

## MALTON AND NORTON NEIGHBOURHOOD PLAN

### **STEERING GROUP**

Minutes of the meeting held on 10 March 2016  
Norton Council Chamber, 6.30pm

Present:

Chairman: Councillor David Lloyd Williams (Chairman)

Malton Town Council: Councillor Denys Townsend

Councillor Paul Emberley

Clerk Mr Mike Skehan.

Norton Town Council: Councillor Antony Croser

Clerks Mrs Rosalind Tierney, Mr Tim Hicks

Ryedale District Council: Mrs Jill Thompson

Consultant: Kathryn Jukes

Community Member: Mr Jonathan Gray

#### 023. (03/16) **APOLOGIES**

Apologies received and noted: Councillor Jane Ford (Malton);  
Councillor Di Keal (Norton)  
Councillor Ray King (Norton)

#### 024. (03/16) **PROCUREMENT OF CONSULTANCY SERVICES**

Mike Skehan reported that the criteria for consultancy selection had now been satisfactorily met by Dale Casson, procurement officer for Ryedale District Council and that as a result, Kathryn Jukes of Directions Planning was appointed.

#### 025. (03/16) **INTRODUCTION TO CONSULTANT, KATHRYN JUKES, DIRECTIONS PLANNING**

Kathryn was introduced to the group and gave a short introduction. Kathryn confirmed to the group that she was happy with the first four stages of the Neighbourhood Plan process and that progress should now be made in these areas and added that the group had achieved a good level of momentum with the work done to date.

#### 026. (03/16) **MEMBERSHIP OF STEERING GROUP / FOCUS GROUP**

The draft list of responses was presented to the group. This had been prepared, as a draft, by Mike Skehan, Ros Tierney and Tim Hicks. Paul Emberley acknowledged the work to date but felt that more could be achieved and that a presentation should be made to Malton Chamber of Trade at their next meeting. This was agreed. Kathryn Jukes asked if school teachers had been invited. Tim Hicks said letters went to the schools but principally the heads, and not individuals. Denys Townsend asked if Kathryn was happy

with the size of the groups. Kathryn was happy on the basis some would lose interest and drop out so to have more than needed at this stage is beneficial.

Members discussed the way forward and it was felt that everyone should be invited to a meeting to be introduced to Neighbourhood Planning; to be instructed on what would be expected of them; and then to have an initial brainstorm with individuals split into the four main focus areas and to have a look at planning policies within their topic areas including examples from other neighbourhood plans.

The suggested date for the meeting would be Thursday 21<sup>st</sup> April. Tim Hicks was to see if the Bowling Club was available. Teas, coffees and biscuits suggested as a minimum requirement as these are volunteers who are helping, working for the towns benefit. Tim to check if the bowling club has a projector and screen and if not Kathryn or Jill Thompson to probably source.

027. (03/16) **DESIGNATION OF PLAN AREA**

Mike Skehan said it was nearly time to formally apply to Ryedale to adopt the plan area, following agreement by Hutton Ambo and Settrington parishes. Settrington parish were discussing the matter at their next meeting so this will need confirmation.

028. (03/16) **ANY OTHER BUSINESS**

Denys Townsend asked Jill Thompson for a progress report on site allocations. Jill said progress had been made but in some cases they were waiting for developers to supply further information and for the air quality and transport modelling reports to be completed.

Denys Townsend suggested that the matter of the Neighbourhood Plan group undertaking site allocations had not being concluded. The consensus view was that the costs associated with expert reporting made this prohibitive, but the option was left that the Forward Planning group could have that debate.

029. (03/16) **DATE OF NEXT MEETING**

To be confirmed, but probably 21<sup>st</sup> April.

(Meeting closed at 8.15pm)

\_\_\_\_\_(Chairman)