



MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD REMOTELY VIA ZOOM ON WEDNESDAY 31ST MARCH 2021

PRESENT Cllrs P Emberley (Mayor), K Ennis (Deputy Mayor), G Lake, J Lawrence, S Hawes, M Dales, P Andrews, C Delaney, L Burr MBE and M Brampton (From 6.40pm)

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) and Revd P Sheasby (Chaplain)

OTHERS Six members of the public, D Jeffels (Press) and Adrian Hamilton (RDC Town Ambassador) were in attendance

APOLOGIES None

152. **CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

153. **MAYOR'S REPORT, COVID-19 AND ASSOCIATED TOWN ISSUES**

First a very brief word about the COVID position. As of last Sunday, the seven day infection rate per 100,000 in Ryedale was 13, the lowest figure in North Yorkshire. All the districts in North Yorkshire showed a downward trend, and the Ryedale figure compares with 35 per 100,000 in North Yorkshire as a whole, and the seven day rate per 100,000 in England was 44. This is clearly welcome news for everyone in our community – and with restrictions now just starting to be lifted, we can at last start to see the green shoots of a potential recovery ahead.

As you will have no doubt seen from the press, a Covid-19 test site is to open in Malton's Wentworth Street car park on Friday, April 2 – part of the Government's UK-wide drive to increase testing. The Department of Health and Social Care will open the site to increase testing capacity for people experiencing symptoms and to act as a collection point for lateral flow tests for those who qualify for them. It will be open between 8am and 8pm seven days a week. Initially, it will be for symptomatic testing only.

As ever too, we're very grateful to all the staff of Derwent Practice and the volunteers, who continue with the vaccination programme.

Turning to the note forwarded by the Clerk on 24 March, we're now invited to take part in the consultation on local government reorganisation in North Yorkshire. I would encourage everyone to complete the questionnaire about the two options, either the East & West model proposed by the six district and borough councils, with a population of 465k and 363k respectively, and North Yorkshire County Council's proposal for a unitary representing some 600k people. The closing date for the consultation is Monday 19 April.

The Government has now issued new guidance about local authority meetings. As a consequence, it's proposed that with effect from the May meeting of the Council, this will be held in hybrid form, with a live broadcast from the Wesley Centre. We're encouraged to continue providing remote access to minimise the need for the public to attend meetings physically until at least 21 June, at which point it is anticipated that all restrictions on indoor gatherings will have been lifted. From the June meeting of the Council therefore, it's proposed that the hybrid format will be expanded, permitting all members of the Council that wish to attend physically for the meeting to do so, together with members of the public if they wish, whilst continuing to provide remote access for others for a further period of time.

Other than regular meetings with the Clerk, during the month:

- On Monday 1 March I attended a virtual meeting with the Clerk, and a representative of Visit Malton and a member of the LEP, concerning a possible new town centre initiative for Malton.
- On Saturday 6 March I attended a remote public drop-in meeting of the Neighbourhood Plan Consultation.
- On Monday 8 March, the Clerk and I attended a remote meeting with property and regeneration consultants Aspinnall Verdi to discuss an initiative of Ryedale District Council from Malton
- On Wednesday 10 March the Clerk and I did a town walk in Castlegate to consider initiatives for streetscene improvements in the area; we're pleased to note also that Castlegate has been thoroughly swept today by RDC
- On Friday 12 March, the Clerk and I hosted the second remote meeting in connection with the flooding clean-up initiative in Castlegate and Old Malton, including with senior officers from NYCC, RDC, Kevin Hollinrake MP, and the Chair of the Castlegate Residents Group
- On Tuesday 16 March, I attended a further remote public drop-in meeting of the Neighbourhood Plan Consultation.
- On Tuesday 25 March I attended a meeting with the Clerk and Peter Garnham from NYCC in Castlegate to review options for repaving part of the footway
- And on Monday 29 March the Clerk and I hosted a regular remote liaison meeting with the Fitzwilliam Malton Estate, including with Rebecca Wilkin, the Estate's new Agent, and Mark Thompson, to discuss items of mutual interest to the Town and the Estate. We note that Robert Dagleish, the Estate's principle Agent based in Peterborough has today retired after a great many years of service, and I've written to him to send the best wishes of the Council.

