



## **MINUTES OF THE MEETING OF THE**

### **MALTON TOWN COUNCIL**

**HELD AT THE WESLEY CENTRE, SAVILLE STREET, MALTON  
ON WEDNESDAY 27<sup>th</sup> JULY 2022 AT 6.30PM**

#### **PRESENT**

L Burr MBE (Deputy Mayor), J Aldrich, G Boler, M Carpenter, K Ennis, W Oxley and S Pritchard

#### **IN ATTENDANCE**

Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) and Bishop Graham Cray

#### **OTHERS**

Five members of the public were present

#### **APOLOGIES**

Councillors Conlan (Mayor), Andrews, Brampton, Hawes and Thackray

#### **31. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Cllr Burr declared an interest as a County and District Member and also a substitute of the District Planning Committee. Councillor Oxley declared an interest as a District Member and a Member of the Local Authority Planning Committee.

It was agreed that all RDC Cllrs and our NYCC names would be noted that they held these positions in order for them not to declare at each meeting

#### **32. MAYOR'S REPORT**

None

Cllr Burr gave an update of what events she had attended

Weekly meetings with Clerk, Climate Change Café, Summer High Tea for our older residents, First Joint meeting with Norton Town council Mayor and Deputy Mayor, Round the table meeting with Fitzwilliam Estate officers.

#### **33. PUBLIC ACCESS**

Two members of the public addressed Members with regard to planning application 22/00474/HOUSE and 22/00524/HOUSE at 20 The Mount, Malton.

#### **34. COUNTY & DISTRICT COUNCIL MEMBER REPORTS**

Cllr Burr gave an update on her role as a District and County Councillor.

- Update on Wentworth Street, I am still working with Officers and the £5,000 secured for this project is still earmarked for this scheme.
- I am pleased to inform you work at Butcher Corner is progressing well and the introduction of the new signalling to reduce traffic congestion and give targeted, faster traffic flows will be very much welcomed.

- The second full Council at North Yorkshire County Council took place this month, a Climate Change motion was put forward to ensure all Councillors could debate this subject, unfortunately, this was lost and will now be dealt with by the Executive Committee.
- The Executive Members were asked about the black hole appearing in County's budget which could be close to 50m a year, the Executive member said all County's assets would be reviewed going forward. I think it is very important that Ryedale District Council's assets are reviewed prior to the district closure, as we could be in danger of losing some valuable assets we rely on locally.
- I attended the North Yorkshire Police & Crime Panel meeting at Selby District Council. We discussed the H M Inspectorate of Constabulary, Fire & Rescue Service and National Child Protection Inspection of NY Police conducted in November 2021, the 29<sup>th</sup> March report contains damning results and ten recommendations were advised. The report was of great concern and disappointment as the inspectors found inconsistency in North Yorkshires Police treatment of children across the cases they examined. An improvement plan is now in place. As I work with young people, I have agreed to meet with the Chief Constable to try to help resolve these issues regarding missing children, child sexual exploitation, child grooming issues and protecting vulnerable children. I also secured a meeting with the Commissioner to tackle local anti-social behaviour in our towns.

Councillor Oxley asked a question with regard to County Councillor Kean Duncan being invited to attend the Malton Town Council meetings, it was **agreed** that Cllr Duncan be invited to all full council meetings as a matter of course.

### 35. MINUTES

#### RESOLVED

**That the Minutes of the Council Meeting held on 29<sup>th</sup> June 2022 be approved and signed as a correct record with the amendment below in Minute No: 19 Malton & Norton Neighbourhood Plan Amendments.**

**Proposed by Cllr Burr, seconded by Cllr Carpenter. All other Members who were present at the meeting approved.**

“Although I do not disagree in principle with the majority of the amendments to the NP and would support further campaigning against further developments. I do not support the NP being changed at this point. It has taken years of work, time and money to get to this point and with ample opportunity for any amendments to be brought forward by both councillors and the public. This is a community plan and not a MTC plan, and as it is now about to go to public consultation the general public are the ones that should now have the right to say what they do or do not agree with. Councillors will also still be able to make representation on any points they also do not agree with or would like changed, either as individuals or as a group.

