

The Wesley Centre 12 Saville Street Malton YO17 7LL

MALTON TOWN COUNCIL NOTICE OF A MEETING OF THE COUNCIL

You are hereby summoned to attend the Malton Town Council to be held at **Ryedale House, Malton, YO17 7HH on Wednesday 24**th **April 2024** commencing at **6.30pm** for the purpose of transacting the following business.

Members of the Press and public are also welcome to attend.

AGENDA

1. Declarations of Interest

To receive any declarations of interest not already declared under the Town Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests

- 2. To receive apologies for absence
- 3. To receive reasons for absence submitted by Councillors
- 4. Mayor's Announcements

To receive details of the Mayor's official engagements and other associated town issues

5. Public Access

To allow residents of the Malton Parish to speak.

6. North Yorkshire Council Member Report

To receive report from Councillor Lindsay Burr, Member of North Yorkshire Council

- 7. To approve the Minutes of the Full Council meeting held on 20th March 2024 as a true and correct record. For Resolution
- 8. Financial Report and Accounts. For Resolution
 - (i) To note the bank reconciliation for period ending 31st March 2024 and account balances as per the bank statement
 - (ii) To consider the financial report to 31st March 2024
 - (iii) To authorise payment of accounts

9. Report of the Town Clerk. For Resolution

To receive report and consider appropriate action (previously circulated)

10. Planning Matters. For Resolution

To consider and make recommendations on applications for planning permission referred to the Town Council and receive decisions notified by North Yorkshire Council.

11. Multi Use Games Area Upgrade Project. For Resolution

To receive report and consider appropriate action (previously circulated)

12. Annual Report. For Resolution

To receive report and consider appropriate action (previously circulated)

13. Malton & Norton Neighbourhood Plan. For Resolution

To seek the Council's approval to the final version of the Neighbourhood Plan incorporating the proposed amendments made by the Examiner

14. New Homes Plans, Highfield Meadows, Highfield Road, Malton. For Resolution

Members to discuss the consultation on the proposed housing development and propose a unified response if desired. (previously circulated)

15. Representatives

To receive reports from Members (previously circulated)

16. Members Questions

To consider Members questions (previously circulated)

17. Date of next Malton Town Council Meeting. Wednesday 22nd May 2024, 6.30pm at Ryedale District Council, Ryedale House, Malton, YO17 7HH

Signed: G Cook

Mrs Gail Cook, Clerk to Malton Town Council



MINUTES OF THE MEETING OF THE MALTON TOWN COUNCIL

HELD AT RYEDALE HOUSE, MALTON, YO17 7HH ON WEDNESDAY 20 MARCH 2024 AT 6.30PM

PRESENT Councillors I Conlan (Mayor), L Burr MBE (Deputy Mayor), J Aldrich, P Andrews, M

Brampton, K Ennis, S Hawes, S Pritchard, S Thackray, J Vale & W Oxley

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Deputy Clerk)

OTHERS None

APOLOGIES Cllr M Carpenter

168. REASONS FOR ABSENCE

Reasons for absence accepted.

169. CODE OF CONDUCT

Members were reminded of their responsibility under the Code of Conduct in respect of making declarations of interest and that any declarations should be made now.

170. MAYOR'S REPORT

No Mayors Report

171. PUBLIC ACCESS

None

172. NORTH YORKSHIRE COUNCIL MEMBER REPORT – COUNCILLOR LINDSAY BURR

21st February - Full council meeting, an 11 hr day, Council tax up 4.99% - I voted against.

29th February - I attended the Malton museum meeting regarding the consultants findings re the new premises findings.

It was a fascinating meeting held at St Michaels Church, about 50 people attended and I gave our support to the museum. In conclusion the two most favoured sites were the old Conservative club and the old Green Man both in central Malton, not conclusive as yet.

13th March - I was honoured to be put forward to the new combined authorities scrutiny committee, the very first meeting consisted of equal members from NYC and York Council.

This is another layer of bureaucracy, however, I hope the new investment coming to the combined authority will be all it has been predicted to be? I'm delighted to get at the centre of these meetings from the very start. I was asked to chair the meeting and the Cllr's worked well together, which was a very positive start.

21st March - planning meeting held at Ryedale House.

