

MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD IN COMMUNITY HOUSE, ON WEDNESDAY 26 SEPTEMBER 2018

PRESENT Councillors P Andrews (Mayor), Mrs J Lawrence, M Dales, Lloyd-Williams, C Delaney and Mrs A Hopkinson

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Assistant Clerk), Ray King (Mayor of Norton), District Cllr E Jowitt and eight members of the public

APOLOGIES Councillors P Emberley (Deputy Mayor), G Lake, Mrs K Ennis, C Turner, County Cllr Mrs L Burr and Canon John Manchester

65. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest.

Cllr D Lloyd-Williams declared an interest as a Trustee of Malton Museum, the Mayor declared a personal interest in legal action concerning fracking.

66. PUBLIC ACCESS

District Councillor E Jowitt and Martin Brampton spoke about his objection to the new Government proposals to categorise fracking as "permitted development" and refer fracking applications to NSIP.

District Councillor E Jowitt offered to pursue RDC for Malton Town Council initial future proposals to take forward additional RDC street cleaning duties.

67. NEW GOVERNMENT PROPOSALS TO CATEGORISE FRACKING AS "PERMITTED DEVELOPMENT"

Members discussed the new government proposals to allow gas exploration to be classified as permitted development and to refer all planning applications to NSIP.

RESOLVED

The Council resolved to oppose both proposals and instructed the clerk to notify the government offices accordingly. Cllr Dales abstained.

68. MINUTES

RESOLVED

That the Minutes of the Council Meeting held on 29th August 2018 be approved and signed as a correct record.

69. MATTERS ARISING

None

70. FINANCIAL REPORT AND ACCOUNTS

(i) Members noted the financial report showing the position as of 31st August 2018.

(ii) Twenty four accounts were submitted for approval.

(iii) Members noted Section 3 External Auditor Report and Certificate for 2017/18.

Videcom	CCTV Malton & Norton	15793.44	On-line Payment
Videcom	CCTV Pickering	6011.28	On-line Payment
BATA	Materials	165.24	On-line Payment
Proline	Windows Cemetery Lodge	3472.00	On-line Payment
Normans	Projector & Stationnery	910.78	On-line Payment

Am Berol	War Memorial Planters	1036.80	On-line Payment
MKM	Materials	242.76	On-line Payment
Anti-Freeze (York) Ltd	MIB Watering	2436.00	On-line Payment
Sarah Housden	YIB Awards Photograph	15.00	On-line Payment
Sue Sedman	YIB Awards Photograph	15.00	On-line Payment
PKF Littlejohn LLP	External Audit Fee	960.00	On-line Payment
Lindsay Cowle	Old Malton Conservation Area Character Appraisal	900.00	On-line Payment
J B Motors	Fuel	154.37	On-line Payment
R Yates & Sons	Materials	177.35	On-line Payment
J Rotherham Memorials	Plaque - Malton War Memorial	3960.00	On-line Payment
Stuart Bainbridge	Additional Manpower	120.50	On-line Payment
North Yorks Pension Fund	Pension Contributions	1884.28	On-line Payment
HMRC	Tax/NI	1620.72	On-line Payment
Staff Salaries	Salaries	5054.80	On-line Payment
ICO	Data Protection Renewal	35.00	Direct Debit
Ryedale District Council	Cemetery Rates	67.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
EE	Cemetery Mobile Phone	21.31	Direct Debit
XLN	Phone/Internet	63.05	Direct Debit
Total		45164.68	

RESOLVED

That twenty four accounts be approved for payment.

71. MAYORS ANNOUNCEMENTS

The Mayor reported as follows:-

Functions Attended. The Deputy Mayor had attended the War Memorial Dedication held on Sunday 16th September.

It was agreed that the Mayor would represent Malton Town Council at the RDC Local Plans Site Selection Consultation.

The RDC Chief Executive would be attending the Malton Town Council meeting on 31st October. Items to discuss were land allocation, street cleaning, Malton sewerage system, Section 106 agreements and the sale of Ryedale House. Members to contact the clerk with any additional items for discussion.

