

# MINUTES OF THE MEETING OF THE

## MALTON TOWN COUNCIL

HELD IN COMMUNITY HOUSE, ON WEDNESDAY 29 AUGUST 2018

### PRESENT

Councillors P Andrews (Mayor), P Emberley (Deputy Mayor), Mrs J Lawrence, D Lloyd-Williams, G Lake, Mrs K Ennis, C Delaney, Mrs A Hopkinson and C Turner

### IN ATTENDANCE

Mrs G Cook (Clerk), Mr T Hicks (Assistant Clerk), District Cllr E Jowitt, Jean Jowitt, Alison Tubbs, County Cllr David Jeffels and David Davis

### APOLOGIES

Councillors M Dales, Canon John Manchester & County Councillor Mrs L Burr

### WELCOME NEW COUNCILLOR

The Mayor welcomed Councillor C Delaney, the newly co-opted member for Malton Ward. Councillor Delaney had signed his Declaration of Acceptance of Office prior to the start of the meeting.

### 50. CODE OF CONDUCT

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest. If Members have already identified a situation which would require this, the declaration could be made.

Cllr Emberley declared a personal interest in planning applications 18/00802/FUL, 18/00752/FUL and 18/00753/LBC. The Mayor declared a personal interest in planning applications 18/00697/ADV and 18/00698/LBC. Cllr D Lloyd-Williams declared an interest as Chairman of the Malton & Norton Neighbourhood Plan.

### 51. PUBLIC ACCESS

Alison Tubbs, Dementia Friends gave a brief introduction to the Alzheimer's Society Dementia Friends programme. The Mayor thanked Alison for attending the meeting.

### 52. NEW GOVERNMENT PROPOSALS TO CATEGORISE FRACKING AS "PERMITTED DEVELOPMENT" & TO REFER PLANNING APPLICATIONS FOR FRACKING TO NSIP

David Davis gave a presentation on the new government proposals. Cllr Turner proposed that the item be deferred until the next meeting. This was seconded by the Deputy Mayor.

Cllr Lloyd-Williams proposed an amendment that the Town Council respond to the two government questions by objecting to shale gas developments being given permitted development rights and fracking applications being referred to the NSIP. The amendment was lost and the matter was deferred.

### 53. MINUTES

#### RESOLVED

That the Minutes of the Council Meeting held on 25<sup>th</sup> July 2018 be approved and signed as a correct record with three amendments.

### 54. MATTERS ARISING

44. The clerk had submitted a street furniture application to NYCC Highways for the installation of three "There But Not There" statues to be installed on the Eden Camp roundabout.

### 55. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the financial report showing the position as of 31<sup>st</sup> August 2018.
- (ii) Twenty five accounts were submitted for approval.

GBL	Wood Chipping - Malton Cemetery	420.00	On-line Payment
TWS Specialist Fabrication	War Memorial Railings	3072.96	On-line Payment
A & J Skeet	War Memorial Resurface	3060.00	On-line Payment
Stuart Bainbridge	Additional Manpower	25.50	On-line Payment
Anti Freeze (York) Ltd	MIB Watering	2736.00	On-line Payment
Barnes Nurseries	MIB Plants	471.48	On-line Payment
PPIY	Feasibility Study Budget Costings	420.00	On-line Payment
Ryedale Steel Fabrications Ltd	Equipment Repairs	27.60	On-line Payment
Yorkshire Water	Water - New Malton Cemetery	328.14	On-line Payment
Yorkshire Water	Water - Old Malton Cemetery	24.00	On-line Payment
Brown's Printers	Printing Survey Forms	72.00	On-line Payment
J B Motors	Fuel	139.50	On-line Payment
T Elsey Ltd	Puncture Repair	9.60	On-line Payment
Mark Feather	Tree Survey	285.00	On-line Payment
YLCA	Advertisement for Staff Vacancy	15.00	On-line Payment
R Yates & Sons	Materials	78.24	On-line Payment
TCV	Lady Spring Wood Board Walk	8642.18	On-line Payment
North Yorks Pension Fund	Pension Contributions	1884.28	On-line Payment
HMRC	Tax/NI	1620.72	On-line Payment
Staff Salaries	Salaries	5117.95	On-line Payment
N Power	Electricity - Cemetery Chapels	19.49	Direct Debit
Ryedale District Council	Cemetery Rates	67.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
EE	Cemetery Mobile Phone	21.31	Direct Debit
XLN	Phone/Internet	63.05	Direct Debit
<b>Total</b>		<b>28669.00</b>	

