



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD AT THE WESLEY CENTRE, SAVILLE STREET, MALTON ON WEDNESDAY  
26<sup>th</sup> JANUARY 2022 at 6.30PM**

**PRESENT** Cllrs K Ennis (Mayor), S Hawes (Deputy Mayor), P Andrews, G Boler, M Brampton, L Burr, I Conlan, M Dales, P Emberley, G Lake and J Lawrence

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) & Revd P Sheasby

**OTHERS** No members of the public were present

**APOLOGIES** Councillor C Delaney

**129. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Cllr Conlan declared an interest in agenda item 12 as a member of the 20s Plenty Campaign Group.

**130. PUBLIC ACCESS**

Cllr Burr reported as a District and County Councillor, "December was fraught with covid cases locally. My day job is in education and the amount of teachers off with covid is and has been for an unprecedented duration and children/students have suffered but I think we are slowly entering a better phase now. However, vulnerable residents are at the most risk, and we should not forget covid is NOT just a cold it's a serious virus and could mutate at any time. The vaccine roll out and NHS staff have done a remarkable job.

As you know NYCC have carried out some resurfacing in town which has been long awaited and pressure to get the centre of butcher corner resurfaced as a priority.

I attended the Police, Fire and Crime Panel, delighted that we now have three women members at these meetings. I am sorry to report that I was horrified when we were told about the financial position of our fire service, this was due to chronic under funding over many years. We were told the fire service would need to borrow the majority of 31 million over the next 5 years to maintain and upgrade its buildings. I also had an opportunity to meet the new Police and Crime Commissioner and explained the problems we are facing with county lines in this area. Hope to have a meeting with her one to one shortly to help her understand our issues.

RDC and NYCC are still grappling with LGR this is causing significant pressures on RDC staff, who are balancing normal work, delivering services and also coping with new LGR work.

I chaired the recent livestock meeting and the project is gathering pace. The cross party committee were unanimous in many decisions to move forward with this plan.

I attended a Yorkshire leaders meeting as a substitute understanding the bigger picture and it was fascinating to hear views from all sides of the political spectrum, regarding levelling up. Cllrs were disappointed with the change of plan regarding rail expansion and asked why Yorkshire's rail investment is suffering, it was good to hear the minister had been asked to come to the next meeting. Everyone agreed adult social care was extremely fragile and everyone wanted this to be a priority.

Covid data was given and cases in Ryedale are dropping so that was good news.

Finally, I attended two meetings this morning re local government reorganisation and the implementation board attended by all district councils. LGR will be implemented in April 2023, the implementation board is setting out their plan. I was pleased to be able to raise Ryedales issues at this strategic meeting. I stated the new authority needs to be aware of our needs locally. I pressed for a local planning committee. I also said the new authority would need to recognise that the town councils need a supportive measured approach regarding this councils new obligations.

Two sessions are available for all Cllrs to attend 7th and 8th Feb, to help Cllrs understand finer details.

In April, it will be one year when RDC will effectively cease to exist and move over to the new authority. We are 430 days away to the new council.”

Cllr Andrews reported as a District Councillor that RDC had postponed two meetings and should be due to covid x 2 back to normal next month. Local plan process goes on, two consultations have taken place, check the website to see what new sites show on the plan. This is to be actioned b the Clerk

### **131. MAYOR'S ANNOUNCEMENTS**

At this first meeting of the town council of 2022 there now does appear to be a glimmer of light at the end of the tunnel with the Covid pandemic, unless of course another new variant like the Omicron one emerges.

Going forward this year there is busy time ahead with elections in May and no doubt a few challenges and changes along the way, which I hope we will all meet with interest and enthusiasm.

15th December: I attended along with the Deputy Mayor, the key stage 4 & 5 Awards at Malton School, that were given out to pupils in recognition of the hard work and dedication they had put into their studies.

21st December: The Clerk, Cllr Brampton and I attended a meeting with Mark Thomson and Deaglan Hunter - Blair from Fitzwilliam Estate with regards to an issue at Lady Spring Woods and damage to the river bank. Cllr Brampton will be reporting on that later this evening.

5th January: I attended the multi-agency drop-in at the Wesley Centre.

11th January: I dialled in to the NYCC executive meeting in particular to listen to the agenda item on the 20 mph speed limit campaign, as I also did to the Thirsk & area Constituency Committee. It was interesting to hear the different points of view from the various committee members, as no doubt we will have our own when we discuss the matter later this evening.

