

MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD IN COMMUNITY HOUSE, ON WEDNESDAY 31 OCTOBER 2018

PRESENT

Councillors P Andrews (Mayor), Councillors P Emberley (Deputy Mayor), G Lake, Mrs K Ennis, C Turner, Mrs J Lawrence, Lloyd-Williams, C Delaney, M Dales and Mrs A Hopkinson

IN ATTENDANCE

Mrs G Cook (Clerk), Mr T Hicks (Assistant Clerk), Stacey Burlet RDC), County Cllr Mrs L Burr, Canon John Manchester, District Cllr Ed Jowitt, Ray King (Mayor of Norton) and four members of the public

APOLOGIES

None

82. PRESENTATION FROM RYEDALE DISTRICT COUNCIL CHIEF EXECUTIVE, STACEY BURLET

Stacey gave an overview of her background and future vision for Ryedale District Council.

Stacey explained that she intends to work together more closely with the Town Council in the future and suggested that she attend Town Council meetings on a quarterly basis, accompanied by the Chairman of Ryedale District Council when available. This was agreed.

The District Council is moving towards a new balanced approach which includes a culture of transparency. This would enable elected members to make appropriate decisions. The previous focus had been on concerns regarding the budget and not on strategic issues which has taken the focus away from strategic issues.

Issues discussed included the new paperless planning applications. The clerk was working with development control staff to look at ways of making this work more efficiently, for example, enabling a direct link to each individual planning application.

The current Local plan required amendment to allow development in rural villages in Ryedale, Malton & Norton were allocated 50% of the development, therefore, causing numerous concerns for both towns including congestion and pressure on services. It was agreed that the Mayor make an appointment with Stacey to discuss the local plan.

Dave Burrow (NYCC), James Farrow (LEP) and Stacey had planned a town walk for Malton and Norton in November to look at issues with regard to congestion. Stacey explained that she would represent the Town Council. It was agreed that the Mayor make an appointment with Stacey to discuss the congestion.

Where appropriate, in future the Town Council would appreciate being consulted on the consultants brief prior to them being issued to consultants e.g. car parking strategy and air quality.

Members asked if the brown bin collection garden waste collection could be extended to the end of November. Stacey agreed to look into this request.

83. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest. If Members have already identified a situation which would require this, the declaration could be made now.

The Deputy Mayor and Cllr Lake declared an interest in application no: 18/01035/FUL. The Mayor declared a personal interest in agenda item 13 as a Committee of the Milton Rooms appointed by the Town Council.

84. **CCTV UPDATE**

Cllr Dales reported that the CCTV cameras had been installed and were fully operative. Members thanked Martin and his team for all his hard work on this project. Cllr Dales left the meeting at 8.10pm

85. **PUBLIC ACCESS**

Paul Tate-Smith represented 7 other residents who raised objections to planning application 18/01035/FUL

County Cllr L Burr reported that the extension of the brown bin collection had been previously considered by Members of RDC, but unfortunately, the extension was refused. Cllr Burr agreed to bring this up again with Members of RDC.

Kevin Hollinrake MP and Cllr Burr had met with the Head of RDC Planning to discuss the Local Planning Housing Allocation, it had been recognised that housing is much needed in rural parts of Ryedale.

Cllr Burr explained that she was continuing to put pressure on Taylor Wimpey to finish the infrastructure on Broughton Road.

86. **MINUTES**

RESOLVED

That the Minutes of the Council Meeting held on 26th September 2018 be approved and signed as a correct record.

87. **MATTERS ARISING**

None

88. **FINANCIAL REPORT AND ACCOUNTS**

- (i) Members noted the financial report showing the position as of 30th September 2018.
- (ii) Forty five accounts were submitted for approval.
- (iii) Members noted Internal Auditor Report first report of 2018/19.

RESOLVED

That forty five accounts be approved for payment.

89. **REVENUE BUDGET 2019-2020**

The clerk presented the draft 2019/20 budget which was noted by Members. This would be debated at the November meeting.

