



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD REMOTELY VIA CONFERENCE CALL ON WEDNESDAY 24 JUNE 2020**

**PRESENT** Councillors P Emberley (Mayor), K Ennis (Deputy Mayor), G Lake, L Burr MBE, S Hawes, C Turner, M Dales, J Lawrence, P Andrews & M Brampton

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks ((Deputy Clerk) and Revd P Sheasby (Chaplain)

**OTHERS** Mr M Lishman (RDC) and Mr D Jeffels (Press)

**APOLOGIES** Councillors E Jowitt and C Delaney

**14. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Cllr P Andrews as Chair of the Milton Rooms and Cllr L Burr as a local business owner.

**15. MAYOR'S REPORT, COVID-19 AND ASSOCIATED TOWN ISSUES**

We're pleased to see that the virus is retreating, although it's not disappearing yet, and nor is it likely to for the foreseeable future. But conditions are improving. Ryedale is no exception and the reported cases continue to reduce, and thankfully there have been no further deaths in either York or Scarborough hospitals in the last 3 days.

As our attentions start to be re-focussed on economic recovery – of course we'll continue to work with our partners at Ryedale and North Yorkshire – and I hope members will agree that as a Town Council we should get behind our local businesses and traders, many of whom have suffered terribly as a result of the lock down, and sadly there are some that won't survive.

I'd like to think of it as a call to arms for all members of this Council, to take soundings, to talk with our businesses, local traders and our amenity groups, listening to their concerns – and giving them the encouragement they need at this time.

Most of our local businesses will be trading again from 4 July, and that's fantastic. Please support them, whilst staying safe, and encourage others to do the same. Working with the Clerk I'd like to propose that we quickly produce an eye-catching roundel sticker, encouraging everyone to buy local. Our town's traders are depending on the support from our residents, and those that start to visit once more.

I particularly want to acknowledge the work of Gail, Tim and our Malton in Bloom volunteers who have gone above and beyond in difficult circumstances to get the planters installed, watering them well, and getting them to look amazing. On your behalf I particularly want to thank the team, and especially Tim and his father Cliff for the work they've done at Sparrow's Nest, and around the site of the horse sculpture. Both areas are looking amazing, and many residents have commented favourably on this investment.

It's timely, as Malton will be starting to look magnificent once again in time for a more extensive re-opening of shops in early July.

We're continuing to work with the Estate, and Gail and I had a helpful catch-up with Helen Barry, earlier this month. That was immediately followed by another very useful remote call with our partners at NYCC, Area 4.

The Yorkersgate works were due to start this week, although according to NYCC there has been some contractor delays, but this work is expected to get under way shortly. It will make a huge difference to the principle gateway into Malton – and will be much safer for pedestrians. Similarly, the Highfield Road restrictions and improvements are due to commence shortly – and these are both good examples of how the quiet diplomacy of this Council's engagement with our stakeholders, especially where we're able to make a modest contributory investment for such initiatives – is able to deliver tangible results.

In summary therefore, we have a lot more work to do – and we continue to do this under challenging circumstances. But I hope that whilst we can play our part in encouraging people to be safe as they go about their business – we're also able to balance this carefully with doing all we can to support our economy, and eventually to bring back the visitors to Malton.

It was **agreed** that the Mayor and clerk look to purchase Town Council roundel stickers to use as a local business engagement tool. The roundels would be distributed by the Mayor, Deputy Mayor and Clerk to show Town Council support for local businesses and a reminder to our residents to shop local.

## 16. **PUBLIC ACCESS**

Cllr Burr MBE reported as a County and District Council Councillor that she has been continuing to help local business. There will be a tough few months ahead for many of our small retailers, we hope our residents will continue to support them, without our business our town will suffer

The Ryedale Covid Voluntary action group is continuing to help residents, although the numbers are now lower. The food bank is still very well used but again the numbers are lower.

Cllr Andrews reported as a District Councillor with regard to the NYCC Highways project which aimed to pedestrianise Market Street, Malton. The project was stopped as no consultation had been carried out.

Members of the Ryedale Local Plan Working Party have been informed that a partial review of the plan is not acceptable that that a full review is required. It is anticipated that the review will take approximately five years and 6 months to complete the review, we now have a situation where half the houses have been built and RDC are unable to do anything while they work through the revision of the entire plan. Councillor Andrews and Cllr Burr MBE strongly objected to this.

It was **agreed** that the Town Council seek a joint meeting with Norton Town Council and the Chief Executive of Ryedale District Council to discuss this issue.

