



**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD REMOTELY VIA CONFERENCE CALL ON WEDNESDAY 29 APRIL 2020**

**PRESENT** Councillors P Emberley (Mayor), K Ennis (Deputy Mayor), G Lake, L Burr MBE, S Hawes, C Turner, M Dales, J Lawrence, E Jowitt, P Andrews, M Brampton

**IN ATTENDANCE** Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk), Revd P Sheasby (Chaplain)

**OTHERS** Councillor D L Williams (Norton Town Council), Mr D Jeffels (Press)

**APOLOGIES** Councillor C Delaney

**152. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

**153. REMOTE MEETINGS STANDING ORDERS**

Members considered the additional Remote Meetings Standing Orders document (previously circulated):

**RESOLVED**

That Malton Town Council approves the Remote Meetings Standing Orders.  
Proposed by Cllr Dales, seconded by Cllr Hawes; all Members approved.

**154. MAYOR'S REPORT, COVID-19 AND ASSOCIATED TOWN ISSUES**

In common with every parish, town, city and metropolitan area in the country, the Covid-19 virus, has in the space of just four months, changed the way we live our lives, the way we go about our business, and our very sense of what is the 'norm'.

The likelihood is that a new sense of norm will emerge, dictating how we interact with each other, how we enjoy our leisure time together – and how our national, urban and rural economies will take time to recover. And of course Malton and our neighbouring communities are no exception to this, and we shall eventually need to turn our attentions to recovery.

As the commercial heart of Ryedale, and working effectively and proactively with all our community stakeholders, Malton will be at the forefront of driving that recovery – when the time is right. Meanwhile, we need to focus on those directly affected by the virus in our community, and those in greatest need because of it.

According to the latest figures, accurate to Tuesday 28 April:

- There have been 864 confirmed cases in North Yorkshire
- Tragically, there has been approximately 150 deaths in the County
- Of which 9 deaths have been reported in Ryedale, and we understand 'at least' 3 of these deaths have occurred here in our own community

As a Town Council, I know you would want me to publicly express our deepest sympathies to each of the families, loved ones and friends of all those who have died, and to extend our thoughts to those

that remain in hospital, to the elderly and vulnerable in our care homes, to those that are shielding and are anxious, and for those who are also fighting the disease at home – and we extend our thoughts and send our best wishes to each and every one of them also, for a recovery.

With that in mind, I also want to pay tribute to people who have been working so hard in our community. In particular, the doctors, nursing staff and support staff at Malton Hospital, Derwent Practice, and those working in our Care Homes.

I know you are all doing a magnificent job to help save lives.

To North Yorkshire Police, and our Policing Team based here in Malton, to Malton Fire Station – and the 12 fire fighters who are volunteering in our community to help the most vulnerable, and to all the other unnamed hero's in Malton that, though one means or another, are pulling together and working as one team to safeguard those with the most needs.

Malton Town Council has been working closely with North Yorkshire County Council's Community Support Organisation (CSO), as well as other partner authorities including Ryedale District Council (RDC). We're grateful for NYCC's coordinating role, and Malton's operational model remains in readiness should this be required.

I want to pay tribute too to the army of volunteers that have come forward in Ryedale, including the Ryedale Volunteer Network. Safeguarding for the vulnerable is a key concern, and working closely with the CSO, there's especially been a lot of good work undertaken by Ryedale Carers Support, who have now trained and inducted 135 volunteers across Ryedale, of which around 30 of these have been registered and are actively working here in our own community.

To date, 302 people have been helped across the district, with responses averaging about 10 per day, although the last few days has seen this figure increase to 12-13 per day.

Our colleagues at RDC have now processed 12 hardship support grants, and these average around £70. There has been 382 Shielding Calls to RDC, and approximately 80% of these require continuing support.

Yesterday, RDC also launched its emergency grants scheme for voluntary groups and decisions will be made on a weekly basis. Thankfully, there has been few indications of new homelessness, or rough sleeping, and these figures are traditionally low in our area.

The Police report no significant increases in breaches of the Government guidelines, although a modest traffic increase has been observed in Malton. There has been a number of issues reported of anti-social behaviour and a few impromptu parties. In almost every case, the Police have offered advice, although two penalty notices have been issued for such breaches in the last few days.

In Malton and Norton, 30 shops remain open for essential supplies, the most recent being the Yates store at the beginning of this week.

