



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD REMOTELY VIA ZOOM ON WEDNESDAY 30 SEPTEMBER 2020**

**PRESENT** Councillors P Emberley (Mayor), K Ennis (Deputy Mayor), G Lake, J Lawrence, L Burr MBE, S Hawes, M Dales, C Turner, C Delaney, P Andrews and M Brampton

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks ((Deputy Clerk) and Revd P Sheasby (Chaplain)

**OTHERS** Councillor A Croser (Mayor of Norton), Councillors J Howard, D Lloyd-Williams, A Spencer and R King (Norton Town Council) and Councillor W Oxley (Ryedale District Council)

**APOLOGIES** Councillors E Jowitt, and P Andrews (due to a technical issue)

**56. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

**57. MAYOR'S REPORT, COVID-19 AND ASSOCIATED TOWN ISSUES**

**Mayor's engagements in September 2020**

The recent exponential increases on Covid are worrying. Ryedale has had three new cases of coronavirus confirmed in the last 24 hours; the figures currently stand at 176, including an individual from Malton School. The latest data from Public Health England also shows the total number of cases reported today for our area include:

Scarborough with an increase of 1, standing at 730

City of York, with an increase of 8, at 1,254

In North Yorkshire as a whole, an increase of 35, now standing at 3,630

In the East Riding of Yorkshire, an increase of 17, with a total now standing at 2,000

And so I would appeal to everyone to follow guidelines to the letter, so as to keep our figures as low as possible – and to help protect our way of life and that of our rural economy – for the months to come.

During the past month of September I've had a great many meetings with colleagues and the Clerk, including:

- Members of the Devolution task group on the 17 and 24 of September.
- With Chris Granger from RDC's Street Scene at Showfield Lane on 9 September with member colleagues and the Mayor of Norton (we continue to have very significant concerns with the poor state of street cleansing in Malton which is RDC's responsibility); we are promised a programme of remedial work to rectify this and further such meetings are planned in October.

- A contractual meeting together with the Clerk with CJ Construction on 10 September – who have this week commenced our significant programme of restoration works on the two 1859 Grade II listed Chapels at New Malton Cemetery.
- Meetings together with the Deputy Mayor and the Clerk with other contractors over several days in September in connection with the proposed ancillary works to other assets within New Malton Cemetery.
- A meeting together with the Clerk in Whitby on 15 September with the Mayor of Whitby and their Town Clerk.
- Attendance at the Malton Lodge public sale viewings on Saturday 19 September; (in all there have been 33 viewings of the property).
- Media interviews with broadcast and print media in connection with the sale of Malton Lodge on 24 September.
- Attended the YLCA Councillors Discussion Forum also on 24 September.
- And in addition to routine meetings with the Clerk, other such meetings associated with devolution presentations with North Yorkshire County Council and representatives of the seven District Councils, and with the joint Malton/ Norton Task Group.

#### **Mayor's engagements in October 2020**

- Re-opening the new and enlarged Kemps store in Market Place, 1 October.
- Attending the YLCA Councillors Discussion Forum on 5 October and 27 October.
- Attending the YLCA Ryedale Branch meeting on Wednesday 7 October.
- Attending a further liaison meeting together with the Clerk with the Fitzwilliam Estate, including with Robert Dalgliesh the principal Agent for the Estate from Peterborough, on a date to be confirmed in October.
- And a further liaison meeting together with the Clerk with Richard Marr and Tim Coyne, officers from NYCC's Area 4 Depot on a date to be confirmed in October. (We are pleased to note that following the direct interventions of Malton Town Council at previous such meetings i) a number of signage improvements have now been made to signs on York Road, and ii) that the Experimental Traffic Order on Highfield Road past the two primary schools is to be officially implemented and this will come into effect on 26 October, for a period of 18 months. We shall be pressing NYCC to make a start on the Yorkersgate footway repaving works and improvements, to which Malton Town Council has directly contributed funds. This work was due to commence in June 2020, and contractual issues have temporarily delayed this project.

