



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD AT RYEDALE HOUSE, MALTON, YO17 7HH  
ON WEDNESDAY 30<sup>th</sup> AUGUST 2023 AT 6.30PM**

**PRESENT** Councillors L Burr MBE (Deputy Mayor), J Aldrich, M Brampton, M Carpenter, K Ennis, S Thackray and W Oxley

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) Bishop G Cray

**OTHERS** Mr D Jeffels

**APOLOGIES** Councillors I Conlan (Mayor), P Andrews, S Hawes and S Pritchard

**47. CODE OF CONDUCT**

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

**48. MAYOR'S REPORT**

None

**49. PUBLIC ACCESS**

None

**50. NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR**

“North Yorkshire Council is working toward devolution and the Mayoral role is being promoted. I have concerns about the Council’s Planning Committee having very few agenda items, last month the meeting was cancelled due to no planning applications. Concerns with regard to Councillors input and local democracy.

I am working with the Police, Fire & Crime Commissioner around anti-social behaviour and vandalism, a meeting has been set up to improve the situation. My inbox remains busy with local issues to deal with and weekly meeting at Malton Town Council with the Clerk continue to ensure this town thrives.

**51. MINUTES**

**RESOLVED**

**That the Minutes of the Full Council Meeting held on 26<sup>th</sup> July 2023 be approved. Proposed by Cllr Carpenter seconded by Cllr Ennis. Cllr Burr abstained. All other Members approved.**

**52. FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation, financial report showing the position as of 31<sup>st</sup> July 2023.
- (ii) Twenty nine accounts were submitted for approval

Angela Wright	Chapel Cleaning	100.00	On-line Payment
Groundserve	Street Furniture Installation	775.11	On-line Payment

MKM	Softwood	136.99	On-line Payment
Videcom	Qtr 1 Maintenance	1356.00	On-line Payment
Groundserve	Maintenance Contract	1250.00	On-line Payment
Groundserve	Verge Repair - Castle Howard Road	330.00	On-line Payment
F G Adamson & Son	Push Mower Repair	316.93	On-line Payment
J B Motors	Fuel	296.54	On-line Payment
Groundserve	Installation of bench and paving -Old Malton	903.61	On-line Payment
Vertigrow	Plants	88.00	On-line Payment
Modicum Planning	M&N Neighbourhood Plan - SEA Report	450.00	On-line Payment
Hardcastle France	Payroll Final	144.00	On-line Payment
BATA	Spraying Safety Equipment	65.75	On-line Payment
Big Boolies	Signage	18.00	On-line Payment
Rainbow Lane Allotment Association	Water Charges	56.33	On-line Payment
Stuart Bainbridge	Additional Labour	40.00	On-line Payment
R Yates & Sons	Tools & Materials	71.72	On-line Payment
Aquam	Water Services	38.59	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2254.64	On-line Payment
HMRC	Tax/NI Contributions	2469.78	On-line Payment
Staff Salaries	Salaries	6710.67	On-line Payment
Business Stream	Water Charges	59.75	Direct Debit
E-On	Christmas Illuminations	72.30	Direct Debit
Ryedale District Council	Cemetery Rates	90.00	Direct Debit
Square One	Chapel Broadband	48.75	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit
EE	Town Council Mobile Phones	87.97	Direct Debit
<b>Total</b>		<b>18420.63</b>	

**RESOLVED**

**That twenty nine accounts be approved for payment. Proposed by Cllr Ennis, seconded by Cllr Carpenter. All other Members approved.**

**53. PLANNING APPLICATIONS**

ZE23/01013/HOUSE

Installation of dormer window to rear elevation, 2no. rooflights to front elevation and alterations to existing garage door at 9 Gilling Way Malton

**RESOLVED**

**Approved**

**Proposed by Cllr Ennis, seconded by Cllr Aldrich. Cllr Burr abstained, all other Members approved.**

ZE23/01531/LBC

External alterations to include repainting of external walls  
14A And 16 Market Street Malton North Yorkshire YO17 7LY