I would also support any campaigning to improve AQ in Malton and in particular Castlegate, though not at the expense of moving the problem to another area of the town, namely Highfield Road. But as a long- standing Malton Town Councillor and as a Malton Resident, I also vehemently oppose members of MTC agreeing to use tax payers money to fund expensive legal advice that could potentially leave us with huge costs, and I believe the majority of residents would agree with me.” Councillor Kerry Ennis

### 36. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation and financial report showing the position as of 30<sup>th</sup> June 2022
- (ii) Twenty nine accounts were submitted for approval

J B Motors	Fuel	194.18	On-line Payment
Vertigrow Ltd	Plants	326.00	On-line Payment
John Taylor & Co	Deposit Bell Restoration	2400.00	On-line Payment
Trigger Scaffolding Ltd	Access to Bell - New Malton Chapel	1680.00	On-line Payment
Nynet Ltd	Q2 CCTV Connectivity	1485.00	On-line Payment
Howarth Timber	Timber	53.76	On-line Payment
Hopkinson & Sons Ltd	Strimmer Parts	50.28	On-line Payment
R Yates & Sons Ltd	Plants Train Station	159.93	On-line Payment
Friends Meeting House	Climate Café Room Hire	60.00	On-line Payment
MKM	Top Soil Broughton Rise	167.64	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	55.97	On-line Payment
Clerk	Reimbursement of 20s Planty Wheelie Bin & Bumper Stickers	211.50	On-line Payment
YLCA	Member Training - Cllr Carpenter	33.40	On-line Payment
Eazy Office Supplies	Exhibition Display Boards x 2	336.00	On-line Payment
Angela Wright	Chapel Cleaning	80.00	On-line Payment
Duncombe Sawmill	Planter - Yorkersgate	306.00	On-line Payment
Ryedale District Council	Garden Waste Service	38.00	On-line Payment
Barnes Nurseries	Cemetery Summer Planting	348.12	On-line Payment
Fitzwilliam Malton Estate	Orchard Fields Rent Quarter 2	600.00	On-line Payment
Nobles	Skip Hire - Broughton Rise	204.00	On-line Payment
Rarey Archaeology	Authorship & Design of 5 x Information Panels - Orchard Fields	2320.00	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1686.34	On-line Payment
HMRC	Tax/NI Contributions	1780.12	On-line Payment
Staff Salaries	Salaries	5019.89	On-line Payment
Ryedale District Council	Cemetery Rates	86.00	Direct Debit
Square One	Chapel Broadband	54.61	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
EE	Town Council Mobile Phones	63.46	Direct Debit
<b>Total</b>		<b>19887.40</b>	

### **RESOLVED**

**That twenty nine accounts be approved for payment. Proposed by Cllr Ennis, seconded by Cllr Carpenter. All other Members approved.**

## 37. REPORT OF THE TOWN CLERK

### (a) CEMETERY MANAGER UPDATE

#### **FUNERALS**

##### **New Malton Cemetery**

Interment

Grave No: 5490

Maurice Hodgson

Interment

Grave No: 5959B

Brian Dawson

##### **Old Malton Cemetery**

Interment

Grave No: 1307

Stephen Richard Harper

### (b) COMMUNITY ENGAGEMENT

The Clerk attended the Multi Agency Drop In session on 6<sup>th</sup> July 10.30-11.30am at The Wesley Centre.

The Clerk attended the monthly drop in at Malton Secondary School on 5<sup>th</sup> July 1-2pm with North Yorkshire Police.

### (c) MALTON IN BLOOM

The sensory garden at Broughton Rise is starting to take shape, the Emma Stothard sculptures and sensory planting have now been installed. Volunteers and staff have worked tirelessly on this garden, the ground has been challenging in many ways, including the removal of a huge amount of debris and soil that is not easy to work with.



Work has also started to improve the Malton Library garden. The Clerk has submitted a grant application for additional planting, a new bin and seating to enhance the area.

(d) **NEW MALTON CEMETERY CHAPEL BELL RESTORATION**

Scaffolding and a jib have been installed in New Malton Cemetery to aid removal of the bell. The bell has now been removed and taken to the John Taylor Bell Foundry in Loughborough for restoration which will take around 6-8 weeks. Funeral directors and cemetery visitors in vehicles will be using the Showfield Lane entrance until the bell has been reinstalled.

(e) **BE INFORMED**

This is a new text service run in Ryedale, Selby and York by North Yorkshire Police, aimed at parents and carers of teenage children.

Called Be Informed, the service is designed to inform parents and carers, via text message, of any anti-social behaviour incidents in the local neighbourhood that officers are attending. If their children are out at the time, parents and carers can then use this text as a trigger to contact their children, check their whereabouts, make sure they are ok and reassure themselves that they are not involved in the incident.