90. **MAYORS ANNOUNCEMENTS**

The Mayor reported as follows:-

Functions Attended. In October the Mayor had attended the Ryedale Local Plan Examination at Ryedale House, the Pride of Malton at The Talbot, the Ryedale Book Festival Schools Poetry awards and the Malton In Bloom Coffee Morning both held at the Milton Rooms.

Cllr Mrs Hopkinson left the meeting at 9.10pm

91. **CLERKS REPORT**

(a) **CEMETERY MANAGER UPDATE**

FUNERALS

New Malton Cemetery

- 2nd October Ashes Plot 5349
- 3rd October Single Plot 5460
- 11th October Ashes Plot 7060A

Old Malton Cemetery

- 27th September Re-open Plot 810
- 4th October Single Plot 1302
- 11th October Double Plot 1602

OTHER WORK

Collect plants for winter planting in Market Place and Wheelgate, Malton

Remove hanging baskets from St Michaels Church, Malton
Remove fence, clear away and fill in post holes at Folliot Ward Close
Remove book festival banners and bring back to cemetery
Fit new litter bin Rainbow Lane Play Area
Repairs to front wheel on cutting deck of tractor
Clear up fallen branches from trees at Malton Cemetery

(b) **WAR MEMORIAL**

The railings were due to be installed shortly. The integrity of the front of wall affronting Yorkersgate had been questioned by the railing and surfacing contractors, therefore, structural survey had been carried out by structural engineers Alan Wood & Partners. The conclusion was that the wall on the Yorkersgate side requires rebuilding and strengthening regardless as to whether the railings were to be re-instated or not. The Steering Group were seeking specification for repair and restoration of the work and would seek quotes shortly. The Steering Group would also be looking at any external grants aid for this work.

(c) **MALTON IN BLOOM**

The winter planting had now been installed in the Market Place.

A coffee morning had been held on Saturday 20th October, 10am-12noon at The Milton Rooms, which raised £420 for Malton In Bloom. Members thanked Mrs Andrews and the clerk for their hard work.

(d) **COUNTY BRIDGE HERITAGE LIGHTS**

The clerk had received confirmation from NYCC that the lights were still on target to be installed before Christmas.

(e) **CHRISTMAS LIGHTS SWITCH ON**

The light switch on event would be held on Sunday 25th November, 4-6pm in the Market Place. Any volunteers to assist marshalling the event to inform the clerk.

(f) **THE WESLEY CENTRE, OFFICE ACCOMMODATION**

The clerk and Mayor had attended a site meeting with the Project Lead to discuss the service level agreement and timescale for the office move which was expected to be in February 2019.

(g) **CEMETERY CHAPEL REPAIR & RENNOVATION**

The loan information had been passed to YLCA for approval prior to the submission to the Ministry of Housing, Communities and Local Government. The application would be submitted once the Malton Town Council revenue budget for 2019-20 had been approved.

(h) **CASTLE GARDENS**

The Chair of the Castle Garden project, Hugh Spencer had contacted Malton Town Council to request a representative on their committee. There were three Norton Councillors on the committee, although the park was in Malton. The aim was to develop and make the facility more interesting and thereby attract more of the public to use it. It was agreed that Cllrs Ennis and Delaney would represent the Town Council on this group.

(i) **ORCHARD FIELDS**

Malton Fitzwilliam Estate were proposing to install a new gate at Orchard Fields similar to the photo previously circulated, which included the removal of the existing post and rail fences to really lift the appearance of the area. Members had no objection to the new gate.

(j) **SEWERAGE & SURFACE WATER**

The Senior NYCC Flood Risk Engineer based at Area 3 Highways Whitby had confirmed that following the results of the Arup report, NYCC were preparing a scheme to manage the surface water problems in Malton town centre, this would require additional underground pumps being installed. The work would commence in 2019.

The main issue was that all of the surface water drainage (i.e. road water) in the centre of Malton drains into what is classed as a 'combined sewer' via the roadside gullies. There were essentially two main drainage systems in roads (1) a foul sewer taking only sewerage and effluent to sewerage treatment plants and (2) surface water drains, sometimes called storm drains, that take only water from roads. In some cases, mostly in historic built up areas like Malton where drainage systems were constructed many years ago, there would only be one drainage system known as a 'combined sewer', these systems take both foul water and road water together.

