

**MINUTES OF THE MEETING OF THE**

**MALTON TOWN COUNCIL**

**HELD IN COMMUNITY HOUSE**

**ON WEDNESDAY 27 JULY 2016**

**PRESENT**

Cllr P Andrews (Mayor) Cllr D Townsend (Deputy Mayor)  
Mrs K Ennis, D Lloyd-Williams, G Lake, Mrs J Lawrence,  
M Dales, Mrs Hopkinson and P Emberley.

**IN ATTENDANCE**

MP Skehan (Town Clerk), J Ward (Assistant Town Clerk)  
Canon John Manchester (Mayor's Chaplain), Cllr E Jowitt (RDC).

**APOLOGIES**

Cllr Mrs L Burr. (NYCC and RDC)

**039. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct to decide whether a declaration of interest is appropriate in respect of any matter to be considered at the meeting.

**040. RAIL SERVICES BRIEFING**

It had been planned that Mr Graham North, the North Yorkshire County Council Officer with responsibility for forward planning in transport, would brief the Town Council on proposals for changes to the rail services to and through Malton Station. Mr North had been unable to attend and sent his apologies via the Clerk. A written brief had been supplied and had been circulated to members in advance of the meeting.

Members were given confirmation of a meeting to take place on 23 August, organised by Ryedale District Council, which would bring together the relevant train operators and Network Rail with stakeholders, to include Highways North Yorkshire, Ryedale District Council, the two Town Councils and others.

**Members agreed that Cllrs Townsend, Mrs Lawrence and Mrs Ennis would attend on behalf of the Town Council. Cllrs Andrews, Emberley and Lloyd-Williams will be attending in other capacities.**

**041. PUBLIC ACCESS**

Niki Brown, a resident of Malton addressed members, expressing her concern at the potentially damaging effect of the new road arrangements consequent from the development at Broughton Rise; specifically the felling of the established tree on the Pin Fold. Members in turn expressed some sympathy with her concerns, but explained that the planning approval process in this particular case was complete, and no further opportunity was available to vary the approval.

**042. MINUTES**

**RESOLVED**

**That the Minutes of the Council meeting of 29 June 2016 be confirmed and signed as a correct record.**

043. **MATTERS ARISING**

**Min 027.1.3. The Old School Clock, Malton.**

At the June meeting the Council had approved scaffolding at a cost of £1,570 to allow access to the clock to accommodate the repair required. The Clerk advised that the height agreed had not proved sufficient to safely access the very top of the tower. He had agreed on site with the scaffolder a further 'lift' to the platform at a further cost of £330, and asked members to endorse his action. The scaffolding is now erected and the work on the clock will be completed in the week commencing 8 August.

**RESOLVED**

**That the Clerk's action in commissioning an extension to the scaffold at an added cost of £330 be approved.**

Members were further advised that

1. the Clock repair work was ongoing and would be completed in the week commencing 8 August, and
2. the owner now had access to the tower to effect examination and repairs.

044. **TOWN COUNCIL VACANCY**

An application to be considered for co-option to the vacant member position on the Council had been received from Mr Christopher Turner, a resident of Malton. Members considered the application and resolved as follows:

**RESOLVED**

**That the Clerk be authorised to invite Mr Christopher Turner to become a member of Malton Town Council, and subject to his acceptance, to arrange for the completion of the appropriate documents to formally establish the membership.**

045. **MAYORS ANNOUNCEMENTS**

The Mayor reported as follows:

**1. Car Parking Strategy meeting.**

On the 19<sup>th</sup> of July representatives of the Town Council had met together with the Leader and Chief Executive of the District Council and representatives of Norton Town Council, Fitzwilliam Malton Estate, and via phonelink, a Highways North Yorkshire Officer, Mr Tom Bryant. A useful discussion had taken place and a follow-up meeting was provisionally agreed for the 13<sup>th</sup> of September. In the interim i) the Malton Clerk will forward to Mr Bryant a list of potential yellow-line changes, and potential resident parking scheme areas for an estimate of cost, and in the case of yellow-line changes a comment on whether any might be seen as justifying direct inclusion on the County Council's programme, and ii) the District Council, the Fitzwilliam Estate and Highways North Yorkshire would meet to discuss parking tariffs across the two towns, and to explore the potential for a joint approach to charging.

**2. Meeting with the Fitzwilliam Malton Estate and the Fitzwilliam Trust Corporation.** Members met with representatives of these organisations to receive, in the case of FME a presentation on its plans for Malton in the near future and reports on the progress of ongoing projects, and from FTC its perspective on the provision, use, and management of existing open spaces, and those which might result from development projects.

