

**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD IN COMMUNITY HOUSE, ON WEDNESDAY 28 JUNE 2017**

<b><u>PRESENT</u></b>	Councillors P Andrews (Mayor), Mrs J Lawrence (Deputy Mayor) D Townsend, P Emberley, G Lake, D Lloyd-Williams and C Turner
<b><u>IN ATTENDANCE</u></b>	Mrs G Cook (Clerk), Fiona Croft, Sarah Oswald and Rev J Manchester
<b><u>APOLOGIES</u></b>	Councillor Mrs K Ennis, M Dales, Mrs A Hopkinson and Miss J Ward (Assistant Clerk)

**020. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest. If Members have already identified a situation which would require this, the declaration can be made now.

**021. PUBLIC ACCESS**

No Members of the public were present at the meeting.

- (a) **Fiona Croft and Sarah Oswald gave a presentation to the Council on the work of regeneration of Lady Spring Wood and access to the river.**

Following a question and answer session the Mayor thanked Fiona and Sarah for attending the meeting and appreciate their hard work on the progress on this project.

**022. RIVERSIDE WALK**

It was proposed that a Section 106 Funding Bid be submitted to RDC by the Malton & Norton Area Partnership, that Malton Town Council act as the responsible financial body and advise on procurement issues.

A Liaison Group would be set up which would include the Clerk, Cllrs D Townsend, P Emberley, D Lloyd Williams, Fiona and Sarah.

**RESOLVED**

- (a) **That Members support the submission of a Section 106 Funding Application by Malton & Norton Area Partnership.**
- (b) **That Malton Town Council act as the responsible financial body and advise on procurement issues.**
- (c) **The Clerk to send a letter of support for the project from the Town Council.**

**023. MINUTES**

Members discussed the timescale of issuing draft minutes to Members.

**It was agreed that:**

To leave administration decisions to the Clerk.

**RESOLVED**

**That the Minutes of the Council Meeting held on 31 May 2017 be approved and signed as a correct record.**

**024. MATTERS ARISING**

**Min 173. Welcome to Malton Signs**

The Clerk has contacted the CIC and Rotary regarding splitting the cost of the planning fee of £770 three ways.

**Min 13. Relocation of the Malton Cattle Market to Old Malton**

The Clerk reported that she had met Company Chairman, Pat Foxtton to ascertain how Malton Town Council can show support for the project. A letter of support had been sent to Mr Foxtton and Janet Waggott.

**025. MAYORS ANNOUNCEMENTS**

The Mayor reported as follows:-

- 1. Functions Attended.** The Mayor attended the Yorkshire Local Council's Association and Five Towns Meetings in June.

**026. NEIGHBOURHOOD PLAN JOINT GROUP**

Cllr Lloyd-Williams reported that the meeting due to be held on 14<sup>th</sup> June had been postponed due to the delays by the Consultant, the meeting would now take place in July, where the group will consider and agree the plan to go out to public consultation in August and September.

**027. WAR MEMORIAL PROJECT & TPO ORDER**

The Clerk reported that a Tree Preservation Order had been placed on the oak tree on the War Memorial. The Steering Group had objected to this TPO, therefore, the application to remove the TPO will be considered at the first available RDC Planning Committee on 2<sup>nd</sup> August.

The Clerk is working with Colin and Yvette Turnbull (RDC Arts & Heritage Officer) on the Heritage Lottery Bid to get this ready for submission.

**028. MALTON IN BLOOM**

Cllr Turner reported that the initial problems with Plantscape had been quickly rectified and plants now looked healthy with positive feedback from Members of the public.

Judging will take place on Saturday 15<sup>th</sup> July. The Mayor and members congratulated Cllr Turner, Elizabeth and the team of volunteers for their hard work.

**029. CEMETERY LODGE**

Members discussed the future of Cemetery Lodge.

**It was agreed that:**

The Clerk and Cllr David Lloyd-Williams carry out a routine inspection of the property and make a further report to members.

**030. REPRESENTATIVES**

**Milton Rooms**

The Mayor reported that the Heritage Lottery bid would be submitted in August.

**Malton & Norton Area Partnership**

Cllr Emberley reported that Section 106 bids would shortly be submitted to upgrade the Phone kiosks in the Market place and Railway Street and replacement of the Heritage Boards in Orchard Fields

**Malton & Norton Dispensary Fund**

Mins June 2017

Cllr Townsend reported that the funding from Fitzwilliam Trust had now been withdrawn.

**War Memorial Committee**

It was agreed that Cllr G Lake would replace Cllr P Emberley on this committee due to other commitments.

**031. INSPECTIONS**

The Clerk had circulated the maintenance and inspection schedule, Members rota and inspection list. The new maintenance schedule would start in July by Cllrs Lawrence and Turner.