#### **58. PUBLIC ACCESS**

Councillor Burr reported as a County and District Councillor that RDC and NYCC seem to have become obsessed with thinking about reorganisation and that they are taking their eyes off local issues. Councillor Burr feels that this is totally the wrong time to be thinking about re organisation during a global pandemic.

Councillor Burr is worried for residents with all the uncertainty at the moment, not just the fear of losing jobs and money worries but for our local business surviving through all this. Malton Town Council needs to be ready for months of tremendous hardship locally and be able to offer help where needed.

Ryedale District Council held its first full council non virtual meeting since lockdown recently, it was good to be back and good that elected members could debate and vote on behalf of their electorate, represent their wards and democracy was resumed.

## 59. MINUTES

### RESOLVED

**That the Minutes of the Council Meeting held on 26<sup>th</sup> August 2020 be approved and signed as a correct record. Proposed by Cllr C Turner, seconded by Cllr M Dales; all other Members approved.**

## 60. FINANCIAL REPORT AND ACCOUNTS

- (I) Members noted the bank reconciliation showing the position as of 31 August 2020
- (ii) Members noted the financial report to 31 August 2020
- (iii) Twenty seven accounts were submitted for approval

### **Accounts September 2020**

Ryedale District Council	Property Name Change Fee	35.00	Chq No: 704002
J Lawrence	Reimbursement of charges	48.13	On-line Payment
J B Motors	Fuel	74.14	On-line Payment
Pete Midgley Design	Cemetery Plans	647.00	On-line Payment
Waite's Trees & Gardens	Tree Work Rainbow Lane Play Area	550.00	On-line Payment
S Bainbridge	Additional Labour	34.00	On-line Payment
Coppins Systems	IT Support	60.00	On-line Payment
NYBCP	Building Regulations Plan Fee Cemetery Chapels	156.60	On-line Payment
P Emberley	Reimbursement of Zoom Charges	14.39	On-line Payment
Direct Imaging	Stationery	110.47	On-line Payment
Yorkshire Internal Audit Services	Internal Audit Fee	335.00	On-line Payment
M Piercy	Additional Labour	235.00	On-line Payment
Hopkinson & Sons Ltd	Materials	53.50	On-line Payment
R Yates & Sons Ltd	Materials	493.51	On-line Payment
Big Boolies	Council Branded Uniforms	217.56	On-line Payment
Harrison & Hargreaves	Materials	115.60	On-line Payment

Videcom	Quarter 3 CCTV Maintenance	953.80	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	2047.08	On-line Payment
HMRC	Tax/NI Contributions	2164.17	On-line Payment
Staff Salaries	Salaries	5499.53	On-line Payment
Opus Energy	Energy - New Malton Cemetery	11.13	Direct Debit
Opus Energy	Energy - New Malton Cemetery	11.16	Direct Debit
Ryedale District Council	New Malton Cemetery Rates	86.00	Direct Debit
Ryedale District Council	Cemetery Lodge Rates	147.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	56.40	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	15.00	Direct Debit
EE	Town Council Mobile Phones	60.56	Direct Debit
<b>Total</b>		<b>14231.73</b>	

**RESOLVED**

**That twenty seven accounts be approved for payment. Proposed by Cllr J Lawrence, seconded by Cllr K Ennis; all other Members approved.**

**61. REPORT OF THE TOWN CLERK**

**(a) CEMETERY MANAGER UPDATE  
FUNERALS**

**New Malton Cemetery**

Interment Burial	Grave No 4707	Margery Norma Turner	July
Interment Burial	Grave No 6234	Sheila Dunn	July
Interment Ashes	Grave No 5695	Ivy Wear	July
Interment Burial	Grave No 5555	Michael Beal	July
Interment Ashes	Grave No 7059A	Ronald Clark & Joan Clark	August
Interment Ashes	Grave No 6309	Edith Wing	August
Interment Burial	Grave No 5976	Frances Frandale	August

**Old Malton Cemetery**

Interment Ashes	Grave No 1015	Veronica & Frank Eldridge	August
Interment Burial	Grave No 1303	Donald Townend	August

**OTHER WORK**

Refurbished and re-installed memorial bench on Old Maltongate  
Installed new planter – Yorkersgate  
Removed litter bin and post outside Malton Lodge

**(b) MALTON IN BLOOM**

The commercial barrier baskets and hanging baskets will be collected week commencing 22 September. Staff are currently looking at other commercial supplier options for next year. The installation of the winter planting will commence during the first week of October.

