

MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD IN COMMUNITY HOUSE, ON WEDNESDAY 27 NOVEMBER 2018

PRESENT

Councillors P Andrews (Mayor), Councillors P Emberley (Deputy Mayor), G Lake, Mrs K Ennis, C Turner, Mrs J Lawrence, D Lloyd-Williams, M Dales and Mrs A Hopkinson

IN ATTENDANCE

Mrs G Cook (Clerk), Mr T Hicks (Assistant Clerk), Rob Williams (Headteacher Malton School), Jay Rowley (Community Sports Centre Manager), Paul Kear (Operations Director Malton School), Merryn Wilderspin (Chair Milton Rooms), Luke Smith (Treasurer Milton Rooms), County Cllr Mrs L Burr, Canon John Manchester and Ray King (Mayor of Norton)

APOLOGIES

Cllr C Delaney

100. PRESENTATION FROM ROB WILLIAMS, HEADTEACHER, MALTON SCHOOL

Rob Williams & Jay Rowley gave a presentation on the proposals for the Community Sports Centre particularly in regard to agenda item 105.

101. PRESENTATION FROM MERRYN WILDERSPIN & LUKE SMITH, MILTON ROOMS COMMITTEE

Merryn Wilderspin and Luke Smith gave a presentation on the proposals for the Milton Rooms.

102. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest. If Members have already identified a situation which would require this, the declaration could be made now.

The Mayor declared a personal interest in agenda item 5 as a Committee of the Milton Rooms appointed by the Town Council.

It was agreed that the Clerk, Mayor and Deputy Mayor review the Code of Conduct and present this for Members approval at the next meeting.

103. PUBLIC ACCESS

County Cllr Burr reported that the Broughton Road infrastructure is nearing completion.

The livestock centre relocation project is ongoing, Members of RDC have agreed to a feasibility study. NYCC have approved the pot hole repair funding allocation for Ryedale. Plans to cut funding for certain pupil referral units which may have an effect on the Ryedale young people with individual needs.

Cllr Burr has approached RDC regarding an extended brown waste collection in December, the response was that the additional collection was not viable, Cllr Burr will liaise with RDC to look into the possibility of offering a premium standard service at an additional cost to residents.

The new Community Hub to replace Ryedale House now has a projected cost of circa six million. The initial project was to utilise the Community House site for RDC staff only, but the project has now changed to include partnership working with several partners.

RDC Members were aware that the Milton rooms requires funding, therefore, some of the 2million reserves should be allocated to this.

Ray King, Mayor or Norton reported that he attended an Environmental Group meeting in Pickering along with Cllr C Delaney. Ray King suggested setting up a joint Malton & Norton Environmental Group meeting.

104. MALTON COMMUNITY SPORTS CENTRE

RESOLVED

That Members recommend approval the Section 106 funding application for £220,000 for the Community Sports Centre project subject to the following conditions:-

1. RDC Standard Conditions are adhered to
2. That no funds will be drawn down until the full funding package is in place and secure
3. That the RDC Section 151 Officer work with the Community Sports Centre to ensure close scrutiny of the project.
4. Progress reports to be made to the Grants Working Party at all scheduled meetings.
5. If the funding package is not in place by the agreed deadline, the allocated funding to be returned back to the Grants Working Party to be re-allocated to other projects.
6. Any amendments to the current application to be re-considered by the Grants Working Party and Malton Town Council
7. The Community Sports Centre to update the current Business Plan (to be circulated)

105. MILTON ROOMS

RESOLVED

That Members approve the allocation of £4,500 Section 145 funding from the previously approved Venue Manager project to the stabilisation and decoration of the Assembly Rooms

106. MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 31st October 2018 be approved and signed as a correct record with the following amendment.

Prior to Agenda item 94. The Deputy Mayor took over the role of Chair for the next agenda item only.

107. MATTERS ARISING

The Mayor to meet the Chief Executive of Ryedale District Council week commencing 3rd December 2018.

108. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the financial report showing the position as of 31st October 2018.
- (ii) Thirty five accounts were submitted for approval.

