



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD AT RYEDALE HOUSE, MALTON, YO17 7HH  
ON WEDNESDAY 30<sup>th</sup> NOVEMBER 2022 AT 6.30PM**

**PRESENT** Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), P Andrews, J Aldrich, G Boler, M Brampton, M Carpenter, K Ennis, W Oxley and S Pritchard

**IN ATTENDANCE** Mrs G Cook (Clerk), Bishop Graham Cray and Cllr R King (Norton Town Council)

**OTHERS** One member of the public were present

**APOLOGIES** Councillors Hawes & Thackray, Mr Tim Hicks (Deputy Clerk)

**94. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Councillor L Burr (MBE) declared an interest as a County Councillor, Councillors Andrews, Thackray & Oxley declared an interest as District Councillors.

Cllr Brampton declared an interest in planning application No: 22/01171/73A

Cllr Oxley declared an interest in planning application No: 22/01185/HOUSE

Cllrs Brampton, Burr and Conlan declared an interest as Members of Norton Town Council

**95. MAYOR'S REPORT**

“On 20<sup>th</sup> October I attended the 20s Plenty National Conference in Oxford, with the slogan “20s Plenty – the new norm” and was invited to give a presentation on the campaign in North Yorkshire, which I lead and this council voted to support at the beginning of this year. Our campaign currently has the support of 133 parish councils and the Harrogate NYCC Area Committee. I am happy to add any individual councillors or residents to the mailing list for more information and updates on the campaign. We learnt of the national roll-out of 20mph in Wales from the Welsh Government, as well as Oxfordshire and Cornwall. A summary can be found here [Oxford Conference Round Up 2022 - 20's Plenty for Us \(20splenty.org\)](https://www.20splenty.org)

On 12<sup>th</sup> November the deputy clerk, Cllrs Brampton, Ennis and myself manned our brand new Malton Town Council branded Gazebo at the monthly food market, meeting many residents and a fair few visitors too, gave out information leaflets about Mayor's concert, Malton in Bloom, and policies and decisions agreed by this council particularly around Climate change and 20s Plenty wheelie bin stickers.

On Remembrance Sunday I laid wreaths in services St Peter's Church Norton and the Cenotaph in Malton on behalf of the council, and Cllr Aldrich kindly laid a wreath in The Priory Church grounds in Old Malton before joining the clerk at Malton to give out service sheets. I would like to extend my thanks to everyone who was involved in the careful preparation of this event, this time and every

year, not least our clerk. This year was very well attended, including a really good showing from the Guide and Scout movement.

On 16<sup>th</sup> November I attended the unveiling of 5 splendid Orchard Fields Interpretation Boards, and Mike Gwilliam and also the new director of the Malton Museum both spoke about the national historic importance of the Roman fort here. Thank you to Cllr Ennis and Cllr Andrews for joining us, and to the clerk for arranging the al fresco refreshments.

I was asked to speak on Radio York around the Let's Talk consultation, from the perspective both of Mayor/town councillor and the North Yorkshire 20s Plenty campaign, and I consulted with the clerk and deputy mayor on key issues before going on air, which can be found on BBC Sounds on 23<sup>rd</sup> November at 7.11am (1hr 11 mins in). I did find it challenging as I didn't know what I was going to be asked about in advance, but I hoped I got a core message out about delivering what communities want and giving local people a genuine say in matters that affect them.

On Saturday 26<sup>th</sup> November I was bowled over by the quality of the Charity Brass ensemble who gave their time for free at the Mayor's Concert in aid of Racing Welfare, and appreciated the support of the deputy mayor and Cllr Andrews in attendance. There was more than a hint of Christmas cheer in many of the musical selections as well as nods to the charities, and Venetia Wrigley, trustee of Racing Welfare, excelled herself with 24 litres of mulled wine, pheasant sausages, the clerk sourcing Sloe Gin mince pies and other delectables, Cllr Di Keal spoke about the food bank, and Sarah Ferguson spoke about Racing Welfare. The concert was well attended and £420 was raised to be divided between the two charities. Our deputy clerk, Tim, playing "You'll never walk alone" on the trombone was deeply moving, as were solos from many other very distinguished band members, directed by Tim's dad, Cliff Hicks. My thanks to Cllr Andrews for suggesting this as one of the things to do whilst being mayor.

#### 96. **PUBLIC ACCESS**

A resident of York Road addressed Members with regard to planning application 22/01171/73A.

