



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD REMOTELY VIA ZOOM ON WEDNESDAY 19<sup>TH</sup> MAY 2021**

**PRESENT** Cllrs K Ennis (Mayor), S Hawes (Deputy Mayor), P Emberley, G Lake, L Burr MBE, J Lawrence, M Dales, P Andrews, C Delaney, M Brampton, G Boler and I Conlan

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) and Revd P Sheasby (Chaplain)

**OTHERS** Five members of the public were present

**APOLOGIES** None

The Mayor advised Members, and other members of the public that the meeting was being recorded, and any other filming or recording of the Council meeting was not permitted.

**1. ELECTION OF TOWN MAYOR**

Cllr Emberley proposed that Cllr Ennis be elected Mayor, this was seconded by Cllr Dales.

**RESOLVED**

That Cllr Ennis was duly elected Mayor of Malton for the menial year.  
All Members approved.

**2. MAYOR ACCEPTANCE OF OFFICE**

The Mayor accepted the role and duly signed the Acceptance of Office.

**3. ELECTION OF DEPUTY MAYOR**

Cllr Ennis proposed that Cllr Hawes Ennis be elected Deputy Mayor, this was seconded by Cllr Burr

**RESOLVED**

That Cllr Ennis was duly elected Deputy Mayor of Malton for the municipal Council year. Councillors Andrews and Brampton abstained, all other Members approved

**4. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

**5. MAYOR'S ANNOUNCEMENTS**

The Mayor thanked Members for their support and presented a brief report.

## 6. PUBLIC ACCESS

Councillor Burr reported as a County and District Councillor

*“Congratulations to the new mayor and deputy mayor. Could I personally welcome our new Cllrs on to MTC after their recent election success. once again I would like to give a huge well done to the heroic efforts of our super efficient surgery staff and volunteers regarding the roll out of the jabs. Excellent work*

*This month I’ve been concentrating on working with officers of RDC and NYCC regarding traffic issues in town, working on Norton and Malton traffic study, and gaining valuable feedback from residents. Traffic in the town is a continuous concern. Air pollution issues are concerning our residents. Noticed this issue is on tonight’s agenda. Look forward to that debate.*

*I’ve seen an unprecedented increase in individuals asking for various degrees of help recently and case loads have increased by 50 percent.*

*We are very fortunate to have lots of varied support for residents to access locally, and am pleased to report residents concerns are in the main, been dealt with to residents satisfactions*

*And last but not least a huge thanks to all involved with the recent chapels restoration the outcome is amazing.”*

## 7. MINUTES

### RESOLVED

**That the Minutes of the Council Meeting held on 30<sup>th</sup> April 2021 be approved and signed as a correct record. Proposed by Cllr Dales, seconded by Cllr Andrews, Cllrs Burr, Boler & Colan abstained. All other Members approved.**

## 8. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation showing the position as of 31 April 2021
- (ii) Twenty seven accounts were submitted for approval

Came & Co	New Tractor Insurance	250.38	On-line Payment
Paul Emberley	Mayor Expenses	363.04	On-line Payment
J B Motors	Fuel	128.15	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	296.05	On-line Payment
Amberol Ltd	2 x Tiered Planters - Station Platform	501.00	On-line Payment
S Bainbridge	Additional Labour	123.25	On-line Payment
Wernick Hire	Shipping Container Hire	66.84	On-line Payment
Sutcliffe Play	Zip Wire Repair	658.84	On-line Payment
NYCC	Concrete Post Removal - Milton Avenue	104.54	On-line Payment
YLCA	Training Webinar	37.50	On-line Payment
Business Stream	Water Charges	71.92	On-line Payment
Eazy Office Supplies	Chapel Tables & Stationery	957.78	On-line Payment
Trevor Iles Ltd	Litter Bin - Rainbow Lane Play Area	284.40	On-line Payment
Olive Countess Fitzwilliam	Annual Rent - LSW	1000.00	On-line Payment

Ryedale District Council	Trade Refuse Service	316.48	On-line Payment
Antique Church Furnishings Ltd	Chapel Brass	750.00	On-line Payment
MKM	Weedtex Fabric & Cement	71.73	On-line Payment
R Yates & Sons Ltd	Grass Seed, Tools & Bolts	69.64	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1692.14	On-line Payment
HMRC	Tax/NI Contributions	1704.72	On-line Payment
Staff Salaries	Salaries	5390.75	On-line Payment
E-On	Energy - Malton Christmas Illuminations	44.69	Direct Debit
N Power	Annual Church Clock Lighting Energy	149.95	Direct Debit
Ryedale District Council	Rates	86.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	56.40	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	20.00	Direct Debit
EE	Town Council Mobile Phones	57.66	Direct Debit
<b>Total</b>		<b>15253.85</b>	