Two new two tier planters have been ordered and will be installed outside the Milton Rooms in November. A refurbished planter will be installed outside The Crown on Wheelgate and finally two new planters large will be installed on the corner of Finkle Street/Wheelgate outside the Boyes store.

The team is looking at exciting new locations for next spring, this includes improving the seating area at the bottom of Middlecave Road.

(c) **TOWN COUNCIL BRANDING**

The branded staff uniforms are now being worn by staff and quotes for the livery of the agricultural vehicle will be presented to Members at the coming meeting.

(d) **RAINBOW LANE PLAY AREA**

The annual RoSPA inspection has recently been carried out; no essential works are required at this time, all the equipment is classed as low risk. The laurel hedge has now been reduced in height and width.

The final work including the accessible swing and refurbished zip wire will be carried out during week commencing 21 September 2020.

(e) **PEASEY HILLS ENHANCEMENT SCHEME**

Grant applications have been submitted to the Police & Crime Commissioner AJ1 Project Road Safety Fund and the Ryedale District Council Arts pot for the Highfield Road shelter roof repair and art project. The total cost of the project is £4,500; full grant aid has been requested. County Councillor Lindsay Burr has allocated £250 from her NYCC Locality Pot towards the project.

If approval is obtained, the Clerk will work on the design with both primary schools and the Art of Protest Gallery in York. Members will be consulted on the final design of the artwork.

(f) **CHAPEL RENNOVATION & CONVERSION**

The Mayor and Clerk carried out a pre-start meeting with C G Building & Restoration Ltd on 10 September. The contracts have been signed and work on the chapels will commence during week commencing 28 September.

(g) **WAR MEMORIAL**

The Contractors TWS will now be installing the remaining railings at the War Memorial on Friday 25 September.

(h) **CYCLE RACKS**

A street furniture license has been submitted for a cycle rack, planter and bench either side on the pavement opposite the Yorkshire Tea Room café. Cycle racks accommodating five cycles have now been installed opposite the New Malton pub and near St Michael's Church.

(i) **ELECTRIC VEHICLE CHARGING UNITS**

Ryedale DC has committed to roll out a network of Electric Vehicle charging units within the District's long stay car parks. The proposal for Wentworth Street includes 2 X 7kW or 22kW units subject to the identified locations meeting capacity within the existing power supply. They will go out to tender for the equipment shortly and will firm up the unit specification once they have reviewed the responses.

As part of the EVCP programme RDC has submitted an application to the Office of Low Emission Vehicles for assistance towards the cost.

(j) **CHANGES TO THE PLANNING SYSTEM**

The Government is seeking views on changes to planning policy and regulations. The consultation is open until 11.45pm on 1 October 2020. Please use the link below to comment.

**<https://www.gov.uk/government/consultations/changes-to-the-current-planning-system>**

The consultation sets out proposals for measures to improve the effectiveness of the current planning system. The four main proposals are:

- changes to the standard method for assessing local housing need
- securing of First Homes through developer contributions in the short term until the transition to a new system
- supporting small and medium-sized builders by temporarily lifting the small sites threshold below which developers do not need to contribute to affordable housing
- extending the current Permission in Principle to major development

(k) **BELL RESTORATION**

A grant application has been submitted to the Sainsbury Family Charitable Trust for 90% (£6,331) of the cost of the full restoration of the Chapel bell.

(l) **TREE SAFETY INSPECTION**

The bi-annual tree safety inspection has been carried out on all trees that the Town Council is responsible for. The survey found that three in New Malton Cemetery were in a poor condition, therefore, removal is recommended. T13 Laburnum, T50 Weeping Ash and a small Ash sapling. A Silver Birch requires a 3m crown reduction.

