



## MALTON TOWN COUNCIL

### ACTION PLAN

2019-2022

This Action Plan summarises the projects and proposals that Malton Town Council, sometimes in partnership with others, will develop and/or deliver during a 3 year term commencing 2019. From time to time the document will be subject to alteration and amendment and will inform the budget setting process.

#### **Partners**

Amongst others these include Fitzwilliam Malton Estate, Visit Malton CIC, North Yorkshire County Council, Ryedale District Council, Malton & Norton Area Partnership, Circular Malton, Malton In Bloom, Malton & Norton Rotary Club, Malton Lions, North Yorkshire Police, North Yorkshire Fire & Rescue Service and Norton Town Council.

#### **Review and Evaluation**

The Action Plan will be formally reviewed annually in February. It is a 'live' iterative document and the Council can add to it and amend as necessary. Progress on projects will be reviewed by Members of Malton Town Council.

## CURRENT PROJECTS

No	Description	Key Tasks	Responsibility	Timescale	Update	Funding Source
MTC1	Malton & Norton Neighbourhood Plan	Steering Group Formed	Malton & Norton TC	2020	The project is currently at Regulation 14 stage of the Consultation	Malton & Norton Town Councils' budget. Central Gov Front Runner and Groundworks UK Funding
MTC2	Malton In Bloom (MiB)	<ul style="list-style-type: none"> <li>• Ongoing local volunteer support from residents and businesses</li> <li>• Market Place Urban Green Space</li> <li>• Ongoing financial support from local businesses and organisations</li> <li>• Extend floral sections at the Rainbow Lane and Broughton roundabouts</li> <li>• Innovative planting scheme on Castlegate</li> </ul>	MTC & MiB Volunteers	Ongoing	Project established and working well with MiB now being embedded as one of the Town Council's key functions	Grant aid, business donations and Town Council funding
MTC3	Street Furniture & Town Maintenance	<ul style="list-style-type: none"> <li>• Repainting iron railings in Market Place, Horsemarket Road, Castle Howard Road</li> <li>• Install new street furniture at The Mount corner</li> <li>• Paint posts and clean signs</li> </ul>	MTC	Ongoing	The Mount corner project to be installed in Spring. Maintenance work to be carried out by the Contractor once the Tender process is complete	Malton Town Council Funding
MTC4	Christmas Lights	<p>Work towards improving the festive lights in the town</p> <p><b>Phase 3</b> Castlegate overhead catenary Sparrows Nest</p> <p><b>Phase 4</b> Castlegate tree light up (near Taylor Brown Yard) St Michael's Street overhead catenary</p> <p><b>Phase 5</b> Castlegate spiral lamp column lights County Bridge spiral lamp column lights</p> <p><b>Phase 6</b> Old Town Hall, Market Place</p>	MTC	Ongoing	Phase 1 and 2 complete. Phase 3 will be installed in April 2021 Phase 4 April 2022	Town Council Funds, Welcome to Malton CIC and business donations
MTC5	Website & Facebook Page	Continue to improve and update website and Facebook page	MTC	Ongoing	A Facebook page has now been created, a new website purchased in 2019 which is monitored daily. The Mayor of Malton has set up a Twitter account which is visible on the website	Town Council Funding
MTC6	Cemetery [Malton] Lodge	Sale of the property due to notice received from tenant	MTC	March 2021	Sale in progress	n/a