72. CLERKS REPORT

(a) CEMETERY MANAGER UPDATE

FUNERALS

Old Malton Cemetery - Double Plot 14th September

OTHER WORK

Dig out new foundations and re-site seats at the War Memorial
Fit banners for Book Festival and Milton Rooms on York Road and Pickering Road
Cut back the hedges

Repairs to the seat on the zip wire at Rainbow Lane Play Area
Move salt bin near War Memorial to the other side of the road
Re-site dog waste bin at Collingwood Gardens
Dig out old shrubs and prepare gardens for replanting at War Memorial
Saw up large fallen beech branch and tidy away
Site new planters and plant up the War Memorial

(b) **WAR MEMORIAL**

The dedication of the new plaques was carried out by Sir Philip and Lady Isabella Naylor-Leyland on Sunday 16th September. The event was well attended by members of the public and official guests. Photographs of the event were available to view on the Town Council website. The railings were to be installed shortly, except for the York Road wall due to the contractor raising an issue with the wall which is considered unstable. A structural report would be available for the next meeting.

(c) **MALTON IN BLOOM**

The summer planting would be removed shortly and replaced with winter planting in the Market Place. The clerk had submitted a Trans Pennine Express funding bid for £5,000 for the Malton In Bloom 2019 summer project.

A coffee morning would be held on Saturday 20th October, 10am-12noon at The Milton Rooms, to raise funds for Malton In Bloom.

(d) **MALTON & NORTON NEIGHBOURHOOD PLAN**

A funding application for an additional £5,375 had been submitted to the Government Locality pot. If successful the funding would enable the M&N Neighbourhood Plan Steering Group to carry out Stages 1-4, which included the Submission Plan Finalisation stage.

(e) **STAFF DEVELOPMENT REVIEWS**

The clerk would be carrying out development reviews for all staff on week commencing 1st October.

(f) **RAINBOW LANE PLAY AREA**

The clerk had submitted a Section 106 funding bid to RDC for £75,128.00. The Big Lottery Awards For All match funding bid for £10,000 would be submitted in November 2018.

(g) **ELECTION CHARGES**

Following the consultation on the possible introduction of recharges for Parish Elections at the request of RDC Policy & Resources, RDC Members had considered the responses and in view of the impact of recharges on Parish Council finances and the importance and value of Parish and Town Councils as partners to the District Council, RDC had decided not to proceed further with the proposals for recharging.

(h) **TREE MAINTENANCE WORK**

Maintenance work would start on the trees in New Malton Cemetery on 18th October.

(i) **SKATE PARK**

The upgraded CCTV equipment had been installed at the skatepark. NYP would monitor the reports of anti-social behaviour and vandalism and feed back to both Town Councils.

(j) **COUNTY BRIDGE HERITAGE LIGHTS**

The clerk had received confirmation from NYCC that the lights would be installed before Christmas. NYCC had also confirmed that the lamp columns would be suitable to hold the commercial hanging baskets, which would be essential to address repeat vandalism to plants on County Bridge.

(k) **CHRISTMAS LIGHTS SWITCH ON**

The light switch on event would be held on Sunday 25th November, 4-6pm in the Market Place. Kirkham Henry would be performing at the event in

addition to Ghost Caribu. Scampston Hall had offered to provide the town Christmas tree free of charge this year.

(l) MULTI AGENCY TOWN PATROL

Members of Malton Town Council were invited to join other agencies on an evening town patrol. Agencies attending include Malton Secondary School teachers, Norton Secondary School teachers, North Yorkshire Police, Trading Standards, Street Angels, Ryedale District Council, Crisis Team, Horizons Drug & Alcohol Recovery Service and NYCC Youth Officers.

The patrol would take place on Friday 23rd November, meeting at Malton Police Station at 6pm for a briefing. The clerk would be attending on behalf of Malton Town Council. Council Members interested in joining the patrol should inform the clerk.

