

MINUTES OF THE MEETING OF

MALTON TOWN COUNCIL

HELD IN COMMUNITY HOUSE, ON WEDNESDAY 30 MARCH 2016

- PRESENT** Councillors Mrs J Lawrence (Mayor), P Andrews (Deputy Mayor), D Lloyd-Williams, Mrs K Ennis, D Townsend, Mrs A Hopkinson, P Emberley, M Dales and G Lake.
- IN ATTENDANCE** MP Skehan (Town Clerk), Miss J Ward (Assistant Town Clerk), and Canon J Manchester.
- APOLOGIES** Cllr Mrs J Ford.

142. **CODE OF CONDUCT**

Members were reminded of their responsibilities under the Code of Conduct.

143. **PUBLIC ACCESS.**

Mrs Margaret Middlebrook, a resident of Old Malton, addressed the Council on the matter of the proposed development of 300 new houses and a country park to the North of Highfield Road. She urged opposition to any planning application which might come forward on grounds of unsustainable additions to traffic, unsuitable accesses and safety issues.

144. **MINUTES**

RESOLVED

That the Minutes of the Council Meeting of the 24 February, and the Extraordinary Council Meeting of 16 March January be approved and signed as correct records.

145. **MATTERS ARISING**

Min 135. Speeding Traffic. Horsemarket Rd.

The Clerk reported that he had been advised that

1. the North Yorkshire County Council Traffic Planning unit is looking into the need for and feasibility of a pedestrian crossing at that location, and
2. a further speed monitoring exercise will be arranged.

NB. From discussion on this matter it was agreed that the Clerk would issue an invitation to the new Police Inspector to attend a Town Council meeting in the near future.

Min 120 Annual Report

A framework and timetable has been set for the production and distribution of an annual report. Text for the report is being variously put together by Cllrs Emberley and Townsend and the Clerks, with the Mayor contributing a message.

Among other things the report will introduce the new Website and exhort residents to attend the Annual Parish Meeting on 27 April. It is intended that the report will be produced and delivered by the 22nd of April.

Min 140. Section 106 Matters

Following meetings involving first Cllr Emberley, Mrs Pauline Reeve (MNAP), and the Clerk, and later District Cllrs Jowitt and Andrews and the Clerk again, with Head of Planning Gary Housden, the matter of Section 106 funds and allocation process was raised with the Ryedale DC Chief Executive, who undertook to look at the matter urgently. The Chief Executive has arranged to meet with Cllr Lloyd-

Williams and Emberley for the MNAP, and Cllr Townsend for the Town Council on the 6th of April to consider the matter further. Cllr Townsend will report back to the Finance Committee for its consideration.

Min 112.3. War Memorial Project

It was reported that a meeting was due to take place on the 31st of March at which it is intended that the group will establish and agree roles in the HLF application process.

146. FINANCE AND GENERAL PURPOSES COMMITTEE

Previously the minutes of the Committee meeting of the 15th OF March 2016 had been circulated. The recommendations made resulted in the following resolution.

RESOLVED

1. Internal Audit. That Yorkshire Audit Services of Knaresborough be appointed to carry out the internal audit of the Accounts for the Financial Year 2016-17.

2. Burial Fees. That the fees detailed below be approved to take effect from 1 April 2016

		£
Interment	Still-born / child under 1 month	50
	Child 1 month to 12 years	100
	Any person 13 years or over	350
	Cremated remains	150
	Add for double depth, plus two feet	175
Purchase	9ft x 4ft grave	385
	4.5ft x 4ft grave (cremated remains)	200
Headstones	Headstone.	150
	Plaque/Flatstone at ground level (Malton)	80
	Plaque to Wall (Malton)	80
Chapel	Use of Service Chapel	100
	Use of Chapel of Rest (per day or part)	35

147. FLOOD STUDY REPORT.

1. The Report. Prior to the meeting all members had received a copy of the Flood Study Final Report (short version) and had been advised of the details to access the long report. Following some discussion on the subject it was agreed that the matter be deferred to the next Council meeting, to allow for a draft response to be prepared and presented, to provide a focus for the consideration.

2. NYCC Contribution. North Yorkshire County Councillor for the Malton Ward, Cllr Mrs Lindsay Burr had confirmed to the Clerk that an amount of £2,500 had been allocated from the local initiatives fund to Malton Town Council, for the purpose of purchasing an item or items of equipment essential to the flood prevention/response action plan which could be stored locally for exclusive deployment in the Malton area.