Cllr Brampton addressed Members as a resident of York Road with regard to planning application 22/01171/73A.

Cllr King brought to Members attention that some areas of Malton such as alleys and walk ways are looking scruffy and require maintenance. It was agreed to arrange a ward walk with Members and Cllr Ray King (Norton Town Council) to ascertain what work is required.

#### 97. **COUNTY & DISTRICT COUNCIL MEMBER REPORTS**

Cllr Andrews gave a verbal update on his role as a District Councillor. It was noted that the decision will be taken at an Extraordinary Full Council meeting of Ryedale District Council on 8<sup>th</sup> December, 6.30pm at Ryedale House whether or not to sell Wentworth Street Car Park to Fitzwilliam Malton Estate.

Cllr Burr gave a brief update on the NYCC Full Council Meeting. The main topic was second homes and the doubling of council tax on these properties. Cllr Burr asked the question with regard to any available financial contribution towards Town and Parish Councils who take on additional areas of work. Cllr Burr raised a concern that Area Committees may get diluted and more meetings held in Northallerton.

#### 98. **MINUTES**

##### **RESOLVED**

**That the Minutes of the Council Meeting held on 19<sup>th</sup> October 2022 be approved. Proposed by Cllr Burr, seconded by Cllr Ennis. Councillors Boler, Carpenter and Conlan abstained. All other Members approved.**

99. **FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation and financial report showing the position as of 31st October 2022
- (ii) Thirty five accounts were submitted for approval

Nynet Ltd	CCTV Connectivity	2376.00	On-line Payment
Business Stream	Water Charges - Old Malton Cemetery	15.16	On-line Payment
YLCA	Experienced Clerks Training	50.00	On-line Payment
The Royal British Legion	Remembrance Wreaths	110.00	Chq 704021
St Michael's Church	Hire - Mayors Charity Concert	50.00	On-line Payment
S Bainbridge	Additional Labour	72.25	On-line Payment
Angela Wright	Cleaning - Chapels	80.00	On-line Payment
J B Motors	Fuel	184.50	On-line Payment
R Yates & Sons	Compost, Foam, Seeds, Plant, Keys & office cleaning	167.48	On-line Payment
MKM	Kingspan Insulation - Workshop	42.50	On-line Payment
Clerk	Mulled Wine Reimbursement - Charity Concert	134.40	On-line Payment
Business Stream	Water Charges - New Malton Cemetery	22.30	On-line Payment
Business Stream	Water Charges - New Malton Workshop	43.18	On-line Payment
Shaun Young	Maintenance Contract	15000.00	On-line Payment
R Cook	Oil Filled Radiator - Workshop	36.98	On-line Payment
Directions Planning Consultancy	M&N Neighbourhood Plan Work	901.36	On-line Payment
Malton, Norton & District Lions	Grant - OAP Christmas Party	500.00	On-line Payment
J K Arboriculture	Tree Survey	1210.00	On-line Payment
Ryedale District Council	Hire of Meeting Room	70.31	On-line Payment
John Wright	Chapel Bell Power Supply	1247.10	On-line Payment
Olive Countess Fitzwilliam Trust	Lady Spring Wood Lease	500.00	On-line Payment
YLCA	Training - Structuring Committees	25.00	On-line Payment
Nynet Ltd	Qtr 3 CCTV Connectivity	1485.00	On-line Payment
Hopkinson & Sons Ltd	Library Planting	84.93	On-line Payment
Coppins Systems Services	IT Support	70.00	On-line Payment
Community Counselling	Community Grant	225.00	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2554.50	On-line Payment
HMRC	Tax/NI Contributions	3081.90	On-line Payment
Staff Salaries	Salaries	7229.84	On-line Payment
E-On	Xmas Lights Energy	46.13	Direct Debit
Ryedale District Council	Cemetery Rates	86.00	Direct Debit

Square One	Chapel Broadband	54.61	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
EE	Town Council Mobile Phones	83.99	Direct Debit
<b>Total</b>		<b>37927.62</b>	

**RESOLVED**

That thirty five accounts be approved for payment. Proposed by Cllr Ennis, seconded by Cllr Andrews. All other Members approved.

100. **NATIONAL ASSOCIATION OF LOCAL COUNCILS SALARY AWARD**

**RESOLVED**

Approved. Proposed by Cllr Burr, seconded by Cllr Ennis. All other Members approved.