154. **PUBLIC ACCESS**

The Mayor thanked Adrian Hamilton for his informative presentation on his Town Ambassador role.

Councillor Burr reported as a County and District Councillor:

“Following on from my February report and the horrendous floods we encountered, we did suffer a lot in town, with the County Bridge closed for over three weeks, and Castlegate / sheep foot hill taking the brunt of the flooding problems action was needed. This has led to new active groups being formed, a focus on this part of town and lots of meetings have and are taking place as to how we will tackle flooding and regenerate this part of town. I think this particular part of town deserves our support and I will do as much as I can to offer help and support and lobby agencies to change tact and take this area seriously.

I have attended many meetings regarding Castlegate and flooding and permanent pumps are always on the agenda, I do get the feeling from the last few meetings I've attended, that there seems to be some slight movement in to the funding and views of our particular problems. I also hear a different tone coming through regarding a new way forward. It's too early to speculate but now we have direct contacts to keep bending ears at Yorkshire Water and the Environment agency.

Talks are going to be much more frequent and Ryedale is playing a much more active role in facilitating these such meetings, which is much needed.

In a few weeks' time a lot of shops in town will be re-opening after compulsory lock down. In light of this I have been working with lots of business in town to help with various questions, grants flexi furlough issues and lateral flow testing.

There is a feel of general good will about town, however there is also a lot of anxiousness as to how all things will go, many business did do well in covid in our town, but other business in our town were hit tremendously hard. Let's hope they all make it to the other side. I know all my fellow cllrs support shopping local and will endeavour to help our business continue trading."

Cllrs Andrews reported as a District Councillor that Ryedale District Council had agreed to fund the bi-elections of parish and town elections, with town and parish councils only having the pay for the hire of polling stations.

Councillors Andrews, Burr and Delaney have submitted joint comments on the Malton & Norton Neighbourhood Plan which include ensuring that the new spine road is built at the Beverley Road site and that the High Malton site designated as a green space site to protect the views of the Howardian Hills.

155. MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 24th February 2021 be approved and signed as a correct record. Proposed by Cllr Lawrence, seconded by Cllr Ennis. All other Members approved.

156. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation showing the position as of 28 February 2021
- (ii) Members noted the financial report to 28 February 2021
- (iii) Thirty accounts were submitted for approval
- (iv) Capital Budget

Public Works Loan Board	Repayment of Chapel Conversion Loan	151630.91	On-Line Payment
Came & Company	Commercial Motor Insurance	170.41	On-Line Payment
Came & Company	Cyber Insurance	319.20	On-Line Payment
Ryedale District Council	Garden Waste Subscription	38.00	On-Line Payment
Ryedale District Council	Planning Fee - Workshop	234.00	Cheque 704007
Ryedale Window Cleaners	Chapel Windows	160.00	On-Line Payment
Royal Mail	M&N Neighbourhood Plan Consultation Delivery	815.50	On-Line Payment
Treske Ltd	Chapel Furniture	362.50	On-Line Payment
BATA	Calor Gss	41.75	On-Line Payment
Harrison & Hargreaves	Street Furniture Paint	125.00	On-Line Payment
Paul Emberley	Reimbursement of Mayors Expenses	123.73	On-Line Payment
Scarborough Borough Council	Bench	156.00	On-Line Payment
Derwentio Fire & Security	CCTV Rainbow Lane Play Area - 12 month sim card and service	376.80	On-Line Payment
S Bainbridge	Additional Cemetery Labour	123.25	On-Line Payment

TWM Traffic Control Systems Ltd	York Road Vehicle Activated Sign	3730.50	On-Line Payment
J B Motors	Fuel	86.95	On-Line Payment
John Wright	Chapel Conversion Additional Heating	1575.59	On-Line Payment
Direct Imaging	Stationnery	89.53	On-Line Payment
John Howard	Window Box Expenses	89.85	On-Line Payment
Jack Pennington	Window Box Saddle Clamps	11.83	On-Line Payment
MKM	Window Box Wood	198.98	On-Line Payment
North Yorkshire Pension Fund	Pension Contributions	1662.51	On-line Payment
HMRC	Tax/NI Contributions	1585.70	On-line Payment
Staff Salaries	Salaries	4487.75	On-line Payment
Ryedale District Council	Malton Lodge Rates	147.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	56.40	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	15.00	Direct Debit
Opus Energy	Cemetery Energy	11.43	Direct Debit
Opus Energy	Cemetery Energy	12.77	Direct Debit
EE	Town Council Mobile Phones	65.00	Direct Debit
Total		168503.84	

RESOLVED

Proposed by Cllr Burr, seconded by Cllr Hawes. All other Members approved.