Gail Cook	Reimbursement of office equipment & CCTV Site Location Plans	112.00	On-line Payment
Howarth Timber	Materials	7.48	On-line Payment
Raymac	CCTV Signs New Malton Cemetery	60.00	On-line Payment
George Woodall & Sons Ltd	Box covers for Malton Cemetery	386.50	On-line Payment
Mark Gundill	Reimbursement of damaged coat	49.05	On-line Payment
Videcom	CCTV Railway Crossing	708.00	On-line Payment

Angela Hayton	Accounts RCIA	250.00	On-line Payment
Community TM Ltd	Traffic Management Railway CCTV	342.00	On-line Payment
R V Roger	MIB Plants	68.67	On-line Payment
Barnes Nurseries	MIB Plants	260.10	On-line Payment
Plantscape	MIB Winter Planting	1266.00	On-line Payment
Clive Baxter	Pointing War Memorial	1050.00	On-line Payment
Direct Imaging	Office Furniture 50%	1014.00	On-line Payment
Bayes Tree Services	Tree Work - Malton Cemetery	3456.00	On-line Payment
Yorkshire Removals Storage	Furniture Removal	350.00	On-line Payment
Coppins Systems Services	Computer Maintenance Work	185.00	On-line Payment
Ryedale District Council	Chairmans Charity Donation	25.00	On-line Payment
BATA	MIB Compost	30.19	On-line Payment
Trevor Iles Ltd	Litter Bin - Wheelgate	148.81	On-line Payment
Scarborough Borough Council	Urban Grass Cutting	10267.44	On-line Payment
Alan Wood & Partners	Structural Report War Memorial	474.00	On-line Payment
J B Motors	Fuel	313.76	On-line Payment
TWS Specialist Fabrication	Railings War Memorial	836.40	On-line Payment
NYNet	CCTV Connection Charges	4200.00	On-line Payment
Stuart Bainbridge	Additional Manpower	59.50	On-line Payment
Yorkshire Water	New Malton Cemetery Water Charges	173.15	On-line Payment
Yorkshire Water	Old Malton Cemetery Water Charges	17.73	On-line Payment
North Yorkshire Pension Fund	Pension Contributions	1884.28	On-line Payment
HMRC	Tax/NI Contributions	1620.52	On-line Payment
Staff Salaries	Salaries	5093.70	On-line Payment
Ryedale District Council	Cemetery Rates	67.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
EE	Cemetery Mobile Phone	21.31	Direct Debit
XLN	Phone/Internet	63.05	Direct Debit
Ryedale District Council	Planning Fee - CCTV	234.00	Cheque 703988
Total		35064.64	

RESOLVED

That thirty five accounts be approved for payment.

109. REVENUE BUDGET & PRECEPT FOR 2019-2020

RESOLVED

- (i) **REVENUE BUDGET.** That the Town Council approves the revenue budget of £221,654 for the financial year 2019-20.
- (ii) **PRECEPT.** That the Town Council sets a precept of £193,579 for the year 2019-20, proposed by Cllr Emberley and seconded by Cllr Dales.

110. MAYORS ANNOUNCEMENTS

The Mayor reported as follows:-

Functions Attended. In November the Mayor had attended the Remembrance Services and place a wreaths, the Deputy Mayor also placed a wreath at the St Mary's in Old Malton. The Mayor also attended the Malton Christmas Light Switch On to switch on the lights with Father Christmas.

The Mayor circulated a report on the case against the Government in regard to the Minister's Written Statement of 17th May and Summary of Judgment.

111. REVIEW OF FEES AND CHARGES

The clerk report on the fees and charges for the cemetery, allotment rents and Cemetery Lodge Tenancy rent:-

RESOLVED

- (i) That the cemetery fees remain the same with no increase in April 2019
- (ii) That the Crabtree Lane and Rainbow Lane allotment rents to remain the same at £671.52
- (iii) That the rent for Cemetery Lodge to remain at £115 per week for the year from 1 April 2019

112. CLERKS REPORT

(a) CEMETERY MANAGER UPDATE

FUNERALS

New Malton Cemetery

30th October Single Plot 5473
9th November Single Plot 5479
13th November Single Plot 5385

OTHER WORK

Make safe shelter in Rainbow Lane play area following vandalism
Remove brackets from railings on Railway Bridge following damage to resident's coat
Fit plaques to wall in Community House
Remove debris from tree work in Malton Cemetery
Tidy away and remove brash and branches following high winds in cemetery
Refurbish second notice board on Old Town Hall building
Cut up Beech tree in Malton cemetery for firewood
Make extension for side gate in Malton Cemetery to be used when the fair is in Wentworth Street car park
Install new litter bin in Wheelgate
Fit new CCTV signs in Malton Cemetery
Clear and tidy war memorial for Remembrance Sunday

(b) WAR MEMORIAL

The railings had been installed and painted by students from Derwent Training, the paint was kindly donated by Yates of Malton. The clerk would continue to obtain quotes for the rebuilding/strengthening of the Yorkersgate side wall.