In terms of helping to feed the most vulnerable in our community, Malton Cookery School, the Ryedale Free Fridge at the Wesley Centre, and most recently the RDC canteen have all been assisting, and I know you'll want to express our thanks to these organisations, and to Malton & Norton Lions and others, as well as donations from the public and local businesses, that have been helping to sustain their work. Currently, around 600 people are being provided with a meal each day. It's a fantastic effort.

Finally, I just want to express the thanks of the town council to everyone that has been observing the

Government's social distancing guidelines; we need to continue to do this for as long as the guidelines dictate, and to encourage everyone in our community to stay the course – to prevent further infection, and to help save lives.

Malton and our wider community will emerge from this event – but we shall have work much to do – to gradually participate in the recovery and to restore that new sense of normality, and I'd ask for your continued support to help us do just that.

**155. ANNUAL MEETING OF THE COUNCIL**

Members considered The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) Regulations 2020 Amendment of Part 6 of Schedule 12 to the 1972 Act (meetings and proceedings of local authorities).

**RESOLVED**

That the Malton Town Council approve the discussion to defer the Annual Meeting until May 2021 at the September Council meeting. Proposed by Cllr Burr, seconded by Cllr Andrews; all Members approved.

**156. PUBLIC ACCESS**

Cllr Burr reported that the Chief Executive of Ryedale District Council, Stacey Burlet now has delegated powers and that Full Council would be held in in September.

- The next virtual planning committee meeting would be held on 5 May
- £40,000 grant aid has been made available for community and charitable groups
- Cllr Burr thanked everybody who is working hard to help vulnerable residents, and we realise we have generous people
- Most NYCC and RDC staff are working from home, officers have been deployed in different areas
- Cllr Burr personally thanked all the people of Malton who have raised to the Covid challenge and helped so many people during the lockdown
- All RDC car park charges have been suspended
- Our Care homes are pleased that the test has now been made available, most have started taking advantage of the tests for residents and staff
- Fly tipping is a concern, Cllr Burr is liaising with RDC and NYCC, to get the skips re-opened with social distancing in place. All **agreed** to support Cllr Burr with this request and the Mayor would write to Richard Flinton, the Chief Executive of NYCC.

**157. MINUTES**

**RESOLVED**

That the Minutes of the Council Meeting held on 25<sup>th</sup> March 2020 be approved and signed as a correct record. Proposed by Cllr Burr, seconded by Cllr Ennis, all Members approved.

**158. FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the financial report (previously circulated)
- (ii) Members noted the bank reconciliation showing the position as of 31 March 2020.
- (iii) Forty six accounts were submitted for approval.

## Bank Accounts Reconciliation as at 31<sup>st</sup> March 2020

	£	£
<b>Base Rate Account</b>		255,000.00
<b>Active Saver Account</b>		1,000.00
<b>Current Account</b>	11,338.11	
Unpresented cheques/online payments outstanding	Nil	11,338.11
<b>Sub-total</b>		<b>267,338.11</b>
<b>Less External Funds:</b>		
	£	
Ladyspring Wood	6,663.00	
Ryedale Cameras In Action	Nil	
M&N Neighbourhood Plan Grant	2,166.00	
Malton In Bloom	2,630.83	
MIB Business Hanging Baskets	1,830.00	
S106 Inclusivity Project	23,210.00	
Chapel Renovation Funds Remaining	150,825.55	
<b>Total Reserves to be transferred to the financial year 2020-21</b>		<b>£80,012.73</b>

