



**MINUTES OF THE MEETING OF THE
MALTON TOWN COUNCIL**

HELD REMOTELY VIA ZOOM ON WEDNESDAY 24th FEBRUARY 2021

PRESENT Cllrs P Emberley (Mayor), K Ennis (Deputy Mayor), G Lake, J Lawrence, S Hawes, M Dales, P Andrews, C Delaney, L Burr MBE (part) and M Brampton (until 7.18pm)

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk) and Revd P Sheasby (Chaplain)

OTHERS Eight members of the public and D Jeffels (Press) were in attendance

APOLOGIES None

133. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

134. MAYOR'S REPORT, COVID-19 AND ASSOCIATED TOWN ISSUES

First about COVID, and there's welcome news that overall the data continues to make better reading. As of yesterday, the seven day infection rate per 100,000 in Ryedale was 45, which is a further fall of 6.2% on the previous seven day period. Every death is a tragedy and our thoughts are with the families of all those in our community that have died as a result of the pandemic. Overall, 70 people are reported to have died in Ryedale, with COVID-19 on their death certificate. There's been just one such death reported in the last week in our District. There is better news. As of 19 February the R number for our region is estimated to be between 0.7 and 1, and whilst there's still no room for complacency, these are encouraging figures. I know too that you'd want me to pay tribute again to everyone at Derwent Practice who has been doing such a magnificent job with the vaccination programme. As reflected elsewhere in the country, this national effort has been nothing short of amazing - and of course it lends more optimism to the confidence behind the Prime Minister's statement on Monday of a potential pathway to something reflecting normality by 21 June. That will be a huge relief to everyone, not least to our community here in Malton - and especially our hard-hit businesses that can open once again - eventually allowing us to win back our visitors - who are pivotal to the success of our rural economy.

Turning briefly to the flooding, thankfully the water levels at Old Malton and on Castlegate have been reducing - and County Bridge has reopened. As we know, water levels on this occasion have exceeded the previous record in the year 2000. We've been turning our attentions as a Town Council to the clean-up operation, especially at the bottom end of Castlegate and County Bridge. And with that in mind Malton Town Council took the initiative to gather each of the relevant agencies together and I chaired a special call on Thursday 11 February with senior representatives from North Yorkshire County Council, Highways, Ryedale District Council, a representative from Castlegate residents, two of the Malton Ward District Councillors, together with the Clerk, and Cllr Dales our Flood Warden also attended. Our MP Kevin Hollinrake also joined the call. There'll be an opportunity to receive a further flooding update under agenda item 10.

Other than regular meetings with the Clerk, during the month:

- I attended a virtual meeting of the Ryedale Community Agency Forum on Friday 29 January
- I attended a virtual meeting of the Ryedale YLCA Branch meeting on Tuesday 2 February
- I attended a virtual meeting of the Malton & Norton Area Partnership on Monday 8 February
- I attended a virtual meeting on Tuesday 9 February with the Clerk and the solicitor from Pearsons & Ward in connection with the sale of Malton Lodge
- On Wednesday 1 February, together with the Clerk and Deputy Clerk I had an introductory meeting with Adrian Hamilton, Ryedale's new Town Ambassador, and also with Martin Barker, Ryedale's Covid Marshall; we have invited Adrian Hamilton to join us briefly at the March meeting of the Council to tell us more about his role
- I chaired the first such virtual Malton Town Council multi-agency flood clean-up meetings on Thursday 11 February
- I attended a virtual Covid-related meeting of the YLCA with Kevin Hollinrake MP on Friday 22 February
- And finally, I've made a number of visits to view the flooding events at Old Malton and Castlegate, including with Cllrs Dales and Lake, and on two occasions during the month, I went to view progress including with the Clerk, on the Chapels restoration project at New Malton Cemetery.

On other matters, the Neighbourhood Plan consultation events have been ongoing since 12 February, and extend to 26 March.

135. COUNCILLOR VACANCY

A vacancy has arisen on Malton Town Council which will be filled via election on 6th May 2021 due to the resignation of Councillor Turner. Members thanked Councillor Turner for his hard work and 5 years of service. Councillor Turner was instrumental with the launch of Malton in Bloom and certainly had the town at his heart.

136. PUBLIC ACCESS

Cllr Burr presented a verbal update as a County and District Councillor updating Members on the work of NYCC and RDC.

Cllrs Andrews and Delaney each gave a brief verbal update as District Councillors.

137. MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 27th January 2021 be approved and signed as a correct record. Proposed by Cllr Dales, seconded by Cllr Lake. Cllrs Emberley, Ennis, Lawrence, Hawes, Brampton and Burr approved, Cllrs Andrews and Delaney abstained

138. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation showing the position as of 31 January 2021
- (ii) Members noted the financial report to 31 January 2021
- (iii) Twenty four accounts were submitted for approval

RESOLVED

That 24 accounts be approved for payment. Proposed by Cllr Ennis, seconded by Cllr Lawrence. All other Members approved.

