



MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD REMOTELY VIA ZOOM ON WEDNESDAY 26 AUGUST 2020

PRESENT Councillors P Emberley (Mayor), K Ennis (Deputy Mayor), G Lake, S Hawes, L Burr MBE, J Lawrence, C Turner, C Delaney, P Andrews and M Brampton

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks ((Deputy Clerk) and Revd P Sheasby (Chaplain)

OTHERS Mr D Jeffells (Press) and Councillor A Croser (Mayor of Norton)

APOLOGIES Councillors E Jowitt and M Dales

45. **CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

Cllr Burr declared a personal interest in planning application No: 20/00721/TPO.

46. **MAYOR'S REPORT, COVID-19 AND ASSOCIATED TOWN ISSUES**

Mayor's engagements in August 2020

Attended Malton's recognition of Yorkshire Day on 1 August, and for the Proclamation of Integrity enunciated by David Jackson, the Town Crier.

Attended an on-site meeting on Thursday 6 August with a contractor for the cemetery gates and other matters whilst the Clerk was on leave.

Also attended an on-site meeting on Wednesday 12 August with another contractor for the cemetery gates and other matters whilst the Clerk was on leave.

Attended a remote meeting with the Deputy Mayor, the Deputy Clerk and the representative from the Royal British Legion to discuss the VJ event, also on the 12 August to which the Deputy Mayor subsequently represented the town at a short ceremony at Malton's War Memorial on 15 August.

The Mayor, accompanied by the Clerk held a meeting with Tom Naylor-Leyland from the Fitzwilliam Malton Estate on Tuesday 18 August, at the town council offices in the Wesley Centre, to discuss matters of mutual interest between the Estate and the Town Council.

At the request of North Yorkshire County Council, the Mayor accompanied by the Clerk hosted a two hour discussion and conducted tour of the town on Wednesday 19 August for the Chair and Commissioners from the North Yorkshire Rural Commission; the commissioners were particularly struck by the town's proactive focus on initiatives undertaken by the Council and its partners to improve Malton for its residents, the business community and positively benefitting its rural economy;

a representative from the Fitzwilliam Malton Estate, and the Ryedale Community Team were also in attendance.

At the invitation of the Coaching Inn Group, the Mayor re-opened the Talbot Hotel on Monday 24 August; the Group has been able to save 39 of the previous jobs, and has created 12 new jobs.

Mayor's engagements in September 2020

Attending a meeting with Chris Granger from RDC's Street Scene on Wednesday 9 September, together with Cllr Chris Turner, The Deputy Mayor, The Clerk, and the mayor of Norton.

Attending a contractual meeting with the Clerk and the Managing Director of CG Building and Restoration, the appointed contractor for the Cemetery Chapels restoration at the town council office on Thursday 10 September.

Attending a meeting in Whitby with the Clerk and the Town Clerk of Whitby Town Council on Tuesday 15 September to discuss Devolution matters.

47. PUBLIC ACCESS

Councillor Burr reported as a County and District Councillor on the government plans for unitary authorities and ongoing work of the District Council.

48. MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 29 July 2020 be approved and signed as a correct record. Proposed by Cllr C Turner, seconded by Cllr G Lake, all other Members approved.

49. FINANCIAL REPORT AND ACCOUNTS

- (I) Members noted the bank reconciliation showing the position as of 31 July 2020
- (ii) Members noted the financial report to 31 July 2020
- (iii) Thirty two accounts were submitted for approval
- (v) Members considered the Annual Internal Audit Report