(c) RYEDALE MARKET TOWNS

RDC reported that the aim of the two year project (funded to December 2018) was to create a sustainable visitor economy partnership to encourage maximum 'spend per visitor' in Ryedale. When visitors were in Ryedale,

RDC wanted to ensure they were aware of the great attractions, events, activities and artisan businesses located here, with a focus on the market towns.

RDC had some fantastic imagery, themed identity and copy for the proposed 'in Ryedale' website. The emphasis at the design stage had been around quality with an inspirational focus, to engage visitors in the experiences offered in Ryedale by the visitor economy sector businesses.

RDC were not in a position to take the website proposal forward because the context in which the future maintenance of the website would exist was not yet clarified. A decision on the proposed establishment of a CIC (proposed at the May meeting) to take forward the RMTP partnership had not yet been made by RDC.

Therefore, RDC were creating, as an interim measure, 4 publications, both digital and print versions, to ensure that the information assets we had captured throughout the project to date can be effectively utilised and distributed in the 2019 season. Ten Fathoms represented at previous steering groups by Paul Middleditch and Pyper PR Nicola Bexon would be building on their work to date, using the identity that the steering group had previously endorsed to create the publications based on our agreed themes: Walking and Cycling, Food and Drink and Ryedale's Market Towns.

To this RDC would add a refreshed 'Ryescape' publication, which captures the Arts and Heritage assets in Ryedale.

These would be available on the VisitRyedale.co.uk website as digital publications, through the literature exchange for all local businesses to pick up and through distribution points within the District. RDC anticipate promoting the suite of publications through the Visit York guide and Visitor Information Centre.

RDC were also making progress with the Food and Drink Directory (aimed at accommodation, attractions and events seeking to use local suppliers), the Electric Vehicle Programme in Malton and Norton and had just made an application to the next bidding round of the Wi Fi programme for Malton and Helmsley.

Further update reports would be available over the next few weeks, as the design process progresses and RDC anticipate having a further steering group meeting in the early New Year, to conclude the EU funded RMTP project and to plan for the further development of the Partnership.

The next meeting had been arranged for Tuesday 27th November, 6.30pm at Ryedale House and would be attended by Cllr Luke Ives.

(d) ELECTRIC VEHICLE CHARGING POINTS

Officers had recently submitted a bid to Highways England (HE) which had been successful and RDC had been awarded a grant to install two electric vehicle (EV) charging points.

- £16,500 for procurement and installation of two EV rapid charge points (already awarded and an officer had been appointed to deliver the project).
- 100% grant (subject to approval) to supply, install, test and commission the two EV points (up to approximately £200k)

The charging points had to be located within 5 miles of the A64 on local authority owned land. The points would be located at the following locations and they must be installed by 31 March 2019.

- St Nicholas Street Car Park in Norton
- Water Lane Car Park in Malton

Typically 30 minutes charging costs £6 which covers the electric and associated repair and maintenance. The level of charging would form part of setting the budget for 2019/20.

The process for ensuring the car park order and appropriate enforcement was in place was being explored.

Additional grant funding of up to 75% was also available for installing street charging points elsewhere in the district; Hovingham Parish Council had expressed an interest in this initiative and Officers were exploring the option to apply for further funding to install charging points in all market towns.

(e) COUNTY BRIDGE HERITAGE LIGHTS

The clerk had received information from NYCC confirming that the lights would not be installed before Christmas. The NYCC Officer reported that he had the technical information which had been preventing progress, therefore, the end was in sight. Some technical details were to be supplied to the specialist drilling contractor to enable them to quote for the work.

(f) CHRISTMAS LIGHTS SWITCH ON

The light switch on event was held on Sunday 25th November, 4-6pm in the Market Place. This was a successful event which included a production called Ghost Caribou by the Thingumajig Theatre Company.

(g) CEMETERY CHAPEL REPAIR & RENNOVATION

Now that the revenue budget had been agreed the loan application would be submitted to YLCA for approval prior to the submission to the Ministry of Housing, Communities and Local Government.

(h) PEASEY HILLS ROAD

The clerk was meeting the NYCC Highways Officer on 22nd November to progress work on possible solutions for road safety and parking congestion on Peasey Hills Road.

(i) LADY SPRING WOOD

The current fingerpost signage along the permissive path network which forms part of the Lady Spring Wood lease was, in places, in disrepair, in some instances it was missing altogether and all the fingerposts carry Ryedale District Council's name on them (as the previous lease holders). In the wood itself there were a number of mosaic stones, created about 20 years ago as part of the original community project, which requires cleaning, in some instances repair or renewal due to damage and several require moving to new locations so as to be visible from the new boardwalk.