22nd March - quarterly Area committee.

173. COUNCIL MINUTES

RESOLVED

That the Minutes of the Meeting held on 28th February 2024 be approved). Proposed by Cllr Burr seconded by Cllr Hawes. Cllr Ennis abstained. All other Members approved.

174. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the bank reconciliation, financial report showing the position as of 29^{th} February 2024 and balances as per the bank statement totalling £276,201.89.
- (ii) Eighteen accounts were submitted for approval.

			On-line
Angela Wright	Chapel Cleaning	100.00	Payment
	Harrison Enterprises MIB		On-line
Big Boolies	Roundabout Sign	96.00	Payment
77. 1	Commence of the North Commence of the	0.64.00	On-line
Videcom	Commercial St, Norton - CCTV Sim	864.00	Payment
	Reimbursement JCT Contract,	401 00	On-line
Clerk	Defib Battery Milton Rooms	401.92	Payment
·		70.07	On-line
J B Motors	Fuel	72.87	Payment
D. Wataa G. Gara	maria o Mataniala	114 20	On-line
R Yates & Sons	Tools & Materials	114.30	Payment On-line
C. Dainhaidea	7 dditional Tabana	120.00	
S Bainbridge	Additional Labour	120.00	Payment On-line
YLCA	Diodinoraity Wahinan Fim Highs	33.40	Payment
ILCA	Biodiversity Webinar - Tim Hicks	33.40	On-line
Derventio Fire & Security	Rainbow Lane CCTV Service & Sim	400.80	Payment
Dervencio File & Security	Nathbow Lane CCTV Service & Sim	400.00	On-line
Hainsworth Plant Hire	Cemetery Grave - Digger Hire	360.00	Payment
name mile	Calor Butane - New Malton	300.00	On-line
BATA		56.50	Payment
North Yorkshire Pension	Cemetery	36.30	On-line
Fund	Pension Contributions	2351.61	Payment
Fulla	rension contributions	2331.01	On-line
HMRC	Tax/NI Contributions	2536.50	Payment
in it	Tux/NI Conclidations	2330.30	On-line
 Staff Salaries	Salaries	6801.98	Payment
Stall Salaries	butuites	0001.90	raymene
100 Green	Energy Cemetery	244.98	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription 67.20 Dire		Direct Debit
Wirehouse	Employment Services 102.00 Direc		Direct Debit
EE	Town Council Mobile Phones	87.13	Direct Debit
Total		14811.19	

RESOLVED

(i) That eighteen accounts be approved for payment. Proposed by Cllr Conlan, seconded by Cllr Andrews. All other Members approved.

175. CLERKS REPORT

(a) <u>CEMETERY MANAGER UPDATE</u>

FUNERALS

New Malton Cemetery

Interment Grave No: 5357 Susan Swales

Interment Ashes Grave No: 5083D Pamela Kneeshaw Interment Grave No: 4198 Philip Walsh

Interment Grave No: 7001 Dan Neal

Old Malton Cemetery

Interment Grave No: 1248 Alwyn Harris

(b) <u>COMMUNITY ENGAGEMENT</u>

Market Place Food Lovers Market Town Council Gazebo events 9am-1pm:-

9th March

11th May

13th July

10th August

9th November

Multi-Agency Drop In Sessions

The events are held at the Wells Lane Community Centre, Malton 10-11.30am and Malton Secondary School 12.30pm-2pm

27th March

1st May

(c) <u>MEETINGS/EVENTS ATTENDED</u>

20 February - St Clements Event Planning Meeting

23 February - Zoom YLCA - Code of Conduct Training

25 February - Re-fix external lighting festoon outside HSBC & McClarens Insurance

28 February - MTC Full Council Meeting

29 February - Multi-Agency Problem Solving Virtual Meeting

5 March - NTC Clerks Training

5 March - Mtg re commemorative bench, Market Place

7 March - YMCA Planning assistance 7 March - NTC Clerks Training

12 March - LITE Technical Officer site visit

13 March - Cllr Hawes & Ennis Qtr 3 Internal Controls

Weekly meetings with the Mayor and Deputy Mayor held at 8.45am every Thursday

(d) <u>COST OF LIVING</u>

The North Yorkshire Council campaign links to key themes including money and debt, paying for energy, housing, transport and staying connected and signposts people to the cost of living web page, www.northyorks.gov.uk/costofliving. The one stop shop of information about local schemes and organisations which may be able to help or point people in the right direction.