The Cemetery Manager is able to remove the Laburnum but the Clerk will obtain quotes for the remaining work to be carried out.

(m) **MULTI AGENCY DROP IN EVENTS**

The multi-agency drop in events with North Yorkshire Police and Ryedale District Council have been booked on a Wednesday, 10am-11.30am in The Wesley Centre on the dates below:

14 October, 18 November, 16 December, 20 January, 17 February and 24 March.

62. **GOVERNMENT PLANS FOR UNITARY AUTHORITIES**

The Mayor presented a verbal report.

Over the past couple of months, there's been extensive coverage of the discussions about the Government's plans to for devolution – and with it, to hand more powers to Yorkshire's town and parish councils; the Communities Secretary has said that a Devolution White Paper would be published later this year.

Many of us have listened to and taken part in the discussion groups in recent weeks hosted by both North Yorkshire County Council, and also on behalf of the seven Districts. There are pro's and con's for each of the models proposed, and inevitably it's become apparent that 'no one size fits all'.

In the last 24 hours, we are told by parties close to the discussions in Westminster that whilst there 'may' or may not be delays, and some difference of views are emerging – including as a consequence of Covid and whether such a new model should incorporate wholesale local government re-organisation – devolution will go ahead.

Some individuals in our community may have personal views on the benefits or otherwise of devolution. If and when devolution presents an opportunity for towns such as Malton and Norton to deliver more localism, we have two choices:

- we can either bury our head in the sand and maintain the status quo, or
- as a forward looking body, we can at least assert our desire to explore what more we can deliver to achieve better outcomes for our community

As we all know, the co-joined Malton and Norton community lies in the commercial heart of Ryedale, and together with nearby villages it constitutes the largest such area of populous in the district by a significant margin. As a comparative for example, the combined Malton and Norton towns are almost exactly the same size as Whitby.

With this in mind, we therefore approached Norton Town Council to see whether it would wish to join Malton in affirming such an interest of our joint community to explore further which additional public services we might deliver more effectively and efficiently in the future – for the benefit of all our constituents at a local level. It is proposed to put down a marker. We would do this through letters to the Leaders and Chief Executives of North Yorkshire County Council and the seven districts.

A joint task group of members and the Clerks has met twice, and after a promising start to the conversations, it is with some disappointment that Norton has decided not to join with Malton on this occasion, but to consider its own separate letter instead.

For Malton, we believe the time is right now – to put down such a ‘marker’. It commits us to nothing, but it sends a strong message to councils and officers across the region that Malton wishes to engage further when the time is right. And we’re not alone, I’m led to believe other town councils have made or are proposing to express similar views. One such town is Whitby. It too is a forward looking town which has already affirmed its position in writing and aspires to deliver more for its constituents. The Clerk and I had a very helpful exchange of views with the Mayor, Cllr Linda Wild and the Clerk, Michael King in Whitby on 15 September. Michael King has a wealth of experience and for the last almost four years he has been the Chairman and Regional Director of the Clerk’s Society for the north east of England, and Chair of the national body. Following our visit, the Mayor and Clerk of Whitby have accepted our invitation to make a visit to Malton in the near future.

Malton Town Council is currently one of only two town councils in Ryedale holding the ‘General Power of Competence’. In the event therefore that devolution proceeds, Malton Town Council would propose to work proactively with the Unitary Authority to consider how best it might deliver certain such additional services – in order to underpin the core objectives of achieving more ‘localism’.

In summary therefore, we are affirming that Malton is a forward-looking visionary town aiming to deliver the best it can for its residents and businesses, and for its visitor economy. If and when devolution happens, and regardless of which unitary model is adopted, Malton should be ready to grasp the opportunities it presents and to consider taking hold of such improvements that can realistically be made with certain aspects of service delivery – in short, devolution is the prize and more ‘localism’ is the promise. As a consequence of Norton’s recent decision, it is proposed that Malton sends the letter, but without specific reference to Norton Town Council.

