

MINUTES OF THE MEETING OF THE

MALTON TOWN COUNCIL

HELD IN THE WESLEY CENTRE, SAVILLE STREET, MALTON
ON WEDNESDAY 25 JULY 2018

PRESENT Councillors P Andrews (Mayor), P Emberley (Deputy Mayor), Mrs J Lawrence, D Lloyd-Williams, G Lake, Mrs K Ennis and C Turner

IN ATTENDANCE Mrs G Cook (Clerk), Mr T Hicks (Assistant Clerk), Canon John Manchester, County Councillor L Burr, CIC Events Manager and two members of the public

APOLOGIES Councillors M Dales and Mrs A Hopkinson

35. **CODE OF CONDUCT**

Members were reminded of their individual responsibility under the Code of Conduct in respect of making declarations of interest. If Members have already identified a situation which would require this, the declaration can be made now.

Members registered several non-pecuniary interests in the five applicants for co-option onto the Town Council due to living and working in the local area with them in most cases, for many years.

36. **PUBLIC ACCESS**

(a) Paul Emberley, Development Lead for the Wesley Centre Project gave a presentation on the progress of the Wesley Centre Project, the Mayor congratulated Paul and his committee for the progress made so far on the project.

(b) County Councillor Lindsey Burr thanked Cllr Emberley for his excellent presentation on The Wesley Centre and also thanked Cllr Turner for his hard work on Malton In Bloom and commented how wonderful the town looked.

It had been agreed to hold all the NYCC Area Committee meetings in Ryedale due to the central location. Unfortunately, it was not agreed to reinstate the parish and town representatives.

All Ryedale schools were performing well, there was some pockets of safeguarding issues but overall the district was achieving a high standard of education for the young people of Ryedale.

Road safety concerns were to be addressed on Horsemarket Road and Langton Road, Cllr Burr would report further information in due course.

Members of Ryedale District Council received information at Policy & Resources Committee with regard to a £3.2 million underspend due to cost savings. District Council Members may decide to fund the new livestock centre at Eden Camp.

The new Chief Executive for Ryedale District Council would take up her post in 4 weeks' time, she would carry out her role in Ryedale four days and week and one day at the County Council.

37. **MINUTES**

RESOLVED

That the Minutes of the Council Meeting held on 27 June 2018 be approved and signed as a correct record.

38. MATTERS ARISING

11. CONGESTION AND INCREASE IN RAIL TRAFFIC

The first meeting of key stakeholders for Malton, Norton and Kevin Hollinrake MP would be held on Friday 28th September, 9.30am at Community House.

32b. HERITAGE LIGHTS, COUNTY BRIDGE

The clerk received information from the NYCC Electrical Inspector that all the necessary materials had been obtained. The trial hole excavations had been carried out which provided useful information regarding how to proceed with the column replacement. This highlighted a number of technical issues which NYCC were seeking expert advice on.

The selection process for a specialist contractor would start by selecting a contractor who had the ability to carry out diamond core drilling and installing/testing of resin anchor bolts.

The Clerk to liaise with the NYCC Electrical Inspector regarding the possibility of the columns having the ability to hold hanging baskets.

39. MALTON FOOD FESTIVAL

Cllr Ennis raised concerns raised from a number of local businesses operating in the town centre regarding the 2018 food festival. Cllr Ennis, the Mayor and the Clerk had held a meeting with the CIC Events Manager to discuss the issues raised in detail.

The CIC Events Manager attended the meeting and addressed each of the individual concerns raised. It was **agreed** that no action would be taken but that if Councillor Ennis wished to pursue the matter further she should work with the CIC manager of her own personal capacity.

Members congratulated the CIC on the success of the 2018 food festival and commented that the event had an extremely positive effect on the town, raising the profile and putting Malton on the map.

40. CO-OPTION OF TOWN COUNCILLOR

Five applications for co-option as a Councillor of Malton Town Council were received. All applications were invited to give a presentation, two applicants took up this opportunity. Members voted in favour of Christopher Delaney being co-opted onto Malton Town Council. Cllr C Delaney duly accepted this position and joined the meeting. The Mayor thanked all the applicants for taking the time to apply for the position.