Worried about the cost of living?

If people are struggling to pay for food and other essentials, there are local schemes and organisations in North Yorkshire which may be able to help or point you in the right direction. Find information about emergency financial support, managing debt, benefit entitlement, energy bills and staying connected all in one place at www.northyorks.gov.uk/costofliving

North Yorkshire Council's cost of living web page also has information about pension credit, schemes to help families and local community-based support including Warm Welcome spaces as well as advice on staying safe and well.

People who are less confident with technology and have friends or family who might be able to help understand what support is available with the cost of living, please ask them to look at the web page. Also go into any North Yorkshire library or North Yorkshire Council office. Call Yorkshire Council's customer service centre on 0300 131 2 131 Monday to Friday from 9:30am to 4:30pm asking for 'cost of living help' when prompted.

(e) ROAD SAFETY

North Yorkshire Police and Road Safety Officers have been outside the primary school on Highfield Road in Malton giving road safety advice to parents.

St Mary's mini Police also took part in this initiative handing out leaflets about safe parking.

Numerous cars were stopped from parking in the bus stop, on the double yellow lines and even the footpath. One parent even left her children in the car whilst she ran across the road with one of her other children. Please keep our children safe and make sure you leave plenty of time for your journey so you can park and walk safely to school.

(f) <u>CRIME PREVENTION WEBINARS</u>

It is the start of spring and at Neighbourhood Watch Network we they are working at providing you with our next round of Crime Prevention Webinars. They are delighted to invite you to register and attend these during the **week beginning 18th March 2024**.

They have invited experts in their field to talk about Burglary in a digital age, Antisocial Behaviour aimed at our heritage buildings and sites, addressing Vehicle Crime, exploring Isolation and Loneliness and knowing what to do if we are victims of Stalking or how they can be supported.

The webinars are held online via **Zoom** and will be from **4.30pm** - **5.30pm** each week day during that week.

To book your place you will need to register for each of the webinars that you wish to join. There is a limited amount of space, therefore, please book early to avoid not missing out. Please log onto ourwatch.org.uk/webinars to book:-

- Heritage crime not just an issue for rural communities with: Tuesday 19th March, 4.30pm.
- Top tips from policing's tactical lead for vehicle crime with Merseyside Police: Wednesday 20th March, 4.30pm.
- Understanding the role of isolation & loneliness in scams with Re-engage: Thursday 21st March, 4.30pm.
- Stalking and female personal safety with <u>Suzy Lamplight Trust</u>: Friday 22nd March, 4.30pm.

RESOLVED

That Membe<u>rs</u> approve the Clerks report. Proposed by Cllr Conlan, seconded by Cllr Thackray. All other Members approved.

RESOLVED

That Members suspend Standing Orders. Proposed by Cllr Conlan, seconded by Cllr Burr. All other Members approved.

(g) RAINBOW LANE PLAY AREA

Members received a verbal report from the Clerk with regard to the removal and relocation of equipment in the play area as per the planning condition for the installation of the pump track.

RESOLVED

That Members approve the quote from Ryedale Landscapes and instruct them to start the work as soon as possible. Proposed by Cllr Conlan, seconded by Cllr Burr. All other Members approved.

175. PLANNING APPLICATIONS

ZE24/00230/HOUSEErection of a single storey rear extension with timber cladding and roof lantern at Ivy Chimneys, 12 East Mount, Malton

RESOLVED Approved

Proposed by Cllr Aldrich, seconded by Cllr Ennis. Cllr Burr abstained. All other Members approved.

ZE24/00285/HOUSEErection of single storey side extension at 21 Victoria Road, Malton

RESOLVED Approved

Proposed by Cllr Aldrich, seconded by Cllr Hawes. Cllrs Burr, Conlan & Andrews abstained. All other

Members approved.

ZE24/00328/HOUSEErection of two storey side extension, single storey rear extension with chimney stack with external fireplace, covered area and car port following the demolition of the existing garage and flat roofed structures to the side at 19 Middlecave Drive, Malton

RESOLVED Approved

Proposed by Cllr Thackray, seconded by Cllr Hawes. Cllr Burr abstained. All other Members approved.

