

**MINUTES OF THE MEETING OF THE**

**MALTON TOWN COUNCIL**

**HELD IN COMMUNITY HOUSE**

**ON WEDNESDAY 28 SEPTEMBER 2016**

**PRESENT**

Cllr P Andrews (Mayor) Cllr D Townsend (Deputy Mayor)  
Mrs K Ennis, D Lloyd-Williams, Mrs J Lawrence, M Dales  
G Lake and P Emberley.

**IN ATTENDANCE**

MP Skehan (Town Clerk), J Ward (Assistant Town Clerk)  
Cllr E Jowitt (RDC).

**APOLOGIES**

Cllrs Mrs A Hopkinson and C Turner.  
Canon J Manchester.  
Cllr Mrs L Burr. (NYCC and RDC).

**074. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct to decide whether a declaration of interest is appropriate in respect of any matter to be considered at the meeting.

**075. PUBLIC ACCESS**

An enquiry related to a planning approval already granted at Broughton Manor was raised. The resident was advised to direct the enquiry direct to Ryedale District Council.

**076. MINUTES**

**RESOLVED**

**That the Minutes of the Council meeting of 31 August 2016 be confirmed and signed as a correct record.**

**077. MATTERS ARISING**

**Min 056. Banners in Town.**

The Clerk reported on a further conversation on the subject with Highways North Yorkshire on the subject. It is confirmed that there is no formal authorisation of any banners to be located on its land. While it might only rarely take action on its own account in exceptional circumstances, it would be willing to sanction action taken by the local Council as long as it is reasonable and not to prescriptive. In this respect it would not support blanket interventions or wish to compromise time-limited promotion of community events, local initiatives and even local venue events.

**Members agreed that Cllr Emberley and the Clerk agree a draft protocol for the supervision of banner posting on NYCC land/street furniture in line with the guidance offered by Highways North Yorkshire, to be presented in the first instance to the Finance and General Purposes Committee for its consideration.**

078. **MAYORS ANNOUNCEMENTS**

**Yorkshire in Bloom**

The Mayor proposed that the Town Council consider whether the town might seek to enter the Yorkshire in Bloom programme. Many comments had been made over the current year on how well the town was looking.

**Members agreed in principle that the matter should be explored further. The Clerk was directed to provide a report.**

**Flooding Matters**

The Mayor reported on progress of discussions at the District Council. The Overview and Scrutiny Committee is currently looking into the issues. Information is being sought on the immediate availability of appropriate pumps.

079. **FINANCE AND GENERAL PURPOSES COMMITTEE**

1. **JOB EVALUATION.** The Chairman advised members of the need to consider and agree a programme for the recruitment of a Clerk to replace the current Clerk on his retirement. It was agreed that the F & GP Committee would make a recommendation on this to the next Council meeting, and that in the interim the Town Council will take advice on the role from the Yorkshire Local Councils Association by way of a Job Evaluation exercise, which service is offered free to members.

**It was agreed that the Chairman of Committee, commission this service from YLCA at the earliest opportunity, supply any specific information required, and advise the YLCA relevant Officer that the ensuing report be provided directly and exclusively to the Chairman of Committee.**

2. **SECTION 137 AWARDS.**

**RESOLVED**

**That the following awards be made:**

<b>Malton Museum</b>	<b>500</b>
<b>Ryedale CAB</b>	<b>1500</b>
<b>Ryedale Book Festival</b>	<b>300</b>
<b>Woodham Stone Collection</b>	<b>500</b>
<b>Dickens December Event</b>	<b>500</b>
<b>Ryedale DC Chairman's Charity</b>	<b>50</b>
<b>Next Steps</b>	<b>500</b>
<b>Ryedale Youth Theatre</b>	<b>250</b>
<b>Home Start</b>	<b>100</b>
<b>Ryedale Mencap</b>	<b>100</b>
<b>Autism Plus</b>	<b>100</b>
<b>Musical Memories</b>	<b>250</b>

NB. It was agreed that the Clerk would make contact and seek further information from Ryedale Foodbank and the organisers of the Malton Old Peoples Christmas Party.