41. INCREASE NUMBER OF TOWN COUNCILLORS

The Clerk had received guidance from Ryedale District Council regarding the process of increasing the number of councillors representing Malton from 10 to 12.

RESOLVED

- (i) That the clerk request Ryedale District Council to undertake a Community Governance Review (CGR) to increase the number of Councillors for Malton Town Council from 10 to 12 due to the size, population and boundaries.
- (ii) That Members of Malton Town Council raise a petition requiring signatories from at least 10% of the electorate of Malton.

42. FINANCIAL REPORT AND ACCOUNTS

- (i) Members noted the financial report showing the position as of 30th June 2018.

- (ii) Thirty accounts were submitted for approval.
(ii) Members noted the Year End Internal Audit Report.

Reighton Nurseries	MIB Summer Planting	302.40	Chg 703986
TCV	Lady Spring Wood Boardwalk	13489.67	On-line Payment
Malton Fitzwilliam Estate	Lease - Orchard Field	1200.00	On-line Payment
Assistant Clerk	Reimbursement of Office Chair	15.00	On-line Payment
Hopkinson & Sons Ltd	Materials	59.98	On-line Payment
Domestic Heating Services	Cemetery Lodge Boiler Service Agreement	126.60	On-line Payment
R Yates & Sons Ltd	Materials	51.47	On-line Payment
J B Motors	Fuel	173.35	On-line Payment
Paul Cuthbertson	Repairs to cemetery tank	62.04	On-line Payment
Vertigrow	MIB Plants	278.48	On-line Payment
Anti Freeze (York) Ltd	MIB Watering	2088.00	On-line Payment
Yorkshire In Bloom	Awards Ceremony	140.00	On-line Payment
BATA	Materials	31.70	On-line Payment
Normans	Stationnery	132.43	On-line Payment
Trevor Iles Ltd	Litter Bin - Rainbow Lane Play Area	276.00	On-line Payment
Plantscape	MIB Planting	12810.00	On-line Payment
MKM (Malton) Ltd	Materials	36.12	On-line Payment
Streetscape Ltd	Repairs to Rainbow Lane Play Area	1638.00	On-line Payment
Clerk	Reimbursement of paint for benches	46.06	On-line Payment
Malton & District Flower Club	Reimbursement of MIB summer planting	300.00	On-line Payment
Big Boolies	MIB Display Boards	360.00	On-line Payment
North Yorks Pension Fund	Pension Contributions - July 18	1884.28	On-line Payment
HMRC	Tax/NI - July 18	1620.52	On-line Payment
Staff Salaries	Salaries - July 18	5122.28	On-line Payment
N Power	Cemetery Energy	45.89	Direct Debit
N Power	Christmas Lights Energy	59.52	Direct Debit
Ryedale District Council	Cemetery Rates	67.00	Direct Debit
Spoton.net Ltd	MIB Website Subscription	48.00	Direct Debit
EE	Cemetery Mobile Phone	21.31	Direct Debit
XLN	Phone/Internet	63.05	Direct Debit
Total		42549.15	

RESOLVED

- (i) That thirty accounts be approved for payment.
- (ii) That Cllr D Lloyd-Williams and the Assistant Clerk be added as a signatory to the bank account.

43. MAYORS ANNOUNCEMENTS

The Mayor reported as follows:-

- (i) **Functions Attended.** The Mayor had attended the Malton School annual art and design exhibition on 5th July, the Malton Hospital Maternity Unit concert on 20th July and the Malton In Bloom judging on 21st July.
- (ii) **Waste & Minerals Plan.** The Mayor reported on action which he was taking personally. Crowd funding would be set up with the aim of raising funds to pay for legal representation to challenge the decision made by the Secretary of State, the Mayor would continue to report on the progress of this.

44. A169 ROUNDABOUT

A local businessman had contacted the Clerk with a request to obtain permission from NYCC Highways for three aluminium 6ft Tommy soldier sculptures to be installed on the roundabout near Eden Camp on the A169. The There But Not There statue would be installed permanently to remember the fallen heroes.

