EVALUATION**

The Clerk presented a verbal report for consideration. Members thanked the Cemetery Manager for his hard work.

**RESOLVED**

- (i) That the Council instruct YLCA to work with the Clerk and Cemetery Manager to carry out a salary evaluation of the Cemetery Manager's role at a cost of £250.
- (ii) That the results of the evaluation be discussed by the Staffing Committee with a recommendation for consideration at Full Council. Proposed by Cllr Aldrich, seconded by Cllr Burr, all other Members approved

140. **INTERNAL AUDITOR APPOINTMENT**

The Clerk presented a report for consideration (previously circulated).

**RESOLVED**

That the Council appoint Carrie Pillow of E L Bookkeeping to carry out the Internal Audit Services for Malton Town Council as per the Review of Audit Terms of Reference. Proposed by Cllr Conlan, seconded by Cllr Andrews, Cllr Oxley abstained all other Members approved.

141. **MAINTENANCE CONTRACT**

The Clerk presented a report for consideration (previously circulated).

**RESOLVED**

Cllr Conlan proposed, seconded by Cllr Burr. Cllr Brampton abstained and all other Members approved.

- (i) That the Council advertise the contract widely on social media, local organisations and in key locations in the town.
- (ii) The deadline for tenders for the 12 month Town Maintenance Contract will be Thursday 24<sup>th</sup> February. Interviews will take place week commencing 27<sup>th</sup> February.

142. **WENTWORTH STREET CAR PARK – COMMUNITY RIGHT TO NOMINATE & BID FOR ASSETS OF COMMUNITY VALUE**

**RESOLVED**

That this Council hereby nominate Wentworth Street Car Park as a Community Asset and send the nomination to the District Council with the appropriate timescale. Proposed Andrews, seconded Burr, all other Members approved.

143. **PARISH ASSEMBLY**

That the Parish Assembly be deferred for further discussion at the February meeting. It was **agreed** that Members and Officers approach local groups with regard to giving a presentation at the meeting. Ideas include Malton based organisations such as Malton Free Fridge, sports associations and businesses such as Kemps, Beechams and Morrisons amongst any others worthwhile of approach. Also approach Mini Police and Cllr Carpenters Modeshift Stars with regard to having a stall at the meeting.

144. **20s PLENTY**

Councillor Conlan presented a report for consideration (previously circulated).

**RESOLVED**

Cllr Oxley proposed the amendment below which was seconded by Cllr Ennis, Cllr Brampton voted against, all other Members approved. The motion was carried.

Before implementation of (i) that a public consultation is carried out.

**RESOLVED**

Councillor Conlan proposed (i), (ii), (iii) & (iv) below, this was seconded by Cllr Burr. Cllr Boler voted against, all other Members approved. The Motion was carried.

- (i) That the Council support all 30mph limit areas in Malton and Old Malton becoming 20mph limit areas, without physical calming, and the two 40mph areas on Old Malton Road and York Road to become 30mph “exception” areas, and support Norton and neighbouring villages Broughton, Swinton and Amotherby in forming a common 20mph implementation area in the built-up areas, with a 40mph buffer in the short distance between Broughton and Malton, and between Broughton and Swinton. Before implementation of the scheme that a public consultation is carried out.



- (ii) That the Council authorise the clerk to put in a 20mph request using the procedure as laid out in the following County Policy, or any updated policy.
- (iii) That the Council ask the County to reduce costs and increase consistency by implementing the change across a large number of settlements at the same time in the area with one Traffic Regulation Order.
- (iv) That the Council ask the County Council to put £1million a year into the County budget for implementation across the County until all 20mph requests are fulfilled, whilst removing the requirement for data collection.

145. **LOCAL PLAN**

Councillor Andrews presented a report for consideration (previously circulated). It was **agreed** that the Clerk forward the report to Norton Town Council for consideration at their February meeting.

**RESOLVED**

**To endorse the statement and to support the observations made.**

**Proposed by Cllr Andrews, seconded by Cllr Conlan, all other Members approved.**

146. **REPRESENTATIVES**

None

147. **MEMBERS QUESTIONS**

Members **agreed** to support the suggestion from Councillor Ennis to request that Highways look into implementing restricted parking on Peasey Hills Road from Bridge Street to Highfield Road between between 8am-6pm to match Princess Road, Malton.

Councillor Hawes announced that the Milton Rooms are holding an event to celebrate the Kings Coronation Event and asked if the Town Council would like to be involved in any way. It was **agreed** to add this to the February full council agenda.

Members of the Town Council formally thanked the Clerk and Deputy for their work carried out on achieving the Quality Gold Award.

148. **DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 22<sup>nd</sup> February 2023, 6.15pm to be held at Ryedale House, Malton, YO17 7HH

**The meeting closed at 9.20pm**