It was agreed that a proposal on how best to make use of this contribution would be considered at the next meeting, taking into account the wishes of Cllr Mrs Burr.

148. PROPOSED HGV BAN. CONSULTATION

In response to an invitation from the Area Manager, Highways North Yorkshire, to comment upon options for the imposition of a weight restriction on vehicles crossing the railway level-crossing in Norton the following resolution was made.

RESOLVED. That Malton Town Council recommend the imposition of a 7.5tonne weight restriction for vehicles crossing the railway level-crossing

149. NEIGHBOURHOOD PLAN STEERING GROUP

Members were advised that the next meeting of the group, which is set to welcome those members of the public who have asked to be involved in the process, will be held at 6.30pm on Thursday 28 April at Church House in Norton. The Planning Consultant will attend and give an introduction to the process. It is also intended that the focus groups will be formed and plans made to proceed with the initial task of developing policies and objectives to be presented to the residents of the area in an initial consultation planned for around October/November. All members were encouraged to attend and consider what part they might take in the process.

150. REPRESENTATIVES

1. **Market Towns Group.** It was reported that a Market Towns leaflet is being produced covering the Ryedale Market Towns, and that a feasibility study is to be carried out on a proposal to create a Malton/Pickering cycle track.
2. **Five Towns Meeting.** The principal discussion at the meeting centred upon the processes for managing and allocating Section 106 funds. It was agreed that The Ryedale DC Planning Officer, Mr Housden, be invited to attend the next meeting to speak on Section 106 matters and the Community Infrastructure Levy.
3. **CAP Group.** The meeting was again concerned about attendance and has decided to investigate whether a change of venue might increase interest. On crime it was reported the greatest current concern was the level of accessing child pornography thought to be taking place locally.

151. INSPECTIONS

Cllrs Andrews and Dales variously conducted inspections of the three sites
Items raised included

1. Both cemeteries drives and footpaths would benefit from a resurfacing. The Clerk was directed to seek estimates for sections and overall attention. Funds via Sec 106 might be accessed for such a purpose.
2. The Play area has had its first cut and looks very well. First cuts of the cemeteries are now due.
3. Questions were asked regarding the paintwork requirements, and the attention to the timber structures. Two lists, one relating to external wood painting at the chapels, and the other listing the ironwork painting requirements at the two cemeteries (North wall at Old Malton separate), have been made. After 11 April the Clerk will meet three potential paint contractors before finalising a specification to send out for tender. (ironworks only at this stage). The external wood painting at the chapels will be addressed following the work on the roofs.
4. The lack of a fence to the north side of the Play Area was raised. The Clerk will seek estimates for several options for fencing this length.

152. PLANS

Eleven applications to the Local Planning Authority were considered.

15/01517/73AM	Taylor Wimpey Land North of Broughton Road Malton	Variation of Conditions 11, 14 and 33 of approval 14/00346/73AM dated 27.08.2014 by submission of amended and additional plans in relation to road arrangements and associated landscaping.
15/01522/73AM	Taylor Wimpey Land North of Broughton Road Malton	Variation of Conditions 04 and 08 of approval 11/01182/MREM dated 26.10.2012 by submission of amended and additional plans in relation to landscaping.

16/00251/MREM	Commercial Developments Projects (Mr Charles Vyvyan) Land at Edenhouse Road Old Malton	Construction of retention pond with associated landscaping and construction of pumping station together with erection of perimeter fencing and formation of vehicular access: Phase 1 of reserved matters (outline approval 14/00426/MOUTE dated 24.03.2015 refers).
16/00273/73AM	Commercial Developments Projects (Mr Charles Vyvyan) Land at Edenhouse Road Old Malton	Variation of Conditions 10 and 19 of approval 14/00426/MOUTE dated 24.03.2015 to allow a phased approach to development of site, with archaeological details (WSI) and landscaping details submitted pursuant to that phase, and variation of Condition 12 to allow commencement of works to retention pond and pumping station without submission of details regarding safe non-car means of access.
16/00252/FUL	Fitzwilliam Malton Estate Green Man Hotel 13-17 Market Street Malton	Removal of existing low retaining wall and reduction in level of part of existing car park to provide level access to include surfacing in bitumen macadam (tarmac) of the lowered area and the remainder of the lower car park and a final surface of bonded 6mm buff coloured gravel together with installation of 2no highway type drainage gullies.
16/00259/ADV	Mr Andrew Gill Specsavers 10 Castlegate Malton	Display of 2no non-illuminated fascia signs and 1no non-illuminated hanging sign to front elevation.
16/00365/HOUS	Mr & Mrs K Swift 2 Crabtree Drive Malton	Erection of bay window to front (east) elevation and single storey extension to rear (west) elevation.
16/00296/LBC	Fitzwilliam Malton Estate Old Talbot Yard Yorkersgate	Internal alterations to include installation of disabled toilet and baby changing facility.
16/00343/FUL	Baker, McVeigh & Abbott Ltd Derwent Mount 6 York Road Malton	Change of use of parts of dwelling to a B1(a) office use with associated business and residential parking with rest of dwelling to remain as residential (Use Class C3) for business use.
16/00380/FUL	Mr & Mrs Pool Caravan Park at Wyse House Wise House Lane Old Malton	Change of use of agricultural land to allow expansion of existing caravan site including formation of 7no caravan pitches, 5no tent pitches and children's play area together with erection of replacement washroom and reception building, retention of timber cabin.
16/00403/CAT	Fitzwilliam Malton Estate Old Maltongate Malton	To fell and remove all self-sown Sycamore trees within the section of Orchard Field between the North/South footpath and the wall to the Castle gardens and Walled garden.

