



**MINUTES OF THE MEETING OF THE
MALTON TOWN COUNCIL**

**HELD AT RYEDALE HOUSE, MALTON, YO17 7HH
ON WEDNESDAY 22nd FEBRUARY 2023 AT 6.15PM**

PRESENT Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), P Andrews, J Aldrich, G Boler, M Carpenter, K Ennis, S Hawes, W Oxley, S Pritchard and S Thackray

IN ATTENDANCE Mrs G Cook (Clerk), Mr Tim Hicks (Deputy Clerk) and Bishop Graham Cray

OTHERS Three members of the public, Derek Liddell (YLCA President), James Farrar (York & North Yorkshire Enterprise Partnership) and David Jeffels (Press)

APOLOGIES Councillor Brampton

154. PRESENTATION OF THE LOCAL GOVERNMENT QUALITY GOLD AWARD

The Mayor thanked Derek Liddel, President of YLCA for officially presenting Malton Town Council with this prestigious award.

155. MAYOR'S REPORT

In a very tight timescale Cllr Andrews worked closely with me and the clerk to produce a leaflet summarising the council position on Ryedale's Local plan, and inviting residents to contribute. I also asked the clerk to arrange printing of a 20s plenty consultation at the same time from the Mayor's allowance. Thanks to the invaluable help of the clerks, councillors and volunteers, all the Local Plan and most of the 20s plenty leaflets have now been distributed.

I would like to present a small token, book token and card, of appreciation to one *willing* volunteer in particular, Kyle Carpenter, who delivered to 600 houses in the Peasey hills area of Malton. His mum, Cllr Carpenter, offered to help, but was consigned to folding duties.

I will be attending the NALC conference on "Standards Matter" on behalf of the Council on Friday 3rd March. This topic goes to the heart of the Gold Quality Award. It's test of what it is worth is not when things are going smoothly, and everyone agrees. It is when we are under pressure, and when we disagree, like last night, where there was a huge and passionate public presence at a planning application, and not all members taking the same view or voting in the same way. Treating everyone in the room, whether they are residents, a development company representative, or councillors, with respect is I hope the hallmark of this council.

But it is also all the work behind the scenes, the everyday work that our staff do. And maintaining standards is too much for any one of us to do. I value the role of the deputy mayor, clerks, staff, and fellow councillors, to help me and the council, for instance in the intricacies of procedure, which together with mutual respect is foundational to our standards as a council. We all have our strengths and weaknesses, and referring to these standards, help not only us but our community. And these shared standards and procedures enables the work of the council to go on, as councillors, and even staff come

and go, or any of us become unavailable because of illness, family emergency, or other change of circumstances, the rest of the team pull together. A good council is greater than the sum of its parts. I also value the role of the Chaplain, Revd Cray, to honour the spiritual needs that many councillors and members of our community value, and any councillor or member of staff can go to him for confidential support, regardless of their beliefs.

Having had our initial outing with our Gazebo at the monthly food market in November, this will resume on Saturday 11th March, and then once a month thereafter through to the summer, so please will members sign up to do one or more of these over the next few months. We will promote initiatives and policies as voted for and supported by this council, and be a listening post for members of the public to engage with us, and clerks have agreed to take turns to be there to answer any questions that needs their input, so don't feel you need to know everything about the day to day running of the council before getting involved, as the clerks are there to assist in this respect.

Councillor Carpenter left the meeting at 6.50pm

156. PRESENTATION – JAMES FARRAR, YORK & NORTH YORKSHIRE LOCAL ENTERPRISE PARTNERSHIP

The Mayor thanked James Farrar for his informative presentation with regard to Devolution.

157. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Councillor L Burr (MBE) declared an interest as a County Councillor and Councillors Andrews and Oxley declared an interest as District Councillor.

158. PUBLIC ACCESS

None

159. COUNTY & DISTRICT COUNCIL MEMBER REPORTS

Cllr Burr will circulate her update on her role as a County and District Councillor.

Cllr Andrews gave an update on his role as a District Councillor which included a brief on the meeting with Ann Stewart (Senior Policy Officer (Planning)) and Liz Small (Growth & Heritage Services Manager) NYCC.

Cllr Oxley confirmed that he was happy for planning matters to remain local and stay with the Ryedale Planning Officers.

160. MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 25th January 2023 be approved. Proposed by Cllr Ennis, seconded by Cllr Boler. Councillors Thackray and Pritchard abstained. All other Members approved.

161. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation, financial report showing the position as of 31st January 2023.
- (ii) Thirty accounts were submitted for approval

Clark & Kent Contractors	Pump Track Planning Permission Plans	8100.00	On-line Payment
Big Boolies	Hi Viz Vests	28.62	On-line Payment

Hopkinson & Sons Ltd	Mower Parts	160.88	On-line Payment
S Bainbridge	Additional Manpower	19.00	On-line Payment
Angela Wright	Chapel Cleaning	100.00	On-line Payment
J B Motors	Fuel	31.94	On-line Payment
Ryedale District Council	Litter Bin & Installation	345.89	On-line Payment
R Yates & Sons Ltd	Toilet Rolls, Stamps, light bulbs, cleaner, wild flower, batteries	81.45	On-line Payment
In-Print	M&N Neighbourhood Plan Town Map	61.20	On-line Payment
Brandsby Wilson	Parking (Price Increase)	27.41	On-line Payment
John Wright	Chapel Electrical Supply - For CCTV	228.00	On-line Payment
Business Stream	Water - New Malton	77.97	On-line Payment
Fleming Ecology	M&N Neighbourhood Plan - NDP	1200.00	On-line Payment
YLCA	Highways & Street Light Webinar	25.00	On-line Payment
Big Boolies	Gazebo Weights	180.00	On-line Payment
Ryedale District Council	Meeting Room x 3	210.93	On-line Payment
Emma Stothard Sculpture Ltd	Commission Sculpture Shepherdess, Collie Dog & Bench	4797.00	On-line Payment
Royal Mail	M&N Neighbourhood Plan - Reg 14 Consultation	840.74	On-line Payment
David Ogilvie	MIB Mushroom Seats - Broughton Rise	2014.80	On-line Payment
Business Stream	Water - Staff Room New Malton	84.50	On-line Payment
Nynet	Qtr 4 - Connectivity	1485.00	On-line Payment
North Yorkshire Pension Fund	Pension Contributions November 22	1846.66	On-line Payment
HMRC	Tax/NI Contributions January 23	1934.23	On-line Payment
Staff Salaries	Salaries	5485.95	On-line Payment
Opus Energy	New Malton Cemetery Energy	660.90	Direct Debit
E-On	Christmas Illuminations	74.65	Direct Debit
Square One	Chapel Broadband	54.61	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
EE	Town Council Mobile Phones	76.18	Direct Debit
Total		30320.71	

RESOLVED

That thirty accounts be approved for payment. Proposed by Cllr Ennis, seconded by Cllr Burr. All other Members approved.

162. PLANNING APPLICATIONS

None

163. REPORT OF THE TOWN CLERK

(a) CEMETERY MANAGER UPDATE

FUNERALS

New Malton Cemetery

Interment	Grave No:	5560	Stacey McIntyre
Interment	Grave No:	5977	Nancy Smurthwaite
Interment	Grave No:	6231	George Morley
Interment	Grave No:	6431	Pheobe Doyle
Ashes Interment	Plot No:	195	Elsie Holmes

Old Malton Cemetery

Interment	Grave No:	1006	Barbara Thackray
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CHAPEL BOOKINGS

Co-op Funeral Care, Haxby, York 13th January Use of Service Chapel

OTHER DUTIES

Remove Christmas Tree in Market Place

(b) COMMUNITY ENGAGEMENT

Malton Secondary School Drop In Session with North Yorkshire Police 15th February

Multi-Agency Drop In Sessions

To be held at the Wells Lane Community Centre, Malton 10-11am

15th February, 15th March, 19th April and 17th May

(c) MEETINGS/EVENTS ATTENDED

12	January	Delivery Neighbourhood Plan consultation to Warrington
16	January	First Malton Scouts re accommodation in Malton
18	January	Internal Control Meeting with Cllrs Ennis & Hawes
19	January	M&N Neighbourhood Plan Teams update meeting
24	January	Highways Training via zoom
25	January	RDC Looking Ahead Training via Teams
25	January	MTC Full Teams
26	January	Maintenance Contract meeting with contractor
30	January	Meeting with Councillor Andrews
2	February	Multi-Agency Problem Solving
3	February	Thirsk & Malton Area Committee at Ryedale House
7	February	Rainbow Lane CIL Grant site meeting with Assessing Officer
7	February	YLCA zoom
8	February	Meeting with Cemetery Manager re Salary Evaluation
9	February	Maintenance Contract meeting with contractor
Weekly meetings with the Mayor and Deputy Mayor at 8.40am Tuesday		

(d) MALTON IN BLOOM

The annual request to local businesses asking for support for Malton In Bloom have gone out, in addition to order forms for the hanging baskets. Orders have been placed for the spring/summer planting and Tim has been busy planning the colour scheme for summer display.

Grants have been obtained from Fitzwilliam Malton Estate and County Councillor Lindsay Burr's Locality Pot in addition to donations from business to enable us to commission Emma Stothard to create a full size shepherdess and collie dog sculpture to look over her flock at Broughton Rise. Installation of the sculptures, colourful children's mushroom seats and a coin path are planned for March/April.

(e) **RAINBOW LANE, PLAY AREA**

The Town Council has been successful with a £10,000 National Lottery grant application to replace the redundant zip wire at Rainbow Lane Play Area.

(f) **WAR MEMORIAL**

Quotes have been obtained and passed to our insurers to repair the damage caused by a vehicle accident at the war memorial. Details of the vehicle owner and incident number have also been passed to our insurers, it is hoped that we can claim via the third party.

(g) **LOCAL GOVERNMENT AWARD SCHEME**

Following the Town Council achieving the Quality Gold Award, the Clerk has been invited to sit on the Local Government Awards Assessment Panel which meets quarterly to assess applicants.