MNAP proposes to seek further funding to renew/replace the fingerposts and to refurbish and relocate the mosaic stones. Yorventure had indicated that they would be open to a funding application (to be made by 30th November) as they had a pot of money remaining before their programme closes.

The total cost of the works, based on the maximum number of signs likely to be required, the costs of refurbishing and relocating the mosaics and also holding some community art workshops inspired by the woods which would reconnect the community with the mosaics, would be in the region of £15,000 (maximum including contingency, excluding VAT). The intention would be to seek funding from Yorventure, match funded by some of the remaining crowdfunding.

It was agreed that MNAP submit a grant application for clear signage with the words 'Permission Path' around the path network. Some of the redial works to be carried out by Malton Town Council cemetery staff if appropriate.

(j) **STREET NAMING CONSULTATION**

Members noted the consultation by Ryedale District Council on the suggested name of 'White Horse Close' to serve as the street name for development at Rainbow Lane, Malton. It was **agreed** to approve the suggested street name.

(k) **JURY SERVICE**

It was **agreed** that the Cemetery Assistant be given special leave to attend York Crown Court on Monday 7th January 2019 for jury service and to authorise payment for cover if necessary.

(l) **GRANT WORKSHOP**

It was **agreed** that the Clerk attend an advanced bid writing workshop on 25th January in Leeds at a cost of £95.

(m) **RAINBOW LANE MUGA**

It was **agreed** that the Clerk submit a Section 106 application to RDC for improvements to the multi-use games area (MUGA) at Rainbow Lane Play Area for circa £9,000.

113. **REPRESENTATIVES**

Cllr Lawrence reported on the Malton School Governors Endowment Meeting that she attended in November.

114. **PLANNING APPLICATIONS**

Nine applications to the Local Planning Authority were considered.

18/01216/CAT

The Old Lodge Hotel, 84 Old Maltongate, Malton, YO17 7EG

Fell 2 small Sycamore T1 in wall, Crown lift sycamore T2 up to 5m

RESOLVED No information was available on the Ryedale District Council website, with regards to Tree Works, therefore, no decision could be made with regard to this application

18/01224/HOUSE

26 Cherry Avenue, Malton, North Yorkshire, YO17 7DE

Erection of single storey part rear/part side extension

RESOLVED Recommend Approval

18/01149/HOUSE

2 Ropery Walk, Malton, North Yorkshire, YO17 7JS

Erection of single storey rear extension and replacement garage

RESOLVED Recommend Approval

18/01171/TPO

21 The Mount, Malton, YO17 7ND

T1 copper beech Crown reduce by 2m away from the house and crown lift by 2m over 21 The Mount and neighbouring property, Lime T2 Crown lift by 2m away from garage and crown reduce by 2m all lateral limbs and remove epicormics, T3 cherry crown reduce whole by 2m and crown thin by 30% to remove rubbing and crossing branches, T4 Willow Crown reduce away from boundary hedge by 2m and crown lift up to 2m over hedge, T5 Walnut crown reduce by 2m over boundary hedge, all of TPO no. 292/2004.

RESOLVED No information was available on the Ryedale District Council website, with regards to Tree Works, therefore, no decision could be made with regard to this application

18/01170/TPO

21 The Mount, Malton, YO17 7ND

Fell sequoia of TPO no. 13/00333

RESOLVED No information was available on the Ryedale District Council website, with regards to Tree Works, therefore, no decision could be made with regard to this application

18/01255/LBC

5 Navigation Wharf, Yorkersgate, Malton, Yo17 7AA

Internal alterations to allow the installation of a WC and hand-painting of lno. non-illuminated sign directly to the front elevation brickwork.

RESOLVED Recommend Approval

18/01281/FUL

The Masonic Lodge, Yorkersgate, Malton

Formation of external doorway within courtyard

RESOLVED Recommend Approval

18/01282/LBC

The Masonic Lodge, Yorkersgate, Malton

Formation of external doorway within courtyard and internal alterations to allow creating of disabled toilet

RESOLVED Recommend Approval

18/01275/HOUSE

27 The Mount, Malton

Erection of single storey side extension and repair and rebuilding works to stone boundary wall.

RESOLVED Recommend Approval

115. NOTICE OF MEETINGS

None

116. NEXT MEETING

The next Town Council meeting:- Wednesday 19th December 2018 at 11am at The Talbot Hotel Malton

..... TOWN MAYOR. MALTON TOWN COUNCIL