Business Stream	Water Charges - New Malton Cemetery	20.43	On-line Payment
MKM	Sand & Timber	240.70	On-line Payment
R Yates & Sons Ltd	Kettle, Grass Matt & Painting Materials	72.02	On-line Payment
Councillor Lawrence	Reimbursement of Taxi	4.00	On-line Payment
Modicum Planning	M&N Neighbourhood Plan - Environmental Report	200.00	On-line Payment
Harrison & Hargreaves	Street Furniture Paint	24.99	On-line Payment
Press Green Ltd	Plan Copies	31.44	On-line Payment
YLCA	Cemetery Management Webinar	30.00	On-line Payment
Stuart Bainbridge	Additional Manpower	225.25	On-line Payment
Andrew Brind Ltd	Part Payment - Cemetery Gates and Railings	3000.00	On-line Payment
J B Motors	Fuel	36.60	On-line Payment
Signscape & Signconex	Notice Board	2944.14	On-line Payment
Hopkinson & Sons Ltd	Chain Saw Repair Materials	53.91	On-line Payment
Coppins Systems Services	Computer Maintenance	30.00	On-line Payment
Jack Pennington Ltd	MIB Barrier Clamps	9.81	On-line Payment
Little Feather Forge	MIB Barrier Steel Brackets	389.39	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1662.51	On-line Payment
HMRC	Tax/NI Contributions	1585.70	On-line Payment
Staff Salaries	Salaries	4540.18	On-line Payment
Ryedale District Council	New Malton Cemetery Rates	86.00	Direct Debit
Ryedale District Council	Malton Lodge Rates	147.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	56.40	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	15.00	Direct Debit
EE	Town Council Mobile Phones	53.41	Direct Debit
Total		15458.88	

139. REPORT OF THE TOWN CLERK

(a) CEMETERY MANAGER UPDATE

FUNERALS

New Malton Cemetery

Interment

Grave No 5554

Allen Edward Blades

Interment

Grave No 5251

Shirley Irene Shaw

(a) CEMETERY MANAGER UPDATE

FUNERALS

New Malton Cemetery

Interment	Grave No 5554	Allen Edward Blades
Interment	Grave No 5251	Shirley Irene Shaw
Interment	Grave No 5488	James O'Donoghue

OTHER WORK

Removed litter bin outside J B Motors
Levelled ground in front of horse statue
Removing weeds and sweeping at Sparrow Park

(b) CHAPEL RESTORATION AND CONVERSION

The large window in the welfare accommodation chapel has now been installed and CG Building & Restoration are working through the snagging list prepared by the Clerk. The new lighting scheme is now complete with LED lighting installed internally and externally through the buildings.

(c) NEW MALTON CEMETERY WORKSHOP/STORE

The Clerk has carried out site visits with four local builders, all of which have recommended submitting a non-material change to the plans to change the location of the side and roller shutter door to enable the tractor and trailer to be manoeuvred easily in and out of the building.

The Clerk has obtained a revised plan and submitted the non-material amendment to Ryedale District Council.

(d) DEFIBRILLATOR

Based upon recommendation from this Council, a new defibrillator has been installed at Malton Railway Station. The equipment was purchased utilising franchise Community Rail Partnerships funding.



(e) SALE OF MALTON LODGE

The sale of Malton Lodge is progressing and is due for completion on 19th March 2021. The Clerk is working with the purchaser and our solicitors to ensure any queries are answered promptly to avoid any delays.

(f) **VEHICLE ACTIVATED SIGN – YORK ROAD**

The vehicle activated sign to be situated on York Road has been ordered from TWI and will be installed in due course. The sign is mains powered with a three year extended warranty and will be installed on lamp column 20.

(g) **TRAINING**

Due to managing several projects at the moment, the Clerk has decided to postpone starting the Community Governance Course. The course is work based learning and quite intensive, therefore, Councils are encouraged to plan ahead when staff enrol on the course. Council projects should be limited for the first two years and where necessary additional staff should be employed to cover some of the student's duties.

All the other eleven students on the course were from the south of England, therefore, each of the study days were based in the south, this would mean additional time away from the job which at the moment is not feasible. The Clerk will continue to source smaller 'bite-size' training courses until such a time where the Council is in a position to ensure the Clerk has the time to study the Community Governance course.

140. **TOWN COUNCIL INSURANCE POLICY**

The Clerk presented a report on the insurance policy renewal (previously circulated)

RESOLVED

That Malton Town Council accept the quotation from Came & Company for a three year insurance policy cover. Proposed by Cllr Dales and seconded by Cllr Ennis. All other Members agreed

141. **FLOODING UPDATE**

The Town Council facilitated a multi-agency Flood Clear Up meeting on 11th February attended by the Clerk, Mayor, Deputy Mayor, Cllr Dales and Cllr Burr. The meeting resulted in some actions for agencies and another meeting has been arranged for 12th March. Councillor Dales gave an update on the Malton and Old Malton Flood Alleviation Scheme

142. **TOWN MAINTENANCE TENDER**

The Clerk presented the Town Maintenance Invitation to Tender document.