For those members that could not attend our first environmental policy meeting held on the 12th January, we had a lively debate as one would expect. I felt that it was a good starting point to work from, and in a short time the Clerk will have an initial document for us to comment on, discuss, and hopefully come to see some agreement.

I did spend a number of hours over the holiday period reporting the many potholes around the town which in some areas are quite shocking.

Milton Rooms Report: The sound and light booth on the balcony is now taking shape with up to date 21st century equipment being installed.

Sadly, the MNMT pantomime production was once again cancelled this year due to the pandemic, and the risk of performances having to be cancelled if any principal members of the cast were absent and unable to perform due to infection with Covid.

However, that does allow the refurbishment of the building to press ahead more quickly, so hopefully this phase will be completed by the end of March, subject to materials and equipment being available on time.

## 132. MINUTES

### RESOLVED

**That the Minutes of the Council Meeting held on 15<sup>th</sup> December 2021 be approved and signed as a correct record. Proposed by Cllr Lake, seconded by Cllr Hawes. Cllr Conlan & Burr abstained. All other Members approved.**

## 133. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation showing the position as of 31<sup>st</sup> December 2021
- (ii) Twenty nine accounts were submitted for approval

J B Motors	Fuel	54.62	On-line Payment
Ryedale Landscapes	Tree Maintenance LSW	72.00	On-line Payment
Ryedale District Council	Dog Bin & Posts- Fitzwilliam Drive	146.48	On-line Payment
Big Boolies	Artwork for Rainbow Lane Signage	126.00	On-line Payment
BATA	Calor Gas	93.00	On-line Payment
Angela Wright	Chapel Cleaning	100.00	On-line Payment
Gail Cook	Zoom	28.78	On-line Payment
Emma Stothard	Sculptures Broughton Rise	2940.00	On-line Payment
MKM	Rock Salt	164.93	On-line Payment
YLCA	Quality Assessment Panel Fee	100.00	On-line Payment
Square One	Chapel Broadband	241.80	On-line Payment
Fitzwilliam Malton Estate	Orchard Field Lease	600.00	On-line Payment
Fleming Ecology Ltd	HRA Report for M&N Neighbourhood Plan	1500.00	On-line Payment
Scarborough Borough Council	CCTV Qtr 4 Monitoring	3000.00	On-line Payment
Rockin Horse Promotions	LED Lights - Market Place	420.00	On-line Payment
Lesley Salisbury	First Aid Malton Tree Lighting Ceremony	37.50	On-line Payment
Wybone	Litter Bin - outside J B Motors	198.78	On-line Payment
Howarth Timber	Soil Box Timber	312.19	On-line Payment
Ryedale District Council	Wasps Nest Treatment	80.00	On-line Payment
F G Adamson	Tractor/Trailer Wheel Jack	178.80	On-line Payment

Videcom	Qtr 3 CCTV Maintenance	953.80	On-line Payment
R Yates & Sons Ltd	Keys, Chapel Bin, Cleaning, Bulbs	91.70	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1692.14	On-line Payment
HMRC	Tax/NI Contributions	1675.06	On-line Payment
Staff Salaries	Salaries	4990.02	On-line Payment
Ryedale District Council	Rates	86.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	56.40	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
EE	Town Council Mobile Phones	63.25	Direct Debit
<b>Total</b>		<b>20023.25</b>	

**RESOLVED**

**That twenty nine accounts be approved for payment. Proposed by Cllr Dales, seconded by Cllr Lake. All other Members approved.**

**134. POLICY REVIEW**

Members reviewed the following documents (previously circulated):-

- (i) Financial Regulations
- (ii) Risk Assessment Management Policy
- (iii) Review of Internal Audit
- (iv) List of Regular Direct Debit Payments
- (v) Dealing with Abusive, Persistent or Vexatious Complaints Policy

**RESOLVED**

That the Malton Town Council approve the five documents above. Proposed by Cllr Andrews, seconded by Cllr Lawrence. All other Members approved.