I want to add though that Malton and Norton town councils have a good historical track record of collaboration – and we believe there will still be such opportunities for the towns to continue working closely together in the future. I would therefore like to propose that we send a letter to North Yorkshire County Council and to the seven Districts.

**RESOLVED**

- (i) That the letter be amended removing the reference to Norton Town Council and the words “via the Precept”. Proposed by Councillor M Dales, seconded by Councillor C Turner. All other Members approved except Councillor M Brampton who abstained.
- (ii) That the amended letter be sent to NYCC’s Chief Executive and Leader, the City of York Chief Executive and Leader, and all seven District Council Chief Executives and Leaders. Proposed by Councillor P Emberley, seconded by Councillor K Ennis. All other Members approved except Councillor M Brampton who voted against.

**63. POLICY REVIEW**

Members reviewed the following documents (previously circulated):-

- (i) Complaints Procedure
- (ii) Publications Scheme

**RESOLVED**

That the Malton Town Council approve the two documents above. Proposed by Councillor M Dales, seconded by Councillor K Ennis. All other Members approved.

**64. MALTON LODGE**

Members reviewed the outcome from the recent viewings at Malton Lodge.

**RESOLVED**

That the Malton Town Council accept the highest offer. Proposed by Councillor L Burr, seconded by Councillor M Dales. All other Members approved.

**65. IMPROVEMENTS TO TOWN COUNCIL ASSETS**

The Clerk presented a report on the proposed improvements to Town Council assets. (previously circulated):

**RESOLVED**

- (i) That the Council accepts the quotation from Blacksmith 2 for the restoration of existing gates, the manufacture and installation of new gates at the inner entrance, and railings at Malton Lodge at a cost of £16,351. Proposed by Councillor K Ennis, seconded by Councillor M Dales. All other Members approved.
- (ii) That the Council accepts the quotation from company 2 for the supply of two bronze name plaques at the entrance to New Malton Cemetery at a cost of £1,544.40. Proposed by Councillor C Turner, seconded by Councillor J Lawrence. All other Members approved, except Councillor M Brampton who abstained.
- (iii) That the Council accepts the quotation for re-surfacing at New Malton Cemetery at a cost of £7,999. Proposed by Councillor M Dales, seconded by Councillor C Delaney. All other Members approved.



- (iv) That the Council instructs the Clerk to employ a local professional power cleaner to professionally clean the stone pillars. Proposed by Councillor M Dales, seconded by Councillor J Lawrence. All other Members approved.
- (v) That the Council accepts the quotation for the livery of the utility vehicle at a cost of £495. Proposed by Councillor M Dales, seconded by Councillor K Ennis. All other Members approved.
- (vi) That the Clerk submit the planning application to Ryedale District Council for a replacement storage building at New Malton Cemetery. That the Clerk obtain three quotes from local builders once planning permission has been obtained. Proposed by Councillor K Ennis, seconded by Councillor C Delaney. All other Members approved.

66. **NATIONAL JOINT COUNCIL FOR LOCAL GOVERNMENT SERVICES 2020-21 NATIONAL SALARY AWARD**

**RESOLVED**

That Malton Town Council approve the 2020-21 National Salary Award. Proposed by Councillor K Ennis, seconded by Councillor M Dales. All other Members approved.

67. **REMEMBRANCE DAY**

Members considered the effect that the Covid-19 Government regulations would have on the Remembrance Day Service which will take place on Sunday 8<sup>th</sup> November 2020. Government guidelines are that the service can go ahead with social distancing measures in place.

**RESOLVED**

That Malton Town Council approve the Remembrance Day Service arrangements. Proposed by Councillor K Ennis, seconded by Councillor J Lawrence. All other Members approved.

68. **ANNUAL MEETING**

Due to Covid-19 new legislation it was not necessary for the Town Council to hold an annual meeting in May this year. Members discussed the possibility of holding the Annual Meeting in October 2020.

**RESOLVED**

That Malton Town Council do not hold an Annual Meeting this year and carry on until May 2021 with the current Mayor, Councillor Paul Emberley and Deputy Mayor, Councillor Kerry Ennis. Proposed by Councillor M Dales, seconded by Councillor C Turner. All other Members approved.