MTC7	Repair & Restoration of the Cemetery Chapels	<ul style="list-style-type: none"> <li>• Repair and renovation of the Chapel of Rest to create Cemetery Officers Mess Room</li> <li>• Repair and renovation of chapel</li> </ul>	MTC	Spring 2021	Project nearing completion. Launch event to take place in April/May dependent on Government guidelines	Public Works Loan Board
MTC8	New Malton Cemetery Store/Workshop & Asset Improvement Works	<ul style="list-style-type: none"> <li>• Build a store/workshop to replace the two old lean two garages at New Malton Cemetery</li> <li>• Install new gates to the second (inner) entrance, restore gates at the main entrance</li> <li>• New signage on the entrance pillars</li> <li>• Resurfacing work</li> </ul>	MTC	Summer 2021	<ul style="list-style-type: none"> <li>• Planning Permission obtained, Clerk obtaining quotes for the work</li> <li>• Gates ordered and due to be installed in March 21</li> <li>• Signage arrived and due to be installed ASAP</li> </ul>	Capital Ring Fenced Funds
MTC9	Promotion of the Chapels for Funerals and Civic Events	On completion of the chapel fit out the space will be open daily for private prayer and quiet reflection as a Chapel of Rest, as a place of worship where small funeral services may be held, as a facility for post-funeral teas, occasional meetings and as a venue for small civic events	Clerk & Deputy to devise a marketing strategy	2021	The chapel furniture has been ordered and is the process of being manufactured	MTC Restricted Funds
MTC10	Cemetery Records	Digitise burial records for Old Malton and New Malton.	MTC	Ongoing	Digitisation of the Old Malton records is now complete. Work is ongoing to digitise the New Malton records.	n/a
MTC11	Quality Award under the Local Council Award Scheme	That this Council works through the Foundation, Quality and Gold Awards	MTC	Ongoing	The Foundation Award was obtained in December 2020, Clerk working towards the Quality Award	n/a
MTC12	Council Drop In Sessions	<ul style="list-style-type: none"> <li>• To start monthly surgeries in partnership with NYP Beat Manager for Malton so that the public have every opportunity to meet with the clerk and discuss concerns.</li> <li>• Peasey Hills Enhancement Scheme</li> </ul>	MTC	Ongoing	Drop in sessions have been carried out with North Yorkshire Police and Ryedale District Council. These will be held monthly, on a Wednesday in The Wesley Centre, during Free Fridge hours. NYF&RS will also be attendance in future when safe to do so	n/a
MTC13	Highways Improvements	<ul style="list-style-type: none"> <li>• Congestion</li> <li>• Speeding vehicles on Peasey Hills Road, Wentworth Street, East Mount &amp; Princess Road</li> </ul>	MTC	Ongoing	Mayor and Clerk to attend regular meetings with Senior Highways Officers. Traffic surveys requested on problem roads	n/a
MTC14	Rainbow Lane Play Area	<ul style="list-style-type: none"> <li>• General maintenance works</li> <li>• Fantasy Castle Project</li> <li>• Skate Bowl Project</li> </ul>	MTC	Ongoing	Two large potential projects to progress with once the non Covid grant pots open up in June 21	CIL Funds, Lottery Funding, Sport England, RDC & Trusts

MTC15	Bandstand	<ul style="list-style-type: none"> <li>Identify location</li> <li>Carry out community consultation</li> <li>Secure grant aid</li> </ul>	MTC/MFE	2023	Town Council to identify suitable location and apply for external funding	External Grant Funding
MTC16	Market Place Garden Project with Fountain structure	Secure grant aid	Circular Malton/MFE/LEP/RDC/MTC	2023	A Steering Group has been set up and working well with LEP Officers to secure funding. Feasibility study to be carried out	External Grant Funding
MTC17	Community Infrastructure Levy (CIL)	Formulation of a CIL Committee to administer allocation of funds	MTC	To be confirmed	MTC currently waiting for RDC to confirm dates for receipt of CIL funds	n/a
MTC18	Arts & Heritage Raise the value, profile and appreciation of the arts in Malton	<ul style="list-style-type: none"> <li>To work with NYCC to share artists in Schools residency programme</li> <li>Promote artistic events by other organisations and community groups where appropriate.</li> <li>To utilise the expertise provided by partners to ensure opportunities of the highest standard for the people of Malton</li> <li>To work with existing partners and develop new partnerships to provide new and innovative projects for Malton</li> <li>To seek external funding through public grants and private sponsorship to ensure value for money and affordable opportunities for Malton's community.</li> </ul>	MTC/Visit Malton CIC/RDC/ local businesses	Ongoing	New project	n/a
MTC19	Purchase of Additional Land	The purchase of additional land in Malton to possibly extend the cemetery and green space provision	MTC	2025	Sites to be identified and expression of interest to purchase be progressed	MTC Restricted Funds
MTC20	Flooding Clean Up	Clear up process following the January 2021 floods	MTC/RDC/NYCC/EA	February 2021	First of 2+ stakeholder meetings undertaken	External Agency Funds
MTC21	Staff & Member Training	Members and staff to attend suitable training courses to assist them in their role	MTC	2022	Clerk to attend a management training course and look at the Community Governance Level 4 for the future	MTC Revenue Funding
MTC22	Orchard Fields Information Boards	New information boards to raise the awareness of the Roman site at Orchard Fields	MTC/MFE	2021/22	Initial meeting to be arranged with key stakeholders to discuss the project	External Funding
MTC23	New Malton Cemetery Inner Avenue Planting Scheme	Cemetery Manager to devise a new planting scheme following the building of the new workshop and resurfacing work	Cemetery Manager	2021	Cemetery Manager to start looking at suitable planting schemes	MTC Revenue Funding