176. GUIDANCE OF RECORDING AT MEETINGS POLICY

Members reviewed the Policy (previously circulated):-

RESOLVED

That the Town Council approve the Guidance of Recording at Meetings Policy. Proposed by Cllr Hawes, seconded by Cllr Vale. All other Members approved.

177. CODE OF CONDUCT REVIEW

Cllr Andrews presented a report to Members (previously circulated):-

RESOLVED

That the item be deferred until Members have undergone the Code of Conduct training in May to gain a full and up to date understanding of its ramifications. Proposed by Cllr Hawes, seconded by Cllr Ennis. Cllrs Conlan, Burr, Oxley and Aldrich approved. Cllrs Vale, Andrews, Thackray, Pritchard and Brampton voted against.

178. **REPRESENTATIVES**

Organisation	Representative	
Yorkshire Local	Mayor & Clerk	
Councils Association	Clerk attended the virtual meeting held on 6th February	
School Governors	Cllrs Hawes & Andrews	
Malton School	No meeting	
Malton Museum	Cllr Conlan	
Foundation	Next meeting 1st March	
Ryedale Cameras in	Cllr Thackray	
Action	Next meeting to be held will be the AGM in May.	
Malton In Bloom	Cllrs Burr & Ennis	
	Councillor Burr will continue to support Malton In Bloom with funding.	
Malton & Norton Area	Cllrs Brampton & Cllr Vale	
Partnership	•	
Ryedale Five Towns	Mayor & Clerk	
Group	No meeting	
Milton Rooms	Cllr Ennis gave a verbal update on events at the Milton Rooms	
Flooding Response	Cllr Aldrich (Cllr Andrews to attend meetings as an observer)	
Group		
Rainbow Lane Play Area	Cllrs Hawes, Burr, Ennis & Carpenter	
	No meeting	
Castle Gardens	Councillor Vale	
Internal Audit Controls	Cllrs Hawes & Ennis	
	Quarter 3 internal control audit to took place on 13 March	
Malton & Norton Traffic	Cllrs Thackray & Aldrich	
Study Steering Group		
Malton & Norton	Cllr Pritchard	
Neighbourhood Plan	It was agreed that Members thank Cllr Pritchard and the Deputy Clerk for his hard	
Steering Group	work progressing the plan.	
Staffing Committee	Cllrs Ennis, Carpenter, Aldrich & Andrews Meetings to take place when necessary	
Grants Steering Group	Cllrs Aldrich, Brampton, Oxley & Thackray Complete for financial year	
Acorn Community Care	Cllr Hawes	
Riverside Walk Steering	Cllrs Aldrich & Andrews	
Group	Meeting to be convened	

179. **MEMBERS QUESTIONS**

None

180.

DATE OF THE NEXT TOWN COUNCIL MEETINGWednesday 24th April 2024, 6.30pm to be held at Ryedale House, Malton, YO17 7HH

The meeting closed at 8pm		
Chair:	_ Date:	

<u>Malton Town Council</u> <u>Bank Accounts Reconciliation as at 31st March 2024</u>

	£	£
Base Rate Account		141,899.12
Active Saver Account		116,000.00
Current Account	10,629.03	
Payments not cleared	Nil	
Sub-total		268,528.15
Less External Funds:	£	
Ladyspring Wood	4,143.81	
Malton In Bloom	2,772.46	
Pump Track Project Funding	12,000	
	18,916.27	
TOTAL		249,611.88
Restricted Capital Reserves		61,134.94
Restricted CIL Funds		78,764.18
Non-Allocated Available Reserves		109,712.76