69. **REPRESENTATIVES**

Councillor S Hawes reported on the Malton & Norton Skate park upgrades (previously circulated). Councillor K Ennis reported on the Milton Rooms (previously circulated).

70. **PROPOSED STREET NAME**

Members noted the consultation by Ryedale District Council on the suggested name of 'Westgate Mews' to serve as the street name for the 40 dwelling development off Westgate, Old Malton.

**RESOLVED**

That Malton Town Council suggested the alternative street name – ‘Westgate Green’. Proposed by Councillor M Dales, seconded by C Turner. All other Members approved.

**71. PLANNING APPLICATIONS**

Six applications to the Local Planning Authority was considered.

- |                       |  |
|-----------------------|--|
| <b>20/00794/HOUSE</b> | <b>5 Russett Road, Malton, YO17 7YS</b><br>Installation of entrance porch at front of dwelling.<br><b><u>RESOLVED</u></b> <b>Approval</b>  |
| <b>20/00803/HOUSE</b> | <b>The Firs, 64 Middlecave Road, Malton, YO17 7NE</b><br>Erection of single storey rear extension and upper floor picture window following demolition of existing single storey utility room and garages.<br><b><u>RESOLVED</u></b> <b>Approval, subject to neighbour satisfaction</b> |
| <b>20/00824/ADV</b>   | <b>13 Market Place, Malton, YO17 7LP</b><br>Display of 1no non-illuminated fascia sign and 1 no non-illuminated projecting hanging sign.<br><b><u>RESOLVED</u></b> <b>Approval</b>   |
| <b>20/00846/HOUSE</b> | <b>25 Ryngwoode Drive, Malton, YO17 7FH</b><br>Erection of single storey rear extension.<br><b><u>RESOLVED</u></b> <b>Approval</b>   |
| <b>20/00816/HOUSE</b> | <b>5 Milton Road, Malton, YO17 7JY</b><br>Erection of single storey rear extension.<br><b><u>RESOLVED</u></b> <b>Approval</b>  |
| <b>20/00835/HOUSE</b> | <b>3 Mount Crescent, Malton, YO17 7JQ</b><br>Demolition of existing single storey rear extension and erection of a part two storey/part single storey rear extension.<br><b><u>RESOLVED</u></b> <b>Approval</b>  |
| <b>20/00847/LBC</b>   | <b>10 Old Maltongate, Malton</b><br>Installation of replacement front door with associated repair works to door frame.<br><b><u>RESOLVED</u></b> <b>Approval</b>   |
| <b>20/00867/HOUSE</b> | <b>4 Westfold, Old Malton, Malton, YO17 7HG</b><br>Erection of part single-part two storey extension to side and rear of dwelling to provide one bedroom annexe accommodation following removal of existing garage and conservatory.<br><b><u>RESOLVED</u></b> <b>Approval</b>         |

**72. MEMBERS QUESTIONS**

- (i) Councillor S Hawes raised the issue of increased traffic numbers and speeding vehicles using Wentworth Street as a rat run. A survey has been carried out with nearby residents, the results of which clearly demonstrate community concerns. It was **agreed** that this issue would be added to the October Town Council meeting agenda.

- (ii) Councillor M Dales has received a number of representations from local residents with regard to road safety concerns on Broughton Road. Local residents feel that the 30 mile per hour speed limit sign is too close to the pedestrian refuge, therefore, not giving motorists time to slow down before coming into a built up area where users of Malton School and the Community Sports Centre are crossing an extremely busy road.

One idea being suggested is that the 30mph limit should start at a point west of the A64 bridge which was the temporary procedure whilst Broughton Manor was being developed. A further idea may be to install a 40mph buffer in before 30 mph limit, which is currently in place in other locations in the towns. It was **agreed** to discuss this issue further with Senior Officers at the next NYCC Highways and Town Council meeting.

73. **NEXT MEETING**

Date of the next Town Council meeting: **Wednesday 28<sup>th</sup> October 2020, 6.30pm**