

MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD IN COMMUNITY HOUSE, ON WEDNESDAY 29 JUNE 2016

PRESENT

Cllr P Andrews (Mayor) Cllr D Townsend (Deputy Mayor)
Mrs K Ennis, D Lloyd-Williams, G Lake, Mrs J Lawrence,
M Dales and P Emberley.

IN ATTENDANCE

MP Skehan (Town Clerk), J Ward (Assistant Town Clerk)
Canon John Manchester (Mayor's Chaplain).

APOLOGIES

Cllr Mrs A Hopkinson.

020. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct to decide whether a declaration of interest is appropriate in respect of any matter to be considered at the meeting.

Cllr Mrs Ennis declared a personal and prejudicial interest in respect of the planning application no 16/00991, which was to be considered at item no 13 on the agenda; planning applications.

Cllr Andrews declared an interest, not prejudicial, in respect of item no 4; the Milton Rooms application for S137 assistance.

021. PUBLIC ACCESS

North Yorkshire and Ryedale District Councillor Lindsay Burr advised the Council that she was currently in contact with three organisations regarding possible contributions to the fund to purchase flood prevention/recovery equipment. She referred also to the impact of the Universal Credit scheme locally, the lack of progress on the A64 upgrading plans, the consultation delay on the proposed HGV ban, and 'safeguarding' work with taxi drivers.

022. MILTON ROOMS. REQUEST FOR FINANCIAL ASSISTANCE.

In July 2015 the Town Council considered a request from the Milton Rooms Committee for funding assistance amounting to £5,000 per year for each of the two financial years, 2015-16 and 2016-17. The funding for the year 2015-16 was approved, and the request for the year 2016-17 deferred. Mrs Judy Cliffe, Chair of the Milton Rooms attended to answer members' questions on a report, previously circulated, and to confirm the request for assistance. Mrs Cliffe also

1. confirmed that the Committee now had a full complement of Trustees.
2. outlined plans for a Youth Club
3. provided copies of plans for the reordering of the building
4. advised that current estimates for refurbishment were circa £600,000.

Members discussed the request and resolved as follows.

RESOLVED

That a grant of £5,000 to the Milton Rooms Committee be approved under the provisions of Section 137.

023. MINUTES

RESOLVED

That the Minutes of the Council meeting of 29 June 2016 be confirmed and signed as a correct record.

024. MATTERS ARISING

Min 010. Appointment of Representatives.

1. **Malton School Endowment Governors.** It was confirmed that there is opportunity for two further appointments from the Town Council. **Cllrs Lake and Mrs Lawrence were nominated.** The Board meets on the 7th of November.
2. **Finance and General Purposes Committee.** Cllr Mrs Ennis had agreed to be nominated to serve on the Committee. The nomination was approved.
3. **Mayor as 'ex officio' member of Committees**
Upon examination of Standing Orders it appeared that, at the last revision, the provision conferring on the Mayor 'ex officio' a voting membership of Committees had not been included. **The Clerk was instructed to investigate and report back.**

025. ATTENDANCE OF NYCC AND RDC MEMBERS FOR MALTON.

At the request of the Council the Clerk had sought advice and information from both the Local Councils Association and fellow Clerks on arrangements for other tier members attending and contributing at Town Council meetings. Following discussion on a report provided by the Clerk members resolved as follows.

RESOLVED

1. That County and District Council members be accorded the same rights as local residents, at the invitation of the Chairman, to contribute on any relevant matter at the appropriate point provided in the agenda for this purpose.
2. That the Chairman may, at his/her discretion, be allowed to invite non Town Council members to speak to an agenda item or answer a question, without resorting to Standing Order suspension.
3. That the facility at 2 be used sparingly, and only in direct connection with an item on the Agenda.

026. MAYORS ANNOUNCEMENTS

The Mayor reported that a meeting had been arranged for Tuesday the 19th of July at Ryedale House to discuss the development of a car park strategy for Malton and Norton. This meeting arises from an undertaking given by the Leader of Ryedale District Council given early in the year. Representatives from the two Town Councils, the District Council, Highways North Yorkshire, the Fitzwilliam Malton Estate, and from the Malton and Norton business community will attend.