(m) RYEDALE FREE FRIDGE PROJECT

Coast & Vale Community Action were in the process of forming a new initiative for Malton and Norton called the Ryedale Free Fridge. The project aims to reduce avoidable food waste and to provide safe and nutritious food which is freely available to everyone in the community, including those who are socially and/or economically disadvantaged.

They were looking for people to join the newly formed committee or become a volunteer. Please inform the clerk if you or anyone you know is interested in knowing more about the project.

(n) THE WESLEY CENTRE, OFFICE ACCOMMODATION

The clerk attended a site meeting with PPIY, RDC Conservation Officer and the Methodist Project Development Lead at The Wesley Centre to discuss detailed plans to be submitted to RDC shortly. The Town Council office and meeting room layout and IT/electric points have all been agreed.

73. SECTION 106 APPLICATIONS

Two applications to Ryedale District Council's Section 106 Grant Scheme were considered:-

PROJECT TITLE	ORGANISATION	AMOUNT REQUESTED
Rainbow Lane Revolutionary Project	Malton Town Council	£75,128.00
Old Malton St Mary's Football Goalposts	Old Malton St Mary's Football Club	£1,300.00

RESOLVED TO RECOMMEND TO RYEDALE DISTRICT COUNCIL

That the above two applications be approved.

74. MALTON PUBLIC SEWERS

A letter had been received from Fitzwilliam Estate and a local business regarding the inadequate Malton Victorian sewerage system.

Following the results of the Arup report, NYCC were preparing a scheme to manage surface water in Malton, this would require additional underground pumps being installed.

It was agreed that the clerk should contact NYCC to request that the perished plastic inserts in the gullies be replaced, as this largely contributes to the smells on Butcher Corner.

75. VERGE CUTTING 3 YEAR TENDER

Members agreed the revised Invitation to Tender and timescale for the 3 year grass cutting contract.

76. SECTION 137 APPLICATIONS

Twelve applications for Section 137 grant funding were considered.

Application No	Organisation	Project	Amount Requested	Amount Approved
1.2018	Community Counselling	Eye Movement Desensitisation & Reprocessing Service for people living with PTSD	£250	£175
2.2018	Malton Independents	Ghost Caribu Performance at Malton Christmas Light Switch On	£250	£250
3.2018	Ryedale Foodbank	Foodbank Service	£250	£175
4.2018	Moorsbus CIC	Bus Service in the NYMNP area	£250	£175
5.2018	Derwent Riverside Project	Installation of CCTV equipment at Castle Garden	£250	£175
6.2018	Malton Museum	Marketing Programme - 2019 Lecture	£250	£175
7.2018	Musical Memories	Weekly sessions over a 3 month period at Malton Library/Milton Rooms	£500	£175
8.2018	Ryedale Youth Theatre	A Chitty car for the Chitty Chitty Bang Bang musical	£250	£175
9.2018	Woodhams Stone	Storage and packing materials	£250	£175
10.2018	Malton Dickensian Festival	Contribution towards the cost of 'Our Dancing Town' Palace Theatre Screening	£2,820	Nil
11.2018	Next Steps	Men In Sheds Group sessions	£250	£175
12.2018	Ryedale Book Festival	Three Mini Book Festivals	£250	£175
TOTAL			£5,820	£2,000

RESOLVED

That the above Section 137 grant applications were approved.

77. PUBLIC WORKS LOAN TO CONVERT CEMETERY CHAPELS

The clerk reported that the Cemetery staff facilities in New Malton cemetery was not fit for purpose and required extensive improvements to meet current Health & Safety Regulations, including separating the current wc facilities from a domestic property next door. At the same time the Town Council lease for the current office accommodation was due to expire in March 2019 and Ryedale District Council intended to utilise the building for their staff, therefore, the Town Council were required to seek alternative, permanent office accommodation. The clerk was tasked with looking at different options available for office accommodation in both the cemetery building and the town.

At the July 2017 Full Council meeting the Clerk reported urgent repairs required to the New Malton Cemetery Grade II Listed Chapels. The damage had been reported to the Council's insurance company who had started the claim process, unfortunately the survey results had confirmed that the damage was caused by subsidence which was not covered by insurance.