**032. PLANS AND TREES**

Five applications to the Local Planning Authority were considered.

17/00605/LBC	Mr Keith Davies Grotto at York House, Yorkersgate, Malton, North Yorkshire	Application of decorative finish of shells and tufa stone fixed with lime mortar
17/00706/HOUSE	Mr B Atkinson 24 Ashfield Avenue, Malton, North Yorkshire, YO17 7LE	Erection of attached single storey utility room and covered area following demolition of existing garage and covered area.
17/00699/ADV	The Fat Chef Co c/o Mr Francois Strydom 51 Wheelgate, Malton, North Yorkshire, YO17 7HT	Installation of painted fascia signage, applied vinyl window signage, projecting sign – all non-illuminated and 8 no downlights.
17/00641/LBC	The Fat Chef Co c/o Mr Francois Strydom 51 Wheelgate, Malton, North Yorkshire, YO17 7HT	External alterations to include repainting of external walls and installation of painted fascia signage, applied vinyl window signage, projecting sign – all non-illuminated and 8 no downlights.
17/00688/73AM	Taylor Wimpey (North Yorkshire) Ltd (Mr Mark Fletcher) Land at Allotments Broughton Road, Malton, North Yorkshire	Variation of Condition 35 and Removal of Conditions 02, 04, 06, 07, 08 and 10 of approval 13/1141/MFUL dated 09.04.2015  Object that we wish to ensure that the properly landscaped in accordance with

**RESOLVED TO RECOMMEND TO RYEDALE DISTRICT COUNCIL**

1. That the following applications are approved  
17/00605/LBC, 17/00706/HOUSE, 17/00699/ADV and  
17/00641/LBC.
2. That application no 17/00688/73AM is refused

**033. ACCOUNTS**

Twenty Eight accounts were submitted for approval.

Barnes Nurseries	Malton in Bloom Plants	716.40	703961
David Jackson	Town Crier Payment	100.00	703962
Derek Beale	Annual Licence Fee Sign A169	20.00	703963
Miss Clare Jenyns	Annual Licence Fee Sign A64	100.00	703964
Mr B Bushell	Annual Rent Bus Shelter Old Malton	10.00	703965
Stuart Bainbridge	Additional Manpower	305.00	D Credit
JB Motors	Fuel	126.11	D Credit
Paul Cuthbertson	Water Tank in Cemetery	78.00	D Credit

Playsafety limited	Playground Inspection Course - GC	377.00	D Credit
RBS Ltd	RBS Annual Support	192.00	D Credit
inPrint	Food Market Stickers	48.00	D Credit
R Yates & Sons Ltd	Materials	35.48	D Credit
Bayes Tree Services	Tree Work Eastern Avenue Cemetery	1080.00	D Credit
Thompsons Groundcare	Mulcher Machine	1652.40	D Credit
BATA	Materials	31.70	D Credit
Coppins Systems Services	Computer Maintenance	60.00	D Credit
AQL	Website Domain Renewal - 2 years	132.00	D Credit
Viking	Stationary	397.36	D Credit
Ryedale District Council	Ryedale Market Towns Project - Year 1	500.00	D Credit
Domestic Heating Services	Boiler Service Agreement & Safety Cert	126.60	D Credit
Gail Cook	Cash Purchases	49.45	D Credit
North Yorks Pension Fund	Contributions – June	1584.63	D Credit
HMRC	Tax/NI –June	911.67	D Credit
Staff Salaries	June Salaries	5306.63	D Credit
Ryedale District Council	Cemetery Rates	61.00	D Debit
Spoton.net Ltd	MIB Website Subscription	48.00	D Debit
EE	Mobile Phones	42.32	D Debit
XLN	Phone/Internet	52.24	D Debit
<b>Total</b>		<b>14143.99</b>	

**RESOLVED**

1. That twenty eight accounts be approved for payment.

**BUDGET REVIEW 2017-18**

- (a) The Clerk circulated a draft revised 2017-18 budget, monthly accounts statement and bank reconciliation for consideration by Members.
- (b) Street Lighting Changes  
Ryedale District were looking at proposed changes to the way they operate the street lighting contract in Ryedale which might have a significant effect on the current budget. Further information on proposed costs would be available in due course from RDC Finance Officer Peter Johnson.

**RESOLVED**

**That the amended budget for 2017-18 is approved.**

**034. CLERKS REPORT**

**The Clerk reported that:-**

Mins June 2017

(a) **RAINBOW LANE PLAY AREA**

The Clerk has submitted both the Awards for All Grant application for £10,000 and RDC Section 106 application form for £50,904.