It was agreed that Cllrs Lloyd-Williams, Andrews, Emberley and Lake would represent the Town Council at the meeting.

027. FINANCE AND GENERAL PURPOSES COMMITTEE

Members received the minutes of the Committee which had met on the 21st of June and considered the recommendations.

1. **RESOLUTIONS.** The following resolutions were made

RESOLVED

1. APPOINTMENT OF ASSISTANT CLERK

It was agreed that the appointment of Jude Ward as Assistant Clerk be formally confirmed, on the terms as previously agreed but amended to reflect the resolution of 25 May to increase the hours from sixteen to twenty per week.

2. APPOINTMENT OF CEMETERY MANAGER

It was agreed that an interview panel to appoint a replacement for the retiring Stuart Turner should contain three members; Cllrs Andrews, Dales, and Lloyd-Williams, and that Cllr Mrs Ennis be nominated as substitute to stand in for any of the above.

3. OLD SCHOOL CLOCK, OLD MALTON.

It was agreed that

1. the Town Council approve the erection of scaffolding and the commissioning of the clock repair work as quoted; scaffold at £1,570 and clock repair at £1,438.
2. the owner of the property be allowed to extend the period of scaffold hire, at his own expense, to facilitate any further work required in the vicinity.
3. there be further investigation into how the maintenance arrangement might be regularised and recorded, and the Town Council's ownership/custody of the clock be clarified.

028. NEIGHBOURHOOD PLAN STEERING GROUP.

It was reported that the Focus Group meetings were continuing with an objective of completing this stage in August prior to the preparation of a consultation document.

029. REPRESENTATIVES

CAMERAS IN ACTION.

Cllr Dales reported that a visit to the Scarborough CCTV monitoring site had taken place. Active monitoring takes place round the clock. The local Malton Police are very supportive of the camera system. The current system is still being funded by accumulated funds despite the Ryedale DC withdrawal almost two years ago. These funds however will run out by January or February of next year. It may be that the Group will seek to access arrears of funding, of which Malton Town Council currently holds £8,000.

030. INSPECTIONS

Cllrs Townsend and Emberley provided a report, circulated in advance. New items added to the list included the state and adequacy of signage at the cemeteries, and the condition of the roadways and surrounds to the chapels. Quotes are awaited on other items previously identified such as the hawthorn hedge/proposed fence to the east of the play area, and work has started on the painting of the ironwork. Other items raised have a cost implication in terms of available labour resources and also some capital funding. **It was agreed that the Finance Committee would consider further some of the items in the report and report back on options.**

031. PLANS

Eleven applications to the Local Planning Authority were considered.

16/00054/FUL 16/00055/LBC Amendments	Fitzwilliam Malton Estate Talbot Hotel & York House Yorkersgate	Erection of linking extension between the Talbot Hotel and York House comprising of a basement level event hall with ground floor level dining hall above, regrading and reconstruction of terraced garden.
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16/00212/FUL 16/00213/LBC Amendments	Fitzwilliam Malton Estate York House & Unit 10A Rear of Yorkersgate Malton	Change of use of ground floor of York House, together with erection of a temporary events tent with wooden steps, toilets within gardens to York House. Erection of temporary toilet block within York House yard with all associated service connections together with use of Unit 10A rear of 37 Yorkersgate as an associated temporary kitchen. (Change of description of proposed development plus revised plans, design & access statement)
16/00099/FUL	Mr & Mrs N Mackay Old Cottage 41 Greengate Malton	Erection of replacement 3no bedroom semi-detached dwelling following demolition of existing semi-detached dwelling.
16/00985/HOUSE	Howard Holmes 1A Victoria Road Malton	Erection of a replacement detached shed.
16/00919/HOUSE	Mr A Crockett St Aubyns 1 Horsemarket Road Malton	Erection of close-boarded timber fence and gate and raising of height of brick pillars to form 2m-high means of enclosure to front highway boundary of property.
16/00991/HOUSE	Mr Robert C Tooke Rock Cottage 25 East Mount Malton	Erection of a 1m high replacement stone front boundary wall with timber panels above (overall height 1.95m) and interspersed by 2m high forticrete pillars and a 1.8m high timber single handgate.
16/00993/LBC	Mr John Whitehead Royal Oak 26 Market Place Malton	External and internal alterations as part of a general refurbishment to include new flooring, new mid-height fixed seating, full refurbishment of the existing toilets and new external signage.
16/00999/HOUSE	Miss Jan Cousins Well Garth 77 Middlecave Road Malton	Erection of single storey extension to rear of existing single storey extension, erection of first floor fully glazed atrium above part of existing extension, erection of front porch and replacement of all windows to front and side elevations.
16/01005/HOUSE	Mr Philip Taylor 12 Winthropp Close Malton	Alterations to attached garage to form additional domestic living space together with installation of window to north elevation to replace garage door and formation of internal access to main dwelling.