TOTAL

249,611.88

MAT.TON	TOWN	COUNCIL	ACCOUNTS	ADDTT.	2024

TEMPOR TONK COUNCE	INCOUNTE INITIAL LULI	1	T
Angela Wright	Chapel Cleaning	50.00	On-line Payment
Inigeta Wilging	Studio Bar Hire - Annual Parish	30.00	On-line
The Milton Rooms	Mtg	31.25	Payment
Elkerlodge Services Ltd	Internal Audit	554.40	On-line Payment
Hindiiouge Beiviees Hea	Internal nate	331.10	On-line
Payleys Fruit & Veg	MIB Plants and Compost	691.00	Payment
NYC	Doom Hims	210 02	On-line
NYC	Room Hire	210.93	Payment On-line
Ware & Kay Solicitors	1 Newgate Purchase & Fees	187037.86	Payment
K Davis	Bus Shelter Rent - Old Malton	10.00	Cheque
Clare Jenyns	Licence Fee - Event Sign -A64	100.00	On-line Payment
Derek Beale	Licence Fee - Event Sign A169	20.00	Cheque
Delek Beale	Licence Fee Event Sign A109	20.00	On-line
S Hough	Grass Cutting	15360.00	Payment
The Man I am Comban	Rent & Service Provision April-	2500 05	On-line
The Wesley Centre	June	2590.05	Payment On-line
North Yorkshire Council	Annual Trade Refuse Service	668.81	Payment
		101 50	On-line
Mrs S L Housden	Greenhouse Equipment	121.60	Payment On-line
Archbishop Holgate	Allotment Rent	335.76	Payment
1 3 1 1			On-line
S Bainbridge	Additional Labour	30.00	Payment
Gallagher	Commercial Motor Insurance	569.58	On-line Payment
Garragner	Commercial Potor Insulance	309.30	On-line
Gallagher	Annual Insurance	3337.68	Payment
	Pump Track Provision - Part	10600 00	On-line
Clark & Kent Contractors	Payment	18600.00	Payment On-line
Harrison & Hargreaves	Street Furniture Paint	64.49	Payment
			On-line
J B Motors	Fuel	83.56	Payment On-line
Hainsworth Plant Hire	Plant Hire - New Malton Cemetery	180.00	Payment
	_		On-line
J T Atkinson	Memorial Bench	478.80	Payment
Howarth Timber	Wood - Cemetery Soil Box	135.65	On-line Payment
			On-line
MKM	Wood - MIB Signage	64.99	Payment
YLCA	Annual Subscription	1005.00	On-line Payment
			On-line
Rialtas	Account Software & Close Down	1374.00	Payment
R Yates & Sons	Tools & Materials	157.01	On-line Payment
1 1αίσο α 20115	10013 & MACELLAIS	107.01	On-line
Newsquest	Town Ranger Advert	480.00	Payment
Honkingon C Core The	MIB Plants - York Road Welcome	24.00	On-line
Hopkinson & Sons Ltd	Sign	34.96	Payment On-line
Smiths of Derby	Annual Clock Maintenance	746.40	Payment
		1.400.00	On-line
Videcom	CCTV Maintenance Qtr 1	1438.00	Payment On-line
Nynet Ltd	CCTV Connectivity Qtr 1	1485.00	Payment
	_		On-line
NYC	CCTV Monitoring Qtr 1	3445.00	Payment On-line
Account Solutions Yorkshire	Payroll Provider	294.50	Payment
	1 * * * * * * * * * * * * * * * * * * *		

			On-line
E-On	Malton Lodge	299.91	Payment
North Yorkshire Pension			On-line
Fund	Pension Contributions	2404.54	Payment
			On-line
HMRC	Tax/NI Contributions	2566.26	Payment
			On-line
Staff Salaries	Salaries	7312.49	Payment
100 Green	Energy Cemetery	242.77	Direct Debit
Spoton.net Ltd	MTC Website & Email Subscription	67.20	Direct Debit
Wirehouse	Employment Services	102.00	Direct Debit
EE	Town Council Mobile Phones	91.60	Direct Debit
Total		254873.05	



MALTON TOWN COUNCIL CLERK'S REPORT – APRIL 2024

(a) **COMMUNITY ENGAGEMENT**

Market Place Food Lovers Market Town Council Gazebo events 9am-1pm:-

11th May

13th July

10th August

9th November

Involve

Multi-Agency Drop In Sessions

The events are held at the Wells Lane Community Centre, Malton 10-11.30am and Malton Secondary School 12.30pm-2pm

1st May - Malton Town Council will have a stand at the Malton & Norton Rotary Club Involve Event at the Milton Rooms 10.30-3pm