(h) **CIRCULAR MALTON UPDATE**

The Community Anaerobic Digester & Education/Innovation Hub - application for planning permission with NYCC has been submitted ([NY/2023/0013/FUL](#)). Organisations have been consulted. The target date for the decision is 27th April. Letters of support and community engagement show the vision appeals to residents and businesses alike.

Now this is submitted, the next challenge is to raise £3.932m to build it. Bids have been submitted to RDC's Community Infrastructure Levy and direct to RDC to create a legacy) plus York & North Yorkshire's Net Zero fund. We have quotes, business plan and cash flow forecasts, we will know the feedback by end March. The balance of £1.75m we hope to raise with a Community Share Ownership scheme, working with Energy 4 All. Finally – Circular Malton have been invited to speak at the World Biogas Summit so they are now a global showcase.

Since opening on 20th, Ryedale Remakes is buzzing. Volunteers who are often isolated have reached out and we're delighted to offer them opportunities to become involved. The first training for PAT testing has taken place - thanks to RDC grant. New creations are made every week. They have now taken their first bespoke commission work. They have one year to create enough income through the sales to continue - a sustainable social enterprise and some paid jobs. Please help spread the word - the items people can buy are wonderfully unique and useful. They are giving products and people a new lease of life.

Forward Plans include:-

1. Corporate event - to attract sponsors & company volunteer days
2. More grant bids for many elements of support- professional, equipment
3. A pitch to major media outlets including Channel 4 to see a Circular town, its many circular businesses and community in action.

(i) **ANTI SOCIAL BEHAVIOUR & FLY TIPPING**

- Dog mess – Work on-going to encourage responsible dog behaviour around the High-field/Hawthorne Avenue areas due to the levels of complaints re fouling
- Castlegate – Work on-going to tidy up the Morrison's junction ie fly posting and damaged railings.
- A large number of noise and housing issues are being dealt with by Officers

(j) **COLD CALLERS**

Reports of cold-callers in the Ryedale area selling household products have increased. They often claim to be ex-offenders or ex-servicemen and say that the money from any products sold will be going to a charity or to help them get back on their feet.

Whilst door-to-door selling is not an offence itself and there are many legitimate individuals who conduct business in this way, they must have a 'Pedlar's Licence' which is acquired from the local Police force. If someone knocks on your door and you don't know them, don't let them in and please contact us on 101. If they are from a legitimate organisation they will be carrying an identification card and will be happy for you to ring their customer services department to verify they are who they say they are.

RESOLVED

That Members approve the report of the Town Clerk. Proposed by Cllr Conlan, seconded by Cllr Boler. All other Members approved.

164. LONE WORKER POLICY REVIEW

Members reviewed the Policy (previously circulated).

RESOLVED

Approval with the addition below. Proposed by Cllr Conlan, seconded by Cllr Hawes. All other Members approved.

- Keeping a mobile phone (with an emergency contact saved) on you at all times;

165. INVITATION TO SUBMIT EXPRESSION OF INTEREST FOR PILOTING DOUBLE DEVOLUTION

The Clerk presented the expression of interest to take over the lease and management of the public conveniences in Malton Market Place (previously circulated).

RESOLVED

Approved. Proposed by Cllr Andrews, seconded by Cllr Conlan. All other Members approved.

166. ACTION PLAN 2022-26

Members reviewed the 2022-26 Action Plan (previously circulated).

RESOLVED

Approved with the addition below. Proposed by Cllr Andrews, seconded by Cllr Burr. All other Members approved.

MTC28 Wentworth Street Car Park – Community Asset
Request to Ryedale District Council that Wentworth Street Car park to be added to the Community Asset Register in separate sections.

167. DRAFT NORTH YORKSHIRE PARISH CHARTER

The Mayor presented the draft Parish Charter.

RESOLVED

Members approved that a task and finish group (Cllrs Andrews & Conlan) to work on the response to the charter. Proposed by Cllr Andrews, seconded by Cllr Conlan. All other Members approved.

167. REPRESENTATIVES

Cllr Andrews gave an update on the Malton Museum programme of events.

Cllr Ennis gave an update on The Milton Rooms.

168. MEMBERS QUESTIONS

It was agreed to hold the Parish Assembly after the April Full Council Meeting at Ryedale House. The April Full Council meeting will start at the earlier time of 6pm. Clerk to contact Kirkham Henry and Malton Sports Centre with regard to giving a presentation at the Parish Assembly. Members requested to also forward suggestions to the Clerk of those to be invited.

Cllr Hawes asked Members for ideas on what could be done at the The Milton Rooms over the weekend of the Kings Coronation. Cllr Burr has kindly allocated £1,000 for the Coronation Event at The Milton Rooms from her NYCC Locality Pot. Members acknowledged that both the Clerk and Deputy are away that weekend.

169. DATE OF THE NEXT TOWN COUNCIL MEETING

Wednesday 29th March 2023, 6.30pm to be held at Ryedale House, Malton, YO17 7HH

The meeting closed at 8.34pm