Accounts August 2020

Malton & Norton Lions	Section 137 Grant	1000.00	On-line Payment
Clerk	Reimbursement of Refreshments	29.78	On-line Payment
Malcolm Piercy	Additional Labour	175.00	On-line Payment
T Elsey Ltd	Tractor Tyres	9.60	On-line Payment
Streetscape	Replacement Basket Swing Seat & Annual Inspection	1090.80	On-line Payment
Yorkshire Fixing Solutions Ltd	Covid-19 Masks	232.56	On-line Payment
Modicum Planning	SEA M&N Neighbourhood Plan Screening	1200.00	On-line Payment
Topiary Tree	Materials	70.00	On-line Payment
Paley's	MIB Plants	308.50	On-line Payment
Graham Lake	Town Council Expenses	23.81	On-line Payment
Direct Imaging	Stationery & Covid Laptop	516.00	On-line Payment

Big Boolies	Town Council Uniform	586.14	On-line Payment
J B Motors	Fuel	179.71	On-line Payment
BATA	Materials	30.40	On-line Payment
Hopkinson & Sons Ltd	Materials	379.15	On-line Payment
Russells Ltd	Materials	116.48	On-line Payment
Norton on Derwent Town Council	50% of the Skatepark maintenance	1817.50	On-line Payment
Anti-Freeze (York) Ltd	Repair of lamp-post holster	90.00	On-line Payment
Business Stream	Water Charges New Malton Cemetery	78.10	On-line Payment
Business Stream	Water Charges Old Malton Cemetery	41.06	On-line Payment
S Bainbridge	Additional Labour	80.75	On-line Payment
R Yates & Sons Ltd	Materials	147.54	On-line Payment
Mark Feather	Tree Safety Inspection	185.00	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1765.43	On-line Payment
HMRC	Tax/NI Contributions	1728.02	On-line Payment
Staff Salaries	Salaries	4859.69	On-line Payment
Ryedale District Council	New Malton Cemetery Rates	86.00	Direct Debit
Ryedale District Council	Cemetery Lodge Rates	146.53	Direct Debit
Spoton.net Ltd	MTC Website Subscription	56.40	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	15.00	Direct Debit
EE	Town Council Mobile Phones	53.96	Direct Debit
Total		17098.91	

RESOLVED

Proposed by Cllr S Hawes, seconded by Cllr J Lawrence. All Members agreed.

(i) That thirty two accounts be approved for payment.

50. REPORT OF THE TOWN CLERK

(a) CEMETERY MANAGER UPDATE

FUNERALS

New Malton Cemetery

Interment Burial Grave No: 5451

Rita Elmes

Old Malton Cemetery

Interment Ashes Grave No: 604

John Paley

Interment Ashes Grave No: 431

Peggy Jane Szuman

OTHER WORK

Attended and passed Chainsaw Course on 27th-31st July. New benches installed outside the Hidden Monkey in the Market Place and the Royal Mail sorting office on Wheelgate. Three new planters have been installed on Highfield Road.

(b) MALTON IN BLOOM

- The donated greenhouse has been installed in New Malton Cemetery by Cliff Hicks and the Deputy Clerk.
- Staff and volunteers are continuing to water the planters and community gardens.
- New barrel planters have been installed at the top of Princess Road at the junction to East Mount and underneath the Yorkshire pudding artwork on Newgate.
- A fourth planter to match the existing ones on Yorkersgate will be installed on Thursday 27th August, this has been kindly donated by The Masonic Lodge and Jeremy Powell.

Councillor Turner congratulated Town Council staff and volunteers for the huge effort made this summer, Malton has looked wonderful for residents and visitors to the town.

(c) TOWN COUNCIL BRANDING

The branded staff uniforms are now being worn by staff and quotes for the livery of the agricultural vehicle will be presented to Members at the September meeting.

(d) RAINBOW LANE PLAY AREA

Unfortunately the play area has suffered some vandalism resulting in the new acrylic mirror being smashed and handles removed from the outdoor gym equipment. The handles have now been replaced and the mirror debris removed. The inclusive roundabout, re-surfacing, inclusive swing seat and zip wire installation has been delayed due to Covid-19, work will commence in September 2020. Work to reduce the laurel hedge near the MUGA will be carried out week commencing 7th September.