In Ryedale, the scheme covers Malton, Norton, Pickering, Helmsley and Kirkbymoorside.

Be informed is delivered through [North Yorkshire Community Messaging](#). To join Be Informed, please sign up to our free alerts service at [www.northyorkshirecommunitymessaging.co.uk](http://www.northyorkshirecommunitymessaging.co.uk) and then email:- [Beinformed@northyorkshire.pnn.police.uk](mailto:Beinformed@northyorkshire.pnn.police.uk) with the following information:

- Your full name
- Your mobile number
- The name of the area you live
- The name/s of the area or areas your child frequents

They will confirm by email once you have been added to the scheme.

(f) **MEETINGS ATTENDED**

15 <sup>th</sup> June	Milton Avenue Resident site meeting re dog bin installation
16 <sup>th</sup> June	Clerks Meeting, Norton Town Council
16 <sup>th</sup> June	Member Induction – Cllr Carpenter
22 <sup>nd</sup> June	Malton & Norton Dispensary Fund Meeting
29 <sup>th</sup> June	Malton Town Council – Monthly Meeting
30 <sup>th</sup> June	YLCA Online Training – Setting up Committees
5 <sup>th</sup> July	Wilfred Jackson Trustees Meeting
12 <sup>th</sup> July	YLCA Tadcaster – Gold Award Training
13 <sup>th</sup> July	John Taylor Bell Foundry site meeting – New Malton Cemetery
Weekly meetings with the Mayor and Deputy Mayor at 8.40am Tuesday	

(g) **COMMUNITY SAFETY CHARTER**

The Charter has been launched to tackle crimes in public spaces and encourages everyone from individuals, Neighbourhood Watch Groups, businesses and organisations to take an active stance against crime in public spaces, such as harassment, hate crime and antisocial behaviour.

The Charter tagline is BETHECHANGE, focusing on the role of active bystanders in leading the change within their communities. The Charter supports greater understanding about how we recognise and deal with community safety issues and support victims by knowing where to get help, how and who to report to, enabling a more positive, proactive approach by the whole community when witnessing or experiencing confrontation, hostility, or harassment.

**Do I need to make a pledge?**

By signing up individuals, businesses, organisations, and groups pledge to four actions:

- ☐ **PROMOTE** - promote a culture that does not tolerate harmful language, antisocial behaviour and hostility toward others

- **ENABLE** - enable others to identify and take an active stance to prevent harassment, antisocial behaviour and intimidation within their community
- **REPORT** - actively encourage and support others to report harassment, antisocial behaviour and intimidation and share intelligence about these crimes with the relevant authorities
- **SUPPORT** - support those affected by harassment, antisocial behaviour and intimidation and refer victims to the appropriate support agency

### **What will I receive when I sign up?**

You will receive a printable poster, individual pledges to share on social media and a comprehensive information pack on a specific topic or crime every two months which you can share with your staff/volunteers/colleagues/friends. The topics covered in the first year are:-

- Harassment
- Hate crime
- Antisocial behaviour
- Being an active bystander
- Dealing with confrontation
- Leading the change in our communities

### **Sign Up**

Complete the online form on [ourwatch.org.uk/charter](http://ourwatch.org.uk/charter). Once you have signed up, we will contact you within 5 working days to share the first information pack and other resources

### **RESOLVED**

**That Members approve the report of the Town Clerk. Proposed by Cllr Burr seconded by Cllr Pritchard. All other Members approved.**

## **38. PLANNING APPLICATIONS**

- |                |   |
|----------------|---|
| 22/00474/HOUSE | Erection of single-storey extension to side (revised details to approval 21/01046/HOUSE dated 18.03.2022) at 20 The Mount Malton YO17 7ND   |
|                | <p><b><u>RESOLVED</u></b>      <b>Approved, subject to a condition survey on the retaining wall and any damage to the wall made good.</b></p> <p><b>Cllr Ennis proposed, Cllr Boler seconded, Cllr Burr abstained. All other Members approved</b></p>     |
| 22/00524/HOUSE | Erection of detached garage and cycle/bin store following demolition of existing garage at 20 The Mount Malton North Yorkshire YO17 7ND   |
|                | <p><b><u>RESOLVED</u></b>      <b>Approved, subject to a condition survey on the retaining wall and any damage to the wall made good.</b></p> <p><b>Cllr Ennis proposed, Cllr Pritchard seconded. Cllr Burr abstained. All other Members approved</b></p> |
| 22/00677/FUL   | Part change of use and alteration of a detached double garage, utility & store to form a 1no. bedroom residential annex accommodation at 19 The Mount Malton North Yorkshire YO17 7ND   |