## Accounts List

B Bushell	Old Malton Bus Shelter Rent	10.00	Cheque 703998
Derek Beale	Annual Banner Licence	20.00	Cheque 703999
Claire Jennyns	Annual Banner Licence	100.00	Cheque 704000
Steve's Gardening Services	Verge Cutting	2640.00	BACS
M Coppins	IT Maintenance	70.00	BACS
S Brosnan	V E Day Flag	18.00	BACS
Vertigrow	Plants	55.00	BACS
TWM Traffic Control Systems	VAS Sign (Final Payment)	1976.25	BACS
Yorkshire Fixing Solutions	Materials	42.59	BACS
In Print	LSW Signs	72.00	BACS
Hudson Plant & Excavation	Groundworks Sparrows Nest	2340.00	BACS
MKM	Materials	477.60	BACS
Claudia Brettle	Reimburse Energy Costs	21.16	BACS
Archbishop Holgate	Half Yearly Allotment Rent	335.76	BACS
Scarborough Borough Council	Street Furniture	468.00	BACS
The Wesley Centre	Annual Rent & SLA	7850.00	BACS
Perry's	Mini Bus Allerton Park	239.00	BACS
YLCA	Subscription	900.00	BACS
Big Boolies	Fairtrade Signage	72.00	BACS
Zurich Municipal	Council Insurance	2791.20	BACS
Smith of Derby	Service St Leonards Clock	378.00	BACS
Smith of Derby	Service Old Malton School Clock	254.40	BACS
VideCom	Qtr 1 CCTV Maintenance	953.80	BACS
Nynet Ltd	Qtr 1 CCTV Connectivity	2376.00	BACS
PPIY Ltd	Chapel Project Management	4822.19	BACS
J B Motors	Fuel	89.58	BACS
R Yates & Sons Ltd	Materials	26.30	BACS
John Wright	Cemetery Lodge - Boiler Service	84.00	BACS
LITE	Festive Light Extension	13192.80	BACS
NYCC	VAS Sign Post	300.00	BACS
Olive Countess Fitzwilliam Trust	LSW Annual Lease	1000.00	BACS
Square One	Covid-19 Line Rental	98.16	BACS
Coppins Systems	Covid-19 IT Support	100.00	BACS
Fitzwilliam Malton Estate	Orchard Field Qtr 1 Lease	600.00	BACS
Scarborough Borough Council	CCTV Qtr 1 Monitoring	3000.00	BACS
S Bainbridge	Additional Manpower	69.50	BACS
North Yorkshire Pension Fund	Pension Contributions	1618.02	BACS
HMRC	Tax/NI Contributions	1515.96	BACS
Staff Salaries	Salaries	4476.52	BACS
N Power	Cemetery Energy	46.34	Direct Debit
N Power	Christmas Lights SC	53.49	Direct Debit
Ryedale District Council	Rates	86.00	Direct Debit
Spoton.net Ltd	MTC Website Subscription	48.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
Brandsby Wilson	Chapel Lane Parking Permit	15.00	Direct Debit
EE	Town Council Mobile Phones	53.50	Direct Debit
<b>Total</b>		<b>55794.12</b>	

**RESOLVED**

That forty six accounts be approved for payment. Proposed by Cllr Dales, seconded by Cllr Lawrence, all Members approved.

Members thanked the staff for their hard work supplementing the budget by grant aid to increase the reserves of the Council.

159. **REPORT OF THE TOWN CLERK**

(a) **CEMETERY MANAGERS UPDATE**  
**FUNERALS**

**New Malton Cemetery**

Burial Interment      Grave No: 5183

**OTHER WORK**

Pruned around the trees on Castle Howard Road

Installed new memorial benches on Broughton Manor and Old Maltongate

(b) **CHAPEL REFURBISHMENT & RESTORATION PROJECT**

The invitations to tender for the restoration of the chapels had gone out six building companies, the deadline for applications was 10<sup>th</sup> May 2020. On receipt of the tenders, the Clerk would liaise with PPIY with regard to the most suitable company to carry out the work.

Members would receive further information in due course for final approval.

(c) **VE DAY CELEBRATIONS – 8<sup>th</sup> MAY 2020**

The Council has purchased a new flag to commemorate the 75<sup>th</sup> anniversary of VE Day. The flag would be erected on the flag pole of St Michael's Church in the Market Place.

(d) **MALTON IN BLOOM**

The Clerk had received notification that Malton In Bloom has been successful with its grant application for £500 from the NYCC Stronger Communities pot for funding towards a greenhouse to be situated in New Malton Cemetery.

The greenhouse would provide the ability to grow Malton In Bloom plants from seed and fresh produce to be donated to the Free Fridge project.

Plantscape is aiming to deliver the commercial plants during week commencing 25 May, which would certainly bring some much needed colour to the town. The Clerk and Deputy will continue to water the planters during the lockdown period.

(e) **FACILITIES OFFICER ROLE**

The newly appointed Facilities Officer, Jake Liversidge would commence his role with the Town Council on Monday 4<sup>th</sup> May 2020. In his first few weeks of service Jake will be preparing the new street furniture ready for installation, watering existing planters and receiving training on Town Council machinery and equipment.

(f) **RAINBOW LANE PLAY AREA**

Following confirmation of the Lottery Grant, Sutcliffe Play have been instructed to install the new accessible equipment once the sanctions have been lifted. The Clerk will keep Members up to date with progress.