**RESOLVED**

**(i) That twenty five accounts be approved for payment.**

**56. MAYORS ANNOUNCEMENTS**

The Mayor reported as follows:-

**Functions Attended.** The Mayor had attended Musical Memories on 27<sup>th</sup> July and Yorkshire Day on 1<sup>st</sup> August.

57. **THE JOINT MINTERALS & WASTE PLAN**

The Mayor reported on the report he submitted to Ryedale District Council on 20<sup>th</sup> August 2018 on the draft North Yorkshire Minerals and Waste Plan. Members approved moral support for the Mayor on this issue.

58. **SKATE PARK**

(i) The clerk reported on the inadequacy of the CCTV system at the skate park which included two quotations for the upgrading of the CCTV equipment.

(ii) The clerk reported on a quotation received for the renewal of the entire skate park and that further quotations were imminent for both repair and renewal. Further design work was required in addition to extensive consultation with the users of the equipment.

**RESOLVED**

(i) That Members approve the upgrading of the CCTV equipment at the skate park.

(ii) That Members supported in principle the submission of a Section 106 application for the renewal of the entire skate park, subject to user consultation and final design approval by Members.

59. **STANDING ORDERS**

Members **approved** the clerks recommendation for amendments to the standing orders due to General Data Protection Regulations.

60. **REPRESENTATIVES**

**Malton In Bloom**

The Mayor thanked Cllr Turner for his hard work on Malton In Bloom. The clerk would be continuing with the role of treasurer in addition to taking over the overall management of the commercial planting and the Assistant Clerk would be responsible for the community areas.

**Milton Rooms**

The Mayor reported that the outcome of HLF grant application would be announced on 20<sup>th</sup> September 2018.

**MNAP**

The Deputy Mayor reported that the next MNAP meeting on 10<sup>th</sup> September, 6.30pm at Community House.

61. **PLANNING APPLICATIONS**

Six applications to the Local Planning Authority were considered.

**18/00700/FUL Green Man Hotel, 13-17 Market Place, Malton, YO17 7LY**  
Change of use and alterations to existing ground floor of rear extension to Green Man Hotel to form a cookery school (Use Class D1) and a catering kitchen (Use Class B2) to include formation of separate access from the Green Man alley to the Cookery School and the catering kitchen.

**RESOLVED Recommend approval**

**18/00695/HOUSE 105 Rainbow Lane, Malton, YO17 7FG**  
Erection of single storey extension to rear elevation.

**RESOLVED Recommend approval**

**18/00670/HOUSE 7 Rockingham Close, Malton, YO17 7WA**  
Erection of a two storey rear extension.

**RESOLVED Recommend approval**

**18/00684/LBC Talbot Hotel, 45-47 Yorkersgate, YO17 7AJ**  
Installation of surround and display of externally illuminated lettering to Yorkersgate entrance door together with the display of lno. non-illuminated painted timber sign.