101. **REPORT OF THE TOWN CLERK**

(a) **CEMETERY MANAGER UPDATE**

**FUNERALS**

**New Malton Cemetery**

Interment Ashes	Grave No:	4476	Freda Suddaby
Interment Ashes	Grave No:	4565	Peter Marsan
Interment	Grave No:	5468	Patricia Bowers
Interment	Grave No:	4841	Frances Hall

**OTHER DUTIES**

Installed insulation in the New Malton Cemetery workshop

(b) **COMMUNITY ENGAGEMENT**

The first Town Council gazebo event held in the Market Place went extremely well on Saturday 12<sup>th</sup> November, attended by the Deputy Clerk, the Mayor, Cllr Brampton and Councillor Ennis. The dates for the next events are below:-

11<sup>th</sup> March

8<sup>th</sup> April

13<sup>th</sup> May

10<sup>th</sup> June

The Clerk attended drop in sessions at Malton Secondary School with NYP on 5<sup>th</sup> October and 9<sup>th</sup> November.

**MULTI AGENCY DROP IN SESSIONS**

To be held at the Wells Lane Community Centre, Malton 10-11am  
14<sup>th</sup> December, 11<sup>th</sup> January, 15<sup>th</sup> February, 15<sup>th</sup> March, 19<sup>th</sup> April and 17<sup>th</sup> May

c) **MEETINGS ATTENDED**

11 October	Malton Pubwatch Meeting
13 October	High Reach Solutions, Rillington
18 October	Wilfred Jackson Trustees Meeting
19 October	Site meeting with LITE and FME re St Michael's Street overhead festoon installation
19 October	MTC Full Council Meeting
20 October	Clerks Meeting at Norton Chamber

24 October	Neighbourhood Plan virtual meeting
25 October	Living Impact
27 October	Multi Agency Problem Solving virtual meeting
31 October	Malton & Norton Dispensary Fund Meeting
31 October	Mike Gwilliam re Orchard Fields Interpretation Board unveiling ceremony
8 November	Broughton Road, Malton – Road Safety Event
10 November	Multi Agency Problem Solving virtual meeting
11 November	Remembrance Two Minute Silence Town Hall Steps
13 November	Remembrance Sunday Event – War Memorial
14 November	Neighbourhood Plan virtual meeting
15 November	Joint NTC Clerks, Mayor & Deputy Mayor Meeting at Norton Chamber
16 November	Unveiling event of the Orchard Fields Interpretation Boards
17 November	Meeting Pickering Town Council Clerk re Pickering CCTV

Weekly meetings with the Mayor and Deputy Mayor at 8.40am Tuesday

**(d) TOWN COUNCIL WEBSITE**

The Clerk and Deputy Clerk have been working on the Town Council website, Members will see new tabs across the top such as Community Directory, Road Safety and Community Engagement. Officers will continue to improve the website to ensure it is one of the best Town Council websites online.

**(e) LOCAL COUNCILS AWARD SCHEME**

Feedback from the assessment panel has been received following the application for the Quality Gold award, the Clerk will work through the comments and action over the next month. Members support with regard to obtaining the Gold award would be much appreciated.

**(f) WARM SPACES INITIATIVE**

Ryedale District Council and Yorkshire Housing are running a new initiative called Warm Spaces, providing places for people to go if they are struggling to keep warm, safe and well during this time of increased fuel costs and colder weather on its way.

To view the locations please cut and paste the link below:-

[https://housingexecutive.co.uk/yorkshire-housing-opens-first-warm-spaces-to-help-people-this-winter/?utm\\_source=rss&utm\\_medium=rss&utm\\_campaign=yorkshire-housing-opens-first-warm-spaces-to-help-people-this-winter](https://housingexecutive.co.uk/yorkshire-housing-opens-first-warm-spaces-to-help-people-this-winter/?utm_source=rss&utm_medium=rss&utm_campaign=yorkshire-housing-opens-first-warm-spaces-to-help-people-this-winter)

**(g) SAFE & WELL HOME FIRE RISK CHECK**

NYFRS has introduced a new way in which the public can request a Safe & Well and Home Fire Risk check online. This is included a link below, it entails been able to go online and submit a form, which is received at the station. Not all people have broadband and this is usually the most vulnerable. So if you know anyone in your community who could do with a bit of help and would benefit from a visit from the Fire Service, maybe you could help them and fill out the form with them or in your local community hubs.