Matthew Lishman, Ryedale District Council Community Officer for Malton & Norton attended the meeting to give an update on the work of RDC and answer any questions Members may have. Issues discussed included the lack of road sweeping, 9% increase curb side refuse collection, 30% increase in recycling collections, spraying weeds and general maintenance issues.

## 17. **MINUTES**

### **RESOLVED**

That the Minutes of the Council Meeting held on 20<sup>th</sup> May 2020 be approved and signed as a correct record. Proposed by Cllr Turner,  
Seconded by Cllr Ennis, all Members approved with the exception of Cllr Andrews who abstained

## 18. FINANCIAL REPORT AND ACCOUNTS

- (I) Members noted the bank reconciliation showing the position as of 31 May 2020
- (ii) Members noted the financial report
- (iii) Thirty accounts were submitted for approval.

		£	Payment Method
Ryedale Foodbank	Section 137 Grant	500.00	On-line Payment
Visit Malton CIC	Section 137 Grant	1400.00	On-line Payment
Plantscape	Commercial Planting	11863.80	On-line Payment
Square One Network	Covid-19 Line Tel Rental	156.00	On-line Payment
Hopkinson & Sons Ltd	Materials	25.99	On-line Payment
R V Roger	MIB Plants	7.65	On-line Payment
Mrs G Cook	Reimbursement of Materials	128.24	On-line Payment
Hudson Plant & Excavation Ltd	Groundworks MIB	2750.00	On-line Payment
Steve's Garden Services	Verge Cutting	3520.00	On-line Payment
BATA	Materials	100.32	On-line Payment
VideCom	Qtr 2 CCTV Maintenance	953.80	On-line Payment
MKM	Materials	265.23	On-line Payment
Paley's	MIB Plants	510.45	On-line Payment
J B Motors	Fuel	143.77	On-line Payment
Harrison & Hargreaves	Materials	96.26	On-line Payment
A1 Environmental Services Ltd	Chapel Asbestos Survey	540.00	On-line Payment
Rialtas	Alpha Software & Closedown	638.40	On-line Payment
Tim Hicks	Reimbursement of Materials	37.52	On-line Payment
Amberol Ltd	Planters	607.20	On-line Payment
Handy Mag	Half Page Covid-19 Article	100.80	On-line Payment
Stuart Bainbridge	Additional Manpower	165.75	On-line Payment
Mrs C Brettle	Bond Repayment	500.00	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1729.12	On-line Payment
HMRC	Tax/NI Contributions	1669.97	On-line Payment
Staff Salaries	Salaries	5277.60	On-line Payment
Ryedale District Council	Rates	86.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	54.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	50.40	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	15.00	Direct Debit
EE	Town Council Mobile Phones	56.72	Direct Debit
<b>Total</b>		<b>33949.99</b>	

**RESOLVED**

That thirty accounts be approved for payment. Proposed by Cllr Dales, seconded by Cllr Lawrence, all Members approved.

**19. REPORT OF THE TOWN CLERK**

**(a) CEMETERY MANAGER UPDATE**  
**FUNERALS**

**New Malton Cemetery**

Ashes Interment	Grave No: 6081H	Geoffrey Foxton
Ashes Interment	Grave No: 5458	Vera Aconley
Ashes Interment	Grave No: 5469	Dorothy De Visser
Ashes Interment	Grave No: 7047A	Anne Mary Read

**Old Malton Cemetery**

Burial Interment	Grave No: 1273	Graziella Szymczak
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**OTHER WORK**

Grass Cutting

Summer planting in Old Malton and New Malton Cemeteries

Installation of a play mirror at Rainbow Lane Play Area

**(b) CHAPEL REFURBISHMENT & RESTORATION PROJECT**

Invitations to tender for the restoration of the chapels have gone out to three additional building companies at the Clerks request. Covid-19 has delayed the process, therefore, it seemed sensible to go back out to tender, giving local companies a chance to price for the work. The Clerk also has a site meeting with a bell restoring company at 1pm on 23<sup>rd</sup> June.

**(c) MALTON IN BLOOM**

- The greenhouse has been ordered, our groundwork contractor has installed the double greenhouse base at New Malton Cemetery. A second greenhouse has been donated by a resident of Norton.
- The racetrack near the steel horse has been installed and will be planted up once the edging stones have been installed.
- The wild flower meadow at Orchard Fields has been a feature on BBC Look North.
- A huge amount of work by staff and volunteers has been undertaken at Sparrows Nest. The area includes a steel sparrow by artist Andy Kay, aluminium seating, a handmade child's seat, shady bed, ornamental bed, herb bed and bee/butterfly bed.  
<https://www.andrewkaysculpture.co.uk/>
- Made wooden frames, planted up and installed gravel to Broughton Manor and Pasture Lane roundabouts
- Planted up all Town Council installed planters
- Planted up Market Place raised beds and war memorial

**(d) STAFF UNIFORMS**

The Clerk would like Members comments on the staff uniform artwork (to be circulated at the meeting). Staff would be issued with Malton Town Council/Malton In Bloom branded smart burgundy polo shirts, grey soft shell jackets and burgundy winter jackets to enhance the profile of the Town Council. There will be an opportunity for Councillors and MIB volunteers to obtain a uniform at a later date in the near future, we are looking at rolling these out to the staff first. We would look at fundraising in order for this to occur.