RESOLVED

- (i) That the clerk complete the NYCC application process for the installation of the "There But Not There" statues on the roundabout.

A169

45. REPRESENTATIVES

Malton In Bloom

Cllr Turner reported that the judging had taken place on 20th July and thanked his team for their dedication and hard work. The results of the judging would be received on 11th September 2018.

46. PLANNING APPLICATIONS

Six applications to the Local Planning Authority were considered.

Application No	Applicant/ Location	Proposal	Decision
18/00588/FUL	21 and 21A Wheelgate, Malton, North Yorkshire	Installation of replacement shopfronts to include formation of 2no. entrance doors to the street frontage and alteration to window styles.	<u>RESOLVED</u> Approved
18/00375/FUL	Rainbow Farm Veterinary Surgery, Rainbow Lane, Malton, YO17 6SG	Erection of extension to north elevation to form reception facilities and additional office space.	<u>RESOLVED</u> Approved
18/00605/FUL	Land west of Middlecave Cottage, Maiden Greve, Malton	Erection of detached 4 bedroom dwelling with attached double garage and formation of vehicular access.	<u>RESOLVED</u> Approved
18/00514/FUL	Middlecave Farm, Middlecave Road, Malton	Change of use, alteration and extension of agricultural buildings to form 4no. food production and retail units (Use Class A1 and B1) to include erection of	<u>RESOLVED</u> Approved

		single storey attached building following the demolition of existing lean-to buildings and shed, together with alterations to the existing vehicular access.	
18/00623/ADV	2 Market Street, Malton	Display of 1no. wall mounted non-illuminated painted wood direction sign.	RESOLVED Approved
18/00621/LBC	45/47 Talbot Hotel, Yorksersgate, Malton, YO17 7AJ	Internal alterations on ground floor to include repositioning of the bar, alteration of fire doors, additional timber wall paneling, new fireplace and removal of 4no. steel columns and addition of timber beams in the atrium.	RESOLVED Approved

47. **CLERKS REPORT**

(a) **CEMETERY MANAGER UPDATE**
FUNERALS

New Malton Cemetery - Ashes Plot 29th June and 13th July

OTHER WORK

Hedge cutting, weeding paths and gardens

Weed spraying

Additional watering for MIB plants 25-29th June

Maintained planting and path outside Community House

Planted three new trees donated by Mr A Jones of Malton

Maintenance carried out on benches in Market Place in preparation for MIB judging

Remove dead trees in cemetery, cut up and tidy away

Install new litter bin and remove old one at Rainbow Lane play area

Remove two flower troughs from County Bridge due to vandalism

(b) **WAR MEMORIAL**

Malton Fitzwilliam Estate had finished the war memorial cleaning including the Horsemarket Road side. J Rotherhams were installing the new name plaque on Wednesday 18th July. Skeet & Sons were carrying out the re-surfacing week commencing Monday 23rd July 2018.

The Earl Fitzwilliam Charitable Trust had approved a grant of £5,000 towards new estate type railings at the war memorial. The total cost was £9,300, therefore, additional funding would be required.

Sir Philip and Lady Isabella would be attending the war memorial opening ceremony to unveil the plaque on Sunday 16th September 2018. Further details to follow.

(c) **CEMETERY LODGE**

Proline had measured up the replacement windows for the main bedroom and side living room, the clerk would place the order once the works specification had been received.

(d) **RAINBOW LANE PLAY AREA**

In preparation for the submission of a Section 106 application the Clerk had started the consultation process with local schools following receipt of four senior play equipment proposals.

The consultation work would continue over the summer period on site and with hard to reach groups. Members who wanted to take part in this process were invited to let the clerk know before the closing date for applications on 7th September.

