



**MINUTES OF THE MEETING OF THE
MALTON TOWN COUNCIL**

**HELD AT THE NEW MALTON CHAPEL, PRINCESS ROAD, MALTON
ON WEDNESDAY 25th MAY 2022 AT 6.30PM**

PRESENT Cllrs I Conlan (Mayor), L Burr MBE (Deputy Mayor), J Aldrich, P Andrews, G Boler, M Brampton, M Carpenter, K Ennis, S Hawes and S Thackray

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) and Adrian Hamilton (Ryedale District Council)

OTHERS Two members of the public were present

APOLOGIES Councillors W Oxley, S Pritchard and Rev Sheasby

1. ELECTION OF TOWN MAYOR

Cllr Brampton proposed that Cllr Conlan be elected Mayor, this was seconded by Cllr Carpenter. Cllrs Hawes and Boler abstained. Cllr Ennis voted against. All other Members approved.

RESOLVED

That Cllr Conlan was duly elected Mayor of Malton for the municipal year.

2. MAYOR ACCEPTANCE OF OFFICE

The Mayor accepted the role and duly signed the Acceptance of Office.

3. ELECTION OF DEPUTY MAYOR

Cllr Brampton proposed that Cllr Burr be elected Deputy Mayor, this was seconded by Cllr Andrews. Cllrs Hawes, Boler and Ennis abstained. All other Member approved

RESOLVED

That Cllr Burr was duly elected Deputy Mayor of Malton for the municipal Council year.

At 7. 12 pm Councillor Boler left the meeting.

4. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

County Cllr Burr declared an interest as a County and District Member

5. PUBLIC ACCESS

Cllr Burr gave a brief update on her role as a District and County Councillor

“Following the recent elections I am now County Cllr for Malton for the next 5 years. I am very disappointed that there are under 30 women in total out of 90 Cllrs elected, one of my campaigns is to encourage women to enter local politics.

The first year will be determining the way forward for the new authority but with the conservatives having a majority of 4, I am imagining it will be business very similar to usual.

One thing that will change profoundly now is the scrutiny of the executive from the now much bigger opposition members. Another of my campaigns is to bring green issues to the fore at Northallerton.

All the executive positions are held by conservatives and I feel we must invite the local Norton County Cllr executive member to each and every one of our meetings to find out how he is going to help with our traffic issues as he is now the portfolio holder for highways he can help us with our ambitions to sort out the traffic issues

At the moment there is no indication of what responsibility's the area committee will have but I sincerely hope local planning decisions is one of those aspects of localism to be given to the area committee, it has yet to be confirmed what role the Town council will play at this moment. I am optimistic that we can make changes for the better working together for our electorate".

Resident Hendrick Klaver, explained to Members about his passion for community cohesion and seeking out the best outcome for our communities. Hendrick asked Members if they would consider re-visiting the Norton skatepark project at a future meeting. In addition, he would like to encourage Members to consider supporting the halfpipe restoration.

Cllr Burr declared an interest in the skatepark project as a Norton Town Council and commented that it may be possible that Malton Town was hasty in breaking that bond with Norton Town Council and that the skatepark should be added as an agenda item at the June meeting.

Cllr Ennis explained that Members have never been against the skatepark but wanted to remind Members that Malton Town Council pay for the lease of Orchard Fields and Lady Spring Wood and own and manage Rainbow Lane Play Area, all of which are used regularly by Malton and Norton residents, this was evident from feedback from the young people at the recent community consultation survey carried out at all Malton and Norton schools. So the question would be if Malton Town Council provide funds to the skate park would Norton Town Council provide funds for Malton facilities also.

Cllr Brampton suggested a separate agenda item to allow District, County and other Town Council updates, it was **agreed** to add this to the June agenda.

Cllr Thackray raised the issue of air pollution and the HGV ban, it was **agreed** to add these to the June agenda.

Councillor Andrews gave an update on his role as District Councillor. The Local Plan steering group was working well and moving forward in a positive way, however, due to some Member role changes at Ryedale District Council, this may change, watch this space.

6. **MAYOR'S REPORT**

No report.

7. **MINUTES**

RESOLVED

That the Minutes of the Council Meeting held on 27th April 2022 be approved and signed as a correct record. Proposed by Cllr Burr, seconded by Cllr Ennis. All other Members who were present at the meeting approved.

8. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation showing the position as of 30th April 2022
- (ii) Twenty seven accounts were submitted for approval
- (iii) To receive the Annual Internal Audit Report and to consider any action required
- (iv) To approve the Annual Return for 2021/2022 for submission to the external auditor and to confirm the dates for the period of exercise of public rights

J B Motors	Fuel	128.58	On-line Payment
Emma Stothard Sculpture Ltd	Sculpture Broughton Rise	2940.00	On-line Payment
Yorkshire Internal Audit Services	Final Internal Audit 2021/22	395.00	On-line Payment
Business Stream	Water Charges - Old Malton Cemetery	12.67	On-line Payment
Business Stream	Water Charges - New Malton Cemetery	100.49	On-line Payment
BATA	Poly Role & Butane Gas	146.88	On-line Payment
Hopkinson & Son Ltd	Strimmer Parts	35.98	On-line Payment
Nynet Ltd	CCTV - Qtr 1 Connectivity	1485.00	On-line Payment
Hainsworth Plant Hire	Groundworks - Cemetery Store	1003.20	On-line Payment
Gallagher	Insurance - Additional Fidelity Cover	384.48	On-line Payment
N Power	Energy - Church Clock Lighting	87.54	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	179.97	On-line Payment
Angela Wright	Chapel Cleaning	100.00	On-line Payment
Rialtas Business Solutions	Year End Online Accounts Closedown	669.60	On-line Payment
Fitzwilliam Malton Estate	Orchard Field Rent Qtr 1	600.00	On-line Payment
Hudson Plant & Excavation	Sculpture Base Broughton Rise	1008.00	On-line Payment
Howarth Timber	Fencing	422.66	On-line Payment
R Yates & Sons	Tools, hinges, grass seed, bolts & trugs	146.00	On-line Payment
MKM	Gravel, Timber & Stone Flags	1102.14	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1686.34	On-line Payment
HMRC	Tax/NI Contributions	1869.55	On-line Payment
Staff Salaries	Salaries	4842.35	On-line Payment
Ryedale District Council	Cemetery Rates	86.00	Direct Debit
Square One	Chapel Broadband	54.61	Direct Debit
Spoton.net Ltd	MTC Website Subscription	56.40	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
EE	Town Council Mobile Phones	64.94	Direct Debit
Total		19628.38	

RESOLVED

Proposed by Cllr Ennis, seconded by Cllr Burr. All other Members approved.

- (i) That twenty seven accounts be approved for payment
- (ii) That the Annual Return and suggested dates for the period of exercise of public rights for 2021-22 be approved.

9. MEMBER APPOINTMENTS

Organisation	Representative
Yorkshire Local Councils Association	Mayor & Clerk
School Governors Malton School.(Endowment)	Cllrs Hawes & Andrews
Malton & Norton Dispensary Fund	Cllr Boler
Malton Museum Foundation	Cllr Andrews
Ryedale Cameras in Action	Cllr Thackray
Malton In Bloom	Cllrs Burr, Boler & Hawes
Malton & Norton Area Partnership	Cllrs Brampton & Cllr Conlan
Ryedale Five Towns Group	Mayor & Clerk
Milton Rooms	Cllr Ennis
Flooding Response Group	Cllr Aldrich
Rainbow Lane Play Area Representatives	Cllrs Hawes, Burr, Ennis & Carpenter
Castle Gardens	Cllr Boler
Internal Audit Controls	Cllrs Hawes & Ennis
Malton & Norton Traffic Study Steering Group	Cllrs Thackray & Aldrich
Malton & Norton Neighbourhood Plan Steering Group	Cllr Pritchard

RESOLVED

Proposed by Cllr Ennis, seconded by Cllr Burr. All other Members approved. That the Town Council be represented in 2022-23 on organisations, or in connection with topics, as tabled:

10. GENERAL POWER OF COMPETENCE

The Council confirm their eligibility to use the General Power of Competence.

RESOLVED

That Malton Town Council at the time of this meeting, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 “The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, adopt the General Power of Competence”. Proposed by Cllr Andrews, seconded by Cllr Burr, Cllr Carpenter abstained. All other Members approved.

11. **ANNUAL MEETING DATES – 2022-2023**

Members reviewed the annual meeting schedule (previously circulated). The Parish Assembly format and date will be an agenda item at the next meeting.

29 th June 2022	6.30pm
27 th July 2022	6.30pm
31 st August 2022	6.30pm
28 th September 2022	6.30pm
19 th October 2022	6.30pm (week earlier than usual)
30 th November 2022	6.30pm
14 th December 2022	6.30pm
25 th January 2023	6.30pm
22 nd February 2023	6.30pm
29 th March 2023	6.30pm
26 th April 2023	6.30pm

RESOLVED

That the Town Council approve the dates of the Town Council meetings for 2022-2023. Proposed by Cllr Conlan, seconded by Cllr Brampton. All other Members approved.

