

**MINUTES OF THE MEETING OF THE  
MALTON TOWN COUNCIL**

**HELD IN COMMUNITY HOUSE, ON WEDNESDAY 30 August 2017**

**PRESENT** Councillors Mrs J Lawrence (Deputy Mayor) D Townsend,  
P Emberley, D Lloyd-Williams, C Turner, G Lake and Councillor  
Mrs K Ennis

**IN ATTENDANCE** Mrs G Cook (Clerk), Miss J Ward Assistant Clerk), Elizabeth  
Parlott-Rhodes, Cllr D Jeffels and Cllr E Jowitt

**APOLOGIES** Councillors P Andrews (Mayor), M Dales, Mrs A Hopkinson and  
County Cllr L Burr

**055. CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest. If Members have already identified a situation which would require this, the declaration can be made now.

**056. PUBLIC ACCESS**

Three members of the public were present at the meeting.

**057. MINUTES**

**RESOLVED**

**That the Minutes of the Council Meeting held on 26 July  
2017 be approved and signed as a correct record.**

**058. MATTERS ARISING**

It was agreed that:

**Min 33b. Street Lighting Charges**

The Clerk and Mayor would attend a meeting regarding the Street Light Special Levy at Ryedale House on Monday 4<sup>th</sup> September 2017 at 6pm. Further information on the financial implications would be reported in due course.

**Min 22. Rainbow Lane Play Area**

1. The Clerk had obtained a valuation from Rownthwaite & Woodhead for the strip of land off Rainbow Lane Play Area. Richard Sartin, 26 Cherry Avenue, Malton had subsequently made a new offer of £5,000 to purchase the land. The Clerk had obtained a quote of £650 + VAT from Pearson & Ward Solicitors to carry out the legal work, Mr Sartin had agreed to pay this fee if Members agree the sale.
2. The Centenary Fields application to protect Rainbow Lane Play Area as a green space would continue with the revised boundary.

**RESOLVED**

**That Members approved the sale of the strip of land to Mr Sartin.  
Conveyancing work can commence subject to the above terms and  
the purchaser erecting the boundary fence and a restriction on  
any future development.**

**059. MALTON IN BLOOM WINTER PLANTING**

Elizabeth Parlatt-Rhodes gave a presentation to the Council on the work of Malton In Bloom and proposals for winter planting.

The Deputy Mayor formally thanked the volunteers, Elizabeth and Cllr Turner for the huge amount of successful work carried out in the community.

**060. FINANCIAL REPORT**

Members agreed the financial report showing the position as of 31<sup>st</sup> July 2017.

**061. MAYORS ANNOUNCEMENTS**

The Mayor reported as follows:-

**Functions Attended.** The Mayor attended the Yorkshire Day event on 1<sup>st</sup> August 2017 at Sheffield.

**062. NEIGHBOURHOOD PLAN STEERING GROUP**

Cllr Lloyd-Williams reported that the meeting would now take place on 21<sup>st</sup> September 6.30pm where the group would consider and agree the plan which would go out to consultation.

**063. SECTION 106 & FLOOD GRANT APPLICATIONS**

Five applications to Ryedale District Council's Section 106 Fund and one application to the Flood Grant Scheme were considered.

Project Title	Organisation	Amount Requested	Allocated Development	Amount Available
Lady Spring Wood & Malton Riverside	Malton Town Council (for MNAP)	£104,872.56	Princess Road & Hawthorn Avenue Development	£23,000.00

Project Title	Organisation	Amount Requested	Allocated Development	Amount Available
MCSC Community Fitness Suite Development	Malton Community Sport Centre	£220,000.00	Westfield Nurseries Development	£290,034.00
Improvement of Tennis Court Facilities	Malton Tennis Club	£63,656.00	Westfield Nurseries Development	
Rainbow Lane Play Area	Malton Town Council	£50,904.00	Westfield Nurseries Development	
Busy Bees Gardening Club	Norton Community Library and Hub	£794.40	Cheesecake Farm	£112,587.96
	TOTAL	£335,354.40		