**(e) RAINBOW LANE PLAY AREA**

Sutcliffe Play started work installing the Inclusivity Project equipment on Thursday 11<sup>th</sup> June, it is hoped that the Clerk would sign off the full installation by Friday 19<sup>th</sup> June 2020. A press release will be issued once Covid-19 regulations allow for the re-opening of play areas.

(f) **CONFERENCE CALL MEETINGS**

The Clerk and Mayor have carried out conference call meetings with NYCC Highways Senior Officers and Helen Barry, Malton Fitzwilliam Estate Estate Manager. Both meetings were extremely valuable, with a two way information exchange on issues affecting Malton.

20. **ADDITIONAL VEHICLE ACTIVATED SIGN (VAS) LOCATION**

The Clerk presented a report on an additional VAS (previously circulated).

**RESOLVED**

**That the Clerk would submit a grant application to the Police & Crime Commissioner Road Safety grant scheme for an additional VAS and post to be installed in York Road and any other location. Proposed by Cllr Turner and seconded by Cllr Hawes. All Members agreed.**

21. **CEMETERY LODGE**

The Clerk presented a report on Cemetery Lodge (previously circulated).

**RESOLVED]**

**Proposed by Councillor Turner and seconded by Cllr Burr. All Members agreed.**

- (i) That the £500 bond is re-paid back to the tenant.
- (ii) That the Town Council put Cemetery Lodge up for sale once the Cemetery Chapels refurbishment work is nearing completion.
- (iii) That the Council obtains three valuations of Cemetery Lodge.
- (iv) That the Town Council obtain quotes from a local builder to block up the existing access doors to the outbuilding, thereby, removing direct access from the cemetery.

22. **FACILITIES OFFICER ROLE**

The Clerk presented a report on the Facility Officer role (previously circulated).

**RESOLVED**

**Proposed by Cllr Burr and seconded by Cllr Ennis. All Members agreed.**

- (i) That the role is advertised widely utilising all social media, notice boards and local press advert in due course.
- (ii) That the Salary Scale of the Cemetery Manager role to National Joint Council agreed pay scales LC1 SCP 13-17 (£22,021-£23,836) pro-rata is applied.
- (iii) That the part time role is 17-21 hours per week (to be agreed).
- (iv) That the Clerk's hours to increase from 33 to 37 hours in June and July to facilitate current projects.

23. **TOWN COUNCIL UTILITY VEHICLE**

The Clerk presented a report (previously circulated).

**RESOLVED**

**That the Town Council purchase a Kawasaki Mule complete with pumped watering system at a cost of £9,900. Proposed by Cllr Turner and seconded by Cllr Dales. All Members agreed.**

24. **MALTON IN BLOOM WEBSITE**

The Clerk presented a report on the Malton In Bloom website (previously circulated).

**RESOLVED**

That notice is given to the website provider to cease the Malton In Bloom website from 1<sup>st</sup> July 2020. Proposed by Cllr Turner and seconded by Cllr Dales. All Members agreed.

25. **MILTON ROOMS GRANT APPLICATION**

One applications for Section 145(b) grant funding was considered.

No	Organisation	Summary	Total Project Cost	Amount Requested (Approved Budget £1,250)
3.2020	Milton Rooms	Refurbishment Work	£2,500	£1,250

**RESOLVED**

That the Milton Rooms Section 145(b) grant application be approved. Proposed by Cllr Turner and seconded by Cllr Burr. All Members approved with the exception of Cllr Andrews who abstained.

26. **PLANNING APPLICATIONS**

One application to the Local Planning Authority was considered.

**20/00450/FUL**

**39 Yorkersgate, Malton**

Change of use of ground and first floor offices (Use Class B1) to an aesthetic skin clinic (Use Class D1)

**RESOLVED**

**Approval**

27. **MEMBERS QUESTIONS**

None.

28. **NEXT MEETING**

Date of the next Town Council meeting: **Wednesday 29 July 2020, 6.30pm (to be held remotely).**