**RESOLVED**

**Proposed by Cllr Andrews, seconded by Cllr Lawrence. All other Members approved.**

**(i) That twenty seven accounts be approved for payment**

**9. REPORT OF THE TOWN CLERK**

**(a) CEMETERY MANAGER UPDATE**

**FUNERALS**

**New Malton Cemetery**

Interment

Grave No: 5265

Ian John Barber

Interment

Grave No: 5445

Graham Carruthers

**OTHER WORK**

Installed new benches and planters on the corner of The Mount

Cut back and removed suckers from a large tree on Broughton Road due to complaints from residents

Removal of cemetery debris and generally maintenance of both cemeteries, play area and war memorial

**(b) NEW MALTON CEMETERY WORKSHOP**

R K Building Solutions have started work on site, both garages have been demolished and removed and the footings are being installed. It is expected that work will be complete within 6 weeks.

**(c) CHAPELS RENOVATION PROJECT**

The final touches to the chapels renovation project are being carried out this month, additional work includes conduit being fitted to the internal gable end ceilings to prevent debris from the roof entering the chapels.

The Treske furniture has been delivered and is now in position in the chapel, if any Member would like to visit to view the furniture, please inform the clerk. The re-dedication of the chapel will take place on Thursday 13<sup>th</sup> May at 2pm, due to the government restrictions numbers of attendees are limited to 17, therefore, it is intended to hold a civic event later in the year when the restrictions have lifted.

**(d) MALTON IN BLOOM**

Sufficient donations have been received from local businesses to enable work to commence on the improvements to the site at the top of Broughton Rise. Work will include tree maintenance, removal of debris, levelling of the site and colourful planting.

The clerk is now working to obtain external funding to commission wildlife sculptures to complete the project and create a visually beautiful landscaped entrance into Malton.



**(e) MAINTENANCE CONTRACT**

Shaun Young started the contracted work to improve the visual appearance of the centre of Malton. Within the first week, Shaun has painted and cleaned street furniture and signage in the Market Place, Old Malton and York Road and will continue to work through the schedule of work. During the summer months the contracted work will focus on watering the planters and Malton In Bloom gardens.

**(f) ANNUAL MEETING DATES**

Please see below the suggested schedule of dates for the 2021-22 Town Council meetings:-

30 <sup>th</sup> June	28 <sup>th</sup> July
25 <sup>th</sup> August	29 <sup>th</sup> September
27 <sup>th</sup> October	24 <sup>th</sup> November
15 <sup>th</sup> December 10.30am	26 <sup>th</sup> January
23 <sup>rd</sup> February	30 <sup>th</sup> March
27 <sup>th</sup> April	25 <sup>th</sup> May

**10. MEMBER APPOINTMENTS**

<b>Organisation</b>	<b>Representative</b>
Yorkshire Local Councils Association	Mayor & Clerk
School Governors Malton School. (Endowment)	Cllr J Lawrence & Cllr S Hawes
Malton & Norton Dispensary Fund	Cllr G Lake
Malton Museum Foundation	Cllr J Lawrence
Ryedale Cameras in Action	Cllr C Delaney
Malton In Bloom	Cllr L Burr & Cllr S Hawes
Malton & Norton CAP Group	Cllr J Lawrence
Malton & Norton Area Partnership	Cllr I Conlan & Cllr M Brampton
Ryedale Five Towns Group	Cllr P Andrews & Clerk

Ryedale Market Towns Working Group	Cllr J Lawrence & Clerk
Milton Rooms	Cllr K Ennis
Flooding Response Group	Cllr M Dales
Rainbow Lane Play Area Representatives	Cllr S Hawes & Cllr I Conlan
Rainbow Lane Play Area Working Party	Cllr C Delaney, Cllr S Hawes, Cllr L Burr & Cllr I Conlan
Castle Gardens	Cllr G Boler
Internal Audit Controls	Cllr G Lake
Malton & Norton Traffic Study Steering Group	Mayor & Cllr L Burr
Malton & Norton Neighbourhood Plan Steering Group	Cllr P Emberley

**RESOLVED**

**Proposed by Cllr Dales, seconded by Cllr Burr. All other Members approved. That the Town Council be represented in 2021-22 on organisations, or in connection with topics, as tabled:**

