

MINUTES OF THE MEETING OF

MALTON TOWN COUNCIL

HELD IN COMMUNITY HOUSE, ON WEDNESDAY 27 JANUARY 2016

PRESENT Councillors Mrs J Lawrence (Mayor), P Andrews (Deputy Mayor), D Lloyd-Williams, M Dales, Mrs K Ennis, D Townsend, Mrs A Hopkinson, P Emberley and G Lake.

IN ATTENDANCE MP Skehan (Town Clerk), Miss J Ward (Assistant Town Clerk)

APOLOGIES Cllr Mrs J Ford and Canon John Manchester (Mayor's Chaplain).

At the opening of the meeting

1. Members observed a minute's silence to mark the death of former Town Councillor Gerry Cooper, and
2. The Mayor welcomed Miss Jude Ward, the newly appointed Assistant Clerk, to her first meeting of the Council.

108. **CODE OF CONDUCT**

Members were reminded of their responsibilities under the Code of Conduct.

Cllr Lloyd-Williams declared an interest in connection with a planning application in the name of the Malton Museum Foundation, of which organization he is a trustee.

109. **MINUTES**

RESOLVED

That the Minutes of the Council meeting of the 25 November 2015 be approved and signed as a correct record.

110. **MATTERS ARISING**

Min 179 (14-15). Open Spaces. Orchard Fields and Ladyspring Wood.

It was reported that bids had been submitted by Malton TC to Ryedale DC in respect of seeking funding allocations to

1. secure the continuing availability of Orchard Fields and Ladyspring Wood, as a community facility, and
2. upgrade key parts of the area to improve presentation and durability.

In addition the Malton and Norton Area Partnership had submitted a bid to restore and replace information boards in the Roman Fort area of Orchard Fields to enhance the visitor experience.

Min 071. Wentworth Street Car Park.

At its meeting on 16 January the Ryedale District Council resolved to terminate its contract with GMI Holbeck for the sale of the Wentworth Street Car Park.

Members agreed to invite the Leader and Chief Executive of the District Council to attend an extraordinary meeting of the Town Council, to discuss the vision for Malton and the future of the car park in the light of the decision to terminate the contract with GMI Holbeck.

Min 008. Representative on Flooding Review Groups.

The significant flood event of 26 December and following had again given rise to concerns as to the completeness and effectiveness of the defence infrastructure and response. The initial debriefing of the relevant bodies and local representatives did not formally include the Town Councils.

To correct this situation Members agreed that Cllr Dales be nominated as the Town Council's representative on Flooding matters, and that his appointment be communicated to all relevant bodies which contribute to the management and review of the flood defence and response planning.

111. MAYORS ANNOUNCEMENTS

The Mayor reported that she had attended

1. the Malton Christmas Lights 'Switch On'.
2. A Coffee Morning at Jack Berry House.
3. the Driffield Christmas Lights 'Switch On'.
4. the Christmas Food Festival and the Dickens Festival.
5. the Malton School Christmas Show
6. a Christmas visit to Malton Hospital and Springwood House.
7. The Malton/Old Malton senior citizens Christmas Party.
8. The pantomime at the Milton Rooms.

112. FINANCE AND GENERAL PURPOSES COMMITTEE.

1. Recommendations. Previously the minutes of the Committee meeting of the 16th December 2015 and the 26th January 2016 had been circulated had been circulated. The recommendations made resulted in the following resolutions.

RESOLVED

1. **WEBSITE.**
That the Town Council register for the maintenance and protection package offered by the Council's website provider, at a cost of £75 per annum.
2. **MALTON OLD PEOPLE'S CHRISTMAS PARTY.**
That the Mayor be nominated, together with the Clerk, to meet the current organiser of the Party to discuss the future of the event.
3. **CLERK'S SALARY**
That an addition to salary, personal to the current Clerk, be approved in an amount of £1,800 per annum. This amount which will be pensionable, is calculated to reflect the net additional cost of relocation of the principal workplace.
4. **MOBILE PHONES.**
That the Clerk be authorised to enter into a contract for the supply of two mobile phones for the use of the officers of the Council in the performance of their duties.
5. **HIGHWAY VERGE CUT TENDERS**
That the tender of £830 per cut, £9,968 for the season, submitted by Scarborough Borough Council, effective for two years to 31 March 2018, be accepted.

2. Mayors Chain of Office.

It was agreed that a recommendation on the purchase of a protective garment to separate the chain from the wearer's clothing, would be brought to the next meeting of the Council.

3. War Memorial. It had been noted that the Town Council's interest in the War Memorial site had not been registered. The Clerk will instruct the Council's Solicitor to apply for registration.

113. NEIGHBOURHOOD PLAN

Minutes of the meeting of the Steering Group which had been held on the 19th January had been circulated to members.

These included:

- 1. Procurement of Consultancy Services.** The Group considered two proposals and took the view that the offer of Directions Planning should be accepted, subject to the Malton Clerk obtaining confirmation from the Ryedale DC Procurement Officer that appropriate competition requirements had been met. On receipt of this confirmation Directions Planning Consultancy will be advised and a meeting of the Steering Group arranged for early March.
- 2. Letter of invitation to contribute to the Plan.** The text of the letter is agreed and the mailout organized. The return date will be mid-February.
- 3. Website.** A website and email address is now set up.
- 4. Designation of Plan area.** Meetings with two parish councils are still to take place.

114. SITE ALLOCATION CONSULTATION.

A joint meeting of Malton and Norton Town Councils was held on 7 December 2015 to consider the options for sites which could be recommended to the District Council as preferred sites for meeting the housing needs as set out in the Ryedale Plan. In the event a response was agreed which gave no specific recommendation on sites, but stressed the concerns that infrastructure deficiency, particularly in the context of transport, seriously compromised all the significant options which might be considered as preferred. A later meeting of members from both Town Councils in January again focused upon the existing infrastructure deficiency, and agreed to seek to highlight these concerns to the other parties involved in the consideration and ultimate selection of preferred sites.

