



MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD REMOTELY VIA ZOOM ON WEDNESDAY 16 DECEMBER 2020

PRESENT Cllrs P Emberley (Mayor), K Ennis (Deputy Mayor), G Lake, J Lawrence, S Hawes, M Dales, C Turner, C Delaney, P Andrews and M Brampton

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks ((Deputy Clerk) and Revd P Sheasby (Chaplain)

OTHERS Cllr D Lloyd-Williams (Norton Town Council)

APOLOGIES Cllr L Burr MBE

107. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

108. MAYOR'S REPORT, COVID-19 AND ASSOCIATED TOWN ISSUES

I'll start with just a brief mention of Covid infections in our region.

As of last Friday the 7-day infection rate per 100,000 was 67 cases in Ryedale (which actually equates to 38 new cases). This was a marginal improvement on the previous week, and other than Hambleton, Ryedale had the lowest result in North Yorkshire, with Scarborough the highest at 190 per 100,000 – compared with 192 for the seven day rate per 100,000 for England as a whole.

I make no apology for re-stating the need for everyone to remain vigilant in our town, the need to encourage everyone around us to do the same, and clearly there's no room whatsoever for complacency. I'm sure everyone hugely welcomes the vaccine which has now started to be rolled out at Derwent Practice, but the virus itself and the need for caution will still be with us for many months to come.

Whatever the relaxed restrictions are over the Christmas period, I've no doubt people will want to see their families and loved ones, but we're being encouraged to remain especially mindful of the elderly in our community, and all those who are more vulnerable.

Turning to the member vacancy which has arisen following the death of our friend and colleague Cllr Ed Jowitt, the Clerk proposes to advertise this during the first week of January. It is currently proposed to fill this vacancy by co-option. If however, within 14 days of the notice a request is received by the returning officer for Ryedale District Council from 10 eligible electors for a by-election, a poll will be held, but this cannot take place until after 6 May 2021 as a consequence of the Coronavirus Act Regulations 2020. If such a poll is requested, members should be aware that it will cost this Council approximately £14,000.

On other matters:

- The contractors continue to make good progress on the restoration of the two chapels at New Malton Cemetery; the work has been undertaken very proficiently and to a high standard and substantial completion of the programme of works is on target for this Friday, 18 December.

- In addition to other regular meetings with the Clerk during December, I attended a virtual meeting of the Malton & Norton Neighbourhood Plan Steering Group on Monday 14 December; following many years of preparation following the initial start in 2011, followed by a pause, the draft Plan has now been finalised and this will go out to public consultation in early 2021. This has been a huge task and I'd like to thank Tim Hicks our Deputy Clerk for his coordination role on behalf of the two towns.

Malton remains one of the busiest provincial towns in our region. For example, the Clerk's typical monthly email inbox amounts to around 600 items, and based on a usual working month, on average almost 30 substantive emails are dealt with each day – and that's in addition to the daily task routines, financial accounts management, projects management, meetings and telephone calls.

I'd especially like to thank Gail for her work on the draft 2021/22 budget. As members will be aware, the base line data to inform the budget only became available from Ryedale District Council at the end of November; we'll discuss this later.

Also, we should not forget that over the last three years since Gail has been in post that the total amount of external grant funding secured to supplement the investment in our town amounts to just £86 less than a quarter of a million pounds. I am not aware of any other Town or Parish Council in Ryedale that has come even close to securing that level of success to help supplement our work.

It's been a critical part of our three-year 'levelling-up' initiative to transform Malton Town Council's finances, including our reserves – from the woeful position three years ago – and to re-invest in our town for the benefit of our residents, our businesses and our visitor economy generally – which as we all know has been tougher than ever during this extraordinary year of Covid.

I do hope most members will ultimately agree that it's essential too therefore that we have the proper means to continue this work in 2021/22, providing our town with the necessary resilience to ensure we can emerge from the worst impacts of the virus, from a position of strength – to help support our rural economy – and for Malton to be best positioned to take advantage of the eventual recovery.

Finally, on your behalf, I'd like to place on record our collective thanks to Gail our Clerk, Tim the Deputy Clerk, and Mike, the Cemetery Manager – for all their hard work during this difficult year so far.

109. **PUBLIC ACCESS**

Cllr Andrews reported in the work of the Ryedale District Council. Everyone Active have received a grant from RDC to help keep the leisure facilities in Ryedale open during these difficult times.

Cllr Delaney also gave a report on the work of RDC. Members have agreed to offer free parking in all RDC car parks in Ryedale until March 2021.

110. **MINUTES**

RESOLVED

That the Minutes of the Council Meeting held on 25th November 2020 be approved and signed as a correct record. Proposed by Cllr Turner, seconded by Cllr Ennis, all other Members approved.