**135. REPORT OF THE TOWN CLERK**

**(a) CEMETERY MANAGER UPDATE**

**FUNERALS New Malton Cemetery**

Interment	Grave No: 6156	Edward Allen Jones
Interment	Grave No: 5560	Jason Andrew Carr

**CHAPEL HIRE**

10<sup>th</sup> December – Chapel hire for the funeral of Edward Allen Jones

**OTHER WORK**

Planted three trees on Milton Avenue  
 Attended a First Aid at Work course on 13<sup>th</sup> December 2021  
 Installed new dog waste bin on Fitzwilliam Drive  
 Installed new litter bin outside J B Motors, Newbiggin

**(b) MAINTENANCE CONTRACTOR QUARTER FOUR UPDATE**

Shaun will be focussing on the areas below in the town:-

Glossing the railings green on Highfield Road  
 Painting large planters around the town  
 Painting benches  
 Painting railings and gate at Taylor Brown yard to ensure the area is maintained when the tree is lit  
 Paint handrails on Newbiggin

Washing down signposts and bollards when the weather improves  
Powerwashing the seating area at the top of Newiggin

(c) **CEMETERY IMPROVEMENTS**

The Town Council utility vehicle has now been moved to the New Malton Cemetery parking space. The Clerk will be cleaning the vehicle inside and out on Friday 21<sup>st</sup> January to ensure the vehicle is looking its best when around town promoting Malton In Bloom. Superfast broadband has now been installed in the chapels for customer and staff use.

(d) **MULTI-AGENCY PROBLEM SOLVING MEETINGS**

The Clerk has been invited to attend the fortnightly remote meetings which will be attended by North Yorkshire Fire & Rescue, North Yorkshire Police, Ryedale District Council, Social Services and social housing landlords. The aim of the meeting is for agencies to work together to provide a greater impact on local issues. Multi layers of data enable agencies to identify “hotspots” of vulnerability and areas of concern ie where criminal damage is taking place.

(e) **MALTON IN BLOOM**

Some initial preliminary work on the Sensory Garden project at Broughton Rise has started. The Emma Stothard sculptures have been commissioned and the lavender maze ordered. Physical work on site will start in March. A volunteer has painted the barrier baskets, kindly made by John Howard and they have been fitted to the railings on Horsemarket Road by Tim and Cliff Hicks ready for the spring planting installations.

(f) **JUNIOR GARDENER**

The Junior Gardener role will be advertised widely on 1<sup>st</sup> February utilising social media, Malton School Gardening Club, our website and notice board. It is intended that the Junior Gardener seasonal role will start work 5 hours a week from 1<sup>st</sup> April – 30<sup>th</sup> September. Once the applications have been short listed, the Deputy Clerk and Mayor will carry out interviews in early March.

(g) **OPUS ENERGY**

The Town Council dispute continues with Opus Energy who supply electricity at New Malton Chapels. After receiving our complaint Opus Energy have reduced the total amount outstanding to £4,854.79. The Clerk does not feel that this the correct amount owing, therefore, has issued a formal complaint to Ofgem.

(h) **COMPLAINT**

The Clerk has received a complaint from a Malton resident with regard to a historic exclusive right allocation issued for New Malton Cemetery in 2016. The Clerk has since forwarded the complaints procedure to the complainant and will investigate the complaint fully before reporting back to Members at the next meeting for resolution.

**RESOLVED**

**That Members approve the report of the Town Clerk. Proposed by Cllr Andrews, seconded by Cllr Boler. All other Members approved.**

136. **COMMUNITY INFRASTRUCTURE LEVY**

The Clerk presented a report (previously circulated)

<b>N0</b>	<b>CAPITAL ITEM</b>	<b>DETAIL</b>	<b>COST (+ VAT)</b>
1.	Ryedale Cameras In Action – Castlegate CCTV Camera	An additional camera to be installed at the bottom of Castlegate to alleviate concerns with regard to crime and anti-social behaviour. This project is included in the Town Council Action Plan	£2,400
2.	Orchard Fields Interpretation Boards	Five Interpretation Boards in Orchard Fields. The boards aim to raise awareness of the Roman site at Orchard Fields. The total cost of the project is £6,260, the project already has confirmed external funding of £4,743. This project is included in the Town Council Action Plan.	£1,517
3.	New Malton Cemetery Gates	New side gate and refurbished double gates to match the newly refurbished gates at the Princess Road entrance to be installed at the Pasture Lane entrance to the cemetery.	£4,763
4.	Chapel Trestles	It has been identified by service users that a pair of trestles to rest the coffin are required for the service chapel. A quote has been obtained from Treske to match the existing chapel furniture.	£790
5.	New Malton Cemetery Solar Lighting	16 x solar lights (8 each side) to gently illuminate the driveway from the internal gates to the Chapels. The cost includes installation.	£500
6.	New Malton Cemetery Porch External Glass Doors	Glass double doors to be installed at the entrance to both chapels at New Malton Cemetery. The doors will ensure that the chapels are secure, that anti social behaviour cannot take place in the porches, helps meet health and safety requirements in respect of the disabled toilet and as environmental benefits by reducing heating costs. The Clerk has liaised with the Listed Buildings Officer with regard to the design of the doors and what would be acceptable to achieve listed building consent.	£18,000 (additional quotes to be obtained)
7.	Storage Shed –New Malton Cemetery	Following the renovation of the New Malton Cemetery chapels and subsequent relocation of the Cemetery Manager into his workshop, a shed is required to store Town Council equipment and for staff to maintain street furniture and Council assets. Cost includes installation of a 13ft heavy duty shed with double doors and concrete base.	£5,000
8.	Broughton Rise Sensory Project	Two concrete bases for the seating area and sculpture at Broughton Rise.	£1,500
9.	Community Speed Gun	Purchase of a speed gun to be used for the approved Community Led Speed Watch locations in Malton	£250
<b>TOTAL</b>			<b>£34,720</b>