The Clerk is directed to arrange a meeting with Highways and Yorkshire Water Planners in order that members can be given some understanding of how schemes are evaluated and, on occasions approved based upon calculated expectations which are beyond the comprehension of the average lay person.

115. REPRESENTATIVES

Milton Rooms. Prior to the meeting a report from the Chairman of the Milton Rooms had been circulated. Reference was made to the appointment of a Development Officer, and work continues on the formulation of a building improvement programme in consultation with the District Council.

116. INSPECTIONS

No formal inspection had been carried out in January. The Clerk advised that in general the condition of the sites was good. The known defects in the chapel roofs are the subject of a specification which was now out to potential contractors.

Members agreed the following:

1. to restart the member inspection rota in February with Cllrs Mrs Lawrence and Mrs Ford undertaking that inspection.
2. that the inspections would be facilitated by the provision to the inspecting members of a template report detailing the areas for inspection, previous comments, and recommendations for action.
3. In recent months there have been several recommendations on refurbishment and painting requirements. The Clerk will summarise these in a report to the next meeting in order that they can be assessed and prioritised.

PLANS

117. 1. Eight applications to the Local Planning Authority were considered.

15/01452/ADV	Thomas of York 26 Wheelgate Malton	Display of 2no non-lit timber fascia signs, 1no non-lit projecting sign, and 1no non-lit retractable fabric and timber awning sign to replace existing signs.
15/01509/LBC	Trustees Malton Museum 36 Yorkersgate Malton	Internal alterations to ground floor to improve accessibility to include handrails, automatic glazed sliding doors, adjustable lighting tracks and removal of doors to alcove.
15/01524/FUL	Taylor Wimpey Land North of Broughton Road	Erection of a substation and associated hard standing.
15/01517/73AM 15/01522/73AM	Taylor Wimpey Land North of Broughton Road Malton	Variation of conditions to approvals 11/01182/MREM Oct12, and 14/00346/73AM Aug14. Amendments to road arrangements and landscaping.
16/00013/MOUT	Fitzwilliam Trust The Showfield Pasture Lane	Residential development for 87no dwellings
15/01484/TPO	Paul Tate-Smith York Road	Remove T1 Sequoia Giganteum within TPO 332/2013
16/00025/LBC	A Reppold 40 Old Maltongate	Installation of Roof Light to rear elevation.

RESOLVED

1. That the recommendation in respect of applications no 15/01517/73AM and 15/01522/73AM be that the Planning Authority take full account of the expressed concerns of the near neighbours to this site. There is concern at the proposed landscaping in the application. Members directed that the planning authority's attention also be brought to the monitoring, and enforcement if appropriate, of the completion of landscaping programmes under the existing approvals for the site.

2. That application no 15/01484/TPO be approved only if supported by the Tree Officer.
3. That consideration of the application no 16/00013/MOUT be deferred to the February meeting.
4. That applications no's 15/01452/ADV, 15/01509/LBC, 15/01524/FUL, and 16/00025/LBC be recommended for approval.

2. **Sign in the Mount, Malton.**

The Clerk was directed to look into the planning status of a 'Rooms to Let' sign in the Mount.

118. **ACCOUNTS**

1. **Accounts for payment.** Sixteen were submitted for approval.

		£
Inland Revenue	Tax / NI	1060.16
JB Motors	Fuel	44.17
MKM	Materials	40.13
BT	Phone Services	139.51
N Power	Electricity Supply	60.37
S Bainbridge	casual assistance	98.00
Orange	Mobile	45.43
North Yorks Pension Fund	Contributions	1376.61
Ryedale District Council	Rent & Service Charge	194.15
Castle Howard	Christmas Tree	90.00
Viking	Furniture	206.35
Viking	Stationery	178.89
Jan Sals and Wages	Paid by Direct Credit	4398.89
Hitachi Capital	Tractor Instalment	252.62
Ryedale DC	Rates	168.00
XLN	Phone/Internet	54.05
Total		8407.33

RESOLVED

That the sixteen accounts be approved for payment.

2. Bank Reconciliation.

A report detailing the reconciliation of the Council's bank accounts at 31 December 2015 was circulated.

119. PREVENTING TERRORISM AND VIOLENT EXTREMISM.

Ryedale District Council has formulated an Action Plan as required under the Counter Terrorism and Security Act 2015, and had offered an information and training session to Town Councils.

Members agreed that the Clerk seek to arrange a joint training session to include Norton Town Council, prior to one or other of the Town Councils' meetings in the near future.

120. ANNUAL REPORT

The Clerk advised that a meeting would be arranged for late February to consider the style, content, and distribution of an Annual Report, with a view to completing a draft for recommendation to the 30 March meeting of the Council.

121 WAR MEMORIAL PROJECT.

A document summarising the project was circulated. The Clerk advised of an upcoming meeting, yet to be arranged, at which the project group would receive informed and detailed advice on the process of applying for Heritage Lottery Funding. A member presence at that meeting would be welcomed.

122. MEETINGS. For information

Extraordinary Town Council	Wed 2 March 7.00pm Community House
Five Towns Group	Tues 8 March 7.00pm Community House.
N Plan Steering Group	Thur 10 March 6.30pm Norton TC Office
F & GP Committee	Wed 16 March 2.00pm. Community House.
Security Action Plan	Wed 21 March 6.00pm Norton TC Office

123. NEXT MEETING

The next Town Council meeting was set for Wednesday 24 February 2016

.....TOWN MAYOR. MALTON TOWN COUNCIL