**RESOLVED Recommend approval**

- 18/00692/LBC**      **India The Restaurant**  
External alterations to include installation of timber-framed shopfront to include formation of new entrance door.  
**RESOLVED Recommend approval**
- 18/00634/TPO**      **TPO Trees at Old Malton Road, Malton**  
To undertake crown lift of up to 4m on the field side and up to 2m on the road side over a maximum period of 3 years on the following trees: T8, T9, T11, T13, T14, T15, T16, T17, T18, T21, T22, T23, T24, T25, T26, T27, T28, T29, T30, T31, T32, T33, T34, T35, T36, T37, T38, T39 and T40  
**RESOLVED Recommend approval**
- 18/00377/FUL**      **Malton and Old Malton Cricket Club, Old Malton Road, Malton**  
Erection of unit to form changing rooms, toilets and associated facilities and retention of existing storage container both for a temporary period of five years.  
**RESOLVED Recommend approval**
- 18/00712/HOUSE**      **Walnut House, 70a Middlecave Road, Malton, YO17 7NE**  
Erection of a single storey garden room to rear with terrace over.  
**RESOLVED Recommend approval**
- 18/00747/CAT**      **50 Yorkersgate, Malton, YO17 7AB**  
Crown lift Thuja to 2m  
**RESOLVED Recommend approval**
- 18/00751/TPO**      **Woodlands, Pasture Lane, Malton, YO17 7BS**  
Beech T1 crown lift to 4m and crown reduce by up to 3m on east side, crown thin by 15%, Beech T2 crown lift to 4m and crown reduce by 2m on the east side, crown thin by 15%. Beech T3 crown lift to 4m and crown reduce by 1m on east side, crown reduce by 15%.  
**RESOLVED Recommend refusal**
- 18/00752/FUL**      **Chapel House, 12 Saville Street, Malton, YO17 7LL**  
**18/00753/LBC**      External and internal alterations to ground and upper floors to allow the conversion of upper floors from ancillary office, storage and staff facilities for the ground floor barbers shop (Use Class A1) to lettable offices and meeting rooms (Use Class B1(a)) with formation of a separate access from Saville Street utilising an existing redundant entrance with new staircase to access upper floors, removal of existing ground floor staircase together with erection of a single storey extension within the rear yard area to provide wc and kitchenette facilities for the staff of the ground floor retail space / barbers and installation of front and rear timber double glazed first and second floor windows to replace the existing timber windows and replacement timber panelled front door.  
**RESOLVED Recommend approval**
- 18/00827/CAT**      **2 Westgate, Old Malton, Malton, YO17 7HE**  
Fell 7 Leyland Cypress to northern boundary, prune overhanging branches of 3no. trees to eastern boundary.  
**RESOLVED Recommend approval**
- 18/00788/HOUSE**      **3 Middlecave Drive, Malton, YO17 7BB**  
Erection of a part two storey / part single storey side extension and a single storey rear extension.  
**RESOLVED Recommend approval**
- 18/00697/ADV &**      **Milton Rooms, Market Place, Malton, YO17 7LX**  
**18/00698/LBC**      External alterations to include display of 2no non-illuminated hanging banner signs to front elevation.  
**RESOLVED Recommend approval**

- 18/00796/HOUSE    **10 Rowan Avenue, Malton, YO17 7DG**  
Erection of a part two storey/part single storey side extension.  
**RESOLVED Recommend approval**
- 18/00802/FUL        **Malton Methodist Church, Saville Street, Malton, YO17 7LL**  
Change of use, alteration and extension of church to form a mixed use of place of worship and community facility to include organ recital and concert venue, hospitality space, café, shop, exhibition area, ancillary facilities and within the extension first and second floor lettable meeting and office spaces with works to include erection of a three storey rear flat roofed extension following demolition of existing single storey rear extension, dormer window to provide roof void access and installation of 2 no conservation skylights to the north roof slope and 2 no conservation skylights to the south roof slope.  
**RESOLVED Recommend approval**
- 18/00789/FUL        **York House & Unit 10A Rear of Yorkersgate, Malton, YO17 7AJ**  
18/00790/LBC        Application to extend the temporary approval for a further two years until 02.10.21 in relation to 16/00212/FUL dated 03.10.16 for change of use of ground floor of York House, together with erection of a temporary events tent with wooden steps and toilets within gardens to York House Yard with all associated service connections together with use of Unit 10A rear of 37 Yorkersgate as an associated temporary kitchen to include new door opening.  
**RESOLVED Recommend approval**

62.    **CLERKS REPORT**

(a)    **CEMETERY MANAGER UPDATE**  
**FUNERALS**

New Malton Cemetery - Double Plot 26<sup>th</sup> July and re-open 2<sup>nd</sup> August