**3. OLD MALTON OLD SCHOOL CLOCK.**

**RESOLVED.**

**That an award of £1,750 be made to the owner of the Old School House as a part contribution to the repairs carried out to the Clock Tower which houses the Town Council's Clock.**

**NB This award is made in recognition of the public amenity that the clock provides.**

**4. SECTION 106. ALLOCATION OF OPEN SPACE FUNDS.**

It was noted that no further information had been forthcoming from Ryedale District Council regarding a process for the allocation of S106 funds to permitted schemes.

**Members agreed that the Chairman of Committee would contact the Ryedale DC Chief Executive regarding an arrangement for the release and allocation of funds.**

**5. FINANCIAL ACCOUNTS SYSTEM.**

Members were provided, for information, with a report summarising all receipts and payments by cost centre for the period 1<sup>st</sup> April to the 31<sup>st</sup> of August 2016.

**080. NEIGHBOURHOOD PLAN.**

Cllr Lloyd-Williams reported that the only remaining matter prior to the completion of a draft Policy Intentions Document for the Steering Group to consider, is the completion and analysis of an independent assessment of the Malton and Norton Conservation Area Studies.

**081. MALTON NORTON AND AREA PARTNERSHIP CONSTITUTION.**

**Prior to the meeting a draft of a revised constitution had been circulated. Cllr Emberley as Chairman of the Partnership spoke on the revision and sought the Town Council's endorsement**

**RESOLVED**

**That the Town Council endorse the revised constitution adopted by the Malton Norton and Area Partnership**

**082. INSPECTIONS**

Due to a failure in communication on the part of the Clerk, four members undertook an inspection during the course of the month. In general there was a recognition of the advances made in terms of grounds condition over the latest period, and the work of the staff was commended.

Issues raised for attention included the condition of the roads, in particular the extent of moss coverage, the poor interior decorative state of the service chapel, and the lack of an apparatus to bring the bell into use.

There is soon to be a Committee site inspection which will cover the state of the internal cemetery roads.

The Clerk reported that although the RoSPA inspection report had not yet been reviewed in detail, it did not contain any high risk references which would demand immediate attention.

**Members agreed that**

- 1. the Committee will report on its assessment of the internal roads, and**
- 2. the Clerk will explore the opportunities for funding assistance to repair and/or refurbish the bell, and report back.**

**Seven applications to the Local Planning Authority were considered.**

16/01466/CAT	Mr P Emberley Middleton Mede Castle Howard Road Malton	T3, Holly requires felling to ground level and works to 17 other trees (details in description of works).
16/01493/TPO	Miss Franchesca Beechwood 68 Middlecave Road Malton	T1, Horse Chestnut requires branches which extend from the mid crown towards the house reducing by 2 metres. Also branches which extend towards and over the neighbouring property require reducing by 2 metres. A crown thin of 10% is also required.
16/01507/CAT	Mr Bushell Garden Wall South East of Hotel Yorkersgate Malton	G1 - Sycamores require crown lifting to 5.1 metres over access road and thin out self-seeded saplings. Reduce remaining overgrown saplings to hedge height.
16/01515/CAT	Mr R Bushell Land at Barton Cottage York Road Malton	T1, Sycamore requires crown thin by 10% and crown lift to 5.1 metres over road. T2 and T3, Sycamore require removal due to being self-seeded in a poor position. G1, Sycamore, Elm and Beech require crown lift to 5.1 metres over road. G2, Ivy covered Cherries require removal due to poor form and large portion (90%) of dead wood.
16/01426/FUL	Mrs Philippa McMullan 5 Wheelgate	Installation of timber shop front to include relocation of entrance door and new signage.
16/01562/TPO	D Thackery Sedums 20 York Road	To fell a Holly tree T56 within TPO 247A/1999
16/01527/FUL	P Keppen 8 Finkle St	Change of use of shop (A1) to a wellbeing centre (D1).