	<p><b><u>RESOLVED</u></b></p> <p>Approved Cllr Oxley proposed, Cllr Aldrich seconded, Cllr Burr abstained. All other Members approved</p>
22/00659/TPO	<p>T1: Birch-remove (dead), T2: Sycamore-remove, T3: Cherry-crown reduction all within TPO No. 210A/1996 at 6 Hamilton Green Malton North Yorkshire YO17 7YH</p>
	<p><b><u>RESOLVED</u></b></p> <p>Approved Cllr Ennis proposed, Cllr Oxley seconded, Cllr Burr abstained. All other Members approved.</p>
22/00772/FUL	<p>Change of use and alteration of agricultural buildings into 2no. three bedroom dwellings with attached open fronted covered parking area and detached domestic outbuilding used as a playroom at Willow Farm Wykeham Road Wykeham Malton YO17 6RF</p>
	<p><b><u>RESOLVED</u></b></p> <p>Approved Cllr Oxley proposed, Cllr Ennis seconded, Cllr Burr abstained. All other Members approved.</p>
22/00762/CAT	<p>Fell T1 Sycamore, T3 Sycamore sever the ivy and inspect the tree for defects at Kings Mill Sheepfoot Hill Malton North Yorkshire</p>
	<p><b><u>RESOLVED</u></b></p> <p>Approved Cllr Ennis proposed, Cllr Oxley seconded, Cllr Burr abstained. All other Members approved.</p>
22/00759/CAT	<p>Crown lift T1 Sycamore to 5.2m on the side of the building to achieve 1 metre clearance from the ridge of the building Trees At Old Maltongate Malton North Yorkshire</p>
	<p><b><u>RESOLVED</u></b></p> <p>Approved Cllr Ennis proposed, Cllr Pritchard seconded. Cllr Burr abstained. All other Members approved.</p>
22/00510/LBC	<p>Replacement of internal door, a new combi boiler to be fitted and external Flue at 57 Newbiggin Malton North Yorkshire YO17 7JE</p>
	<p><b><u>RESOLVED</u></b></p> <p>Approved Cllr Ennis proposed, Cllr Oxley seconded, Cllr Burr abstained. All other Members approved.</p>
22/00740/TPO	<p>T6- Black Poplar, all round reduction in height of 2-4m. T7- Scots Pine, 3m reduction in height. T8- Horse Chestnut, all round reduction in crown of 3-4m and crown lift to 5m within TPO 282/2002 at Beechwood 68 Middlecave Road Malton North Yorkshire YO17 7NE</p>
	<p><b><u>RESOLVED</u></b></p> <p>Approved Cllr Aldrich proposed, Cllr Ennis seconded, Cllr Burr abstained. All other Members approved.</p>

22/00794/CAT	Prune 3no. Holly trees to clear the path at Church Of St Michael Market Place Malton North Yorkshire <b><u>RESOLVED</u></b>	<b>Approved</b> <b>Cllr Carpenter proposed, Cllr Ennis seconded, Cllr Burr abstained. All other Members approved.</b>
22/00795/CAT	Fell 1no Cherry and 1no. Pear at Talbot Hotel 45 - 47 Yorkersgate Malton North Yorkshire YO17 7AJ <b><u>RESOLVED</u></b>	<b>Approved</b> <b>Cllr Oxley proposed, Cllr Carpenter seconded. Cllr Burr abstained. All other Members approved.</b>
22/00547/LBC	Replacement of existing 4no. timber framed single glazed sash windows by 4no. timber framed double glazed sash windows and the replacement of 1no. existing external wooden back door for wooden 'stable' back door at 30 Princess Road Malton North Yorkshire YO17 7JP <b><u>RESOLVED</u></b>	<b>Approved</b> <b>Cllr Ennis proposed, Cllr Aldrich seconded. Cllr Burr abstained. All other Members approved.</b>
22/00803/FUL	Erection of an industrial building for use as a testing facility James Fisher Nuclear Ltd Derwent Road Malton North Yorkshire YO17 6YB <b><u>RESOLVED</u></b>	<b>Deferred for further information with regard to the height of one building</b> <b>Cllr Boler proposed, Cllr Carpenter seconded. Cllr Burr abstained. All other Members approved.</b>
22/00821/LBC	Conversion of former bank to let the ground floor space for commercial /retail use, reinstate the first and second floors as 2no. two bedroom apartments and convert ground floor office to the rear into 1no. two bedroom apartment to include a single storey extension at Lloyds TSB Bank Plc 14 Wheelgate Malton North Yorkshire YO17 7HP <b><u>RESOLVED</u></b>	<b>Deferred, additional information required</b> <b>Cllr Oxley proposed, Cllr Carpenter seconded,</b> <b>Cllr Burr abstained. All other Members approved.</b>