RESOLVED

That the eleven applications be recommended for approval, subject, in the case of no 16/00999/HOUSE, to the comments of neighbours.

032. **ACCOUNTS**

Twenty-two accounts were submitted for approval.

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Inland Revenue	Tax / NI	823.05
JB Motors	Fuel	141.03
R Yates	Materials	38.45
Yorkshire Internal Audit	Final Internal Audit Visit	300.00
Plantscape	Hanging Baskets Planted	2040.00
Stuart Bainbridge	Casual Assistance	49.75
Sean Young	Hanging Baskets Maintenance	350.00
Stuart Turner	Bedding Plants - Cems & Town	148.03
inPrint Colour	Outdoor Banners	162.00
Maltech	Chapels-Structural Engineer	714.00
Domestic Heating Services	Cemetery Lodge Boiler Parts	22.86
inPrint Colour	Annual Report Art & Print	415.00
JE Fairweather	Buffet for Civic Service	375.00
M Skehan	Cash Purchases	58.09
Viking	Stationery	236.62
Rialtas Business Solutions	RBS Software/Setup/Ann Spt	864.36
Newsquest	Advert for Cemetery Manager	186.00
North Yorks Pension Fund	Contributions	1465.53
Staff Salaries	Paid by Direct Credit	4882.16
EE	Mobile Phones	40.24
Ryedale District Council	Cemeteries Rates	170.00
XLN	Phone/Internet	51.23
Total		13533.40

RESOLVED That the twenty-two accounts be approved.

033. **VACANCY**

The Clerk reported that no election had been requested. Consequently the Town Council is asked by the District Council to fill the vacancy via the co-option process. Members were advised that the notice re co-option had been posted on the notice boards and the website. A copy of the notice had been provided to each member. Applications were requested by the 15th of July. Any applications will be considered by the Council at its meeting of 27th of July.

034. RAIL SERVICES MEETING.

Members were advised that, alongside the Clerk's efforts to arrange a meeting with the train operators, Network Rail, the County Council and the two Town Councils to discuss plans for new services via Malton station and the potential impact, Ryedale District Council was also seeking to arrange a meeting with similar objective and to include the same interested parties. It was agreed that while the Clerk would talk with the Ryedale DC organiser, the Town Councils proposed meeting should be pursued.

All parties have been approached. Likely dates are at the end of August or the beginning of September.

035. MEETINGS For information

5 Towns Group Tuesday 5 July 7.00pm Norton TC Offices

MN Area Partnership Tuesday 5 July 6.30pm Community House Malton

Neighbourhood Plan Steering Group. Thursday 7 July 7.00pm. Venue TBC

Malton TC to meet FTC/FME Tuesday 12 July 3.30pm Community House Malton.

Finance & GP Committee Tuesday 16 August. 2.30pm Community House Malton

036. DOG WASTE BINS

The Clerk advised that three further dog bins had been located in the town. However it was agreed that there may well be a case for the location of more bins in other areas such as the open space at Orchard Fields and Ladyspring Wood, and also in or around the new developments.

Cllr Mrs Ennis and the Clerk will arrange to walk likely areas and make recommendations on bin placements.

037. RYEDALE YOUTH GROUP

The Group had recently received the Queen's Award for Voluntary Service. The Clerk was directed to gather the appropriate information, and write an open letter to the press commending the work of the group and its leader Mrs Angela Kirkham

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038. NEXT MEETING

The next Town Council meeting was set for Wednesday 27 July 2016.

.....TOWN MAYOR. MALTON TOWN COUNCIL