(b) <u>MEETINGS/EVENTS ATTENDED</u>

14 March - Multi-Agency Problem Solving Virtual Meeting

19 March - St Clements Event Meeting

21 March - Ryedale Planning Committee at Ryedale House

11 April - RBS Accounts close down

15 April - Big Boolies site meeting re Newgate Signage

17 April - Teams Meeting with Tom Walker representing Malton Museum

17 April - Meeting with Milton Rooms repotential Malton Town Council Art Exhibition

Weekly meetings with the Mayor and Deputy Mayor held at 8.45am every Thursday

(c) RAINBOW LANE PLAY AREA – PUMP TRACK

The groundwork contractor will shortly be removing the redundant athletics equipment and relocating the adult gym equipment within the play area. Clark & Kent have been formally instructed to install the pump track, the Clerk will keep Members informed of timescales with regard to the project.

(d) <u>1 NEWGATE, MALT</u>ON

Progress with regard to the purchase of the new Malton Town Council Civic Office and Community Hub is moving along nicely. Planning permission has been obtained for change of use from domestic back to office and the application to borrow has been approved by the Department for Levelling Up, Housing & Communities. We exchanged contracts on 12th April and are due to complete on Friday 19th April. Once the building is in the ownership of the Town Council, work will begin to transform it into the civic office and community hub.

(e) ANNUAL PARISH ASSEMBLY

The annual Parish Assembly will be held on Tuesday 7th May, 7pm at The Studio Bar, Milton Rooms. We will have presentations from the Malton & Norton Tidy Group and Malton Museum who will be presenting the draft report from the consultants with regard to the future of the museum.

MALTON TOWN COUNCIL PLANNING APPLICATIONS - APRIL 2024

Planning applications to the Local Planning Authority to be considered:

ZE24/00336/HOUSE Installation of larch clad rear dormer extension comprising 3no. windows

29 Milton Avenue Malton North Yorkshire YO17 7LD

ZE24/00354/HOUSE Erection of glazed single storey side extension forming a link between the dwelling

and the detached garage

20 The Mount Malton YO17 7ND

ZE24/00350/CAT Works to Trees A (Lime), B (Lime), C (Willow), D, (Silver Birch), E (Silver Birch), F

(Silver Birch), H (Birch), J (Birch), K (Birch), L (Beech), M (Beech), N (Silver Birch) and

O (Cherry) as per the submitted work specification documents

25 The Mount Malton North Yorkshire YO17 7ND

Decisions received:

Approved:

ZE24/00172/FUL Change of use from 2 bedroomed dwelling to office for the use of the Town Council

(Use Class E c iii)

1 Newgate, Malton, YO17 7LF



MALTON TOWN COUNCIL REPORT TO COUNCIL – 24 APRIL 2024 MULTI USE GAMES AREA (MUGA) RAINBOW LANE, MALTON

We are in receipt of various complaints from neighbouring residents (bungalows opposite the MUGA fronting Cherry Avenue), that the MUGA fencing is too low and that balls repeatedly hit their windows. Furthermore Yorkshire Housing have expressed concern that their newly installed solar panels to the properties might get damaged. Historically the MUGA has been extended once at this end but we have taken onboard the complaints and sought to improve the situation.

We invited contractors Lightmain and Streetscape to come up with a solution and quote accordingly.

Lightmain

Extend the metal upright bars and provide flat netting to the top. Pro's – the ball can't exit the MUGA. Con's – as it is flat, if a ball is kicked externally onto the net a pole will be required to remove the ball, also, netting may need ongoing tightening, albeit infrequently. **Cost. £11,298 plus VAT.**

Streetscape

Extend the metal upright bars and provide sloping netting to the top allowing the ball to drop through a ball drop. Pro's - the ball will roll naturally to drop back down. Con's – netting may need ongoing tightening, albeit infrequently.

Cost. £5,970 plus VAT.

Grant Funding

The Clerk will apply for National Lottery grant funding to cover the above costs, and to include 4 extra sports wall target panels, basketball, football, cricket and netball at a cost of £2,900 + Vat. Delivery and Carraige £220 + VAT. This will add an extra fun element to the MUGA.

For Resolution

Members to approve instructing Streetscape, fully grant funded, at a total cost of £9,090 + VAT (£5,970. £2,900 and £220 + VAT).

Image

Lightmain solution – above. Streetscape solution – below.