12. **TOWN COUNCIL BUSINESS PLAN 2022-2026**

Members reviewed the plan (previously circulated):-

RESOLVED

That the Town Council approve the Business Plan 2022-2026 with the suggested amendments

- (i) **Page 5, Item 5. Change date of next planned elections to May 2027**
- (ii) **Page 6, Third paragraph. The Council meets at 6.30pm each month, please see website for the meeting location <https://www.malton-tc.gov.uk/agendas-minutes/>**
- (iii) **Page 9. First paragraph. Remove the words – which is approximately 50% of the precept.**
- (iv) **Page 11. Malton & Norton Neighbourhood Plan – add the additional sentence below after the fifth paragraph. ‘The Council may wish to consider its views on this matter’. Proposed by Cllr Burr, seconded by Cllr Ennis. Cllr Brampton voted against. All other Members approved.**

13. **REPORT OF THE TOWN CLERK**

(a) **CEMETERY MANAGER UPDATE**

FUNERALS

New Malton Cemetery

Interment	Grave No: 5364	John Turnbull
Interment Ashes	Grave No: 7053B	John King
Interment Ashes	Grave No: 4803	Ronald Bairstow
Interment	Grave No: 4817	Joan Mary Stockdale

Old Malton Cemetery

Interment	Grave No: 1385	Lesley Smith
Interment	Grave No: 1297	Thomas David Embleton

OTHER WORK

Replaced old planters with new ones in Wheelgate
Straightened up the trees in Milton Avenue

(b) **COMMUNITY ENGAGEMENT**

A Multi Agency Drop In session was carried out on 6th April and 4th May 10.30-11.30am at The Wesley Centre.

The Clerk attended a joint monthly drop in session at Malton Secondary School 12.30-1.30pm with North Yorkshire Police on 10th February, 10th March, 7th April and 12th May. This is an opportunity for young people to ask officers for advice, discuss issues in the community and have a say on how their town could be improved.

(c) **CEMETERY IMPROVEMENTS**

The new oak coffin trestles have been delivered to the cemetery chapel. The trestles are the same oak and complement the existing chapel furniture.

(d) **MALTON IN BLOOM**

Work has commenced on the Malton library garden, this unloved area of the town will soon be blooming with colour, fragrant flowers and plants.

The Broughton Rise Sensory Garden is coming on well, volunteers have worked extremely hard over the last three weeks, and the ground is hard going and not easy to work with. The Emma Stothard sheep sculptures are ready to be installed shortly once they arrive back from being on display at the Chelsea Flower Show where Emma Stothard has a stand.

The Clerk will be applying for grant aid for a willow life size shepherdess with crook and sheep dog to compliment the sheep sculptures and enhance the garden. If successful, the garden could potentially be officially opened by Amanda Owen, the Yorkshire Shepherdess and be included in the Malton Art & Sculpture Trail.

Volunteers have been busy growing plants in the two greenhouses at the cemetery which will be either planted in our garden beds around the town or sold on the Malton In Bloom plant stall at the food festival in June.

(e) **SEASONAL LIGHTING**

The LED lights will be installed on the tree in Castlegate and overhead festoon added to St Michael Street during May. The Clerk will work with the Clerk to Norton Town Council to obtain quotes to install lighting on County Bridge which Members will consider as part of the autumn budget.

(f) **LAUNCH OF THE NORTH YORKSHIRE FIRE & RESCUE SERVICE COMMUNITY RISK PROFILE**

North Yorkshire Fire & Rescue Service has launched its new Community Risk Profile.

The services provided to the public are to be based on an assessment of current and future risks balanced with an understanding of the communities served and the places where they live and work. They will take into account the potential impact of the identified risks on the people who visit, live and work in North Yorkshire.

It is important that the community has confidence in NYF&RS and the way they deliver their services by using resources effectively and efficiently to address the risks which are present across the communities. The services provided include prevention and early intervention, fire safety, supporting resilience and emergency response.

The Community Risk Profile is the most comprehensive and forward-looking assessment of the risks in the communities which will impact upon, and shape, the services delivered over the coming years. It is based on information drawn from NYF&RS incident data, government, Environment Agency and council data.

Dave Winspear, Director of Capabilities said: “The Fire and Rescue National Framework for England requires every fire and rescue authority to assess all foreseeable fire and rescue related risks which could affect their communities, whether they are local, cross-border, multi-authority and/or national in nature from fires to terrorist attacks.

“We now have a better view of what, where and why risk exists in our county. We have a deeper understanding of the risk factors and hazards that increase the likelihood of our services being needed. More importantly, it allows us to understand how and where we can intervene early to reduce the need for our emergency response.

“The Community Risk Profile focuses on what has been identified as the priority risks. Like most public sector organisations our resources are limited. Developing our Community Risk Profile informs how we position and use the resources available to protect our communities and respond to incidents.