- (i) That thirty accounts be approved for payment**
- (ii) That the Capital Budget be approved**

157. REPORT OF THE TOWN CLERK

(a) CEMETERY MANAGER UPDATE

FUNERALS

New Malton Cemetery

Interment	Grave No 5257	Janet Mary Mort
Interment	Grave No 4962	James Douglas Preston
Interment	Grave No 5464	Brenda Sedman

OTHER WORK

Maintenance work in New Malton and Old Malton Cemetery

Removal of 3 x trees at Broughton Manor obstructing the horse sculpture
Installation of new bench outside Malton Relish

(b) CHAPEL RESTORATION AND CONVERSION

The restoration project is nearing completion with the final touches being carried out. The buildings have been cleaned and windows to be polished inside and out shortly. The carpets are due to be laid on Thursday 8th April and the newly commissioned furniture is scheduled for delivery mid-April.

Please see below photographs of the external lighting to the Chapels:



(c) **SALE OF MALTON LODGE**

The sale of Malton Lodge was completed successfully on 19th March 2021. The Public Works Loan for the chapel renovation and completion project was re-paid immediately on receipt of the Malton Lodge funds.

(d) **WENTWORTH STREET & WATER LANE CAR PARK IMPROVEMENTS**

Ryedale District Council is planning to install 2 x double socket 22kW EV charging points in Wentworth Street car park by 31st March. The units will be aimed at providing local residents without access to off-street charging the ability to charge their vehicles, and help transition more of the residential community to acquire an EV. They will also be available to the wider public and visitors to Malton.

The District Council is also commissioning two new visitor information boards to be installed in Wentworth Street car park and Water Lane Car Park. The Town Council has been asked to be part of the design team going forward. If Members would like the Town Council crest to be displayed on the boards this will involve a £100 contribution from the Town Council.

(e) **TOWN COUNCIL NOTICE BOARD**

The electrical supply has now been connected to light up the new notice board. The board will shortly be painted in the Town Council corporate colours.

The public notice board on Railway Street will be renovated in due course to enable local residents to display notices.



(f) TRANSPENNINE FUNDING

Malton in Bloom has been successful in securing a grant of £600 from the Transpennine Express Community fund. This will be allocated by installing 2 x recycled plastic two tier planters on the station platform to create a welcoming site to visitors and residents using the train service.

(g) MALTON TO PICKERING CYCLE ROUTE UPDATE

Ryedale District Council have now appointed a contractor which is due to start work on site on 29th March; the cycle route is expected to be complete by the end of June 2021.

(h) ARTS COUNCIL BID

The Clerk has submitted a funding bid for two pieces of large artwork in the town and a four day annual art exhibition to be held at the Milton Rooms. The funding application was for £50,000 and if successful would be a fantastic project and asset to our Town. The result of the funding application is expected in May.

(i) CARBON ABATEMENT PATHWAYS

Malton Town Council has been chosen as one of the towns in North Yorkshire to be part of and drive the ‘Carbon Abatement Pathways’ project. The LEP has commissioned a study into ‘Carbon Abatement Pathways’ which gives recommendations on how to ‘decarbonise’ the 5 most carbon intensive activities in York and North Yorkshire (transport, buildings, industry, power and land use).

The results of the study will form part of a Carbon Negative Route Map; the LEP is holding a series of roundtable discussions to review the realistic, achievable and appropriate actions and to develop the route map activities.

Jos Holmes, Local Authority Climate Action Co-ordinator for the LEP is leading on the ‘place’ roundtable, looking at the actions that impact on a ‘whole town’ approach.