Following persistent emails by the clerk, the NYCC Highways Maintenance Manager had approved the replacement of the perished plastic inserts in the gullies, as this largely contributes to the smells on Butcher Corner. The work would be carried out early morning and late at night to replace the stoppers initially on Newbiggin, Wheelgate and around Butchers Corner.

One of the contributing factors to the smells was the effluent from the livestock market.

(k) PEASEY HILLS ROAD

Peasey Hills Road had been suffering from parking congestion and requests had been made to introduce Traffic Regulation Orders to try and improve the situation but the road did not meet the NYCC criteria to take further action. Several local employers use these streets for their employees to park.

It was agreed that the clerk work with NYCC Highways to carry out the following solutions:-

- The Town Council to work with NYCC to look at introducing an 'inconsiderate parking scheme'. Drivers parked inconsiderably would be wrote to highlighting how their vehicle was causing issues for locals and other road users. This would hopefully encourage them to park elsewhere. Cllr Delaney would operate this.
- Ryedale District Council were currently carrying out a parking review of their off street parking facilities. NYCC were also involved as any changes made to off street could have an impact on the on street parking. Malton Town Council to have an input into this review.
- Joint NYCC Highways and Town Council visit to local employers asking them not to promote these areas for parking and ask them to look at alternatives. Engaging with Ryedale District Council to make better use of Wentworth Street car park i.e. discounted passes for employees, post office vehicles parked overnight could be replaced by employee's cars during the day.

(l) MALTON & NORTON INFRASTRUCTURE & CONNECTIVITY

A meeting regarding the congestion issues in Malton and Norton was held on Friday 12th October attended by Kevin Hollinrake MP, Mayors and Deputy Mayors of Malton & Norton, Malton Fitzwilliam Estate, Clerk and Deputy Clerk of Malton and Senior Specialist Place Officer, RDC. This had been a constructive meeting, the meeting notes would be circulated shortly.

(m) THANK YOU LETTER

A thank you letter had been received from Roddy Bushell (copy circulated).

(n) COMMUNITY GOVERNANCE REVIEW

The report to increase the number of Malton Members from 10 to 12. The report would go to Policy & Resources in November to formally start the review process, this would then go to Council in February to conclude matters before the notice of election is issued.

92. **SKATE PARK**

The Council had received a quotation from Environmental Art for the refurbishment of the skate park, in galvanised perforated steel. The quotation had been broken down into separate parts which would enable individual pieces of equipment to be refurbished.

RESOLVED

That the Double Ramp be approved for refurbishment which when completed would enable members to ascertain the suitability of the galvanised steel for the whole skate park at a cost of £1,000.

93. **OFFICE FURNITURE**

The clerk reported on the three quotes obtained for new office furniture due to the relocation of the Town Council office, the cheapest of which was £1,690.

RESOLVED

That Members approve the purchase of new office furniture.

The Deputy Mayor took over as Chair for the next agenda item only.

94. **MILTON ROOMS**

A request had been received from The Milton Rooms Committee to change the £4,500 allocated funding for a Venue Manager for stabilising the plaster work and decorating the Assembly Room. This would enable the Committee to hire out the room and increase revenue.

RESOLVED

That Members support the amendment of the funding request in principle, subject to receiving satisfactory quotes, schedule of works, brief information on future use and audited accounts.

95. **RYEDALE DISTRICT COUNCIL CHARITY FUND**

RESOLVED

That Members approve £25 funding allocation to the RDC Charity Fund.

96. **REPRESENTATIVES**

Cllr Ennis reported on a post Malton food festival questionnaire that she had personally carried out with local businesses in the centre of Malton. A breakdown of the results would be available to Members in due course.

MNAP

The works to renew the board walk at Lady Spring Wood had now been concluded, the project had been a great success which would enhance this area of Malton.

97. **PLANNING APPLICATIONS**

Fourteen applications to the Local Planning Authority were considered.