The Clerk will be starting work on a National Lottery Reaching Communities England bid for a large scale project around the mound at the play area. The project would see removal of the large slide which is nearing the end of its life and the possible addition of a castle themed fort.

(g) **TAYLOR WIMPEY SITE**

The Clerk has been approached by Taylor Wimpey to be involved in the design and specification of the play area on the site which would continue to be the responsibility Taylor Wimpey. A meeting with the developer is to be arranged in the near future.

(h) **FESTIVE LIGHTS**

The Town Council festive light contractors LITE are installing the additional permanent lighting in the town on Thursday 16 April, this work includes the lighting up of the tree at the War Memorial which would create a spectacular entrance into the Malton from York Road.

(i) **COVID-19**

The Clerk and Deputy are mainly working from home, calling into the office to collect post and funeral documents. The Clerk is continuing to receive a steady stream of calls daily for assistance from members of the public in Malton and the surrounding areas. The Town Council have arranged a landline number for residents to ring for help, which has been diverted to the NYCC approved facilitator Careers Resource.

(j) **STREET FURNITURE CLEANING**

Malton based company Ryedale Blast are kindly cleaning the street furniture, railings and litter bins in Malton on an evening free of charge. The Clerk would like to suggest that the Town Council makes a contribution towards the specialist cleaning solution in the future. Ryedale Blast have also offered to clean the play equipment in Rainbow Lane play area.

160. **MALTON & NORTON AREA PARTNERSHIP**

Cllr Brampton reported that the Malton and Norton Area Partnership (MNAP) committee met on Thursday 2 April to discuss the Lady Spring Wood project and the resignation of Sarah Oswald from the project.

The project was at an advanced stage, but there were some items outstanding. They were problems of the bridge over the cut having been swept away by the flooded River Derwent; work to repair the culvert near to Tate-Smiths; fencing of the path near the culvert and installation of new sign posts. Alan Mitchell of Maltech was working on proposals to secure the bridge.

Most of these items have funds earmarked for them. Looking further ahead, it was desirable to do as much as possible to enable accessibility to the wood.

The meeting agreed that Councillor Brampton would take responsibility for coordinating the project. It also agreed that various committee members would explore possibilities for future funding.

Subsequent to the meeting, several members expressed gratitude to Sarah Oswald for her work to develop the project.

The week after the meeting, Alan Mitchell and the Internal Drainage Board (thanks to Stephen Edwards) moved the bridge back into its proper position on the gabions which resulted in the bridge being usable by the public.

Please visit the website for further information [www.mnap.org.uk](http://www.mnap.org.uk)

161. **FLOODING**

Cllr Dales gave a comprehensive verbal report on the work ongoing to improve flooding concerns for the residents of Malton and Norton.

162. **PLANNING APPLICATIONS**

Six applications to the Local Planning Authority were considered.

20/00312/TPO

**11 Gilling Way, Malton, YO17 7LQ**  
To fell T1 – Silver Birch of TPO 225/1997  
**RESOLVED**            **Approval**

20/00300/HOUSE

**54 Town Street, Old Malton, YO17 7HD**  
Erection of single storey rear extension  
**RESOLVED**            **Approval**

20/00326/HOUSE

**1 Russett Road, Malton, YO17 7YS**  
Erection of single storey rear extension  
**RESOLVED**            **Approval**

20/00342/LBC

**14 Saville Street, Malton, YO17 7LL**  
Removal of the existing internal porch and installation of new glass porch  
**RESOLVED**            **Approval**

20/00353/MFUL

**Manor Farm, 37 Town Street, Old Malton, YO17 7HB**  
Erection of an 80no. bed care home (Use Class C2) with ancillary facilities, amenity areas, car parking and landscaping.  
**RESOLVED**            **Defer a recommendation until the May meeting. Cllrs Dales and Ennis to carry out a site meeting with the Clerk. Further information is required in addition to liaising with the residents of Old Malton.**

NY/2020/0035/FUL

**Malton Community Sports Centre, Broughton Road, Malton**  
Single storey extension of sports centre to form a fitness suite (382 sq.), tarmac perimeter path and additional car parking, 22 spaces.  
**RESOLVED**            **Approval**

163. **MEMBERS QUESTIONS**

None

164. **NEXT MEETING**

Date of the next Town Council meeting: **Wednesday 20 May 2020, 6.30pm (to be held remotely).**