(j) MALTON IN BLOOM

The Council has been paying attention over the last month to renovating planters and street furniture that have not weathered particularly well after the winter. The roll out of the window boxes and barrier planters is approximately half way through, and it is aimed to complete the new scheme by early summer.

158. **STAFF ANNUAL LEAVE**

The Clerk presented a report on staff annual leave (previously circulated)

RESOLVED

That the Council approve the payment of eight days annual leave for the Clerk and the transfer of five days annual leave to 2021/22. Proposed by Cllr Dales, seconded by Cllr Ennis. All other Members approved.

159. **TOWN COUNCIL ANNUAL REPORT**

Members reviewed the draft report (previously circulated)

RESOLVED

That the Council approve the documents above. Proposed by Cllr Ennis, seconded by Cllr Hawes. Cllr Brampton voted against. All other Members approved.

160. **POLICY ADOPTION**

Members reviewed the following documents (previously circulated):-

- (i) Anti-Fraud & Corruption Policy
- (ii) Guidance for the Effective Management of Recording at Local Council Meetings

RESOLVED

- (i) **That the Council approve the Anti-Fraud & Corruption Policy. Proposed by Cllr Dales, seconded by Cllr Delaney. All other Members approved.**
- (ii) **That the Council approve the Guidance for the Effective Management of Recording at Local Council Meetings with the amendments suggested by Cllr Andrews. Proposed by Cllr Andrews, seconded by Cllr Burr. All other Members approved.**

161. **MALTON & NORTON TRAFFIC STUDY**

It was agreed to instruct the Clerk to request a seven day extension to the consultation date to enable Members discuss at the April meeting

Councillor Burr left the meeting at 8.05pm

162. **SKATEPARK**

Members received a verbal update and subsequently discussed Malton Town Council's involvement of the Skatepark at length.

RESOLVED

That the Council defer a final decision on the Skatepark for one further month only, subject to the results of the RoSPA inspection report. Proposed by Cllr Emberley, seconded by Cllr Andrews. All other Members approved.

Councillor Brampton left the meeting at 8.50pm

163. **REPRESENTATIVES**

Councillor Ennis reported on the Milton Rooms (previously circulated).

164. **PLANNING APPLICATIONS**

Four applications to the Local Planning Authority was considered.

- 21/00442/MFUL** **Land off Edenhouse Avenue, Old Malton, Malton.**
Use of land as a highways depot to include the erection of an office/workshop building, erection of a salt barn and associated car parking, service yard and landscaping.
RESOLVED **Approved, subject to mature screening
Cllr Andrews Abstained. All other Members
approved.**
- 21/00010/HOUSE** **20 The Mount Malton YO17 7ND**
Installation of part recessed hot tub with patio surround and installation of privacy screens (part retrospective).
RESOLVED **Approved, subject to additional mature screening
Cllr Andrews Abstained. All other Members
approved.**
- 21/00157/ADV** **The Greengate Centre, Flat 1, Greengate, Malton YO17 7EN**
Display of 1 no. non-illuminated post mounted double sided sign as replacement to existing sign.
RESOLVED **Refused. Cllr Andrews Abstained. All other
Members approved.**
- 21/00509/FUL** **Eden Camp Museum, Edenhouse Road, Old Malton, YO17 6RT**
Erection of steel framed portal building for use as storage facility for Heritage Military Vehicles.
RESOLVED **Approved. Cllr Andrews Abstained. All other
Members approved.**

165. **MEMBERS QUESTIONS**

None

166. **NEXT MEETING**

Date of the Annual Parish Meeting and next Town Council meeting: **Wednesday 28th April 2021, 6.30pm**

EXEMPT ITEMS (MEMBERS COPY ONLY)

167. **TOWN MAINTENANCE TENDER**

The Clerk presented a report on the Town Maintenance Tender (previously circulated)

RESOLVED

That the Council award the 12 month contract to Sean Young. Proposed by Cllr Dales, seconded by Cllr Andrews. All other Members approved.

168. **NEW MALTON WORKSHOP/STORE TENDER**

The Clerk presented a report on the New Malton Workshop/Store Tender (previously circulated)

RESOLVED

That the council award the New Malton Workshop/Store Tender contract to R K Building Solutions. Proposed by Cllr Ennis, seconded by Cllr Lawrence. All other Members approved.