111. **FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the bank reconciliation showing the position as of 30 November 2020
- (ii) Members noted the financial report to 30 November 2020
- (iii) Thirty accounts were submitted for approval
- (iv) Members noted the External Audit Report

Accounts December 2020

M I'Anson	Building Work - Malton Lodge	600.60	Cheque No: 704005
C J Brown	Highfield Road Shelter Roof Repair	1500.00	On-line Payment
David Bayes	Tree Services	1038.00	On-line Payment
Paul Emberley	Photographic Services	50.00	On-line Payment
Stuart Bainbridge	Additional Manpower	141.75	On-line Payment
Direct Imaging	Stationery	216.00	On-line Payment
MKM	Window Box Timber	162.50	On-line Payment
JFK Signs Ltd	New Malton Cemetery Plaques	1901.28	On-line Payment
VideCom	CCTV Maintenance Qtr 3	953.80	On-line Payment
J B Motors	Fuel	133.53	On-line Payment
PKF Littlejohn LLP	External Audit	1560.00	On-line Payment
Big Boolies Ltd	Road Closure Signs x 2	264.00	On-line Payment
Coppins Systems Services	Computer Maintenance	40.00	On-line Payment
Treske	Chapel Furniture Part Payment	10093.50	On-line Payment
Dring Stone Ltd	Apexed Pillar Tops - Malton Lodge	577.15	On-line Payment
John Howard	Window Box Bolts, Clamps & Screws	97.62	On-line Payment
Castle Howard	Winter Planting	59.84	On-line Payment
In Print Colour	Remembrance Service Sheets	160.00	On-line Payment
Duncombe Sawmill Ltd	Planter	266.40	On-line Payment
M Piercy	Additional Manpower	61.87	On-line Payment
R Yates & Sons Ltd	Winter Planting	107.66	On-line Payment
C & G Building & Restoration	Chapel Conversion & Restoration 2nd Payment	67582.82	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1662.51	On-line Payment
HMRC	Tax/NI Contributions	1585.70	On-line Payment
Staff Salaries	Salaries	4635.50	On-line Payment
Ryedale District Council	New Malton Cemetery Rates	86.00	Direct Debit
Ryedale District Council	Cemetery Lodge Rates	147.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	56.40	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	15.00	Direct Debit
EE	Town Council Mobile Phones	53.41	Direct Debit
Total		95809.84	

RESOLVED

That 30 accounts be approved for payment. Proposed by Cllr Dales, seconded by Cllr Hawes all other Members approved.

112. **REVENUE BUDGET**

The Clerk presented the draft 2021-2022 revenue budget and precept (previously circulated).

RESOLVED

- (i) Cllr Andrews proposed an amendment that the 2021-22 budget be reduced by £15,508 which is the annual repayment cost of the chapel loan and increasing the precept by no more than inflation (0.7%), this was seconded by Cllr Brampton. Cllrs Emberley, Ennis, Dales, Delaney, Hawes, Lake, Lawrence and Turner voted against, therefore the motion was not carried.
- (ii) **REVENUE BUDGET.** Cllr Turner proposed that the Town Council approves the revenue budget of £247,335 for the financial year 2021-22, this was seconded by Cllr Dales, supported by Cllrs Emberley, Ennis, Delaney, Hawes, Lake and Lawrence. Cllrs Andrews and Brampton voted against. The motion was carried.
- (iii) **PRECEPT.** Cllr Turner proposed that the Town Council sets a precept of £224,656 for the year 2021-22, this was seconded by Cllr Dales, supported by Cllrs Emberley, Ennis, Delaney, Hawes, Lake and Lawrence. Cllrs Andrews and Brampton voted against. The motion was carried.

113. **REPORT OF THE TOWN CLERK**

(a) **CEMETERY MANAGER UPDATE**

FUNERALS

New Malton Cemetery

Interment Grave No 5180 Kathleen Wilson

Old Malton Cemetery

Interment Grave No 1047 Eric Smurthwaite

OTHER WORK

Installed new grass matting under the picnic bench at Rainbow Lane Play Area

Sited new Memorial bench on Old Maltongate looking over the cricket pitch

Erected Christmas tree in Market Place

Pruned the tree behind the shelter to be renovated on Highfield Road

Removed litter bin from Saville Street

(b) **LOCAL GOVERNMENT AWARD SCHEME**

The Town Council has received confirmation that they have been successful with the submission for the Foundation award. A certificate will be forwarded in due course and the award will receive commendation in the next White Rose update. The Clerk will start working towards the Quality award which is the next stage of the Local Government Award Scheme in January. The Clerk aims to progress the Town Council to Gold standard by December 2021.

(c) **CHAPEL RESTORATION AND CONVERSION**

C G Building & Restoration are nearing completion of the conversion and restoration work at the chapels. Final works to complete over the next two weeks are the installation of repaired large windows, second fix electrics and plumbing and decoration. The estimated complete date is Friday 18th December. Once the contractors clear the site, work will commence with cleaning, upscaling of original furniture and delivery of internal furnishings.