Extensive consultation work was carried out to support the funding bids with Malton Primary School, House Martins Pre-school, Fire Station Pre-school and face to face consultation on site over a 3 week period.

The fence has been vandalised for the third time. The Clerk has received intelligence from a resident garden the perpetrator which has been passed to North Yorkshire Police and Malton Primary Schools.

(b) **CENTENARY FIELD**

Launched in 2014 by Fields in Trust President the Duke of Cambridge, Centenary Fields aims to commemorate World War 1 in communities across England. Fields in Trust is the only national charity which operates to safeguard playing fields and parks as greenspace.

The charity works with the landowners to protect the site under a Deed of Dedication at a cost of £80 to register the deed. Once registered the site is eligible for grant aid for sports equipment of up to £5,000.

Approval was given for the Clerk would like approval to start the process of protecting Rainbow Lane Play Area as a green space in Malton.

(c) **CEMETERY**

1. **Trees.** Work will begin on the Yew Trees in the cemetery in early July.
2. **Cemetery Management Training.** It was agreed that the Assistant Clerk attend an Exclusive Rights of Burial Course at Scarborough Borough Council on 2<sup>nd</sup> August at a cost of £130.

(d) **SKATEPARK**

A meeting had been arranged with Sovereign on 15 June to inspect the skatepark, unfortunately Sovereign had not attend this meeting. Quotes are now being obtained from other suppliers for urgent repairs to the equipment.

The Clerk is working with Norton Town Council regarding submitting a possible Section 106 funding application.

(e) **BENCHES**

All the benches had been returned by Scarborough Borough Council following refurbishment at a cost of £70 per bench.

The Clerk is currently waiting for a decision from Yorkshire Bank Head Officer regarding the sponsorship of a replacement bench to be situated in Newgate, Malton.

(f) **COMMUNITY PAYBACK TEAM**

Following a site inspection by Stephen Trotter, Community Payback Team Manager, and his team would carry out supervised work clearing the dense areas of Malton cemetery to avoid areas where youths can gather to carry out anti social behaviour. Additional work would be carried out on the river bank near Morrison's, Castle Gardens and Wentworth Street Car Park including the planting area outside Community House.

**(g) OFFICE MOBILE PHONE**

The office mobile phone was damaged but not eligible for a free replacement until December 2017, if a replacement handset was ordered in December the contract would be extended for an additional 18 months. The contract for this phone costs £240 per annum and ends on 25<sup>th</sup> February 2018. The options available were:-

1. Purchase of a replacement handset now £117.00
2. Cancellation fee if cancelled in June £119.26

The Clerk does not feel that a replacement office mobile phone is necessary and would like approval to cancel the contract with immediate effect, thereby making a saving of £60.74 in the current financial year.

**RESOLVED**

- (a) That the office mobile phone contract is cancelled with immediate effect.**

**(h) WEBSITE**

The Clerk had attended a meeting on 22<sup>nd</sup> June with Web Site Made Easy, Cllrs Townsend and Emberley regarding the Town Council website. The Clerk would work on the website with Cllr Lake to carry out improvements and upgrades which may include a Facebook page and Twitter in the near future.

**(i) OLD TOWN HALL**

The Clerk had been invited to view the Old Town Hall with the Fitzwilliam Estate surveyor, Keith Davies. The Clerk had scheduled a meeting with Roddy Bushell Wednesday 5<sup>th</sup> July 2017 at 2pm to discuss cost implications with regard to taking up the lease of part of this building. Cllr D Lloyd-Williams would attend this with the Clerk in the absence of the Mayor due to his knowledge of the building.

It was approved that the Clerk would arrange a viewing of The Old Town Hall with Members as soon as possible.

**(j) MILTON ROOMS**

The Clerk had attended a meeting with Liz Whitehouse and Merryn Wilderspin on 27<sup>th</sup> June. The Clerk had been given a tour of the building and viewed the plans for the future. Liz explained that funding for her post was covered for this financial year but may come to Malton Town Council in the next financial year for match funding towards a Venue Manager post.

The Heritage Lottery Bid would be submitted in August. If the bid gets through Phase 1, it is expected that there would be approximately nine months of ongoing work with Heritage Lottery before any work can commence.

**035. MEETINGS**

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| 27 June 2017 | Parish Liaison & Ward Planning Launch Drop in Sessions<br>3.15-8.30pm at Ryedale House |
| 12 July 2017 | Market Towns Promotion Meeting 3.30pm at Ryedale House                                 |

**036. NEXT MEETING**

The next Town Council meeting was set for Wednesday 26<sup>th</sup> July 2017 at 7.15pm.

..... TOWN MAYOR. MALTON TOWN COUNCIL