**11. POLICY REVIEW**

Members reviewed the following documents (previously circulated):-

- (i) Information & Security Incident  
**RESOLVED**  
**Proposed by Cllr Dales, seconded by Cllr Lawrence. All other Members approved.**
- (ii) Computer & Telephone Misuse  
**RESOLVED**  
**Proposed by Cllr Dales, seconded by Cllr Andrews. All other Members approved.**
- (iii) Consent Form  
**RESOLVED**  
**Members agreed to review at the next meeting.**
- (iv) Staff & Cllr Privacy Notice  
**RESOLVED**  
**Proposed by Cllr Delaney, seconded by Cllr Lawrence. All other Members approved.**
- (v) Social Media & Electronic Communications  
**RESOLVED**  
**Proposed by Cllr Hawes, seconded by Cllr Dales. All other Members approved with the agreed amended wording.**
- (vi) General Privacy Notice  
**RESOLVED**  
**Proposed by Cllr Hawes, seconded by Cllr Delaney. All other Members approved**
- (vii) GDPR Data Audit  
**RESOLVED**  
**Proposed by Cllr Andrews, seconded by Cllr Dales. All other Members approved.**

12. **GENERAL POWER OF COMPETENCE**

The Council confirm their eligibility to use the General Power of Competence.

**RESOLVED**

That Malton Town Council at the time of this meeting, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 “The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, adopt the General Power of Competence”. Proposed by Cllr Burr, seconded by Cllr Delaney, all other Members approved.

13. **CHAPEL MARKETING**

The Clerk presented a report on marketing the refurbished New Malton Cemetery chapels.

**RESOLVED**

Proposed by Cllr Dales, seconded by Cllr Andrews, all Members approved.

- (i) That the Council introduce the 2021-22 Chapel Hire Fees
  - Service in the Chapel - £150.00
  - Former Chapel of Rest – £25.00 per hour
- (ii) That the Council purchase a professionally designed brochure in printed and digital format to promote the chapels. (Proof to be approved by Members)
- (iii) That the Council hold an open day event when government guidelines allow to showcase the venue to groups closely associated with the industry

14. **RAINBOW LANE PLAY AREA**

The Clerk presented a report on the future aspirations for Rainbow Lane play area.

Members **agreed** to set up a Rainbow Lane Working Party to be attended by Cllrs Hawes, Delaney, Conlan and Burr.

15. **MALTON & NORTON TRAFFIC STUDY**

Cllr Emberley gave a verbal update from the Malton & Norton Traffic Study Steering Group, once the consultation is complete a Steering Group meeting will be convened.

After much debate Members unanimously **agreed** to lobby North Yorkshire County Council hard on this issue, do nothing is not an option, possible creation of one way traffic is a possible solution but would not eliminate the air pollution.

16. **PLANNING APPLICATIONS**

Three applications to the Local Planning Authority was considered.

**21/00680/CLOPUD 3 Harebell Road Malton YO17 7FW**

Certificate of Lawfulness for a proposed use or development in respect of the erection of a single storey extension to the rear elevation.

**RESOLVED**

**Approved**

**Cllr Andrews Abstained, all other Members approved**

- 21/00666/HOUSE 9a Pippin Road, Malton, YO17 7YT**  
Erection of single storey part side, part rear, part front extension following demolition of existing garage and storage building.  
**RESOLVED Approved**  
**Cllr Andrews Abstained, all other Members approved**
- 21/00677/HOUSE 17 Middlecave Drive, Malton, YO17 7BB**  
Erection of single storey rear extension and erection of detached garage following demolition of existing garage.  
**RESOLVED Approved, subject to satisfactory drainage**  
**Cllr Andrews Abstained, all other Members approved**
- 21/00737/HOUSE 42 Headland Rise, Malton, YO17 7PR**  
Erection of single storey rear extension.  
**RESOLVED Approved**  
**Cllr Andrews Abstained, all other Members approved**
- 21/00711/HOUSE Hengist, 82 Middlecave Road, Malton, YO17 7NQ**  
Erection of single storey rear extension.  
**RESOLVED Approved**  
**Cllr Andrews Abstained, all other Members approved**
- 21/00768/TPO 5 York Road, Malton, YO17 6AU**  
Works to trees under 99/00247/TPO – T3 (lime) cut off dead wood and crown lift, cut back basal growth, T4 (beech) cut off dead wood and prune limbs to south and south east by 4.5m to better balanced tree, T5 (sycamore) fell tree, T7 (yew) top tree and retain shape level with tree 6, T8 (yew) top tree and retain shape level with tree 6, T10 (ash) fell to height of top of the fence, T11 (walnut) some judicious pruning for views on south east and cutting back against the house north and east side by 2m.  
**RESOLVED Approved**  
**Cllr Andrews and Brampton Abstained, all other Members approved**

**17. MEMBERS QUESTIONS**

Cllr Dales asked a question with regard to the repair of bridge over the cut and the reinstatement of the ramps. Cllr Brampton explained that several local contractors have been approached to complete the work but unfortunately no quotes have been received to date.

**18. NEXT MEETING**

Date of the next Town Council meeting: **Wednesday 30<sup>th</sup> June 2021, 6.30pm**