**RESOLVED**

**Approved**

**Proposed by Cllr Ennis, seconded by Cllr Carpenter. Cllr Burr abstained, all other Members approved.**

ZE23/01797/HOUSE	<p>Erection of a single-storey side extension 7 Fitzjohn Close Malton North Yorkshire YO17 7FB</p> <p><b><u>RESOLVED</u></b>                      <b>Approved</b> <b>Proposed by Cllr Carpenter, seconded by Cllr Ennis. Cllr Burr abstained, all other Members approved.</b></p>
ZE23/01073/HOUSE	<p>Erection of a single-storey rear extension following demolition of existing conservatory 9 Ryngwoode Drive Malton North Yorkshire</p> <p><b><u>RESOLVED</u></b>                      <b>Approved</b> <b>Proposed by Cllr Oxley, seconded by Cllr Aldrich. Cllr Burr abstained, all other Members approved.</b></p>
ZE23/01079/CLEUD	<p>Certificate of lawfulness for an existing use or development in respect of the use as 2no. flats began more than 10 years before the date of this application Flat 1 And Flat 2 Forge Cottage Spital Street Malton</p> <p><b><u>RESOLVED</u></b>                      <b>Defer, subject to receiving confirmation of the gas/electrical safety certificate and EPC</b></p>
ZE23/01911/LBC	<p>Internal and external alterations to include the refurbishment of the existing timber framed windows, at first floor, level off the lower three tiers, creating a first-floor platform around the gallery, and elevate the higher two tiers to a raised level, installation of a glass balustrade and glass balcony, restoration of internal walls with lime plastering and the installation of roof insulation at Baptist Church Wells Lane Malton</p> <p><b><u>RESOLVED</u></b>                      <b>Approved</b> <b>Proposed by Cllr Thackray, seconded by Cllr Carpenter. Cllr Burr abstained, all other Members approved.</b></p>
ZE23/02020/HOUSE	<p>Erection of double garage/store following removal of existing outbuilding, erection of single storey side extension following removal of existing porch and erection of single storey rear extension to form garden room at Yew Tree Lodge 71 Middlecave Road Malton</p> <p><b><u>RESOLVED</u></b>                      <b>Approved</b> <b>Proposed by Cllr Ennis, seconded by Cllr Oxley. Cllr Burr abstained, all other Members approved.</b></p>
ZE23/02137/HOUSE	<p>Erection of single storey rear extension and timber framed storage shed 1 Greengage Close Malton North Yorkshire YO17 7FP</p> <p><b><u>RESOLVED</u></b>                      <b>Approved</b> <b>Proposed by Cllr Carpenter, seconded by Cllr Ennis. Cllr Burr abstained, all other Members approved.</b></p>

54. **CLERKS REPORT**

(a) **CEMETERY MANAGER UPDATE**

**FUNERALS**

New Malton Cemetery

Interment	Grave No: 5900E	Alan Fenby Tong
Ashes Interment	Grave No: 7047A	Peter Read

Old Malton Cemetery

Interment	Grave No: 1123	Douglas
Featherstone		
Interment	Grave No: 1263	Doreen Cockerill
Interment	Grave No: 1317	John Alan Boyes

Headstone Installation	New Malton Cemetery	Jason Carr
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Chapel Bookings	2 <sup>nd</sup> June 11am-12noon	Alan Tong
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Other Work

Laid two tonne of gravel on five kerbed graves in New Malton Cemetery

(b) **COMMUNITY ENGAGEMENT**

Multi-Agency Drop In Sessions

The events are held at the Wells Lane Community Centre, Malton 10-11.30am and Malton Secondary School 12.30pm-2pm

23<sup>rd</sup> August, 20<sup>th</sup> September, 25<sup>th</sup> October and 22<sup>nd</sup> November.

Market Place MTC Gazebo Events

Saturday 9 <sup>th</sup> September -	Monthly Food Market
Saturday 14 <sup>th</sup> October -	Monthly Food Market
Saturday 2 <sup>nd</sup> December -	Christmas Festival

(c) **MEETINGS/EVENTS ATTENDED**

27 June -28 June	-	Newport Pagnell Town Council Study Tour
29 June	-	Cllr Hawes - Barclays Bank
30 June	-	Sam Taylor – Site visit
3 July	-	Neighbourhood Plan Teams
4 July	-	Planning Control, Ryedale House re pump track application
4 July	-	Paddy Chandler, NYC
5 July	-	Wesley Centre Tour – Paul Emberley
5 July	-	Cllr Martin Brampton
6 July	-	Attended Multi Agency Problem Solving (MAPS) virtual meeting
5 July	-	Cllr Martin Brampton
28 July	-	J T Atkinson, Helmsley
1 August	-	Cllr Carpenter - Barclays Bank
1 August	-	Wilfred Jackson Trust Meeting
8 August	-	Andrew Santon, NYC
10 August	-	Wirehouse Zoom

Weekly meetings with the Mayor and Deputy Mayor at 8.40am Wednesday

(d) **MALTON MUSEUM WALKING TOUR**

The tour will be carried out on Tuesday 19<sup>th</sup> September, starting at 6pm, meeting outside The Milton Rooms. We will be provided with audio-headsets and will last for about 90 minutes and finish at Brass Castle Brewery on Yorkersgate. Confirmed Attendance:- Clerk, Deputy Clerk, Mayor, Deputy Mayor, Councillors Carpenter, Hawes and Brampton. The cost is £7.50 per person.