**FLOOD GRANT APPLICATION**

Project Title	Organisation	Amount Requested	Amount Available
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Flood Defences Malton & Norton	Malton Town Council	£9,144.10	£50,000.00
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**RESOLVED TO RECOMMEND TO RYEDALE DISTRICT COUNCIL**

1. That the following funding projects are approved for Section 106 funding Lady Spring Wood & Riverside Project, Improvement of Tennis Court Facilities, Rainbow Lane Play Area and Busy Bees Gardening Club.
2. That the Flood Defences application for Malton & Norton be approved.
3. That the Malton Community Sport Centre Fitness Suite Development application be refused as Members consider that the project did not meet the criteria for funding. The organisation is a business and therefore requires a fee to be paid to use the facility. There are several other gyms in Malton that are required to be financially viable as standalone businesses. Members feel that this project would not provide an additional benefit to the community and offers limited use for residents due to Malton School usage.

**064. MALTON & NORTON AREA PARTNERSHIP AGREEMENT**

Members considered the agreement between the Town Council and Malton & Norton Area Partnership. It was noted that Section 5 and 6 of the agreement presented a potential ongoing long term future commitment for Malton Town Council.

**RESOLVED**

**That the agreement be approved and signed.**

**065. JOINT MINERALS AND WASTE AMENDED PLAN**

Members received the report and draft comments

**RESOLVED**

**That the draft response be approved.**

**066. CEMETERY LODGE**

Members had a discussion regarding the future of Cemetery Lodge, the tenant was present throughout the discussion.

The tenant requested that the letter she issued to the Clerk be withdrawn until the tenant had sought legal advice and this was agreed by Members.

**067. REPRESENTATIVES**

No report

**068. INSPECTIONS**

The Clerk will continue to carry out weekly inspections at Rainbow Lane play area. The September Members inspections will be carried out by Councillor Lloyd-Williams and Councillor Mrs Ennis, the focus of which would be on the benches in the town which require maintenance.

**069. PLANNING APPLICATIONS**

Four applications to the Local Planning Authority were considered.

Application No	Applicant/Address	Proposal
17/00897/LBC	Fitzwilliam (Malton) Estate (Mr Keith Davies), Talbot Hotel, 45-47 Yorkersgate, Malton, YO17 7AJ	Replacement of section of railing with masonry infill.
17/00850/LBC	Fitzwilliam (Malton) Estate (Mr Keith Davies), York House, 41 Yorkersgate, Malton, YO17 7AA	Gilding of parts of main entrance gate and overthrow.
17/00892/HOUSE	Mr & Mrs R Armitage  5 Middlecave Drive, Malton, YO17 7BB	Erection of two storey side extension with attached car port, erection of single storey rear extension and front porch
17/00958/HOUSE	Mr & Mrs James & Clare Ambrose  53 Peasey Hills Road, Malton, YO17 7JU	Erection of single storey rear extension following the demolition of existing conservatory and stone wall.

**RESOLVED TO RECOMMEND TO RYEDALE DISTRICT COUNCIL**

1. That the following applications are approved  
17/00850/LBC, 17/00892/HOUSE and 17/00958/HOUSE
2. 17/00897/LBC Members recommended that the gate be replaced  
in a similar style to original.

**070. ACCOUNTS**

Twenty five accounts were submitted for approval.

Lindsay Cowle	Conservation Area Work for MNNP	1800.00	703968
Ryedale District Council	Planning Applications Town Signs	770.00	703969
Ryedale Cameras in Action	Contribution to Capital Costs of CCTV	20000.00	D Credit
Stuart Bainbridge	Additional Manpower	61.00	D Credit
JB Motors	Fuel	124.06	D Credit
MKM	Materials	32.14	D Credit
Yorkshire in Bloom	Award Ceremony Tickets x 2	55.00	D Credit
Rob Liversidge	Reduction of Yew Trees	300.00	D Credit
inPrint	Food Festival Banners	150.00	D Credit
R Yates & Sons Ltd	Materials	29.18	D Credit
Shaun Young	Plant Watering - MIB	1350.00	D Credit
Thompsons Groundcare	Cutting Blades for Tractor	442.54	D Credit
Paul Andrews	Yorkshire Day Expenses	41.60	D Credit
Gail Cook	Cash Purchases	97.01	D Credit
Viking	Stationary	129.89	D Credit
Viking	Stationary	161.84	D Credit
Stuart Turner	Final Payment Cemetery Map Work	150.00	D Credit