**RESOLVED**

**That the Council approves the nine capital items listed above from the Community Infrastructure Levy funding pot. Proposed by Cllr Lake, seconded by Cllr Dales. All other Members approved.**

137. **MALTON & NORTON NEIGHBOURHOOD PLAN**

The Clerk presented the brief (previously circulated).

**RESOLVED**

That the Council approve the appointment of an examiner to the Neighbourhood Plan as per the attached examiner brief document.

Proposed by Cllr Dales, seconded by Cllr Emberley. All other Members approved.

138. **LADY SPRING WOOD AREA**

Councillor Brampton presented a verbal update to Members with regard to the damage to the river bank. Councillor Brampton intends to discuss this issue further with a Members of MNAP

139. **20S PLENTY CAMPAIGN**

Councillor Conlan presented a report (previously circulated).

**RESOLVED**

1. That the Council supports the 20s Plenty Campaign for Malton and the areas that Malton cover. Proposed by Cllr Hawes, seconded by Cllr Burr. Cllrs Ennis, Conlan, Brampton and Andrews approved. Cllr Lawrence abstained. Cllrs Lake, Emberley and Boler voted against.
2. That the Council support a default 20mph speed limit in built up areas of North Yorkshire where Parishes request it. Proposed by Cllr Ennis, Seconded by Cllr Conlan. Cllrs Hawes, Brampton, Andrews, Burr and Lawrence approved. Cllrs Emberley, Lake and Boler voted against.

Boler

140. **REPRESENTATIVES**

None

141. **PLANNING APPLICATIONS**

21/01600/CLOPUD

Certificate of Lawfulness for a proposed use or development in respect of erection of single storey side and rear extensions  
8 Russett Road, Malton, YO17 7YS

**RESOLVED**

Approved

Cllr Andrews abstained. All other Members approved.

21/01634/HOUSE

Erection of single storey rear extension and conversion of garage to provide two bedroom annexe accommodation  
5 Orchard Road, Malton, YO17 7BH

**RESOLVED**

Approved, subject to neighbour satisfaction

Cllr Andrews abstained. All other Members approved.

21/01556/HOUSE

Erection of a sunroom to side elevation  
4 Greengage Close, Malton, YO17 7FP

**RESOLVED**

Approved, subject to neighbour satisfaction

Cllr Andrews abstained. All other Members approved.

21/01636/LBC

Internal and external alterations to include installation of replacement dormer window to rear elevation and alterations to outbuilding to include removal of 1no. window and replacement of 1no. door with 2no. doors to allow formation of garden room, enlargement of the existing opening between the living room and kitchen, painting of the red brick extension and outbuilding, repair and painting works to windows, door frames and door inset panels and installation of log burning stove  
89 Town Street Old Malton, Malton, YO17 7HD

**RESOLVED**

**Approved**

**Cllr Andrews abstained. All other Members approved.**

21/01046/HOUSE

Erection of single storey side extension  
20 The Mount, Malton, YO17 7ND

**RESOLVED**

**Refused.**

**Cllr Andrews, Burr and Ennis abstained. All other Members refused.**

141. **MEMBERS QUESTIONS**

None

142. **NEXT MEETING**

Date of the next Town Council meeting: **Wednesday 23<sup>rd</sup> February 2022, 6.30pm to be held at The Wesley Centre, Saville Street, Malton**