RESOLVED

1. That applications no 15//01517/73AM and no 15/01522/73AM not be approved until the stated concerns of the immediate neighbours to the site are resolved.
2. That the remaining nine applications be recommended for approval.

153. **ACCOUNTS**

1. **Accounts for payment.** Nineteen were submitted for approval.

		£
Inland Revenue	Tax / NI	1097.06
R Yates	Materials	67.69
MKM	Materials	23.28
Howarth Timber Supplies	Materials	59.90
Raymac Signs Ltd	Alterations to Banners	36.00
Acorn Lighting Services Ltd	Christmas Lights	5997.60
BT	Old Phone Final Bill	85.56
Roger Thompson	Cemetery Wall Repairs	250.00
Domestic Heating Services	Boiler Service Agreement	120.30
SLCC	ILCA - Jude Ward	178.80
Coppins Systems Services	Computer Maintenance	82.00
Ryedale Skip Hire	Skip Hire	168.00
YLCA	Membership Subscription	763.00
North Yorks Pension Fund	Contributions	1436.06
EE	Mobile Phones	43.42
Viking	Stationery	140.07
Salaries and Wages	Paid by Direct Credit	4508.34
Hitachi Capital	Tractor Instalment	252.62
XLN	Phone/Internet	52.13
Total		15361.83

RESOLVED

That the nineteen accounts be approved for payment.

2. Bank Reconciliation.

A report detailing the reconciliation of the Council's bank accounts at 29 February was circulated. The net cash at bank amounted to £102,449.45.

154. OLD MALTON TOWN CLOCK

Following a recent service the contractor advises that work is needed to halt a deterioration in time keeping accuracy. The quote amounts to £726, and assumes scaffolding will be in place. A further requirement is also identified and relates to a mechanism known as an escapement. To remove this, take it back to workshop, take apart, refurbish, rebuild, and return to site and fit, is quoted at £712. The quotes for this work assumes that it is done at the same time as the further work required on the clock tower and roof, availing of the scaffold in place for that work.

Members agreed that the Chairman of Finance and the Clerk will arrange to meet with the owner, and explore the situation further, and report back

155. TREES IN THE AVENUE TO NEW MALTON CEMETERY.

It was reported that concern had been expressed by some residents of Ropery Walk adjacent to the entrance avenue to the New Malton cemetery about the height of the Lime Trees. These have not been identified as in questionable condition or indeed potentially dangerous. However their presence and height could be intimidating. The RDC Tree Officer also does not question the condition of the trees but agrees that the height might give rise to concern among neighbours, and he would not object to work to remedy this. He does advise that pollarding of Limes presents particular difficulties and recommends that an expert should advise upon a specification for the work.

Members authorised the Clerk to make an enquiry to Mr Mark Feather, a qualified arboriculturist to advise upon a specification.

156. NEW RAIL FRANCHISE.

It was reported that a new rail franchise will result in increased train journeys through Malton Station. It was agreed that further discussion on the implications of this increase would take place at the next Council meeting

157. MEETINGS. For information

N Plan Steering Group.	28 April	6.30pm	Church House Norton
Finance Committee	20 April	2.00pm.	Community House

158. NEXT MEETING

The next Town Council meeting was set for Wednesday 27 March 2016

.....TOWN MAYOR. MALTON TOWN COUNCIL