The clerk had subsequently been authorised to obtain quotes for this repair work prior next meeting. A pre-application for conversion of the chapel to office accommodation had been completed. Following a site visit and report from the District Council's Conservation Officer, Members had agreed at the April 2018 Full Council meeting to instruct York based firm of architects PPIY to carry out a feasibility study and cost analysis on the options below:-

- (i) Repair of the chapels and conversion of the chapel of rest to office accommodation £315,418
- (ii) Repair of the chapels and conversion of the chapel of rest to cemetery staff facilities £186,000
- (iii) Repair of the chapels only £110,000

The results of the PPIY feasibility study had been presented to Members at the May Full Council meeting, Members had resolved to:-

- (i) Approve the relocation of the Town Council Office from Community House to the Wesley Centre, Saville Street, Malton by December 2018 if possible.
- (ii) The option (ii) (repair of the chapels and conversion of the chapel of rest to cemetery staff facilities) be approved in principle
- (iii) The clerk to look into available funding for the project, such as the Public Works Loans Board and external funding options.

The Clerk and Assistant Clerk had attended a meeting with PPIY to review the budget and scope the proposed works which was reduced to £160,000 in relation to option (ii).

Prior to making a loan application to the Public Works Loan Board, the council required borrowing approval from the Ministry of Communities and Local Government (MHCLG). The process required consultation with residents if it was intended to increase the precept for the purpose of the loan repayments and liaison with Yorkshire Local Council's Association who would then make a recommendation to MHCLG.

At the July 2018 Full Council meeting it had then been agreed to carry out a consultation with the residents of Malton. Information had been posted on the Town Council website and a copy of the questionnaire had been delivered to all parishioners of Malton between 23rd July and 17th August, following which a 4 week consultation period had begun, ending on Friday 14th September 2018.

The results of the survey showed that of the 4300 households delivered to, 203 respondents had returned the completed survey confirming that they were in favour of the Town Council going ahead with the repair and refurbishment of the New Malton Cemetery Chapels and increasing the precept by 2.59% with only 15 respondents returning the survey confirming they were not in favour of the repairs and precept increase, which showed in excess of 94% of the resultant in favour. In the meantime, any grant funding obtained would favourably reduce the borrowing amount and precept increase.

RESOLVED

- (i) To seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £160,000 up to 25 years for the repair and refurbishment of the cemetery chapels. The annual loan repayments would come to around £8,714.
- (ii) Subject to (i) to increase the precept for the purpose of the loan repayments by 2.59%, which is the equivalent of an additional £4,500 a year, approximately £2.20 per annum for a band D equivalent property.

**78. REPRESENTATIVES
Malton In Bloom**

Congratulations to the Malton In Bloom team for collectively winning gold, Best In Category and a Special Community Award in the Yorkshire In Bloom

Milton Rooms

The Mayor reported that the Milton Rooms had not been successful with the Heritage Lottery Fund bid. The Milton Rooms would continue to seek alternative funding from various grant aid bodies. It was agreed the clerk could assist if she has time.

RCIA

Cllr Dales reported on the upgraded CCTV system for Malton, Norton and Pickering.

79. PLANNING APPLICATIONS

Three applications to the Local Planning Authority were considered.

18/00745/LBC

Holgate House, 18 Town Street, Old Malton, YO17 7HB

Installation of 2no. timber-framed double glazed windows to south-west elevation to replace existing windows.

RESOLVED Recommend approval

18/00914/CAT

The Talbot Hotel, Yorkersgate, Malton

Fell 7 willow trees.

RESOLVED Recommend refusal

18/00908/HOUSE

24 Orchard Road, Malton, YO17 7BH

Erection of single storey extensions to the side and rear following demolition of existing sheds.

RESOLVED Recommend approval

80. NOTICE OF MEETINGS

None

81. NEXT MEETING

The next Town Council meeting:- Wednesday 31st October 2018 at 6.30pm at Community House, Wentworth Street, Malton. The meeting closed at 9.05pm

..... TOWN MAYOR. MALTON TOWN COUNCIL