(d) **MALTON IN BLOOM**

- The installation of the newly commissioned window boxes in the Market Place is nearly complete.
- A new planter has been installed outside Hidden Monkey which replaces an old refuse bin.
- A new bench will shortly be installed outside Malton Relish, followed by the Old Maltongate MIB project.
- Malton In Bloom has ten commissioned permanent wooden barrier baskets to be installed on the railings outside Chapter 2 and 9-11 Interiors in the Market Place.

(e) **HIGHFIELD ROAD SHELTER ART PROJECT**

The shelter roof has now been repaired and ready for the artwork. The next stage of the project will involve Jeff Clark, Director of Art Of Protest (York) and the Clerk to carry out the artwork consultation with local Members, residents and both primary schools. Prior to the artist working on the shelter, the Clerk and Deputy Clerk will prepare the shelter by painting with masonry paint.

(f) **MALTON LODGE**

The sale of Malton Lodge is expected to exchange and complete on or before Friday 18th December. The drive entrance pillars have now been built and the tarmac entrance will be installed week commencing 14th December. The railings will be installed at the front of the property in due course.

(g) **CHRISTMAS OPENING TIMES**

The office will be closed from Wednesday 23rd December and re-open on Tuesday 5th January 2021. The Clerk will be monitoring emails and the telephone throughout the Christmas break. The Cemetery Officer will be on annual leave from lunch time on Christmas Eve, back to work on Monday 4th January 2021.

114. **OLD MALTON MEMORIAL HALL DEFIBRILLATOR CASE**

Cllr Dales gave a verbal report requesting £500 grant aid for an external defibrillator case to be installed outside the Memorial Hall in Old Malton. The request is following a successful grant application for 50% of the cost of the defibrillator from the British Heart Foundation, the Memorial Hall Committee match funded the remaining 50% in addition to funding the electrical supply.

RESOLVED

- (i) **That the Council allocate funds to purchase an external case.
Proposed by Cllr Dales, Seconded by Cllr by Cllr Andrews. All other Members approved**
- (ii) **That the Clerk initiate relocating the defibrillator installed in the Royal Oak public house in the Market Place as it is currently closed, to a more suitable location in the town centre.**

115. **REPRESENTATIVES**

Cllr J Lawrence reported on the Malton School Endowment Governors (previously circulated).

116. **PLANNING APPLICATIONS**

Five applications to the Local Planning Authority was considered.

20/01098/TPO

St Andrews Lodge Castle Howard Road Malton, YO17 7AY

T1- Copper Beech (*Fagus sylvatica purpurea*) - Reduce N and E canopy by 3 metres to create clearance from building and patio area. Clean up large pruning stub left from limb removal on SW done by neighbour. Crown lift over garden of St Andrews Lodge to 4 metres to create even canopy. Crown clean of deadwood, drying and diseased or heavily crossing limbs up to 10cm diameter. T2- Copper Beech (*Fagus sylvatica purpurea*) – Crown clean of deadwood, drying and diseased or heavily crossing limbs up to 10cm diameter. Crown lift to 3 metres to allow for maintenance under canopy. Tree Preservation Order no. 228/1997.

RESOLVED Approval. Cllr Andrews abstained

20/01107/HOUSE

9 Fitzwilliam Drive, Malton, YO17 7XG

Erection of a single storey rear garden room extension following removal of the existing conservatory and replacement of existing doors and windows in UVPC (part retrospective application)

RESOLVED Approval. Cllr Andrews abstained

20/01131/HOUSE

30 Damson Avenue, Malton, YO17 7FR

Erection of a 3 storey side extension.

RESOLVED Approval. Cllr Andrews abstained

20/01104/FUL

The Greengate Centre, Greengate, Malton, YO17 7EN

Change of use of part of ground floor office space to use as a dog day care and boarding facility.

RESOLVED Refusal, due to the close proximity to residential properties. Members raised concerns with regard to disturbance and noise. Cllr Andrews abstained

20/01149/LBC

1 Talbot Yard, Yorkersgate, Malton, YO17 7FT

Internal installation of dry lined wall linings to stone and brick perimeter walls in first floor storage area.

RESOLVED Approval. Cllr Andrews abstained

20/01147/LBC

11 Town Street, Old Malton, Malton, YO17 7HB

Installation of 2no replacement timber windows to front elevation

RESOLVED Approval. Cllr Andrews abstained

117. **MEMBERS QUESTIONS**

Cllr Hawes asked about the Covid-19 testing centre in Wentworth Street. Cllr Lake gave a brief update about the vaccination programme which started on Tuesday 15th December at Derwent Practice.

118. **NEXT MEETING**

Date of the next Town Council meeting: **Wednesday 27th January 2020, 6.30pm**