“Sharing our Community Risk Profile helps the public to understand the basis on which we make decisions. Later this year we will be publishing and consulting on our Risk and Resource Model which is based on our assessment of the risk profile across the county.”

(f) QUEEN’S BATON RELAY

The Birmingham 2022 Queen’s Baton Relay is confirmed to visit Malton during its final journey through England this summer.

The Queen’s Baton Relay is set to travel the length and breadth of England for a total of 29 days, before culminating at the Opening Ceremony for Birmingham 2022 on 28 July 2022. Kicking off on Thursday 2 June, the Baton will spend four days in London, coinciding with the Queen’s Platinum Jubilee Weekend. The Baton will then resume the international journey and return to England on Monday 4 July to commence a 25-day tour of the regions.

Yorkshire & The Humber Route

Wednesday 13 July - Hull, Beverley, Market Weighton, York, Malton, Scarborough, Robin Hood’s Bay and Whitby.

On Wednesday 13 July, Malton will officially welcome the Baton, arriving in Yorkersgate at 2.20pm, leaving Malton at 2.42pm. Ryedale District Council will be dressing part of the route with banners and bunting. All the local schools have been contacted and it is hoped pupils will line the route.

Members of the public are encouraged to get involved with the celebrations and embrace the arrival of the Baton, taking the opportunity to experience the buzz of Birmingham 2022 in Malton. For more information on the Queen’s Baton Relay, visit www.birmingham2022.com/qbr.

(i) STAFF TRAINING

The Clerk attended a YLCA Grant Training Webinar on 29th March 10am-12noon.

(g) MEETINGS ATTENDED

The Clerk attends the virtual Multi Agency Problem Solving meeting for Ryedale held fortnightly. This is a monthly meeting which Officers work together to problem solve issues such as anti-social behaviour, hot spot locations, identify cross-cutting issues and share intelligence using problem solving methodologies to develop a specific response to alleviate the issue.

23 rd March	Malton In Bloom Volunteers Meeting, 7-9pm at The Milton Rooms
24 th March	Baton Relay Officers Meeting, 9.30-11am at Ryedale House
31 st March	Ryedale Cameras In Action, 2-3pm held virtually
4 th April	RBS Accounts Close Down 9.30-11am held virtually
6 th April	Baton Relay Officers Meeting, 9.30-11am at Ryedale House
3 rd May	Rebecca Wilkin MFE & Jeff Clark Art of Protest, 12-1pm held virtually
4 th May	Mike Gwilliam – Orchard Fields Interpretation Boards 1-1.30pm

9th May Baton Relay Officers Meeting, 9.30-11am at Ryedale House
12th May Clerk to Norton Town Council 9-11am at MTC

(h) CURRENT TOWN ISSUES

- There has been several occasions now that the weather has improved where groups of young people are having barbeques in Orchard Fields, unfortunately two benches have been fire damaged due to this, the Clerk is looking into repairing the benches and working with North Yorkshire Fire & Rescue as to the possibility of installing barbeque racks onto the benches to prevent future damage.
- Criminal damage was carried out during the weekend of 7th and 8th May at the seating/planting area at the bottom of Castlegate. Another tree was removed from the planter and thrown into Taylor Brown yard behind. The Clerk is working with NYP and partner agencies to try to identify the perpetrator and find ways to alleviate this issue re-occurring.

RESOLVED

That Members approve the report of the Town Clerk. Proposed by Cllr Burr seconded by Cllr Ennis. All other Members approved. Cllr Brampton Abstained.

14. POLICY REVIEW

Members reviewed the following documents (previously circulated):-

- (i) Health & Safety Policy
- (ii) Social Media & Electronic Communications
- (iii) GDPR Data Audit

RESOLVED

Proposed by Cllr Ennis, seconded by Cllr Burr. All other Members approved.

15. PLANNING APPLICATIONS

22/00474/HOUSE Erection of single-storey extension to side (revised details to approval 21/01046/HOUSE dated 18.03.2022) at 20 The Mount, Malton

RESOLVED

Approved

Cllr Burr, Thackray & Brampton abstained. Cllrs Conlan & Carpenter voted against. All other Members approved

22/00524/HOUSE Erection of detached garage and cycle/bin store following demolition of existing garage at 20 The Mount, Malton

RESOLVED

Approved

Cllr Burr, Thackray & Brampton abstained. Cllrs Conlan & Carpenter voted against. All other Members approved

22/00480/FUL Change of use from dwelling house (Use Class C3) to Sui Generis for use as beauty studio (retrospective) at Drill Hall Cottage 41A Greengate, Malton

RESOLVED

Approved. All Members approved

22/00457/LBC Installation of replacement front door at 44 Old Maltongate, Malton

RESOLVED

Approved. All Members approved