**OTHER WORK**

Refurbishment to seat on Old Malton Road  
Fit new wooden bollard to Malton Cemetery after being hit by a car  
Repairs to fence at Rainbow Lane play area after following vandalism  
Clear up fallen branches after storm at Malton cemetery  
Repairs to steel barriers on footpath at Rainbow Lane play area  
Remove stock pile of brash, mulching up and tidy Malton cemetery  
Remove large tree stump from grave area in Malton cemetery  
Remove wasps nest in Malton cemetery

(b)    **CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION**

The Clerk who had passed the Certificate in Local Council Administration and was confirmed a fully qualified CILCA clerk. Members congratulated the Clerk.

(c)    **WAR MEMORIAL**

The surface of the war memorial is now complete, the seating would be replaced shortly along with new planters. It was anticipated that the railings would be installed in October.

A dedication of the new plaques would be carried by Sir Philip and Lady Isabella Naylor-Leyland on Sunday 16<sup>th</sup> September, guests to assemble at The Talbot Hotel at 1.15pm.

(d)    **CEMETERY CHAPELS RENOVATION AND REPAIR**

The questionnaires had been delivered to every household in Malton, the deadline for responses was Friday 14<sup>th</sup> September 2018. The results of the survey would form part of the report to council at September meeting.

(e) **STREET NAMING CONSULTATION**

Members noted the consultation by Ryedale District Council on the suggested names of 'Hazel Way, Laurel Court, Hornbeam Road and Holly Drive' to serve as the street name for development at The Showfield, Pasture Lane, Malton. It was **agreed** to approve the suggested street names.

(f) **MALTON IN BLOOM**

It was **agreed** that the clerk place an order for winter planting for Malton Market Place only. It was also **agreed** that the clerk be given authority to take on the function of managing Malton In Bloom and delegated authority to place orders within the Malton In Bloom budget.

(g) **TREE MAINTENANCE**

Following completion of the annual tree survey it was **agreed** to instruct the tree surgeon with the lowest quote to carry out the necessary tree work.

(h) **MALTON & NORTON NEIGHBOURHOOD PLAN**

It was **agreed** to allocate £114.87 from reserves to pay 50% of the cost of the Character Appraisal of the Old Malton Conservation Area.

(i) **HORSEMARKET ROAD**

NYCC Highways were proposing to install a build-out towards the southern end of Horsemarket Road, Malton. The installation would provide a safe crossing point for pedestrians walking into town and for children walking to the Kirkham Henry Performing Arts Centre in addition to reducing traffic speeds on Horsemarket Road.

A parking prohibition would also be required on the opposite side of the road to allow space for vehicles to pass through safely. It was **agreed** to support the proposed traffic calming measures.

(j) **RAINBOW LANE PLAY AREA**

It was **agreed** that the clerk submit a Section 106 funding bid to RDC for £75,128.00 and a Big Lottery Awards For All Bid for £10,000 for innovative play equipment which would consist of nine items of equipment aimed at older children at Rainbow Lane Play Area.

It was **agreed** to purchase an additional litter bin at Rainbow Lane Play Area at a cost of £230.

(k) **CASTLE GARDENS**

Members were invited to the Castle Garden Open Morning on September 15th between 10 am and 1pm. Some refurbishment works had been carried out on the paths in the Garden and it would be good for Members see the work that had been carried out. There would also be a small selection of stalls, such as plant sales and refreshments.

(l) **LEVEL CROSSING HGV RESTRICTION**

NYCC Highways had requested assistance to enforce the HGV restriction. Volunteers would assist the Trading Standards Team by taking photographs of offending vehicles, providing witness statements and going to court if cases were contested. Volunteers would receive training and ID. Cllr Lloyd-Williams volunteered to carry out this role.

63. **NOTICE OF MEETINGS**

None

64. **NEXT MEETING**

The next Town Council meeting:- Wednesday 26<sup>th</sup> September 2018 at 7.15pm at Community House, Wentworth Street, Malton. The meeting closed at 9.05pm

..... TOWN MAYOR. MALTON TOWN COUNCIL

Mins August 2018