[Book a Safe and Well Visit - North Yorkshire Fire & Rescue Service \(northyorksfire.gov.uk\)](http://northyorksfire.gov.uk)

**(h) TRAINING**

The Clerk attended the YLCA Experienced Clerks training at Tadcaster on 3<sup>rd</sup> November.

**(i) RYEDALE CAMERAS IN ACTION**

A grant for £10,000 from Ryedale District Council has been secured for Ryedale Cameras In Action, the grant will be split proportionally between Malton, Pickering and Norton.

(j) **NEW MALTON CEMETERY CHAPEL**

Work to renovate The Wesley Centre is now underway, the Clerk and Mayor have been liaising with Trustees of the Wesley Centre and agreed that they can hold their service at the New Malton Chapel, along with Norton Trinity Methodist Church and occasionally at St Michael's for special services. A cost of £50 per month has been agreed to cover the additional electricity.

**RESOLVED**

**That Members approve the report of the Town Clerk. Proposed by Cllr Ennis seconded by Cllr Boler. All other Members approved.**

**102. PLANNING APPLICATIONS**

22/00622/OUT      Erection of 1no. dwelling (outline application - site area 0.037ha)  
34 Peasey Hills Road Malton  
**RESOLVED**      **It was agreed unanimously to defer this application for additional information with regard to the footpath on the boundary of the property**

22/01187/FUL      Change of use and alteration of part of the vacant retail premises to form 1no. three-bedroom dwelling to include installation of 1no. window to rear elevation while maintaining commercial/retail use in the remainder of the building at George Woodall And Sons Ltd 35-37 Market Place Malton  
**RESOLVED**      **Approval  
Cllr Burr proposed, Cllr Oxley seconded.  
Councillor Andrews abstained. All other Members approved.**

Cllr Brampton left the room whilst planning application 22/01171/73A was discussed

22/01171/73A      Variation of Condition 02 and removal of Conditions 03, 04, 05, 06 and 08 of planning refusal 18/01035/FUL dated 25.06.2019 as allowed on appeal ref: APP/Y2736/W/19/3241398 dated 21.04.2020 Land At Derwent Mount York Road Malton  
**RESOLVED**      **Refusal  
Cllr Burr proposed, Cllr Ennis seconded.  
Councillors Andrews & Brampton abstained. All other Members approved.**

22/01233/LBC      Internal and external alterations including replacement of timber frame sash windows at the front elevation with Georgian style timber frame double glazed sashes, replace rear window casements with doubled glazed, replace rear external door with flush steel door, installation of internal insulation to walls, floor, ceiling and rafter level, remove first floor flat roof and replace with EPDM roof surface, repair the floors throughout, replace the staircase with a new contemporary staircase and alterations to the interior layout including removal of some internal walls at the Conservative Club 32 Market Place, Malton, North Yorkshire  
**RESOLVED**      **Approval  
Cllr Ennis proposed, Cllr Burr seconded.  
Councillors Andrews & Oxley abstained. All other Members approved.**

22/01236/HOUSE      Erection of rear and side extensions including render to external walls and part cladding with grey cement based weatherboard (revised details to planning approval 22/00472/HOUSE dated 14.07.2022) (retrospective) at 62 Town Street Old Malton, Malton

**RESOLVED**

Approval

Cllr Burr proposed, Cllr Brampton seconded.  
Councillors Andrews & Oxley abstained. All other  
Members approved.

Councillor Oxley left the room whilst planning application 22/01185/HOUSE was discussed  
22/01185/HOUSE Erection of single storey rear extension following demolition of garage  
and alteration to roof of previous single storey rear extension at 1 Russett  
Road, Malton

**RESOLVED**

Approval, subject to no material objections from  
neighbours

Cllr Conlan proposed, Cllr Burr seconded.  
Councillors Andrews & Oxley abstained. All other  
Members approved.

22/01265/HOUSE Erection of a single storey extensions at 49 Ashfield Avenue, Malton

**RESOLVED**

Approval

Cllr Ennis proposed, Cllr Burr seconded.  
Councillor Andrews abstained. All other Members  
approved.