### **Delegated Authority**

Members discussed giving Officers delegated authority to approve two specific types of applications, namely (i) Listed Building applications where they specifically concern internal alterations and (ii) trees which request pruning only, not felling.

### **RESOLVED**

**Approved**

**Cllr Burr proposed, Cllr Ennis seconded, All other Members approved.**



**39. STAFFING COMMITTEE TERMS OF REFERENCE**

The Clerk presented the suggested Terms of Reference (previously circulated).

**RESOLVED**

Proposed by Cllr Ennis, seconded by Cllr Aldrich. All other Members approved.

- (i) That the Staffing Committee Terms of Reference be approved
- (ii) That Councillors Burr, Aldrich, Carpenter and Ennis be appointed onto the Staffing Committee

**40. CASTLE GARDENS**

Councillor Boler presented a report (previously circulated).

**RESOLVED**

That Malton Town council instruct the Cemetery Manager to allocate a day to carry out chipping the brash at Castle Gardens before the end of September. Volunteers to be available to assist the Cemetery Manager. Members agree to offset this time in kind against a Section 137 grant award. Proposed by Cllr Boler, seconded by Cllr Ennis. All other Members approved.

**41. MALTON & NORTON DISPENSARY FUND**

The Clerk presented a report (previously circulated).

**RESOLVED**

Proposed by Cllr Aldrich, seconded by Cllr Carpenter. All other Members approved.

- (i) That the Clerk taking on the role of Treasurer for the Malton & Norton Dispensary Fund
- (ii) That the Clerk complete the necessary change mandates with the bank
- (iii) That the Clerk update the accounts and complete the Charity Commission returns
- (iv) That the Clerk convenes a meeting of the Trustees to approve all changes and set out the referral process.

**42. STAFF & MEMBER TRAINING**

The Clerk presented a report (previously circulated).

**RESOLVED**

That Members approve training requests 1 & 2. Proposed by Cllr Ennis seconded by Cllr Carpenter. All other Members approved.

**43. NEW MALTON CEMETERY CHAPEL DOORS**

The Clerk presented a report (previously circulated).

**RESOLVED**

That Members approve the submission of a Listed Buildings Application to Ryedale District Council and once permission has been obtained, instruct R K Building Solutions to supply and install the glass doors at a cost of £16,050 from the Town Council CIL funds. Proposed by Cllr Burr seconded by Cllr Ennis. All other Members approved.

44. **TREE WORK – OLD MALTON CEMETERY**

The Clerk presented a report (previously circulated).

**RESOLVED**

That Members approve the request for tree work from the residents of 41 & 43 Westgate Green, Old Malton. With the replacement of the tree to be a semi mature Irish yew tree as recommend by the tree surgeon.

Proposed by Cllr Carpernter seconded by Cllr Ennis. All other Members approved.

45. **ANTI-LITTERING NOTICES ON TOWN WELCOME SIGNS**

The Clerk presented the request from Ryedale District Council (previously circulated).

**RESOLVED**

That Members refused the request for signage to be installed on the town welcome signs and suggest that the RDC funds be allocated to the Town Council who will explore alternative ways to reduce litter in the town.

Proposed by Cllr Burr seconded by Cllr Ennis. All other Members approved.

46. **MEMBERS QUESTIONS**

Councillor Oxley asked for clarification with regard to Climate Café, the Clerk confirmed that this was a Town Council managed event. The meeting finished at 8.10 pm.

47. **DATE OF THE NEXT TOWN COUNCIL MEETING**

Wednesday 31<sup>st</sup> August 2022, 6.30pm to be held at The Wesley Centre, Saville Street, Malton