(e) **AVAILABLE SECTION 106 FUNDING**

Pot: for Malton & Old Malton

Description: Providing or enhancing youth and adult sport and leisure facilities in the vicinity of Malton and Old Malton

Development: The Showfield and Malton Cluster

Availability: £126,476.00

Under consideration for current round: £0.00

Pot: for Malton & Norton

Description: The provision and/or improvement to youth and/or adult sports facilities within the vicinity of the land within Norton and Malton

Development: Westfield Nurseries

Availability: £164,910.00

Under consideration for current round: £3285.00

Pot: for Norton

Description: The provision of adult and youth public open space within the vicinity of the site

Development: Cheesecake Farm

Availability: £82,966.00

Under consideration for current round: £0.00

Pot: for Ryedale

Description: Provision of new leisure/sports facilities and/or improvements and/or extension to existing leisure and/or sports facilities in the administrative area of Ryedale

Development: Land North Of Broughton Road

Availability: £9493.00

Under consideration for current round: £0.00

(f) **CEMETERY CHAPELS RENOVATION AND REPAIR**

Following Members approval the last meeting to seek approval from the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £160,000 over 25 years for repair and refurbishment of the cemetery chapels it was agreed to carry out a consultation with the residents of Malton.

A copy of the questionnaire (previously circulated) would be delivered to every house holder in Malton from Monday 23rd July to 17th August, following which a 4 week consultation period would begin, ending on Friday 14th September 2018. The results of the survey would form part of the report to council at September meeting.

Members **agreed** the questionnaire and consultation timescale.

(g) **CHRISTMAS LIGHTS**

Following feedback from local businesses, the Christmas lights switch on would now take place on Sunday 25th November from 3-5pm. Malton Town Council would work with local businesses to bring a fresh approach to this event.

(h) **RYEDALE FIVE TOWNS ENVIRONMENTAL STEERING GROUP**

At the last Ryedale Five Towns meeting held on Tuesday 3rd July, it was agreed to set up an Environmental Steering Group to work on joint environmental projects in all the Ryedale towns.

Cllr Turner and Cllr Delaney **agreed** to represent the Town Council on this group.

Following the letter from the Five Towns to RDC requesting that a scrutiny review was carried out on recycling in Ryedale, a letter had been received from the Delivery & Frontline Service Lead at RDC confirming that a motion was agreed a Full Council to look at options to increase the materials recycled to include a wider range of household plastics and examine food waste collections to expand our doorstep collections within a 2 year period. Also to include a residents awareness programme to encourage more recycling.

The option to expand commercial waste recycling to businesses would be included in the budget preparation for 2019/20.

(i) **RDC STREET SCENE REVIEW**

A review of the Streetscene service was being carried out over the summer months. New drivers were to be trained to operate the road sweeper and all operatives would work in one particular area at any one time aligning them with the Community Team. New refuse lorries were being introduced and would be used to increase the awareness of recycling. Operation Eye Ball would also be rolled out to combat the increase in fly tipping.

(j) **MALTON MARKET PLACE ENHANCEMENT GRANT APPLICATION**

The Clerk had worked with the CIC to submit a grant application to the RDC Community Grant scheme requesting £3,371.00 funding for two Portugal Laurel trees in Versailles planters to be positioned in the Market Place. The planters could be moved using a forklift truck when events such as market days and festivals take place.

(k) **SKATEPARK**

The Steering Group met on Friday 6th July to discuss the issue of extensive vandalism at the skate park. Quotes were being obtained to repair the equipment.

It was **agreed** that the clerks submit a Section 106 application prior to the next deadline to replace the equipment on a phased approach.

(l) **TREE MAINTENANCE**

A tree survey was carried out on 19th May 2018, the clerk had requested quotes for the work identified and would report back to Members at the next meeting.

(m) **MALTON & NORTON EMERGENCY PLAN**

The draft emergency plan for Malton & Norton had been forwarded to the NYCC Senior Resilience & Emergencies Officer for comments. A minimum of two Flood Wardens was required for Malton, Cllr Martin Dales had agreed to carry out this role and attend a future training course. Members to contact the clerk if they are aware of additional suitable volunteers to carry out the role of Flood Warden.

48. **NOTICE OF MEETINGS**

None

49. **NEXT MEETING**

The next Town Council meeting:- Wednesday 29th August 2018 at 7.15pm at Community House, Wentworth Street, Malton.

..... TOWN MAYOR. MALTON TOWN COUNCIL