(e) PEASEY HILLS ENHANCEMENT SCHEME

The Clerk has been working with Esther Graham, Arts & Events Officer at RDC and Jeff Clarke from the Art of Protest Gallery in York with regard to repairing the bus shelter on Highfield Road and installing artwork to improve the structure. A quote for £1,500 has been obtained from a local builder to repair the roof and a quote of £3,000 for the artwork.

Once the schools open, the Clerk and Esther Graham will start the consultation work with the local community, Malton Community Primary School and St Mary's School on the design, following which we will submit a grant application to the Ryedale District Council Arts Grant Scheme in addition to other suitable funders. Members will be consulted on the final design of the artwork.

(f) SALE OF CEMETERY LODGE

The Mayor and Clerk are obtaining quotes for the road resurfacing, new internal gates, repair of the exiting external gates, railings outside Cemetery Lodge, replacement brass name plaques and cleaning of the stone pillars. A full report of the work will be presented at the September meeting. Willow Green have been informed that they have been approved as the agents to carry out the sale of Cemetery Lodge (to be renamed Malton Lodge).

(g) CHAPEL RENNOVATION & CONVERSION

C G Building & Restoration Ltd have been informed that they have secured the contract for the renovation and conversion work to the chapel. The Clerk is preparing the contract and necessary documentation ready for the pre-start meeting.

(h) WAR MEMORIAL

Contractors TWS will be installing the final railings at the War Memorial on Monday 14th September.

(i) CYCLE RACKS

Cycle racks have been installed in the Market Place at the side of St Michael's Church and New Malton.

51. GOVERNMENT PLANS FOR UNITARY AUTHORITIES

The Mayor gave a verbal report.

RESOLVED

Proposed by Cllr Turner, seconded by Cllr Burr. Cllr Brampton abstained. All other Members agreed:

- (i) That the Mayor, Deputy Mayor, Cllrs M Dales, S Hawes, Clerk & Deputy Clerk form part of the Malton & Norton Task Group in line with Norton’s proposal and its terms of reference.**
- (ii) That a draft letter affirming the Town Council’s broad approach be circulated to Members for comments. The letter to be sent jointly from Malton and Norton Town Councils, subject to agreement by Norton Town Council. The letter to be sent to NYCC’s Chief Executive and Leader, the City of York Chief Executive and Leader, and all seven District Council Chief Executives and Leaders.**

52. REPRESENTATIVES

The Deputy Mayor reported on the Milton Rooms (previously circulated); Cllr Brampton gave an update on issues associated with the Malton & Norton Area Partnership (previously circulated)

53. PLANNING APPLICATIONS

Five applications to the Local Planning Authority was considered.

20/00697/HOUSE

Walnut House, 70A Middlecave Road, Malton

Erection of detached single store flat roofed garden room and store

RESOLVED Approved, subject to no neighbour objections

20/00730/HOUSE

1 Orchard Gardens, Malton

Erection of single storey rear garden room extension and a rear single storey gym/spa extension

RESOLVED Approved

20/00715/ADV

Yorkshire Bank PLC, 7 Wheelgate, Malton

Display of 1no. internally illuminated individual letter name sign, 1no. externally illuminated double sided hanging sign, internally applied vinyl graphics to the ground floor windows and right hand door to include opening hours and installation of non-illuminated acrylic surrounds to the ATM, night safe and letterbox

RESOLVED Approved

20/00721/TPO

8 West Lodge Gardens, Malton

Fell T2 Fagus sylvatica purpurea (Copper/Purple Beech) of TPO 133/1989

RESOLVED Approved

20/00764/CAT

Enterprise House, The Courtyard, 76-78 Castlegate, Malton

Fell T1

RESOLVED Approved

54. **MEMBERS QUESTIONS**

None

55. **NEXT MEETING**

Date of the next Town Council meeting: **Wednesday 30 September 2020, 6.30pm**