

Gail Cook
Town Clerk
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The Wesley Centre
10-12 Saville Street
Malton
YO17 7LL

MALTON TOWN COUNCIL

NOTICE OF THE ANNUAL MEETING OF THE COUNCIL

You are hereby summoned to attend the annual meeting of Malton Town Council to be held at **The Wesley Centre, 10-12 Saville Street, Malton on Wednesday 22nd May 2019** commencing at **7.15pm** for the purpose of transacting the following business.

AGENDA

1. **Mayor.** To elect a Town Mayor for the Council year 2019-20
2. **Mayor.** Acceptance of Office
3. **Deputy Mayor.** To elect a Deputy Mayor for the Council year 2019-20
4. **Apologies.** To receive apologies for absence
5. **Declarations of Interest**
6. **Public Access.** To allow residents, District Councillors and County Councillors of the Malton Town Council area to speak
7. **Minutes.** To approve the Minutes of the Meeting of 24th April 2019
8. **Matters Arising from the minutes.**
9. **Financial Report and Accounts.**
 - (i) To note the bank reconciliation and authorise payment of accounts.
 - (ii) To receive the Annual Internal Audit Report and to consider any action required
 - (iii) To approve the Annual Return for 2018/2019 for submission to the external auditor and to confirm the dates for the period of exercise of public rights
10. **Mayor's Announcements.**

To receive details of the Mayor's official engagements in the previous month.
11. **Appointments.**

To appoint representatives to outside bodies
12. **Policy & Financial Regulations Review**
 - (i) Members to approve the systems and terms of reference for the internal audit
 - (ii) Members to approve without amendment the Financial Regulations
 - (iii) Members to approve the Risk Assessment Management Document
 - (iv) Members to approve the System of Internal Control
13. **Proposed Erection of Filling Station & Forecourt Shop at 5 Welham Road, Norton.** To receive progress report

14. **Representatives.** To receive reports
15. **Planning Matters (see appendix)**
To consider applications for planning permission referred to the Town Council and receive decisions notified by Ryedale District Council
16. **Report of the Town Clerk.** To receive report and consider appropriate action
17. **Members Questions.**
18. **Date of Next Malton Town Council Meeting.**
Town Council Meeting. 7.15pm Wednesday 26th June 2018

Signed: *G Cook*

Mrs Gail Cook, Clerk to Malton Town Council