RESOLVED

That Malton Town Council approve the tender document and timescale. Proposed by Cllr Ennis, seconded by Cllr Dales. All other Members approved

143. **RYEDALE DISTRICT COUNCIL – COMMUNITY INVOLVEMENT CONSULTATION**

Members discussed at length the consultation and comments were raised with regard to a number of outdated references.

RESOLVED

That Malton Town Council approve in principal subject to the outdated reference being amended. Proposed by Cllr Delaney, seconded by Cllr Hawes. Cllrs Emberley, Ennis, Lawrence, Dales, Lake and Burr approved. Cllr Andrews abstained.

144. **HIRE OF NEW MALTON CEMETERY TEMPORARY STORAGE UNIT**

The Clerk presented a report on the temporary storage unit.

RESOLVED

That Malton Town hire a storage container from Werwick, Hull for an initial four month period. Proposed by Cllr Andrews, seconded by Cllr Hawes. All other Members approved.

145. POLICY & ACTION PLAN REVIEW

Members reviewed the following documents (previously circulated):-

- (i) Equality & Diversity Policy
- (ii) 2019-22 Action Plan

RESOLVED

That Malton Town Council approve the two documents above. Proposed by Cllr Hawes, seconded by Cllr Andrews. All other Members approved.

146. SKATEPARK

The Mayor presented a verbal report and shared documents (previously circulated). Cllr Andrews proposed that a joint Skatepark meeting is held with representatives from Malton and Norton Town Councils to discuss a way forward.

RESOLVED

That Malton Town Council hold a joint Skatepark Meeting with representatives from Malton and Norton Town Councils. Proposed by Cllr Andrews, seconded by Cllr Burr. All other Members approved.

147. HORSEMARKET ROAD BUILD OUT

The Clerk presented a report on the proposed road built out (previously circulated)

RESOLVED

That Malton Town Council support in principal the road build out on Horsemarket Road, subject to NYCC Highways look into incorporating provision in this location for people with impaired vision to cross at this point. Proposed by Cllr Andrews and seconded by Cllr Lawrence. Cllrs Emberley, Ennis, Lake, Hawes, Dales and Delaney approved. Cllr Burr Abstained

148. REPRESENTATIVES

None

149. PLANNING APPLICATIONS

Six applications to the Local Planning Authority was considered.

**21/00099/FUL
& 21/00100/LBC**

29 The Cornmill, Railway Street, Malton, YO17 7NT

Subdivision of one two bedroom flat to form two one bedroom flats (no external alterations)

RESOLVED

Approved

Cllrs Emberley, Ennis, Lake, Lawrence, Hawes, Dales, Delaney and Burr approved. Cllr Andrews Abstained

- 20/00121/HOUSE** **14 Maiden Greve Malton North Yorkshire YO17 7BE**
 Erection of a single storey side extension and a detached garage following the demolition of a conservatory and a detached prefabricated garage and carport.
RESOLVED **Approved**
Cllr Emberley, Ennis, Lake, Lawrence, Hawes, Dales, Delaney and Burr approved. Cllr Andrews Abstained
- 21/00144/HOUSE** **3 Middlecave Close Malton YO17 7BD**
 Erection of single storey rear extension, conversion of garage to additional living accommodation to include a mono-pitched roof and installation of two rooflights, installation of four rooflights to allow loft conversion and installation of replacement windows and doors.
RESOLVED **Approved**
Cllrs Emberley, Ennis, Lake, Lawrence, Hawes, Dales, Delaney and Burr approved. Cllr Andrews Abstained
- 21/00175/CLOPUD** **Lindisfarne, 63 Middlecave Road, Malton, YO17 7NQ**
Certificate of lawfulness for a proposed use or development in respect of a detached domestic outbuilding and laying of a permeable hard surface.
RESOLVED **Refusal**
Cllr Emberley, Ennis, Lake, Lawrence, Hawes, Dales, Delaney and Burr refused. Cllr Andrews Abstained
- 21/00158/HOUSE** **76 Greengate, Malton, YO17 7EL**
& 21/00196/LBC Installation of timber double glazed windows as replacement to existing timber style glazed windows.
RESOLVED **Approved**
Cllrs Emberley, Ennis, Lake, Lawrence, Hawes, Dales, Delaney and Burr approved. Cllr Andrews Abstained
- 21/00227/FUL** **Showfield Lane, Malton, YO17 6BT**
 Erection of steel framed building to form 5 light industrial units, following demolition of existing building
RESOLVED **Approval**
Cllrs Emberley, Ennis, Lake, Lawrence, Hawes, Dales, Delaney and Burr approved. Cllr Andrews Abstained

150. MEMBERS QUESTIONS

None

151. NEXT MEETING

Date of the next Town Council meeting: **Wednesday 31st March 2021, 6.30pm**