(e) **TRAFFIC MOVEMENT SENSORS**

Contractor Vivacity, will be installing sensors at the locations listed below. The sensors are there to record traffic movement and are fully GDPR compliant. Essentially they are an upgrade on their current Automatic Traffic Count (ATC) network that have the advantage of being able to view live data instead of waiting for contractors to retrieve data from the ATC equipment. There is one location in Malton and another in Norton.

The location in Norton, a new 5m column is going to be installed on the traffic island, as no existing assets were suitable.



The location in Malton, normally they would use a street column but the sightlines offered by the columns at this junction meant the traffic signal was more suitable.





(f) **MAINTENANCE CONTRACT**

Our contractor has been busy replacing the bench on Castlegate with a new bench and two carver seats. The original Castlegate bench has been relocated to the tennis court garden on Old Maltongate and the Deputy Clerk is in the process of updating the planting scheme.





A new commemorative bench has been installed outside the Old Malton War Memorial. The Old Malton War Memorial Committee have reimbursed Malton Town Council for the bench.



(g) **ANTI-SOCIAL BEHAVIOUR**

The Clerk has been part of a multi-agency Tactical Response Team with regard to resolving a community issue in the Peasey Hills area.

North Yorkshire Police have viewed CCTV footage at Rainbow Lane play area which resulted in Malton Town Council being advised to ban two young people from Malton from the play area for three months due to serious anti-social behaviour. An official letter has been issued and North Yorkshire Police have been informed.

**RESOLVED**

That Members approve the Clerks report. Proposed by Cllr Ennis, seconded by Cllr Carpenter. All other Members approved.

55. **RESIGNATION OF COUNCILLOR GILL BOLER**

To receive resignation and agree Co-option process. It was agreed to proceed with the Co-option and advertise on the Town Council notice board, website and facebook page, in addition to issuing a press release in the Gazette & Herald, local schools networks and local voluntary sector.

**RESOLVED**

That Members approve the co-option process. Proposed by Cllr Burr, seconded by Cllr Oxley. All other Members approved.

- (i) Sending a letter of thanks to Councillor Boler for her hard work carried out as a Member of Malton Town Council.
- (ii) That the vacancy be advertised on the Town Council notice board, website and facebook page, in addition to issuing a press release in the Gazette & Herald, local schools networks and local voluntary sector.
- (iii) The next step of the co-option process to be an agenda item at the September Council Meeting.

56. **PAYMENT CARD**

The Clerk presented a report (previously circulated).

**RESOLVED**

That Members approve the introduction of a Barclaycard Select Cash Back Card. Proposed by Cllr Burr, seconded by Cllr Carpenter. Cllr Brampton voted against. All other Members approved.

57. **ST CLEMENTS EVENT**

The Clerk presented a report (previously circulated).

**RESOLVED**

That Members approve £1,129 funding for the traffic management costs at the St Clements Event. Proposed by Cllr Carpenter, seconded by Cllr Ennis. All other Members approved.

58. **CONTINUITY BUSINESS PLAN**

The Clerk presented the plan (previously circulated).

**RESOLVED**

That Members approve the plan. Proposed by Cllr Burr, seconded by Cllr Ennis. All other Members approved.

59. **WHITE RIBBON ACCREDITATION**

The Clerk presented a report (previously circulated).

**RESOLVED**

That Members approve the White Ribbon Accreditation at a cost of £150 from the Mayors allowance. Proposed by Cllr Aldrich, seconded by Cllr Carpenter. Cllr Oxley voted against. All other Members approved.

60. **RIVERSIDE WALK**

The Deputy Mayor presented a verbal request. It was **agreed** to set up a committee and discuss membership of the committee at the September Town Council meeting.

61. **REPRESENTATIVES**

None

62. **MEMBERS QUESTIONS**

- Cllr Ennis raised concerns with regard to the litter left in the Market Place on the Monday after the food festival. It was **agreed** to add this to the agenda for the next meeting with Malton Fitzwilliam Estate.
- Cllr Ennis raised the issues at Wentworth Street Car Park. Members **agreed** to invite Adrian Hamilton (NYC) to attend the October or November Town Council meeting to discuss the flooding and signage issues at Wentworth Street Car Park.
- Cllr Oxley raised the question with regard to the outcome of the Ryedale CIL funds which have been transferred to North Yorkshire Council. It was **agreed** that the Clerk draft a letter to be sent to North Yorkshire Council requesting confirmation of where the Ryedale CIL funds have been allocated.

63. **DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 27<sup>th</sup> September 2023, 6.30pm to be held at Ryedale House, Malton, YO17 7HH

64. **EXEMPT ITEM.**

The Clerk reported on a Cemetery request, it was **agreed** to update the Cemetery Rules and Regulations at the September meeting.

The meeting closed at 8.20pm