Yorkshire Water	Old Malton Cemetery Supply	14.89	D Credit
North Yorks Pension Fund	Contributions - August	1584.66	D Credit
HMRC	Tax/NI - August	911.67	D Credit
Staff Salaries	August Salaries	5270.18	D Credit
Ryedale District Council	Cemetery Rates	61.00	D Debit
Spoton.net Ltd	MIB Website Subscription	48.00	D Debit
EE	Mobile Phones	27.18	D Debit
XLN	Phone/Internet	55.00	D Debit
<b>Total</b>		<b>33666.84</b>	

**RESOLVED**

1. That twenty five accounts be approved for payment.

**071. CLERKS REPORT**

The Clerk reported that:-

**(a) BUNTING**

Elvington Plant Hire are removing the bunting from the catenaries on Sunday 10<sup>th</sup> September 2017.

**(b) CEMETERY**

1. **Trees.** Work had been completed on the Yew Trees in the cemetery. Urgent work is required on the four dangerous lower limbs of a Poplar tree in New Malton Cemetery. The Clerk had obtained two quotes for this work and would like to obtain Members approval to instruct the contractor with the lowest quote carry out the work.

**RESOLVED**

That Members approved the work on the poplar trees to be carried out.

2. **Cemetery Chapel.** The Clerk was continuing with the process of obtaining a Structural Engineers report on the damaged window. Expert evidence is required to assess whether or not the insurers opinion is correct.

**(c) SKATEPARK**

Mr Hampson had been instructed to carry out immediate repairs at a cost of £3,000, the work would be completed in September.

The Clerk and Assistant Clerk for Norton Town Council had completed the Section 106 application in preparation for the next deadline.

**(d) BENCHES**

The bench sponsored by Yorkshire Bank had been delivered and would be situated in Newgate, Malton.

The Cemetery Staff would be carrying out maintenance of the benches in the town in the winter months.

(e) **WAR MEMORIAL**

The appeal regarding the Tree Preservation Order placed on the Sycamore tree had been considered by the TPO Working Party who had resolved to recommend to the Planning Committee to be held on 30<sup>th</sup> August that the TPO should be confirmed.

(f) **OLD TOWN HALL**

The Clerk had received revised Heads of Terms from Fitzwilliam Estate with a reduced annual rent of £4,275 exclusive of VAT and rates, with an additional rent of £860 per annum.

**Members noted that the Estate would issue Heads of Terms for consideration by the Town Council following the lease of the remainder of the building to the tenant.**

(h) **MILTON ROOMS**

The Clerk had received written confirmation that the Milton Rooms do not require funding from Malton Town Council in this financial year.

The Development Officer has submitted a Heritage Lottery Fund bid for the renovation of part of the Milton Rooms and had requested a letter of support of their application from the Town Council. The Clerk requested Members approval to send the letter on Thursday 31<sup>st</sup> August which would accompany their submission on 1<sup>st</sup> September.

**It was agreed that the Clerk send a letter of support for the Milton Room's renovation project.**

(g) **TRAINING**

The Clerk requested permission to enrol on the CILCA (Certificate in Local Government Administration) Level 3. The Clerk sought Members approval for the payment of £500 for the training and tutor fee. The Clerk had negotiated the fee which had been reduced by a considerable amount.

**RESOLVED**

That Members approved the enrolment of the Clerk on the CILCA course.

**072. MEETINGS**

Monday 4<sup>th</sup> September, 3pm - Malton Fire Station TRV Viewing  
Thursday 14<sup>th</sup> September, 7pm - Malton & Norton Community & Police Meeting  
Thursday 21<sup>st</sup> September, 6.30pm - Malton & Norton Neighbourhood Plan Meeting

**073. NEXT MEETING**

The next Town Council meeting was set for Wednesday 27<sup>th</sup> September 2017 at 7.15pm.

..... TOWN MAYOR. MALTON TOWN COUNCIL