**103. RAINBOW LANE WORKING PARTY**

The minutes of the Committee meeting held on 10<sup>th</sup> November 2022 had been circulated prior to the  
meeting and the following resolution was made:-

**RESOLVED**

Proposed by Cllr Carpenter, seconded by Cllr Burr all other Members  
approved

- (a) That the Town Council approve Clark & Kent as the preferred  
contractor to install the pump track at Rainbow Lane Play Area.
- (b) That the Town Council allocate £10,000 of their current CIL  
Funds as a match funding.
- (c) That the Town Council approve the Clerk working to obtain grant  
aid for the project from Sport England and RDC CIL funds.

**104. STAFFING COMMITTEE**

The minutes of the Committee meeting held on 24<sup>th</sup> October 2022 had been circulated prior to the  
meeting.

**RESOLVED**

Proposed by Cllr Conlan, seconded by Cllr Burr, all other Members  
approved

**105. COUNCIL POLICIES**

Members reviewed the following documents (previously circulated):-

- (i) Standing Orders

**RESOLVED**

Approval. Proposed by Cllr Burr, seconded by Cllr Andrews.  
All other Members approved.

- (ii) Code of Conduct

**RESOLVED**

Approved. Proposed by Cllr Andrews, seconded by Cllr Ennis.  
All other Members approved.

- (iii) General & Earmarked Reserves Policy

**RESOLVED**

Approved with the suggested amendment made by Cllr Andrews.  
Proposed by Cllr Andrews, seconded by Cllr Burr, all other Members approved.

- (iv) Civility & Respect Protocol

**RESOLVED**

Approved. Proposed by Cllr Carpenter, seconded by Cllr Andrews.  
All other Members approved.

**106. RYEDALE LOCAL PLAN REVIEW**

Cllr Andrews presented a report (previously circulated).

- (i) That the Council provide public information on the likely adverse impact of Ryedale's proposals on Malton and Norton.

**RESOLVED**

Approved. Proposed by Cllr Andrews, seconded by Cllr Burr, Cllr Oxley abstained, all other Members approved.

- (ii) That the Council authorise the clerk to take professional advice and engage professional representation for the Town Council at the forthcoming "examination in public" of the Ryedale Plan Review, to be paid for out of reserves.

**RESOLVED**

Approved. Proposed by Cllr Andrews, seconded by Cllr Brampton, Cllrs Pritchard, Conlan, Burr approved. Cllr Aldrich abstained. Cllrs Boler, Carpenter, Ennis & Oxley voted against.

- (iii) That the Clerk request a Senior Planning Officer and Member portfolio holder attend the January Town Council Meeting.

**RESOLVED**

Approved. Proposed by Cllr Aldrich, seconded by Cllr Burr, all other Members approved.

**107. MARKET PLACE TOILETS BUSINESS CASE**

The Clerk presented a verbal report with regard to submitting a business case to NYCC for the Town Council taking over the management of the Market Place public toilets.

**RESOLVED**

That Town Council instruct the Clerk to start work on a business case to be considered by Members at a future Full Council meeting. Proposed by Cllr Burr, seconded by Cllr Andrews all other Members approved.

**108. MALTON TRAFFIC LIGHTS**

Councillor Conlan presented a verbal report to Members (correspondence previously circulated). Since reporting the issues brought to the attention of the Council by residents NYCC Highways have been making improvements to the lights.



109. **JOINT MTC & NTC PROJECTS (LADY SPRING WOOD, ORCHARD FIELDS, CASTLE GARDENS, RIVERSIDE WALK, NORTON SKATEPARK, NORTON INGS AND RAINBOW LANE PLAY AREA)**

Councillor Brampton presented a verbal report to Members. Members debated this item at length and agreed to revisit this again in the future.

110. **JOINT MTC/NTC HIGHWAYS MEETING**

The minutes of the joint informal meeting held on 24<sup>th</sup> October 2022 were circulated prior to the meeting.

111. **MALTON & NORTON AREA PARTNERSHIP**

Due to the resignation of Councillor Conlan, a vacancy has arisen for a representative of Malton Town Council on the Malton and Norton Area Partnership.

**RESOLVED**

**Councillor Aldrich was proposed by Cllr Burr, seconded by Cllr Andrews  
all other Members approved**

112. **REPRESENTATIVES**

Councillor Boler circulated a precis on Castle Gardens and the Malton & Norton Dispensary Fund to Members.

113. **MEMBERS QUESTIONS**

Cllr Ennis requested that Peasey Hills Road be added to the January agenda.

114. **DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 14<sup>th</sup> December 2022, 6.30pm to be held at Ryedale House, Malton, YO17 7HH

**The meeting closed at 9.20pm**