**RESOLVED**

- 1. That the seven applications be recommended for approval.**

NB. Cllrs Emberley and Lake declared an interest in respect of application no 16/01466/CAT

**084. ACCOUNTS**

Twenty accounts were submitted for approval.

£

Inland Revenue	Tax / NI	814.61
JB Motors	Fuel	171.98
R Yates	Materials	271.63
Stuart Bainbridge	Casual Assistance	197.00
St Mary's Priory Community Centre	Hire of Hall 20/05/2016	40.00
Howarth Timber Supplies	Materials	45.68
Sean Young	Hanging Baskets Maintenance	437.50
MKM	Materials	79.90
Viking	Stationery	159.18
inPrint	Outdoor Banners & Stickers	330.00
Hopkinson & Sons Ltd	Equipment Repairs	220.98
Playsafety Limited	Play Area Safety Inspection	121.80
JE Fairweather	Buffet	50.00
Archbishop Holgate Hospital	Allotments 1/2 yearly rent	300.00
Mike Skehan	Cash Purchases	43.49
North Yorks Pension Fund	Contributions	1430.14
Staff Salaries	Paid by Direct Credit	4809.49
EE	Mobile Phones	40.24
Ryedale District Council	Cemeteries Rates	170.00
XLN	Phone/Internet	47.99
<b>Total</b>		<b>9781.61</b>

**RESOLVED That the twenty accounts be approved.**

**085. NORTON LEVEL CROSSING WEIGHT LIMIT CONSULTATION**

Members agreed that the Clerk be directed to submit a response to include:

1. a recommendation that a Weight Limit be set at 7.5 tonne,
2. that Highways North Yorkshire be urged to give particular attention to the effective management of deflected heavy goods traffic, in particular via the Highfield Road route.

**086. TOWN ENTRY SIGNS**

It was agreed that the Clerk continue with discussions, and that while there was general support for the format design, the Town Council would prefer to have the town crest in place of the animal (cow) logo as shown on the first draft.

087. ANNUAL RETURN 2015-2016 (For information)

The Clerk reported that the Annual Return of Accounts for the year 2016-17 had been signed off by the external auditor. This would be publically recorded as required by regulation on the notice board and the website.

088. CRABTREE LANE ALLOTMENTS RENT REVIEW.

Members agreed to accept a request from the Archbishop Holgate Hospital Fund's agent to the Town Council to agree to a rent review.

It was indicated that the rent, which has not increased since 2012, would likely rise in line with the Retail Price Index over the period. The effective date of a reviewed rent would be from October 2017.

089. USE OF TOWN COAT OF ARMS (CREST). MALTON FOOTBALL CLUB.

The Clerk had received a request from an official of the newly-formed 'Malton Football Club to be allowed to use the Malton Town Crest as its logo. It is the Club's intention to provide for participation from child to senior veteran (walking football) level, based at the Malton Sports centre.

Members agreed in principle to allowing the use of the logo subject to specified limitations. The Clerk was directed to seek advice on terms of use in circumstances such as this.

090. ST MICHAELS CHURCH GROUND FLOODLIGHTS.

A pair of floodlights are located in the pavement in front of the entrance to the church. When working they light the church tower. For some time these have not been in operation. The Clerk has enquired at Ryedale District Council as to the current status of the system. When further information is received the Clerk will report back to Council.

091. EXEMPT BUSINESS

A report was made detailing the circumstances of a payment made by the Clerk to counter a system failure and reinstate files

RESOLVED

That the Clerk be reimbursed for the payment made.

092. MEETINGS For information

YLCA Ryedale Branch. 7.00pm Tuesday 4 October. Ryedale House.  
Finance & GP Committee 2.30pm Tuesday 18 October. Community House  
Food Enterprise Zone Briefing 12.30pm Tuesday 25 October, Ryedale House.

093. NEXT MEETING

The next Town Council meeting was set for Wednesday 26 October 2016

.....TOWN MAYOR. MALTON TOWN COUNCIL