18/00949/FUL

Golden Lion, 21 Market Place, Malton, YO17 7LP

Change of use and alteration of vacant public house (Use Class A4) to retail use (Use Class A1) on the ground floor (including cellar as required) and 2no. two bedroom apartments (Use Class C3) on the first, second and attic floors to include demolition of rear single storey brick extension, installation of 2no. front ground floor bay windows, catslide rear extension to existing roof and 2no. rear dormer windows.

RESOLVED Recommend Approval

18/00973/73

St Marys Roman Catholic Primary School, Highfield Road, Malton, YO17 7DB

Variation of Condition 02 of approval 17/01374/FUL dated 19.04.2018 to replace pavement details drawing 30-0101-C1 and proposed drainage layout drawing 50-0161-P7 with pavement details 30-0101-c4 and proposed drainage layout 50-0161-C5 and variation of conditions 06 to 14 to replace proposed drainage layout drawing 50-0161-P7 with Proposed drainage layout 50-0161-C5.

RESOLVED Recommend Approval

18/01017/CAT

Friends Meeting House, Greengate, Malton, YO17 7EN

Purple beech T1 Crown lift to 3m, reduce crown on north side by 2m and by 1.5m on all other sides, Weeping Elm, T2 Crown lift to 2m over footpaths.

RESOLVED Recommend Approval

18/00969/FUL

7 Russett Road, Malton, YO17 7YS

Erection of a detached one bedroom self-contained residential annex together with a single storey rear extension to the existing dwelling and demolition of existing detached garage / store and shed.

RESOLVED Recommend Refusal. Clerk to write to the Council objecting to the fact that the matter had been considered by the planning committee prior to the Town Council being consulted.

18/00994/LBC

19 Town Street, Old Malton, Malton, YO17 7HB

Replacement of 9no. timber double glazed windows and 4no. timber double glazed casement windows.

RESOLVED Recommend Approval

18/00964/LBC

32 Princess Road, Malton, YO17 7JP

Installation of 2no. timber double glazed ground and first floor vertical sliding sash windows to the front elevation and 2no. timber double glazed ground and first floor Yorkshire light windows to the rear elevation to replace the existing timber single glazed windows.

RESOLVED Recommend Approval

18/01006/FUL

27 The Mount, Malton, YO17 7ND

Change of use from 2no. apartments to 1no. dwelling together with erection of attached double garage following demolition of existing garage.

RESOLVED Recommend Approval

18/01035/FUL

Land at Derwent Mount, York Road, Malton

Erection of a three bedroom dwelling with integral double garage.

RESOLVED Recommend Refusal

18/01042/FUL

Green Man Barns, Market Street, Malton

Change of use and alteration of buildings from B8 storage and distribution use to B2 general industrial use for production of organic soap products.

RESOLVED Recommend Approval

18/00986/FUL

18/00724/LBC

Malton Museum, The Old Town Hall, Market Place, Malton

Change of use and alteration of Town Hall building to A3 use to include ground floor and first floor restaurant with ancillary service areas together with additional front steps and disabled access ramp, flat roof service dormer, rear retaining wall and glazing of six of the external round headed arches (part retrospective application).

RESOLVED Recommend Approval

18/01070/LBC

St Michaels House, 18 Yorkersgate, Malton, YO17 7AB

Alterations to fenestration and internal layout to allow change of use from offices to holiday accommodation, to include installation of rooflights and extraction.

RESOLVED Recommend Approval

18/01125/ADV

13 Saville Street, Malton, YO17 7LL

Display of 1 no non illuminated hanging sign

RESOLVED Recommend Approval

18/01130/FUL

5 Navigation Wharf, Yorkersgate, Malton, YO177AA

Change of use of property from Use Class B8 (storage and distribution) to Use Class A1 (shops) and Use Class B2 (general industrial) to form a microbrewery with retail sales to visitors.

RESOLVED Recommend Approval

18/01144/HOUSE

5 Fitzwilliam Drive, Malton, YO17 7XG

Erection of single storey rear extension

RESOLVED Recommend Approval

98. NOTICE OF MEETINGS

None

99. NEXT MEETING

The next Town Council meeting:- **Tuesday 27th November 2018 at 7.15pm** at Community House, Wentworth Street, Malton. The meeting closed at 9.05pm

..... TOWN MAYOR. MALTON TOWN COUNCIL