**Fitzwilliam Trust Corporation.** Members posed a number of questions to FTC in respect of its plans with regard to open space. FTC undertook to look at these and report back to the Council.

**Fitzwilliam Malton Estate.** In general members commended the initiatives of the Estate particularly in the economic centre of Malton, and welcomed the opportunity to discuss these initiatives.

In response to a specific question on dual use of some areas in the Market Place, i.e. alternating some car park spaces between street café sites and car parking based upon demand and time of year, Members agreed that they would in general support such a concept should consideration move forward to consultation with the Highways Authority.

### **3. Flood Monitoring at Eden Road.**

Cllr Andrews reported that there were significant concerns being expressed in connection with the current development at Eden Road. Flood control and prevention measures built into the planning application were based upon a computer model. The concern is that the model is not being tested and the system is not being monitored.

**Members supported Cllr Andrews intention to press Ryedale District Council to use its influence to ensure the implementation of effective monitoring and testing measures. Members also directed the Clerk to enquire of the Fitzwilliam Trust Corporation's Agent why the retention pond appears to be consistently holding water at relatively high levels.**

## **046. FINANCE AND GENERAL PURPOSES COMMITTEE**

There had been no meeting of the Finance Committee in July. The next meeting will take place on Tuesday 16th of August.

**Chapel Roof Works.** It is expected that the scaffolding will be erected in the week commencing 1 August, and direct work on the roof will commence on 8 August.

**Cemetery Joinery Works.** These will commence in the week beginning 1 August.

**Hedge cutback and fence erection at Rainbow Lane (east side).** A quotation has been received which amounts to £1,700 for a cutback of the hedge and erection of the fence. A second quotation is awaited.

**Members agreed to delegate the decision on which proposal to accept to the Finance Committee.**

## **047. NEIGHBOURHOOD PLAN.**

It was reported that all four Focus Group will hold their final meetings between 16<sup>th</sup> and 26<sup>th</sup> of August, at which the Consultant will attend with suggested policies for consultation written up from the output from the Groups. This will be followed by a Steering Group in early September to plan the process for the public consultation element of the project.

## **048. REPRESENTATIVES**

**Dispensary Fund.** At the Fund's latest meeting six donations had been agreed.

**Milton Rooms.** Cllr Andrews reported that a problem with the drains had been identified and remedied.

**Cameras in Action** It was reported that the Police Commissioner had been provided with comprehensive information on the Cameras in Action project.

### **Malton and Norton Partnership.**

Cllr Emberley reported

1. riverbank clearance work was taking place on the bank opposite Morrisons.
2. The post boxes are being painted,
3. The phone box project is currently 'work in progress'.

**Market Towns Group**

A project to install wifi in town centres across Ryedale is being considered. In terms of Malton it was agreed consideration be deferred until or unless positive indications from other towns gave more credence to the proposal.

**049. INSPECTIONS**

No formal inspection had taken place. The Clerk reported that he had visited all sites and noted and attended to several matters. Previously identified issues still remain to be addressed including repairs to the chapels, joinery works in Malton cemetery, painting of metalwork, and renewal of signs.

A junior/infant climbing unity in the corner of the Rainbow Lane has suffered damage to its safety surface. It was agreed that the Clerk would consult with the Chairman of Committee on how to proceed with this.

**050. PLANS**

**Seven applications to the Local Planning Authority were considered.**

16/01053/LBC	Fitzwilliam Malton Estate 13-17 Market Street Malton	Display of 3no, non-illuminated double sided hardwood hanging signs and 1no non-illuminated hardwood fascia sign to give directions from Market Street to the Talbot Yard Food Court and back again via the passageway at the side of 13-17 Market Street and the ramp to the side of the Fersina premises.
16/01077/HOUSE	Mr & Mrs Everson 3 Westfold Old Malton	Installation of dormer window to front elevation roofslope.
16/01083/ADV	Yorkshire Bank PLC 7 Wheelgate	Display of 1no externally illuminated hanging sign to front elevation.
16/01104/ADV 16/01120/LBC	Fitzwilliam Malton Estate Talbot Yard Yorkersgate	External alterations to include display of 1no non-illuminated hand-painted sign to east elevation.
16/01134/LBC	Mrs Joanne Jarrett 6-8 Market Street Malton	External alterations to include installation of a wrought iron bracket to display 1no non-illuminated hanging sign to front elevation and display of 1no non-illuminated fascia sign.
16/01153/ADV	Community Partners Ltd A64 Roundabout Town Street Old Malton	Display of 4no non-illuminated post mounted sponsorship signs placed on the roundabout located one facing each road entrance onto the roundabout.

**RESOLVED**

**That the seven applications be recommended for approval.**

051. **ACCOUNTS**

Sixteen accounts were submitted for approval.

		£
Inland Revenue	Tax / NI	819.85
JB Motors	Fuel	106.51
R Yates	Materials	25.00
Stuart Bainbridge	Casual Assistance	27.00
Sean Young	Hanging Baskets Maintenance	875.00
BATA	Materials	28.48
Milton Rooms Committee	Section 137 Grant	5000.00
Npower	Cemetery Supply	61.49
Mrs C Brettle	Electricity Reimbursement	24.96
MKM Building Supplies	Materials	17.46
North Yorks Pension Fund	Contributions	1442.96
Staff Salaries	Paid by Direct Credit	4873.11
N Power	Xmas Lights Standing Charge	21.30
EE	Mobile Phones	40.24
Ryedale District Council	Cemeteries Rates	170.00
XLN	Phone/Internet	48.33
<b>Total</b>		<b>13581.69</b>

**RESOLVED That the sixteen accounts be approved.**

052. **APPOINTMENT OF CEMETERY MANAGER.**

Mr Michael I'Anson has been appointed as Cemetery Manager by the delegated Panel. He will commence work on Monday 1 August and will spend the greater part of three weeks working with Stuart Turner, and being introduced to the role.

053. **SKATEPARK.** The Clerk reported on the current condition of the skatepark. The existing skatepark equipment is old and deteriorating. Additionally it no longer represents the preferred construction method. Modern skateparks employ continuous moulded concrete forms and are considered safer and significantly less demanding and costly in terms of maintenance. Following discussion on the subject the Mayors and Clerks of the two towns agreed that it would be useful to get an idea of what might be possible for a complete refurbishment of the current site and the approximate cost. A market leading supplier has been asked to suggest forms that might be feasible and come on site to explain the suggestions. No commitment has been made. The request is purely exploratory at this stage. Members will be advised of the date of a meeting when arranged.

054. STANDING ORDERS.

Under previous standing orders the Mayor 'ex officio' was accorded the right of voting membership of any committee set up by the Council. At the last revision this provision was not included.

It was proposed that members agree to amend Standing Orders to include this provision immediately in the form 'the Mayor, ex officio, will have voting membership of any committee of the Council' and inserted at 4.(d). in the Standing Orders document.

RESOLVED

- 1. that the Mayor, ex officio, will have voting membership of any committee of the Council, and
- 2. that the resolution at 1 above be inserted at 4.(d). in the Standing Orders document.

055. TRAFFIC MIRROR

The Clerk reported that the traffic mirror opposite the lower end of Finkle St was badly cracked. Attempts to discover who provided it initially or who owns it have proved unsuccessful. Further enquiries have identified

- 1. that the mirror is described as 'very useful' to 'absolutely essential'.
- 2. that the Highway Authority would not sanction the use of a mirror.

**Members agreed that the Clerk be authorised to purchase an appropriate mirror, and fit the same in place of the damaged unit, subject to the agreement of the tenant and freeholder of the property to which it is affixed.**

056. BANNERS.

The issue of the placing of advertising banners around the town was raised. Reference was made to multiple banners/notices being placed on the railings at the junction of Castle Howard Road. This land is NYCC Highways owned and previously the Clerk has received permission from NYCC Highways to remove banners which are not authorised. There remains the issue however of what these banners advertise, community events, commercial events, retail events or other, and should this have a bearing on whether they should be removed. If the role was left to NYCC what forms of advertising would they actively seek to have removed? What forms of advert would the Town Council wish to press NYCC to remove? If acting on its own account what adverts would the Town Council choose to remove?

**It was agreed that the Clerk meet with the NYCC Officer to discuss this issue and seek his views, before reporting back to the Town Council.**

057. MEETINGS For information

**Rail services meeting.** 1.30-4.00pm Tuesday 23 August. Ryedale House

**Finance & GP Committee** Tuesday 16 August. 2.30pm Community House Malton

058. NEXT MEETING

The next Town Council meeting was set for Wednesday 31 August 2016.

.....TOWN MAYOR. MALTON TOWN COUNCIL